

Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

INSTRUCTIONS: This a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to Lucinda.Woodward@parks.ca.gov. You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

Name of CLG
City of Long Beach

Report Prepared by: *Alejandro Plascencia*

Date of commission/board review: *02/11/2019*

MINIMUM REQUIREMENTS FOR CERTIFICATION

I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

A. Preservation Laws

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals.

REMINDER: Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.

No amendments to the certified ordinance are being considered at this time.

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code.

https://library.municode.com/ca/long_beach/codes/municipal_code?nodeId=TIT2ADPE_CH2.63CUHECO

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B. New Local Landmark Designations (Comprehensive list of properties/districts designated under local ordinance, HPOZ, etc.)

1. During the reporting period, October 1, 2017 – September 30, 2018, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
<i>St. Immanuel Church/ 3215 E. 3rd Street</i>	<i>October 9, 2017</i>	<i>N/A</i>	<i>12/28/18</i>
<i>VIP Records Sign</i>	<i>November 13, 2017</i>	<i>N/A</i>	<i>12/28/18</i>
<i>628 E. Anaheim Street</i>	<i>August 13, 2018</i>	<i>N/A</i>	<i>12/28/18</i>
<i>645 W. 11th Street</i>	<i>August 13, 2018</i>	<i>N/A</i>	<i>12/28/18</i>
<i>953 Chestnut Avenue</i>	<i>August 13, 2018</i>	<i>N/A</i>	<i>12/28/18</i>
<i>1400 Hellman Street</i>	<i>August 13, 2018</i>	<i>N/A</i>	<i>12/28/18</i>
<i>338 Junipero Avenue</i>	<i>August 13, 2018</i>	<i>N/A</i>	<i>12/28/18</i>
<i>830 Santiago Avenue</i>	<i>August 13, 2018</i>	<i>N/A</i>	<i>12/28/18</i>
<i>151 St. Joseph Avenue</i>	<i>August 13, 2018</i>	<i>N/A</i>	<i>12/28/18</i>

REMINDER: Pursuant to California Government Code § 27288.2, "the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof."

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors?

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Property Name/Address	Date Removed	Reason
No properties were de-designated in the reporting year	N/A	N/A

C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan? No
 Yes, in a separate historic preservation element. Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan.

<http://www.lbds.info/civica/filebank/blobdload.asp?BlobID=3455>

2. Have you made any updates to your historic preservation plan or historic preservation element in your community's general plan? Yes No If you have, provide an electronic link. Type here.
3. When will your next General Plan update occur? **No changes are anticipated at this time.**

D. Review Responsibilities

1. Who takes responsibility for design review or Certificates of Appropriateness?

- All projects subject to design review go the commission.
- Some projects are reviewed at the staff level without commission review. What is the threshold between staff-only review and full-commission review? ***“Staff-only” includes paint colors, re-roofing, and additions less than 250 square feet that are not visible from the public right-of-way. Full commission review includes additions/alterations visible from the public right-of-way, second-story additions, or additions greater than 250 square feet.***

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2. California Environmental Quality Act

- What is the role of the staff and commission in *providing input* to CEQA documents prepared for or by the local government? ***Staff provides input and information for Cultural Resource sections and other sections of CEQA documents when applicable. Environmental analysis for historic projects are presented to the Cultural Heritage Commission for their review and input.***

What is the role of the staff and commission in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government? ***Staff will review CEQA documents for accuracy, compliance with state and local standards. The Commission will review and provide input on CEQA documents.***

3. Section 106 of the National Historic Preservation Act

- What is the role of the staff and commission in *providing input* to Section 106 documents prepared for or by; the local government? ***Staff provides input and information for Cultural Resource sections and other sections of Section 106 documents when applicable. Section 106 analysis for historic projects are presented to the Cultural Heritage Commission for their review and input.***
- What is the role of the staff and commission in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government? ***Staff will review Section 106 documents for accuracy and compliance with applicable standards. The Commission will review and provide input on Section 106 documents.***

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II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
Alan Burks, Chair	Architect	July 2018	June 2020	alan@environarch.com
Karen Highberger, Vice Chair	Interior Designer	July 2016	June 2018	khighberger@earthlink.net
Shannon Carmack	Architectural Historian	July 2016	June 2018	S_carmack@yahoo.com
Jan van Dijs	Construction Management	July 2018	June 2020	jan@jrvandijis.com
Tasha Hunter	Executive Director, Uptown BID	July 2018	June 2020	hunter@uptownlongbeach.com
Kathleen Irvine	Landscape Designer	July 2017	June 2019	Bluegecko3@charter.net
Lourdes Ramos	President & CEO, Museum of Latin American Art	July 2018	June 2020	lramos@molaa.org
Julianna Roosevelt	Landscape Architect	July 2018	June 2020	juliannaroosevelt@gmail.com
Craig Smith	Communication Studies Professor	July 2018	June 2020	Craig.smith@csulb.edu

Attach resumes and Statement of Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, explain why the professional qualifications not been met and how professional expertise is otherwise being provided. **There were two qualified professionals on the Commission.**
2. If all positions are not currently filled, why is there a vacancy, and when will the position will be filled? **All positions are currently filled.**

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B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator? Yes No If not, who serves as staff?
2. If the position(s) is not currently filled, why is there a vacancy? *The position is filled.*

Attach resumes and Statement of Qualifications forms for staff.

Name/Title	Discipline	Dept. Affiliation	Email Address
Christopher Koontz	Urban Planning	Development Services – Planning Bureau	Christopher.koontz@longbeach.gov
Alejandro Plascencia	Urban Planning	Development Services – Planning Bureau	Alejandro.plascencia@longbeach.gov

C. Attendance Record

Please complete attendance chart for each commissioner and staff member. Commissions are required to meet four times a year, at a minimum. If you haven't met at least four times, explain why not.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Alan Burks, Chair	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Karen Highberger, Vice Chair	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shannon Carmack	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jan van Dijs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Tasha Hunter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kathleen Irvine	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lourdes Ramos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Julianna Roosevelt	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Craig Smith	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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D. Training Received

Indicate what training each commissioner and staff member has received. Remember it is a CLG requirement is that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
Alan Burks, Chair	OHP – Long Beach Preservation Education Workshop	4 hours	California Office of Historic Preservation	March 23, 2018
Karen Highberger, Vice Chair	OHP – Long Beach Preservation Education Workshop	4 hours	California Office of Historic Preservation	March 23, 2018
Tasha Hunter	OHP – Long Beach Preservation Education Workshop	4 hours	California Office of Historic Preservation	March 23, 2018
Alan Burks, Chair	Cultural Heritage Commission retreat	6 hours	Keaotamai, LLC, Interstices Architecture, Gibbs Architecture, City of Long Beach	February 24, 2018
Karen Highberger, Vice Chair	Cultural Heritage Commission retreat	6 hours	Keaotamai, LLC, Interstices Architecture, Gibbs Architecture, City of Long Beach	February 24, 2018
Julianna Roosevelt	Cultural Heritage Commission retreat	6 hours	Keaotamai, LLC, Interstices Architecture, Gibbs Architecture, City of Long Beach	February 24, 2018
Craig Smith	Cultural Heritage Commission retreat	6 hours	Keaotamai, LLC, Interstices Architecture, Gibbs Architecture, City of Long Beach	February 24, 2018

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Christopher Koontz	OHP – Long Beach Preservation Education Workshop	4 hours	California Office of Historic Preservation	March 23, 2018
Alejandro Plascencia	OHP – Long Beach Preservation Education Workshop	4 hours	California Office of Historic Preservation	March 23, 2018
Alejandro Plascencia	Cultural Heritage Commission retreat	6 hours	Keaotamai, LLC, Interstices Architecture, Gibbs Architecture, City of Long Beach	February 24, 2018
Alejandro Plascencia	From Nuclear Waste to Manholes - The What, Why and How of Surveys (webinar)	1.5 hours	California Preservation Foundation	August 21, 2018

III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

A. Historical Contexts: initiated, researched, or developed in the reporting year (excluding those funded by OHP)

NOTE: California CLG procedures require CLGs to submit survey results, including historic contexts, to OHP. If you have not done so, submit a copy (PDF or link if available online) with this report.

Context Name	Description	How it is Being Used	Date Submitted to OHP
No new Historic Context Statements were initiated during the reporting period.	N/A	N/A	N/A

B. New Surveys or Survey Updates (excluding those funded by OHP)

NOTE: The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

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Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
Grant Neighborhood – 6000 block of Walnut Avenue	Yes	Intensive	3 acres	19 properties	Pending	Pending

How are you using the survey data? *The survey data was initiated during the reporting period and used to establish a new historic landmark district. A neighborhood historic context statement was prepared in conjunction with the survey work. The work is not complete, and pending approval by the City Council March 2019. Draft copies will be filed as an attachment to this report.*

C. Corrections or changes to Historic Property Inventory

Property Name/Address	Additions/Deletions to Inventory	Status Code Change From _ To _	Reason	Date of Change
N/A	N/A	N/A	N/A	N/A

IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

A. Public Education

What public outreach, training, or publications programs has the CLG undertaken? How were the commissioners and staff involved? Please provide copy of (or an electronic link) to all publications or other products not previously provided to OHP.

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Item or Event	Description	Date
Annual & Quarterly Historic Districts Meetings	Leadership from all historic district neighborhood associations meet to discuss issues, share information. Planning Bureau staff attends to listen to concerns, answer questions and/or provide information or assistance as needed.	Ongoing
Historic District Association Meetings	Meet with various historic district neighborhood group to discuss neighborhood specific issues and share information, listen to concerns o. Planning Bureau staff maintains communication with Associations	Ongoing
Mills Act Workshops	Two informational workshops were conducted to provide guidance on the program, application process and eligibility. The workshop informs property owners, real estate agents and other interested parties on the benefits of the Mills Act.	Winter/Spring
Historic District Design Guidelines	Two historic district workshops were conducted in the reporting period. The workshops provided useful information that informed the design guidelines. The workshops also provided information on new design guideilnes and style guides to help inform property owners.	January 2018 & August 2018
CHC Meeting in Drake Park Willmore City Historic District with USC Heritage Conservation program	The Planning Bureau worked with graduate students from the Heritage Conservation program at USC on a policy analysis project of the district. Both students and staff reached out to community stakeholders to have comprehensive understanding of the district. A final presentation was made by the students to stakeholders, district residents and the Commission.	May 2018

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ADDITIONAL INFORMATION FOR NATIONAL PARK SERVICE ANNUAL PRODUCTS REPORTS FOR CLGS

NOTE: OHP will forward this information to NPS on your behalf. Please read “Guidance for completing the Annual Products Report for CLGs” located at http://www.nps.gov/clg/2015CLG_GPRA/FY2013_BaselineQuestionnaireGuidance-May2015.docx.

A. CLG Inventory Program

During the reporting period (October 1, 2017-September 30, 2018) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. These might include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
Historic Districts – 5,032 total properties	19 properties pending approval March 2019
Landmark Properties – 159 total properties	9 properties were added in 2019

B. Local Register (i.e., Local Landmarks and Historic Districts) Program

1. During the reporting period (October 1, 2017-September 30, 2018) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law? Yes No
2. If the answer is yes, then how many properties have been added to your register or designated from October 1, 2017 to September 30, 2018? 9 properties added, 19 pending approval March 2019

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C. Local Tax Incentives Program

1. During the reporting period (October 1, 2017-September 30, 2018) did you have a Local Tax Incentives Program, such as the Mills Act? Yes No

2. If the answer is yes, how many properties have been added to this program from October 1, 2017 to September 30, 2018?

Name of Program	Number of Properties Added During 2017-2018	Total Number of Properties Benefiting From Program
Mills Act	19 properties	98 total properties

D. Local “bricks and mortar” grants/loan program

1. During the reporting period (October 1, 2017-September 30, 2018) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties? Yes No

2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2017 to September 30, 2018? N/A

Name of Program	Number of Properties that have Benefited
N/A	N/A

E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2017-September 30, 2018) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or staff review of local government projects or impacts on historic properties? Yes No

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2. If the answer is yes, how many historic properties did your local government review for compliance with your local government's historic preservation regulatory law(s) from October 1, 2017 to September 30, 2018? 37 historic properties were reviewed during the reporting period.

F. Local Property Acquisition Program

1. During the reporting period (October 1, 2017-September 30, 2018) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? Yes No

2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2017 to September 30, 2018? N/A

Name of Program	Number of Properties that have Benefited
N/A	N/A

IN ADDITION TO THE MINIMUM CLG REQUIREMENTS, OHP IS INTERESTED IN A SUMMARY OF LOCAL PRESERVATION PROGRAMS

- A. What are your most critical preservation planning issues? **The most critical planning issues are to continue efforts to re-establish positive relationships with the public, historic district associations and other historic interest groups in the City.**

- B. What is the single accomplishment of your local government this year that has done the most to further preservation in your community? **The City has completed Historic District Design Guideines for 16 of 17 historic districts.**

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Completion of the Guidelines has been the result of engagement with historic district associations and feedback from property owners in the district. In conjunction with the Guidelines, several architectural style guides have been completed to help give property owners illustrated guides to learn more about their historic buildings.

- C. What recognition are you providing for successful preservation projects or programs? **The City has featured successful projects in the Development Services Newsletter, and the Cultural Heritage Commission Year In Review which highlights high-profile or unique projects approved by the Commission. Both are posted on the City's website. In addition, the Long Beach Heritage organization, holds an annual historic preservation awards ceremony to celebrate important preservation projects in the City of Long Beach. An additional goal is to resume the City's plaque program to establish a uniform plaque design to recognize new and existing landmark designated buildings. The plaques would help commemorate the historic buildings, promote civic pride and raise awareness of the City's Historic Preservation program.**
- D. How did you meet or not meet the goals identified in your annual report for last year? **Last year's goals included completed the Design Guidelines, exploring funding sources for survey work and updating historic context statements. We completed all district Design Guidelines except one. Funding has been established to start work on survey updates and context statements. A future CLG application will also be included as a potential funding source.**
- E. What are your local historic preservation goals for 2018-2019? **Future goals include advancing survey work to update existing historic districts and a mid-century survey. We plan to complete Design Guidelines for the remaining existing historic district and the soon-to-be historic district.**
- F. So that we may better serve you in the future, are there specific areas and/or issues with which you could use technical assistance from OHP? **Webinars for surveys of mid-century resources, and webinars or workshops on how to prepare cultural historic context statements.**

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G. In what subject areas would you like to see training provided by the OHP? How you like would to see the training delivered (workshops, online, technical assistance bulletins, etc.)?

Training Needed or Desired	Desired Delivery Format
How to evaluate and prepare historic resource surveys of mid-century buildings	Webinar
How to prepare and/or update cultural historic context statements	Webinar

H. Would you be willing to host a training working workshop in cooperation with OHP? Yes No

G. Is there anything else you would like to share with OHP? No

XII Attachments

- Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff
- Minutes from commission meetings
- Drafts of proposed changes to the ordinance
- Drafts of proposed changes to the General Plan
- Public outreach publications

Email to Lucinda.Woodward@parks.ca.gov

