



PLATT COLLEGE

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34891

**AGREEMENT WITH LONG BEACH ANIMAL CARE SERVICES TO PROVIDE
CLINICAL TRAINING FOR THE VETERINARY TECHNOLOGY PROGRAM**

Between

PLATT COLLEGE LOS ANGELES, LLC

And

City of Long Beach

THIS AGREEMENT is entered into between **City of Long Beach** for services located at the Department of Parks, Recreation & Marine, Animal Care Services Bureau, hereinafter referred to as "**LBACS**" and Platt College Los Angeles, LLC (hereinafter "the College") as of December 1, 2017.

WHEREAS the College is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC), and is in the process of seeking accreditation by the American Veterinary Medical Association ("AVMA");

WHEREAS **LBACS** agrees to have its designated facility(s) (as noted in Exhibit B) participate with the college in the clinical phase of the Veterinary Technology training program of the College, under the terms defined in this agreement;

WHEREAS **LBACS** and the College understand and agree that:

1. Clinical training is an integral part of the curriculum for students in the Veterinary Technology program and serves to provide the student with hands-on practical experience in an operational professional environment.
2. This important part of the student's total training should include an opportunity to perform various professional skills and tasks of competence under supervision, as specified in further detail in Exhibit A.
3. While the **LBACS** retains the ultimate responsibility and control for the supervision of patients' care, it agrees to give the College's trainees access to the Facility's clinical facilities to ensure adequate training experiences.

IT IS AGREED between the parties hereto that:

GENERALLY:

- 01 The term of this agreement shall begin on December 1, 2017 and shall continue until November 30, 2021. Either Platt College or **LBACS** can terminate this agreement for any reason by notifying the other in writing of its intent to terminate the agreement. Both parties consent to provide at least sixty (60) days' written notice of such intent.
- 02 Neither College nor **LBACS** will deny a student clinical training or subject a trainee to different treatment on the basis of race, color, creed, age, national origin, religion or sex,

except as provided by Law, nor shall they discriminate because of such handicaps as are covered under Section 504 of the Rehabilitation Act of 1973;

- 03 Both College and **LBACS** shall respect the confidentiality of individual information as provided under the Personal Privacy Act and the ethics of the medical and nursing professions;
- 04 Students of the College participating in externship training shall serve in a voluntary capacity and shall not be deemed to be employees or agents of **LBACS** during the hours of training. Trainees will not receive pay or remuneration of any kind from **LBACS**. **LBACS** assumes no responsibility for providing students with meals, travel, or other services and/or benefits.
- 05 **LBACS** will be in full command of the trainee at all work times. While participating in the clinical training program, student trainees shall be subject to all regulations, policies, and procedures of **LBACS**. Trainees will bear such identification as may be necessary to designate them as trainees of the College.
- 06 Trainees shall be at the designated **LBACS** facility as outlined on Exhibit B. Trainees shall be allowed additional training hours only on written approval of both **LBACS** and the College.
- 07 The maximum number of trainees per shift for each class shall be mutually agreed upon in writing prior to the start of the clinical phase of each class.
- 08 The addition of more trainees after the start of the clinical phase of a class shall be made only upon mutual agreement in writing between the College and **LBACS** management.
- 09 **LBACS**, its employees, agents, or representatives of **LBACS** do not assume liability for any death, injury, or damage resulting from the acts or omissions of the students or faculty members during their presence at the **LBACS** facility unless caused by the gross negligence or willful misconduct of an employee, agent or representative of **LBACS**. The College agrees to release, indemnify and hold harmless **LBACS** for any injuries, claims, liabilities, costs and expenses (including attorneys' fees or any fines or penalties assessed on **LBACS** as a direct result of this agreement), sustained by students or faculty while they are present on **LBACS**'s premises.
- 10 The College shall direct students and faculty not to disclose any confidential business or client information connected with **LBACS**, the specific **LBACS** facility, or any of its patients. The College shall enforce compliance by students and faculty with **LBACS**'s confidentiality policy.
- 11 The College and **LBACS** hereby agree to abide by Exhibit A hereto, which is a list of permissible (and prohibited) student activities.

SPECIFICALLY, the LBACS facility agrees to:

- 12 Permit any trainees who, for reasons deemed valid by the College, have not completed the required number of hours at the **LBACS** facility, to make up such lost time on a mutually-agreed written schedule;
- 13 Assign to the College the right to mention the **LBACS** and/or the **LBACS** facility's name as a clinical affiliate of the College for the purpose of training;
- 14 Make available, whenever possible, emergency health care for the College's instructor and trainees assigned to the training program;
- 15 Appoint a liaison person to represent the **LBACS** facility in its day-to-day operations with the College;
- 16 Promptly advise the College regarding any change(s) in its policies, operations, and personnel, as they may affect the clinical experience which the students came to obtain;
- 17 Allow the trainees to use the **LBACS** facility's library, classrooms, audio-visual equipment, software and programs at **LBACS**'s discretion and with prior written permission as they may exist, as agreed between the parties hereto;
- 18 Make available to the College an on-site adequate, appropriately furnished room for post-training sessions as needed;
- 19 Provide the College's trainees and instructors with parking facilities if such facilities are regularly available, free of charge;
- 20 Provide the assigned College's Instructor and trainees with copies of the **LBACS** 's rules and regulations as are available and to be complied with by instructors and trainees;
- 21 The **LBACS** facility retains the right to deny access to its facilities to any instructor(s) and/or trainee(s) whose performance and/or conduct are deemed to be detrimental to **LBACS**'s patients or staff, or whom, **LBACS** considers to be failing to meet its professional standards.
- 22 **LBACS** assumes no liability for injury incurred by the student trainees of the College as a result of their participation in the program.

SPECIFICALLY, the College agrees to:

- 23 Provide a qualified Clinical Instructor to visit the **LBACS** facility at regular scheduled times for the purposes of coordinating clinical training, and of ensuring that trainees conduct themselves in accordance with the rules and regulations of both **LBACS** and College;
- 24 Carry professional liability insurance and general liability insurance. Students and trainees must also have their own health insurance and be covered by College's Workers Compensation insurance.
- 25 Submit to **LBACS** proof of students' physical fitness, including tetanus vaccination status and rabies vaccination status upon request;
- 26 Notify **LBACS** 's liaison person or her/his delegate regarding the names of the Instructor and trainees, together with their academic preparation, professional experience, and eventual licensure(s);
- 27 Inform instructors and trainees about **LBACS**'s requirements for acceptance, such as health status, dress code, CPR training, and compliance with **LBACS**'s rules and regulations as applicable.

THIS AGREEMENT shall be construed and enforced in accordance with the Laws of the State of California.

Signed,

Platt College Los Angeles, LLC

Name Paul Anton

Title CFO

Signature Paul Anton

City of Long Beach

Name Patrick Lester

Title City Manager

Signature Patrick Lester

EXHIBIT A

VETERINARY TECHNOLOGY CLINICAL EXPERIENCE OBJECTIVES

The clinical experience is an integral part of the College's Veterinary Technology program, providing opportunities to qualified technician students for observation and practice experience in a hospital environment under the supervision of trained professionals.

The **LBACS** facility will make every effort to provide opportunities to students to perform, while under the direct supervision of an RVT or licensed veterinarian, the following animal health care tasks:

1. Drug calculations and reconstitutions (under supervision of RVT or DVM), excluding controlled substances
2. Temperature, pulse, respiration, and capillary refill time
3. Subcutaneous injections
4. Intramuscular injections
5. Calculate fluid volume requirements (to be confirmed by RVT or DVM)
6. Venipuncture for blood collection or drug administration
7. Proper animal restraint
8. Obtaining an EKG reading
9. Clipping and prepping of animals for routine procedures
10. Understanding of various animal diets
11. Hospital cleanliness and proper infectious disease management including Isolation protocols
12. Obtain vital signs
13. Administration of oral medications
14. Basic client interactions (under the supervision of RVT or DVM)
15. Understand importance of sterility during surgical procedure and in surgery suite
16. Recovery and extubation of surgery patient (under supervision of RVT or DVM)
17. Place and maintain a peripheral intravenous catheter
18. Obtain non-invasive blood pressure
19. Obtain O₂ saturation with pulse oximeter
20. Maintenance of proper core body temperature during anesthesia
21. Learn basic surgical pack prep and sterilization techniques
22. Understanding the importance of complete medical documentation
23. Basic understanding of medical charts and/or medical computer software
24. Palpate and expression of urinary bladder if appropriate cases available
25. Accurately prepare and read PCV's using hematocrit tubes
26. Use of a refractometer for measuring total solids and urine specific gravity
27. Prepare samples for reference laboratory shipment (under supervision of RVT or DVM)
28. Demonstrate proper use of a microscope including cleaning and general care
29. Be familiar with methodology for Parvo, Giardia, FeLV, FIV and Occult Heartworm tests
30. Basic operation and maintenance for available in house testing
31. Correct basic radiographic positioning for thorax, abdomen, pelvis and extremities
32. Proper development techniques for radiographs or knowledge of Digital Radiology and study submissions to radiologist
33. Radiology safety and prevention of X-ray exposure

34. Identify basic anatomical structures on a radiograph
35. Identify appropriate bandaging materials
36. Obtain animal urine sample as directed by RVT or DVM
37. Properly perform canine and feline ear cleaning
38. Acknowledge the importance of competent and compassionate patient care
39. Clean up after and care for patients as instructed
40. Observe and participate in dental cleaning for canine and feline patients, and assist RVT or DVM as instructed

Students may observe and participate in, but are not allowed to have primary responsibility for, anesthesia induction by inhalation or intravenous injection, dental extractions, or the suturing of existing skin incisions.

This list of tasks may be amended by the **LBACS** Management Team or VP of Recruiting and Professional Relations at any time, in consultation with the College. Any activities not specifically included on this list must be approved in writing by the Hospital Management Team. The regulations of state veterinary licensing boards will supersede this list if in conflict.

The following activities are never to be performed by a technician intern or student:

1. Accessing, dispensing, administering or prescribing controlled substances
2. Driving on behalf of **LBACS** or a client
3. Diagnosing animal disease or condition or delivering prognosis of an animal
4. Surgery
5. Prescription of drugs, medicines or appliances
6. Euthanasia

**DESIGNATED FACILITIES LIST
EXHIBIT B**

1. Facility Name:
City of Long Beach,
Department of Parks, Recreation and Marine,
Animal Care Services
7700 E. Spring Street
Long Beach, CA 90815

LBACS contact persons (562) 570-3063:

Omar Sanchez: Omar.sanchez@longbeach.gov
Natasha Wood: Natasha.wood@longbeach.gov
Liia Enciso: Liia.enciso@longbeach.gov

Each College student is limited to 8 hours per day
College students are limited to 3 students per day maximum

Platt College Los Angeles, LLC

Name Paul Anton Date 1/24/18

Title CFO

Signature Paul Anton

LBACS Representative

Name ~~D. So~~ Ted Stevens Date 11/17/17

Title Bureau Manager

Signature ~~D. So~~