



CITY OF LONG BEACH

C-5

DEPARTMENT OF DEVELOPMENT SERVICES

333 West Ocean Blvd., 3rd Floor Long Beach, CA 90802 (562) 570-5237 Fax: (562) 570-6205

December 12, 2017

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Approve the 2018 Office of Sustainability Work Plan. (Citywide)

DISCUSSION

The Sustainable City Commission Ordinance was adopted by a unanimous vote of the City Council on May 15, 2007. This Ordinance established the Sustainable City Commission (Commission), requiring that, "Each year the Commission shall prepare a work program outlining the focus for the Commission for review and approval by the City Council."

The attached 2018 Office of Sustainability Work Plan (Work Plan) was unanimously approved by the Commission on October 26, 2017. The Work Plan includes multiple actions to be taken during the 2018 calendar year. These actions are consistent with the Commission's seven focus areas of Buildings and Neighborhoods, Energy and Climate, Green Economy and Lifestyle, Transportation, Urban Nature, Waste Reduction, and Water. These focus areas provide a holistic approach to sustainability and will be used to guide the Office of Sustainability in its work. In accordance with the Ordinance, the attached Work Plan is provided for City Council's approval.

This matter was reviewed by Deputy City Attorney Linda T. Vu on November 15, 2017 and by Budget Management Officer Rhutu Amin Gharib on November 22, 2017.

SUSTAINABILITY

The Work Plan is intended to guide the Commission and City staff in creating green projects, programs and policies, and making recommendations to the City Council over the next year.

TIMING CONSIDERATIONS

City Council action is requested on December 12, 2017, to enable the Sustainable City Commission to move forward with new business at their monthly meetings.

HONORABLE MAYOR AND CITY COUNCIL

December 12, 2017

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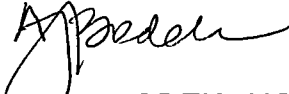
FISCAL IMPACT

There is no fiscal or local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



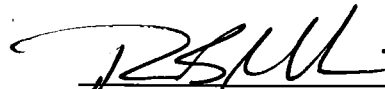
AMY J. BODEK, AICP
DIRECTOR OF DEVELOPMENT SERVICES

AJB:LR:CM

P:\Sustainability\Sustainable City Commission\Workplan\2018\DS - SCC Work Plan 2018 V3.docx

Attachment: Office of Sustainability Work Plan - 2018

APPROVED:

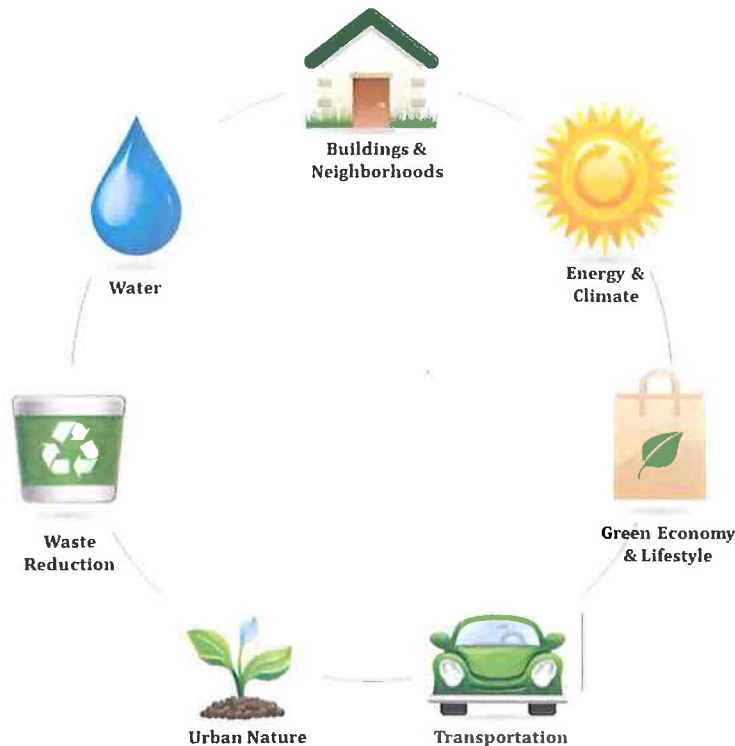


PATRICK H. WEST
CITY MANAGER



SUSTAINABLE LONG BEACH

Office of Sustainability Work Plan - 2018



These actions, which are part of the Sustainable City Action Plan and supported by the Sustainable City Commission, identify the priorities for Office of Sustainability staff during the 2018 calendar year.

Work Plan 2018

Program Management Projects

1. Residential GHG Reduction Pilot Program

Launch a pilot program to provide 5 workshops for home buyers on Energy Efficient Mortgages and other efficiency financing, and monitor resulting energy savings.

⇒ *Partner:* Green Education, Inc.



2. Green Business Recognition Program

Apply for a grant through the CA Green Business Network to re-launch this program using their network and platform, targeting disadvantaged areas of Long Beach.

⇒ *Partners:* Long Beach Water, Public Works—Environmental Services Bureau, Economic Development, Long Beach Gas & Oil, Development Services—Housing & Neighborhood Services Bureau



3. Urban Agriculture Incentive Zone Program

Administer the UAIZ program, conduct outreach, and provide matchmaking services to encourage adoption on vacant lots in Long Beach.

⇒ *Partner:* Development Services



4. Climate Action and Adaptation Plan

Participate in the City's climate action and adaptation planning process, which supports the signing of the Compact of Mayors.

⇒ *Partner:* Development Services—Planning Bureau



5. EV Charger Giveaway Program

Continue a program to distribute donated residential electric vehicle chargers to participating, qualified Long Beach residents.

⇒ *Partner:* Development Services—Building Bureau



6. EV Initiatives

Continue to monitor investment by Electrify America, as well as other opportunities to add EV charging infrastructure in Long Beach. Coordinate an EV ride and drive event for City employees with Fleet Services. Implement a workplace charging pilot program and evaluate current workplace charging needs.

⇒ *Partner:* Fleet Services



7. Southern California Edison Partnership Program

Continue the SCE Partnership to increase energy efficiency at City facilities and earn cash incentives for future projects.

Complete the Energy Action Plan and begin implementing recommended strategies for improved energy efficiency in City facilities.

⇒ *Partners:* Southern California Edison, Public Works, Parks, Recreation & Marine, SMG—Long Beach Convention & Entertainment Center



8. Willow Springs Park Support

Support park activation and maintenance with community programs such as clean ups, park tours, and native plant nursery workshops.

⇒ *Partner:* Parks, Recreation & Marine



Work Plan 2018

Ongoing Field Work Programs

1. Mulch Delivery and Pick-up

Continue the mulch delivery and pick-up programs that benefit residents and local organizations.

⇒ *Partner:* West Coast Arborists



2. Parkway Tree Planting

Continue plantings for residents who apply for parkway trees in front of their residences.

⇒ *Partner:* Public Works—Street Maintenance



3. Compost Pilot Program

Continue the food-waste composting pilot program to support the Growing Experience urban farm.

⇒ *Partner:* The Growing Experience



4. Edible Demonstration Garden

Continue operating the edible garden, donate produce to food banks, and host monthly garden workshops.

⇒ *Partner:* Food Finders



5. Willow Springs Native Plant Nursery

Continue to care for native plants in stock, grow the stock of plants, and establish a system for sale and distribution to Long Beach locations.

⇒ *Partners:* Parks, Recreation & Marine, Conservation Corps Long Beach



Support for Sustainable City Commission Meetings

Nine meetings will be held in 2018, with one each month except for April, August and November. February and September meetings will be held as offsite retreats.

Recurring Topics/Updates

- Community Resiliency & Outreach—Aquarium of the Pacific
- Mobility and Healthy Living—Public Works Transportation
- Green Port Progress Update—Port of Long Beach
- Water Conservation Update—LB Water
- CSULB Sustainability/Resilience—CSULB
- Green Fleet—Fleet Services
- Green Transit Update—LB Transit
- Waste Reduction Programs Update—Public Works Env Services

Additional Topics for 2018

- Community Choice Energy Update—Gas & Oil
- Transition to Renewable Energy—TBD
- Cool Roofs & Cool Pavement—TBD
- Food Waste Recycling & Prevention—Public Works Env Services, Food Finders
- Urban Forest and Tree Maintenance—Arborist



SUSTAINABLE LONG BEACH

Office of Sustainability Staff

Larry Rich, Sustainability Coordinator
Courtney Chatterson, Communications Specialist
Kristyn Payne, Sustainability Analyst
Kelsey Forster, Green Team Leader
Blanca Diaz, Green Team Leader

Sustainable City Commissioners

Coby Skye, Chair, 2nd District
Sona Coffee, Vice Chair, 4th District
Donna Bergeron-Birge, 8th District
Carla Dillon, 5th District
Elliot Gonzales, 1st District
Nicholas Lind, 3rd District
Alan Tolkoff, 6th District
Morgan Wheeler, At Large
Eric Rock, At Large

BUDGET OFFICE COVER SHEET
CITY COUNCIL LETTER REVIEW

DEPARTMENT: DEVELOPMENT SERVICES DATE REC'D: 11/16/17 COUNCIL DATE: 12/12/17
RETURN CONTACT: MONICA JAIME, EXTENSION 8-6351 CM DUE DATE: 11/27/17
RECOMMENDATION DATE DUE TO BUDGET: 11/16/17

Approve the 2018 Office of Sustainability Work Plan. (Citywide)

DATE RETURNED: 11/22/17

☒ SUBMITTED ON-TIME ☐ SUBMITTED LATE ☐ RUSH ☐ RESUBMIT
☐ GRANT FUNDED ☐ REVIEWED BY PURCHASING ☐ BUDGET ADJUSTMENT REQ'D BA# _____

ANALYST INITIALS: *ax* DATE APPROVED: 11/21/17 MANAGER INITIALS: *RJ* DATE APPROVED: 11/22/17

BUDGET OFFICE COMMENTS:

no fiscal impact

FOR BUDGET OFFICE USE ONLY

☐ Copy to Finance Director, John Gross ☐ Copy to Assistant Finance Director, Lea Eriksen C: 1 T: 1 O: 2

FINANCIAL MANAGEMENT INFORMATION FORM

Please complete and electronically submit this form with all Council Letters.

Department: Development Services		Dept contact for CCL questions: Lisa Fall	
Council Item Title: Approve the Office of Sustainability Work Plan			
Council Date: December 12, 2017		Prepared By: Lisa Fall	Date Prepared: November 13, 2017
TREASURY INFO			
Treasury reviewed draft of CCL (please highlight)? YES / NO		Treasury Contact:	
PURCHASING INFO			
For Purchasing review submit to CCLPurchasing@longbeach.gov Purchasing will forward letters received to the Budget Office after review.			
Purchasing consulted during draft of CCL (please highlight)? YES / NO		Purchasing Contact:	
Date Purchasing received the Council Letter:			
Contract amount and applicable time frame:		Name routine adjustments to contract:	
Job Impact:		Terms:	
Prior CCL Date:		Legistar Link to Prior CCL:	
Total Submitted:	Of Total # Submitted:	MBE:	WBE: SBE: Local:
Total # Notified:	Total Downloads:	Local Notified:	Local Downloads:
*Note: Please remember to (i) attach any contract pages that discuss amendments to the agreement amount or revised not-to-exceed amounts, (ii) refer to and utilize the standard purchasing language in your CCL.			
BUDGET INFO			
For Budget review submit to Budget.Management@longbeach.gov			
Does the recommended action have a fiscal impact? YES / NO If yes, please continue to complete the form. If no, why? The impact of this refund will not reduce revenues below budgeted amounts.			
Is budget currently appropriated (please highlight)? YES / NO		If no, what is the BA#?	Staff contact for BA:
Funding Source: FY 18 Budget		Amount: \$440,000	
Index Code/Subobject: DVSUOPS		Project/Detail:	
Grant/Detail:		User Code:	
*Note: All BAs should be entered into FAMIS prior to submitting the CCL to Financial Management in order to compare CCL language with system entries. Please contact your Budget Analyst if a BA has not been entered at the time a CCL has been submitted to FM.			
BUDGET INFO – GRANT RELATED ONLY [PLEASE PROVIDE GRANT AWARD LETTER]			
Grant Award Letter attached (please highlight): YES / NO		Funding Period:	
Granting Agency:		Grant Name:	
Matching Requirement: YES / NO		Cash \$:	In-Kind:
Charge Points & Funding Source for Match Requirement:			
Will acceptance of the grant have an FTE impact? (if yes, please describe in this section)			
BUDGET INFO – CAPITAL PROJECT RELATED ONLY			
Project name:		Estimated completion date:	
Total contract cost, not to exceed amount (\$):		Estimated total project cost (\$):	
Applicable estimated Operating & Maintenance (O&M) costs (\$):		O&M funding sources:	
Please describe O&M costs if applicable:			
BUDGET INFO – ADDITIONAL NOTES AND INFORMATION			
Indicate and describe if the item is revenue generating or has a revenue off-set?			
Other comments or relevant notes provided by the initiating department:			