



CITY OF LONG BEACH

OFFICE OF THE CITY CLERK

C-5

333 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802 • (562) 570-6101 • FAX (562) 570-6789

October 24, 2017

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Recommendation to adopt resolutions relating to the City of Long Beach Primary Nominating Election on April 10, 2018 and General Municipal Election on June 5, 2018. (Citywide)

DISCUSSION

Pursuant to the City Charter, on April 10, 2018, the City of Long Beach electorate will vote on the following City offices: Mayor, City Attorney, City Auditor, City Prosecutor, Members of the City Council for Districts 1, 3, 5, 7, and 9. The nomination period for these offices is December 18, 2017 through January 12, 2018.

In addition, pursuant to the City Charter, the State Education Code, and the State Elections Code, the Board of Education of the Long Beach Unified School District (LBUSD) and the Board of Trustees of the Long Beach Community College District (LBCCD) have requested consolidation of their governing bodies' elections with the City's Primary Nominating Election on April 10, 2018. Accordingly, the Office of the City Clerk is prepared to conduct the LBUSD Board of Education Election in Districts 1, 3, and 5, and the LBCCD Board of Trustees Election in Areas 1, 3, and 5.

On October 3, 2017, the City Council provided direction to the City Attorney to prepare a resolution adopting a plan to comply with SB 415, moving the City elections date to coincide with those of state-wide elections, beginning in 2020, to increase voter turnout. The April and June 2018 elections are not affected by this plan.

It is recommended that the City Council adopt the attached resolutions relating to the City of Long Beach Primary Nominating Election on April 10, 2018, titled as follows:

1. A Resolution of the City Council of the City of Long Beach, California, ordering, proclaiming, calling and giving notice of a Primary Nominating Election in the City of Long Beach, California, on Tuesday, the 10th day of April, 2018, for the nomination and/or election of candidates for five (5) offices on the City Council, and four (4) city officials, each for a full term of four (4) years, commencing with the third Tuesday of July, 2018, and adopting provisions relating to the translations of and the charges for costs of candidate statements;

HONORABLE MAYOR AND CITY COUNCIL

October 24, 2017

Page 2

2. A Resolution of the City Council of the City of Long Beach, California, requesting the Board of Supervisors of the County of Los Angeles to render specified services to the City relating to the conduct of a Primary Nominating Election to be held on Tuesday, April 10, 2018, and a General Municipal Election to be held in the City on Tuesday, June 5, 2018.
3. A Resolution of the City Council of the City of Long Beach, California, consenting to requests from the Board of Education of the Long Beach Unified School District and the Board of Trustees of the Long Beach Community College District to consolidate Governing Board Member elections with the City of Long Beach Primary Nominating Election to be held on April 10, 2018.
4. A Resolution of the City Council of the City of Long Beach requesting the Board of Supervisors of the County of Los Angeles to coordinate the City's General Municipal Election to be held on June 5, 2018 with the California Statewide Primary Election to be held by the County on the same date, and requesting specified election services to the City from the Los Angeles County Registrar-Recorder/County Clerk.

This matter was reviewed by Deputy Attorney Amy Webber on October 2, 2017 and by Budget Management Officer Rhutu Amin Gharib on October 10, 2017.

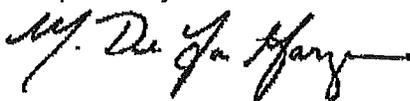
FISCAL IMPACT

The FY 2018 Election Budget includes \$1,475,000 for the April Primary Nominating Election and \$1,117,000 for the June General Municipal Election. Sufficient funds are budgeted in the General Fund (GF) in the Office of the City Clerk (CC) to support these expenses. The election costs for LBCC and LBUUSD will be reimbursed to the City's General Fund. The actual costs for each election will depend on the number of registered voters and vote-by-mail participation rate involved in each election. Each of these cost components will ultimately drive the actual printing and postage costs.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



MONIQUE DE LA GARZA
CITY CLERK

Prepared by: Myra Maravilla
Attachment

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH, CALIFORNIA, ORDERING, PROCLAIMING, CALLING AND GIVING NOTICE OF A PRIMARY NOMINATING ELECTION IN THE CITY OF LONG BEACH, CALIFORNIA, ON TUESDAY, THE 10TH DAY OF APRIL, 2018, FOR THE NOMINATION AND/OR ELECTION OF CANDIDATES FOR FIVE (5) OFFICES ON THE CITY COUNCIL, AND FOUR (4) CITY OFFICIALS, EACH FOR A FULL TERM OF FOUR (4) YEARS, COMMENCING WITH THE THIRD TUESDAY OF JULY, 2018, AND ADOPTING PROVISIONS RELATING TO THE TRANSLATIONS OF AND THE CHARGES FOR COSTS OF CANDIDATE STATEMENTS

WHEREAS, the Long Beach City Charter requires that the City Council shall, by resolution, order the holding of all municipal elections; and

WHEREAS, the City Charter mandates that the City's primary elections shall be held on the second Tuesday in April in even-numbered years; and

WHEREAS, City Charter Section 1910 states that unless otherwise provided in the Charter or by ordinance adopted by the City Council, all municipal elections shall be held in accordance with the provisions of California Elections Code governing municipal elections; and

WHEREAS, Elections Code Section 13307 provides that before a local election nominating period opens, the local agency for that election shall make a determination concerning the levy of the costs for candidate statements;

///

1 NOW, THEREFORE, the City Council of the City of Long Beach resolves as
2 follows:

3 Section 1. Pursuant to the provisions of the laws of the State of
4 California and pursuant to the provisions of the Charter of the City of Long Beach
5 governing the holding of Primary Nominating Elections in the City, a Primary Nominating
6 Election is hereby ordered, proclaimed, declared, and called to be held in the City of Long
7 Beach between the hours of 7:00 a.m. and 8:00 p.m. on April 10, 2018, for the purpose of
8 nominating candidates for and/or electing persons for five (5) offices on the City Council,
9 namely, for the First, Third, Fifth, Seventh and Ninth Districts, respectively, and for four
10 (4) City Officials, namely, the Mayor, City Attorney, City Auditor and City Prosecutor,
11 each for a full term of four (4) years commencing with the third Tuesday of July, 2018;
12 and notice is given of the holding of this election and of the time and place of holding the
13 same.

14 Section 2. California Elections Code Section 13307 requires that a
15 candidate's statement must be translated in Spanish at the candidate's request. Further,
16 in accordance with the requirements of the federal Voting Rights Act of 1965 (PL 94-73)
17 all candidates' statements shall be translated into the languages thereby. Accordingly,
18 candidates' statements for all offices shall be translated into Spanish, Tagalog, Khmer,
19 Vietnamese and Korean. Any translations into the required languages shall be available
20 in the City Clerk's Department upon request. A candidate shall not be required to pay for
21 the cost of translating his or her candidate's statement into any foreign language required
22 pursuant to federal and/or state law. However, a candidate shall be required to pay for
23 the cost of printing the candidate's statement in a foreign language.

24 Section 3. Pursuant to Section 13307 of the California Elections Code, a
25 charge shall be levied against each candidate for the costs of the candidate's statement
26 sent to each voter. The City Clerk is directed and authorized to establish and implement
27 the charge for the costs of printing, handling, and mailing any candidate statements as
28 provided in Elections Code Section 13307. Any allegation of indigency or inability to pay

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1 the requisite fee in advance shall be handled by the City Clerk in accordance with the
2 provisions of Elections Code Section 13309, and in such instances the candidate's
3 statement shall only be published in the English language.

4 Section 4. No candidate will be permitted to include any additional
5 materials in any sample ballot package.

6 Section 5. The City Clerk shall provide each candidate or the candidate's
7 representative with a copy of this resolution at the time nominating papers are issued.

8 Section 6. This resolution shall take effect immediately upon its adoption
9 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

10 I hereby certify that the foregoing resolution was adopted by the City
11 Council of the City of Long Beach at its meeting of _____, 2017,
12 by the following vote:

13 Ayes: Councilmembers: _____
14 _____
15 _____
16 _____

17 Noes: Councilmembers: _____
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19 Absent: Councilmembers: _____
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City Clerk

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1 RESOLUTION NO.
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3 A RESOLUTION OF THE CITY COUNCIL OF THE
4 CITY OF LONG BEACH, CALIFORNIA,, REQUESTING THE
5 BOARD OF SUPERVISORS OF THE COUNTY OF LOS
6 ANGELES TO RENDER SPECIFIED SERVICES TO THE
7 CITY RELATING TO THE CONDUCT OF A PRIMARY
8 NOMINATING ELECTION TO BE HELD ON TUESDAY,
9 APRIL 10, 2018, AND A GENERAL MUNICIPAL ELECTION
10 TO BE HELD IN THE CITY ON TUESDAY, JUNE 5, 2018
11

12 WHEREAS, a Primary Nominating Election and a General Municipal
13 Election are to be held in the City of Long Beach, California on April 10, 2018 and June 5,
14 2018; and

15 WHEREAS, in the course of conduct of these elections, it will be necessary
16 to mail sample ballots and polling place information to the registered voters of the City,
17 and it will facilitate such mailing if the Registrar of Voters of the County of Los Angeles
18 will make available to the City the computer record of the names and addresses of all
19 eligible registered voters in order that labels may be printed for attaching to self-mailer
20 sample ballot pamphlets; and

21 WHEREAS, all necessary expenses in performing this service shall be paid
22 by the City of Long Beach;

23 NOW, THEREFORE, the City Council of the City of Long Beach resolves as
24 follows:

25 Section 1. That pursuant to the provisions of Section 10002 of the
26 Elections Code of the State of California, the City Council requests the Board of
27 Supervisors of the County to permit the Registrar of Voters to prepare and furnish to the
28 City for use in conducting the above-mentioned elections the computer record of the

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1 names and addresses of all eligible registered voters in the City in order that the City may
2 print labels to be attached to self-mailer sample ballot pamphlets; and also furnish to the
3 City printed indices of the voters to be used by the precinct board at the polling place;
4 and make available to the City additional election equipment and assistance according to
5 state law.

6 Section 2. That the City shall reimburse the County for services
7 performed when the work is completed and upon presentation to the City of a properly
8 approved bill.

9 Section 3. That the City Clerk is hereby directed to forward without delay
10 to the Board of Supervisors and to the Registrar of Voters, each a certified copy of this
11 resolution.

12 Section 4. This resolution shall take effect immediately upon its adoption
13 by the City Council, and the City Clerk shall certify to the vote adopting this resolution.

14 I hereby certify that the foregoing resolution was adopted by the City
15 Council of the City of Long Beach at its meeting of _____, 2017,
16 by the following vote:

17 Ayes: Councilmembers: _____
18 _____
19 _____
20 _____

21 Noes: Councilmembers: _____
22 _____

23 Absent: Councilmembers: _____
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City Clerk

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH, CALIFORNIA, CONSENTING TO REQUESTS FROM THE BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT AND THE BOARD OF TRUSTEES OF THE LONG BEACH COMMUNITY COLLEGE DISTRICT TO CONSOLIDATE GOVERNING BOARD MEMBER ELECTIONS WITH THE CITY OF LONG BEACH PRIMARY NOMINATING ELECTION TO BE HELD ON APRIL 10, 2018

WHEREAS, the City Council of the City of Long Beach has called a municipal election in the City of Long Beach to be held on April 10, 2018, for the election of certain City officers pursuant to the applicable provisions of the City Charter and the laws of the State of California; and

WHEREAS, both the Board of Education of the Long Beach Unified School District and the Board of Trustees of the Long Beach Community College District have requested the City Council of the City of Long Beach to consent to the consolidation of Governing Board Member elections with the City's Primary Nominating Election pursuant to the provisions of Section 10400 et seq., of the California Elections Code for the purpose of electing three members of the Board of Education of the Long Beach Unified School District and three members of the Board of Trustees of the Long Beach Community College District; and

WHEREAS, it is desirable (1) that these Governing Board Member elections be consolidated with the City's municipal election to be held on the same date; and (2) that within the City of Long Beach precincts, polling places and election officers for the three elections be the same; and (3) that the City Clerk canvass the returns of the

1 municipal election and the Governing Board Member elections; and (4) that these
2 elections be held in all respects as if there were only one election;

3 NOW, THEREFORE, the City Council of the City of Long Beach resolves as
4 follows:

5 Section 1. That pursuant to the provisions of Section 10400 et seq., of
6 the California Elections Code, the City Council of the City of Long Beach does consent
7 and agree to the consolidation of the Governing Board Member elections with the City's
8 municipal election on Tuesday, the 10th day of April, 2018, for the purpose of electing
9 three (3) members of the Board of Education of the Long Beach Unified School District
10 and three (3) members of the Board of Trustees of the Long Beach Community College
11 District.

12 Section 2. The election shall be held in all respects as if there were only
13 one (1) election, and only one (1) form of ballot shall be used.

14 Section 3. The Board of Education of the Long Beach Unified School
15 District and the Board of Trustees of the Long Beach Community College District
16 recognize that additional costs will be incurred by the City because of this consolidation
17 and have agreed to reimburse the City for their pro rata share of such costs.

18 Section 4. The City Clerk of the City of Long Beach is directed to file a
19 certified copy of this resolution with the Registrar of Voters of the County of Los Angeles,
20 and the Board of Education of the County of Los Angeles.

21 Section 5. This resolution shall take effect immediately upon its adoption
22 by the City Council, and the City Clerk shall certify to the vote adopting this resolution.

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I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of _____, 2017, by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664



Los Angeles County Office of Education

Serving Students ■ Supporting Communities ■ Leading Educators

September 25, 2017

Debra Duardo, M.S.W., Ed.D.
Superintendent

Los Angeles County
Board of Education

Alex Johnson
President

Thomas A. Saenz
Vice President

Douglas R. Boyd

James Cross

Gregory McGinity

Monte E. Perez

Ms. Monique DeLaGarza
Long Beach City Clerk
333 West Ocean Boulevard
Long Beach, CA 90802

Dear Ms. DeLaGarza:

Enclosed is an Order of Election for the regular biennial governing board election for the Long Beach Unified School District in Los Angeles County scheduled for April 10, 2018. Also enclosed, as part of the Order of Election, is the approved Resolution No. 091917-A by the Long Beach Unified School District Board of Education.

Please send me a copy of the Election Information Pamphlet at the following address:

Los Angeles County Office of Education
Division of Business Advisory Services
9300 Imperial Highway
Downey, CA 90242

If you have any questions, please contact Dr. Allison Deegan at (562) 922-6336.

Sincerely,

Keith D. Crafton, Director
Business Advisory Services

KDC/AD/EH:ah
Enclosures

cc: Dean Logan, Los Angeles County Registrar Recorder/County Clerk
Patricia Smith, Los Angeles County Office of Education (LACOE)
Jeff Young, LACOE
Allison Deegan, Ed.D., LACOE
Eric Hass, LACOE

LOS ANGELES COUNTY OFFICE OF EDUCATION
ORDER OF REGULAR BIENNIAL GOVERNING BOARD ELECTION
FOR LONG BEACH UNIFIED SCHOOL DISTRICT
OF LOS ANGELES COUNTY, CALIFORNIA

APRIL 10, 2018

Pursuant to Education Code (EC) §5000, it is hereby ordered by the Los Angeles County Superintendent of Schools that a governing board member election be held in the Long Beach Unified School District for the purpose of filling three offices of members whose terms commence on the third Monday of July 2018. Pursuant to EC §5340, such election for two or more districts of any type to be held in the same district or area on the same date shall be consolidated.

The election shall be held on Tuesday, April 10, 2018. The polls will be open as provided for municipal elections in the city of Long Beach.

The governing body of Long Beach shall be authorized to canvass the election returns and will perform all the duties, as required, incident to the preparation for and the conducting of the above-mentioned election. Long Beach Unified School District will pay their prorated costs of this election, and shall certify the election results to the City Clerk of the City of Long Beach. All matters pertaining to the conduct of this election shall be under the provisions of the appropriate sections of the Education Code, Election Code, and the City Charter of the City of Long Beach.

Debra Duardo, M.S.W., Ed.D.
Los Angeles County Superintendent of Schools

By: 

Keith D. Crafton, Director
Business Advisory Services

September 25, 2017

BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT



SUBJECT: Resolution No.091917-A , Enclosures: Yes

CATEGORY: New Business Reason for Board
Consideration: Action
Financial Services Date: September 19, 2017

BACKGROUND:

The election of Governing Board Members for the Long Beach Unified School District, Districts 1, 3, and 5 will be held on April 10, 2018. As provided for in the California Education Code and the Long Beach City Charter, Long Beach Unified School District elections are consolidated with the city of Long Beach elections. In order for this city to proceed with the necessary preparations, the District must formally request this consolidation of elections.

RECOMMENDATION:

Recommend approval of Resolution No. 091917-A:

A RESOLUTION OF THE GOVERNING BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT OF LOS ANGELES COUNTY ORDERING A GOVERNING BOARD MEMBER PRIMARY ELECTION, SETTING FORTH THE SPECIFICATIONS OF THE ELECTION ORDER, AND REQUESTING CONSOLIDATION OF SUCH ELECTIONS WITH THE PRIMARY NOMINATING MUNICIPAL ELECTIONS TO BE HELD ON APRIL 10, 2018 IN THE CITY OF LONG BEACH

Approved:

Approved and Recommended:

Yumi Takahashi
Chief Business and Financial Officer

Christopher J. Steinhauser
Superintendent of Schools



RESOLUTION NO. 091917-A

Approved by

SEP 19 2017

BOARD ACTION

**A RESOLUTION OF THE GOVERNING BOARD OF EDUCATION
OF THE LONG BEACH UNIFIED SCHOOL DISTRICT OF LOS ANGELES COUNTY
ORDERING A GOVERNING BOARD MEMBER PRIMARY ELECTION,
SETTING FORTH THE SPECIFICATIONS OF THE ELECTION ORDER,
AND REQUESTING CONSOLIDATION OF SUCH ELECTIONS WITH
THE PRIMARY NOMINATING MUNICIPAL ELECTIONS
TO BE HELD ON APRIL 10, 2018 IN THE CITY OF LONG BEACH**

WHEREAS, California Education Code section 5200 and following provide that the election of Governing Board Members of the Long Beach Unified School District shall be governed by the provisions of the Long Beach City Charter; and

WHEREAS, Article XXII of the Charter of the City of Long Beach provides for the election of Governing Board Members of the Long Beach Unified School District with a primary election to be held on the second Tuesday of April, which will fall on April 10, 2018; and

WHEREAS, the city of Long Beach has scheduled primary nominating municipal elections to be held on April 10, 2018, for the election of City officers pursuant to the provisions of law of the State of California; and

WHEREAS, the primary nominating municipal elections of the city named will be conducted in territory which is in part the same as the territory within which the school district primary election will be held; and

WHEREAS, the Governing Board of the Long Beach Unified School District desires that the school district primary election scheduled for April 10, 2018 be consolidated with the primary nominating municipal elections of the city named also scheduled for April 10, 2018 and that such be done in accordance with provisions of the California Education and Elections Codes; and

WHEREAS, such consolidation will result in an election which is both efficient in expenditure of tax dollars and convenient for voters;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the Long Beach Unified School District does hereby determine, order, and resolve as follows:

1. That pursuant to provisions of the California Education Code, the County Superintendent of Schools of Los Angeles County is hereby directed to call an election to be held in the Long Beach Unified School District on April 10, 2018, for the purpose of conducting a primary election for the election of three members of the Governing Board from School Board districts 1, 3 and 5, of the Long Beach Unified School District.

2. That pursuant to the Charter of the City of Long Beach and the California Education and Election Codes, the specifications of the election order shall provide that the primary election to be held on April 10, 2018 is for the purpose of determining which candidate shall be elected from each School Board district by reason of obtaining a majority of the votes cast at the primary election, or in the event no candidate obtains a majority of votes cast, which two candidates of the School Board district who, having received the greatest number of votes at the primary election, shall thereafter stand for election at the general election June 5, 2018; and that the terms of office shall be for four years for members elected from School Board districts 1, 3 and 5, which terms shall commence on July 16, 2018. Any ties in voting shall be settled by the casting of lots under the supervision of the Los Angeles County Registrar-Recorder, and in such manner and place as the Los Angeles County Registrar-Recorder decides.

3. That, in accordance with provisions of the Education and Elections Codes, the governing body of the city of Long Beach, be and hereby is requested to consolidate the school district primary election of April 10, 2018 with the primary nominating municipal elections of the city named for April 10, 2018.

4. That the election precincts, the polling places and voting booths, the polling hours and the officers appointed to conduct the election shall, to the extent possible, be the same as those provided for the municipal elections to be held in the above-named city.

5. That the respective governing bodies of the above-named city be and is hereby authorized to canvas the returns of said school district election which is being consolidated with the primary nominating municipal elections, and certify the election results to the Los Angeles County Registrar-Recorder.

6. That the school district election, as consolidated with the elections held in the above-named city, shall be held, to the extent possible, as if there were only one election held in the city; and, to the extent possible, only one form of the ballot shall be used.

7. That the governing bodies of the above-named city is hereby requested to take any and all steps necessary for the holding of said consolidated elections.

8. That the Long Beach Unified School District agrees to pay to the entity conducting each election any additional costs which are incurred by such entity as a result of this consolidation.

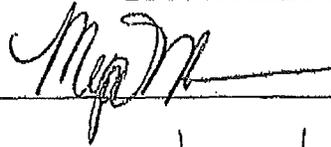
9. That a certified copy of this Resolution be filed by the Secretary of the Board of Education with the governing body of the above-named city, as well as the Los Angeles County Superintendent of Schools, and the Los Angeles County Registrar-Recorder.

BE IT FURTHER RESOLVED THAT, the Board of Education adopt Resolution No. 091917-A ordering a primary election for the Board of Education members of districts 1, 3 and 5 and consolidation of such election with the primary nominating municipal election to be held on April 10, 2018 in the city of Long Beach.

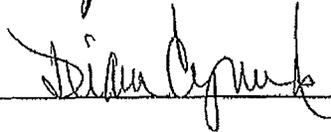
AYES:	<u>4</u>
NOES:	<u>0</u>
ABSTAIN:	<u>0</u>
ABSENT:	<u>1</u>

APPROVED, ADOPTED AND SIGNED on September 19, 2017.

THE GOVERNING BOARD OF EDUCATION OF
LONG BEACH UNIFIED SCHOOL DISTRICT OF
LOS ANGELES COUNTY, CALIFORNIA

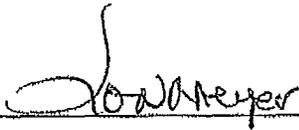


President

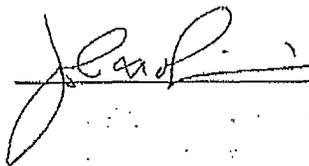


Vice-President

Member



Member



Member



Los Angeles County Office of Education

Serving Students ■ Supporting Communities ■ Leading Educators

Debra Duardo, M.S.W., Ed.D.
Superintendent

September 25, 2017

Los Angeles County
Board of Education

Ms. Monique DeLaGarza
Long Beach City Clerk
333 West Ocean Boulevard
Long Beach, CA 90802

Alex Johnson
President

Thomas A. Saenz
Vice President

Dear Ms. DeLaGarza:

Douglas R. Boyd

Enclosed is an Order of Election for the regular biennial governing board election for the Long Beach Community College District in Los Angeles County scheduled for April 10, 2018. Also enclosed, as part of the Order of Election, is the approved Resolution No. 082217A by the Long Beach Community College District's Board of Trustees.

James Cross

Gregory McGinly

Monte E. Perez

Please send me a copy of the Election Information Pamphlet at the following address:

Los Angeles County Office of Education
Division of Business Advisory Services
9300 Imperial Highway
Downey, CA 90242

If you have any questions, please contact Dr. Allison Deegan at (562) 922-6336.

Sincerely,

Keith D. Crafton, Director
Business Advisory Services

KDC/AD/EH:ah
Enclosures

cc: Dean Logan, Los Angeles County Registrar Recorder/County Clerk
Patricia Smith, Los Angeles County Office of Education (LACOE)
Jeff Young, LACOE
Allison Deegan, Ed.D., LACOE
Eric Hass, LACOE

LOS ANGELES COUNTY OFFICE OF EDUCATION

**ORDER OF REGULAR BIENNIAL GOVERNING BOARD ELECTION
FOR LONG BEACH COMMUNITY COLLEGE DISTRICT
OF LOS ANGELES COUNTY, CALIFORNIA**

APRIL 10, 2018

Pursuant to Education Code (EC) §5000, it is hereby ordered by the Los Angeles County Superintendent of Schools that a governing board member election be held in the Long Beach Community College District for the purpose of filling three offices of members whose terms commence on the third Monday of July 2018. Pursuant to EC §5340, such election for two or more districts of any type to be held in the same district or area on the same date shall be consolidated.

The election shall be held on Tuesday, April 10, 2018. The polls will be open as provided for municipal elections in the cities of Lakewood and Long Beach.

The respective governing bodies of Lakewood and Long Beach shall be authorized to canvass the election returns and will perform all the duties, as required, incident to the preparation for and the conducting of the above-mentioned election. Long Beach Community College District will pay their prorated costs of this election, and shall certify the election results to the City Clerk of the City of Long Beach. All matters pertaining to the conduct of this election shall be under the provisions of the appropriate sections of the Education Code, Election Code, and the City Charter of the City of Long Beach.

Debra Duardo, M.S.W., Ed.D.
Los Angeles County Superintendent of Schools

By: _____



Keith D. Crafton, Director
Business Advisory Services

September 25, 2017

RESOLUTION OF THE BOARD OF TRUSTEES OF THE LONG BEACH COMMUNITY COLLEGE DISTRICT ORDERING A GOVERNING BOARD MEMBER ELECTION, SETTING FORTH THE SPECIFICATIONS OF THE ELECTION ORDER, AND REQUESTING CONSOLIDATION WITH THE MUNICIPAL ELECTIONS TO BE HELD APRIL 10, 2018 IN THE CITIES OF LAKEWOOD AND LONG BEACH

WHEREAS, Section 1302.4 of the California Elections Code, provides that a regular election for members of the Long Beach Community College District Governing Board may be held, upon adoption of an appropriate resolution by the Governing Board, on the same date upon which the election for members of the Board of Education of the Long Beach Unified School District is held pursuant to the City Charter of the City of Long Beach and Article 3 (commencing with Section 5340) of Chapter 3 of the California Education Code; and

WHEREAS, the Board deems that a consolidation of said Board of Trustees election with the Board of Education election would be in the best interests of the community in conserving public funds; and

WHEREAS, Section 2206 of the Charter of the City of Long Beach provides that the primary election of members of the Board of Education of the Long Beach Unified School District be held on the second Tuesday in April of each even-numbered year; and

WHEREAS, Sections 5304 and 5322 of the California Education Code define the duties of the Board of Trustees with regard to ordering school district elections and require the adoption of a resolution known as "Specifications of the Election Order."

NOW, THEREFORE, the Board of Trustees of the Long Beach Community College District does hereby resolve, determine and order as follows:

SECTION 1. That pursuant to the authority contained in Sections 1302.4 of the California Elections Code; 5304 and 5322 of the California Education Code, the Los Angeles County Superintendent of Schools is hereby ordered to call, and the governing bodies of the cities of Lakewood and Long Beach are requested to consolidate, an election to be held in the territory of the Long Beach Community College District on Tuesday April 10, 2018, with the municipal elections called for on April 10, 2018, by the above named cities for the purpose of electing three (3) members of the Board of Trustees of said Long Beach Community College District in trustee areas 1, 3 and 5, respectively, each for four (4) year terms and commencing on the third Monday of July 2018.

SECTION 2. That the election precincts, the polling places and voting booths, the polling hours and the officer appointed to conduct the election shall be the same as those provided for the municipal elections to be held in the above-named cities.

SECTION 3. That the respective governing body of each of the aforementioned cities be authorized to canvass the returns of said Governing Board Member election which is being consolidated with the municipal election, and certify the election results to the City Clerk of the City of Long Beach.

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE LONG BEACH COMMUNITY COLLEGE DISTRICT
REGARDING CANDIDATES' STATEMENTS OF QUALIFICATIONS FOR THE
APRIL 10, 2018 GOVERNING BOARD MEMBER ELECTION BALLOT**

WHEREAS, Section 13307 of the California Elections Code, provides that each candidate for nonpartisan elective office in any local agency may prepare a statement describing name, age, occupation, education, and qualifications for consideration by the electorate; and

WHEREAS, the Governing Board of such local agency may limit said statement to 200 words or authorize an increase to 400 words; and

WHEREAS, the local agency may bill each candidate availing himself or herself of these services for prorated costs of printing, handling and translating the statement, if any incurred by the agency as a result of providing this service.

NOW, THEREFORE, the Board of Trustees of the Long Beach Community College District hereby resolve, determine and order as follows:

- SECTION 1. That the candidates' statements of qualifications be limited to 200 words.
- SECTION 2. That any appropriated costs incurred by the Long Beach Community College District for such handling be prorated among the candidates availing themselves of this service.
- SECTION 3. That each candidate is required to make an advance payment of his/her estimated prorated share of appropriate costs at the time of filing as follows:

	English/Spanish	Each additional language
District #1	\$1,748.00	\$874.00
District #3	\$1,631.00	\$815.00
District #5	\$2,266.00	\$1,133.00

Candidates will be billed or refunded, as necessary, when actual costs are received from the election printer.

SECTION 4. That the Governing Board Member election, as consolidated with elections held in the above-named cities, shall be held, to the extent possible, as if there were only one election held in each city and, to the extent possible, only one form of ballot shall be used.

SECTION 5. That the governing bodies of the cities of Lakewood and Long Beach, respectively, and all unincorporated areas in the territory of the Long Beach Community College District be and hereby are requested to consolidate the election for members of the Board of Trustees of the Long Beach Community College District with the primary nominating municipal elections of the cities named for Tuesday, April 10, 2018.

SECTION 6. That in the event the City Clerk of the City of Long Beach certifies that one or more of the election results culminates in a tie making it impossible to determine which of two or more candidates has been elected to the Board of Trustees, The Board of Trustees shall immediately notify the candidates who received the tie votes of the time and place where lots shall be cast to determine the winner as provided in Education Code Section 5016, and Long Beach Community College District Board Resolution No.011194C.

SECTION 7. That the Secretary of the Board of Trustees is hereby directed to furnish two copies of this Resolution to the Los Angeles County Superintendent of Schools, the Registrar-Recorder of Los Angeles County, and the City Clerk of each of the aforementioned cities, not less than 123 days prior to the date of the election.

IN WITNESS of the adoption of the foregoing Resolution and Order we, the members present and voting thereon, have hereunto set our hands this 22nd day of August, 2017.

BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT
OF LOS ANGELES COUNTY

APPROVED

AUG 22 2017

BOARD OF TRUSTEES
LBCCD

BY Jeffrey A. Kellogg President
BY [Signature] Vice-President
BY [Signature] Member
BY [Signature] Member
BY [Signature] Member

1 RESOLUTION NO.
2

3 A RESOLUTION OF THE CITY COUNCIL OF THE
4 CITY OF LONG BEACH REQUESTING THE BOARD OF
5 SUPERVISORS OF THE COUNTY OF LOS ANGELES TO
6 COORDINATE THE CITY'S GENERAL MUNICIPAL
7 ELECTION TO BE HELD ON JUNE 5, 2018 WITH THE
8 CALIFORNIA STATEWIDE PRIMARY ELECTION TO BE
9 HELD BY THE COUNTY ON THE SAME DATE, AND
10 REQUESTING SPECIFIED ELECTION SERVICES TO THE
11 CITY FROM THE LOS ANGELES COUNTY REGISTRAR-
12 RECORDER/COUNTY CLERK
13

14 WHEREAS, on June 5, 2018, the City of Long Beach ("City") will hold a
15 General Municipal Election, to elect members of the Long Beach City Council and
16 members of the Long Beach Board of Education; and

17 WHEREAS, on June 5, 2018, the County of Los Angeles ("County") will
18 also conduct a California Statewide Primary Election; and

19 WHEREAS, both the City's election and the County's election are
20 independent elections to be conducted by separate ballot; and

21 WHEREAS, it is desirable to coordinate the City's election with the County's
22 election in order to improve voter participation, enhance voter convenience and improve
23 the administration of elections by using the same precincts, polling places, election
24 officers, voting hours and vote by mail procedures, and to have the Los Angeles County
25 Registrar-Recorder/County Clerk canvass the City election returns and possibly conduct
26 a recount if so required;

27 NOW, THEREFORE, the City Council of the City of Long Beach resolves as
28 follows:

1 Section 1. Pursuant to the requirements of California Elections Code
2 section 10002 and Long Beach City Charter Article XIX, the Long Beach City Council
3 hereby requests the Los Angeles County Board of Supervisors to consent and agree to
4 coordinate its June 5, 2018 California Statewide Primary Election with the City's June 5,
5 2018 General Municipal Election, and to provide the following services to the City:
6 Conduct both elections in a coordinated manner with respect to the printing and mailing
7 of the City of Long Beach official sample ballot, printing and mailing of the City of Long
8 Beach official ballot, printing and mailing of all vote-by-mail ballots, appointing election
9 boards, designating voting precincts, counting and canvassing all ballots, declaring
10 results, issuing certificates of election and conducting recounts as specified herein.

11 Section 2. It is the City's intent that Long Beach Municipal Code Section
12 1.21.010 relating to the canvass of returns shall be amended and restated by an
13 ordinance duly enacted by this Council, prior to the June 5, 2018 General Municipal
14 Election only, to allow the Los Angeles County Registrar-Recorder/County Clerk to
15 canvass the returns of the Long Beach General Municipal Election within thirty (30) days
16 of the date of the coordinated election, in accordance with California Elections Code
17 section 15372. This amendment would cease to be effective following certification of the
18 June 5, 2018 election.

19 Section 3. It is the City's intent that Long Beach Municipal Code Section
20 1.21.050 relating to candidates' statements shall be amended and restated by an
21 ordinance duly enacted by this Council, prior to the June 5, 2018 General Municipal
22 Election only, to require a public examination of period of five (5) days immediately
23 following the candidate statement filing deadline. This amendment would cease to be
24 effective following certification of the June 5, 2018 election.

25 Section 4. The Los Angeles County Registrar-Recorder/County Clerk is
26 requested to conduct an automatic recount, if the difference between the two candidates
27 receiving the most votes is one-half (1/2) of one percent (1%) or less and the difference
28 in the absolute vote is fifty (50) votes or less. The City agrees to reimburse the County

1 for the costs of conducting the recount.

2 Section 5. Costs. The City of Long Beach agrees to pay the County of
3 Los Angeles for election services rendered, including additional costs incurred by the
4 County by reason of the coordination of the General Municipal Election and the Statewide
5 Primary Election.

6 Section 6. The Long Beach City Council and the Los Angeles County
7 Board of Supervisors are hereby requested to issue instructions to their City Clerk and
8 the County Registrar-Recorder/County Clerk to take any and all steps necessary to hold
9 the coordinated election.

10 Section 7. The purpose of this resolution is to request coordination
11 between the City and the County in conducting two independent elections by separate
12 ballot. This resolution is not a request for consolidation, as set forth in California
13 Elections Code sections 10400 through 10418.

14 Section 8. Filing of Resolution. The City Clerk is hereby directed to file a
15 certified copy of this resolution with the Long Beach Board of Education, the Los Angeles
16 County Board of Supervisors and the County of Los Angeles Registrar-Recorder/County
17 Clerk.

18 Section 9. This resolution shall take effect immediately upon its adoption
19 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of _____, 2017 by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664