



# CITY OF LONG BEACH

## DEPARTMENT OF PARKS, RECREATION & MARINE



2760 N. Studebaker Road, Long Beach, CA 90815-1697  
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[www.LBParks.org](http://www.LBParks.org)

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September 21, 2017

### MEMBERS OF THE PARKS AND RECREATION COMMISSION

City of Long Beach  
California

### RECOMMENDATION

Authorize the Director of Parks, Recreation and Marine to execute a Memorandum of Understanding, and any related documents, with the Alpert Jewish Community Center located in Long Beach, to facilitate the identification and placement of senior volunteers through their Retired and Senior Volunteer Program, in Department of Parks, Recreation and Marine facilities, through June 30, 2018, with the option of one, three-year term extension through June 30, 2021 at the discretion of the Director. (Citywide)

### DISCUSSION

The Department of Parks, Recreation and Marine (PRM) proposes to enter into a Memorandum of Understanding (MOU) with Jewish Community Center, which is located in the city of Long Beach, through their sponsorship of the Retired and Senior Volunteer Program (RSVP) to provide for the placement of senior volunteers in PRM facilities. RSVP helps to meet community needs with the assistance of Americans 55 years or older with skills and experience matched to community needs. RSVP volunteers participate in a multitude of community projects, from environmental projects, mentoring and tutoring children, responding to natural disasters. RSVP is a part of Senior Corps, which is administered by the Corporation for National and Community Services, a federal agency. Currently, about 40 volunteers, who are registered with RSVP, are located at the Long Beach Senior Center

In addition to volunteers bringing their skills and talents to the community, volunteers receive two direct benefits by enrolling in RSVP:

- RSVP volunteers receive at no charge, portal to portal secondary accident, personal liability, and excess automobile insurance while volunteering. Portal to portal is defined as upon leaving their home, to their volunteer site, and travel time back home.
- RSVP volunteers are reimbursed by RSVP for their travel time either by bus or by car. The reimbursement bus rate is \$1.00 per trip, not to exceed \$10.00 per month. The reimbursement car mileage rate is \$0.25 cents per mile, not to exceed \$10.00 per month.

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RSVP will recruit, interview, and refer RSVP volunteers to PRM facilities. PRM will directly supervise each RSVP volunteer and will submit required volunteer hour and other reports as requested by RSVP. All RSVP volunteers will be fingerprinted and must pass a background check in accordance with City volunteer policy. The City will not incur any costs from the proposed MOU.

This matter was reviewed by Deputy City Attorney Linda T. Vu on August 9, 2017.

FISCAL IMPACT

All costs will be borne solely by RSVP. There will be no fiscal impact to PRM associated with the approval of the MOU.

**SUGGESTED ACTION:**

Approve recommendation.

Respectfully submitted,



GLADYS KAISER  
BUREAU MANAGER  
COMMUNITY RECREATION SERVICES



STEPHEN P. SCOTT  
DEPUTY DIRECTOR

APPROVED:

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MARIE KNIGHT  
DIRECTOR

MK:SS:GK:BL:lh