

# ATTACHMENT A

**Teresa Bartlett**

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**From:** Long Beach Special Events & Filming <eventpermits@longbeach.gov>  
**Sent:** Thursday, October 13, 2016 2:44 PM  
**To:** Event Permits  
**Subject:** Special Event Application - 11th Annual Cambodian New Year Parade

**Special Event Application - 11th Annual Cambodian New Year Parade**

#17-09189

## **General Event Information**

Event Name: 11th Annual Cambodian New Year Parade    Event Dates: April 22, 2017  
Event Daily Operating Hours 7:00am to 8:00pm  
Event Set Up Date: 04.22.2016    Event Set Up Time: 7:00am to 5:00pm  
Event Move Out Date: 04.22.2017    Event Move Out Time: 5:00pm  
Event Location: Eldorado Park Area III  
7550 E Sprint St., Long Beach, CA

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## **Event Organizer**

Name: Sopheak Kheng	Organization: Cam-CC
Street Address: 7550 E Spring St	City: Long Beach
State: CA	Zip Code: 90815
Office Phone #: 559 577 6630	Cell Phone #: 559 577 6630
Fax Phone #:	Email: onlyme_sopheak@yahoo.com

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## **Event Co-Organizer or Professional Event Planner**

Name: Tont Taing	Organization: Cam-CC
Street Address: 2201 E. Anaheim St., Ste 103	City: Long Beach
State: CA	Zip Code: 90804
Office Phone #: 559 557 6630	Cell Phone #: 559 557 6630
Fax Phone #:	

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## **Event Representation for Public Information/Media Contact**

Name: Tony Te	Primary Phone #: 5622125936
Secondary Phone #:	E-mail: coordinators@cam-cc.org
Event Website: www.cam-cc.org	

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## **Event Organizer Tax Status**

Tax Status: Non-Profit Organizer with EIR Number, (please attach IRS forms)

# ATTACHMENT A

Non-Profit Name: Cambodian Coordinating Council  
Cam-CC)  
City: Long Beach  
Zip Code: 90804

Street Address: 2201 E. Anaheim St., Ste  
103  
State: CA  
Organization Website: www.cam-cc.org

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## Event Description

Cambodian Coordinating Council Cam-CC Will be  
hosting 11th Annual Cambodian New Year at Eldorado  
Park

Event Description Additional pages  
upload:

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## Event Attendance Information

Total Attendance per Day 5000  
Total Participants @ Event 5000

Total Staff/Volunteers @ Event: 500

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## Event Admissions Information

Will Fees for admission, entry, vendor or visitor  
participation be required?: Yes  
Admission Rates:

Admission & Re-entry Policy:

If no, please check the box that best describes your plan: Private Event, Invitation Only

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## Event Activity and Program Schedule Information

General Description of Event, Programs, or Activities:  
Athletic/Recreational Concert/Performance  
Festival/Celebration Information/Exhibits

Activity and Program Plan upload:

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## Event Route Information (for Parades, Runs, Walks, Bike Events, etc...)

Is this event a Parade, Run, Walk, Bike Tour, etc?: No  
Event Route Plan upload:

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## Event Site Plan Information

Event Site Plan upload:

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## Event Parking Information

Total Guest Parking Demand 1000  
Guest Parking Locations:  
Vendor/Staff/VIP Parking Locations

Total Vendor/VIP Parking Demand 175

# ATTACHMENT A

Traffic Management Parking Plan upload:

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## Event Site Services Information

Rash/recycle bins will be placed at various location in the parks

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## Event First Aid, Medical Services and Emergency Management Plans

First Aid will be provided by licensed physicians ( Cambodian Health Professional Association of America ) at Cam-CC's booth

Emergency Plan Additional Information upload:

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## Event Crowd Management and Venue Security

Security Plan Worksheet upload:

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## Alcohol Control and Management Plans

Alcohol?: No alcoholic beverages will be sold, sampled or consumed at this event

"Yes" to above, please upload the completed Security Management Worksheet (PDF or text document)

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## Food Concessions

Food, to the general public. You must identify the concessions areas on your site map. A list of the approved vendors is required.

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## Merchandise Concessions

Food, merchandise or services concessions are included in this event. You must identify the concessions areas on your site map. A list of the approved vendors is required.

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## Event Live Animal Plans

No animals will be housed on site and no animals will be participating in this program

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## Insurance Requirements

Copies of any certificates and/or endorsements:

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## Statement of Affidavit

## ATTACHMENT A

understand that I must comply with the event requirements provided by the City of Long Beach  
id in the Special Event Planning Guide Terms and Conditions.

vent Organizer Signature: Sopheak Kheng

vent Co-Organizer Signature: Sopheak Kheng



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