




Port of
LONG BEACH
The Green Port

Agenda Item 8

Memorandum

Date: February 13, 2017

To: Civil Service Commission

From: Margaret Huebner, Director of Human Resources 

Subject: REQUEST TO REINSTATE FORMER EMPLOYEE, ANTHONY JOBRACK
PACILEO

The Harbor Department respectfully requests the reinstatement of Anthony Jobrack Pacileo to the position of Special Services Officer III, Armed. Mr. Pacileo was hired by the Harbor, Security Division on August 15, 2011 as a Special Services Officer II and promoted to the III level on December 17, 2011. He resigned on January 29, 2016.

Mr. Pacileo would like to pursue his career development with the Port of Long Beach, Harbor Security. He resigned in good standing and was hired by the Signal Hill Police Department. After about a year, Mr. Pacileo decided he could best serve the public by returning to the Harbor Security Division. The Division is in complete support of this reinstatement due to his past experience and the highly qualified skill set that Mr. Pacileo will bring to the Harbor Security Division.

Mr. Pacileo has been advised of the terms and conditions of the reinstatement assignment and return to his former classification.

Please contact me at 562-283-7500 if any further information is required regarding this request.

Anthony Pacileo

12/8/2016

Duane Kanagy
Chief Executive
Port of Long Beach
4801 Airport Plaza Drive
Long Beach, CA 90815

RE: Reappointment Request

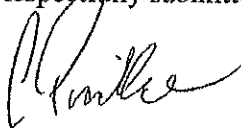
Dear Duane Kanagy:

I am writing this letter to request reappointment to my former position with the Port. I was a Special Service Officer III – Armed assigned to Harbor Patrol, until I left (on good terms) in January of this year.

I had accepted a position with the City of Signal Hill as a Police Officer, a job that I thought might fulfill my need for public service greater than my position in the Port. After nearly a year, I have come to the realization that I could do the greatest good for my community and our nation by helping protect the Port as a Harbor Patrol Officer.

I am requesting reappointment and bring with me more skills and experience. I feel that I can be an even better asset to the Port with these new experiences behind me.

Respectfully submitted,



Anthony Pacileo
209-712-9960

CC:

Randy Parsons
Drew Schneider
Ron Marquez
Margaret Huebner

CIVIL SERVICE DEPARTMENT
REQUEST FOR CIVIL SERVICE COMMISSION ACTION GUIDELINES

REQUEST FOR REAPPOINTMENT OF RESIGNED EMPLOYEE

Civil Service Rules and Regulations Section 45
Civil Service Commission Policy Not Applicable

Form completed by: Paula J. Ortega SR. HRBP Date: 1-31-17
Name/Title/Department

Section 1: To be completed by requesting department.

To be completed
by department

Civil Service Dept.
Verification

A requisition is required. The requisition number is: # <u>HD16-014</u> . Has the requisition been received in the Civil Service Department?	<input checked="" type="radio"/> Yes <input type="radio"/> No	X
Is there an existing priority list? If yes, contact Civil Service.	<input type="radio"/> Yes <input checked="" type="radio"/> No	X
Have all required documents been submitted to the Civil Service Department? • Request signed by former employee. • Corresponding request from hiring department.	<input checked="" type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No	X X

Section 2: Points to be addressed in request:

Formal name of employee and summary of employee's work history, specifying all classification titles and dates including date(s) permanent status was attained in each classification. <u>ANTHONY PACILEO AKA ANTHONY JOBRACK</u> <u>AS A SSO II. PROMOTED TO SSO III, 12/17/2011. RESIGNED 1/29/2016</u>		X
Classification title for reappointment. <u>SPECIAL SERVICES OFFICER III</u>		X
Did the employee resign from the City in good standing?	<input checked="" type="radio"/> Yes <input type="radio"/> No	X
The employee was referred to the Human Resources Department and/or hiring department regarding benefits, salary, department status, working conditions, etc.	<input checked="" type="radio"/> Yes <input type="radio"/> No	X
The employee has been notified that a new probation period is required and that all prior Civil Service rights have been severed.	<input checked="" type="radio"/> Yes <input type="radio"/> No	X
The following should be in attendance at the Civil Service Commission meeting: • Requesting department. • The employee requesting reappointment (recommended).		X

Notes:

See Attachment Below

SUGGESTED ACTION:

REQUEST FOR REAPPOINTMENT OF RESIGNED EMPLOYEE

On February 13, 2017, the Civil Service Department received a Request for Reappointment of Resigned Employee from the Harbor Department, in accordance with the provisions of Section 45 of the Civil Service Rules and Regulations.

The former city employee, Anthony Jobrack Pacileo, was a Special Services Officer for the Harbor Department, Security Division. Mr. Pacileo was hired as a Special Services Officer for the Division on August 15, 2011, passed probation, and received permanent employee status on December 17, 2011.

Mr. Pacileo was promoted to Special Services Officer III on December 17, 2011 until he resigned on January 29, 2016. Mr. Pacileo resigned in good standing and was hired by the Signal Hill Police Department as a Police Officer.

Mr. Pacileo sent a letter to the Harbor Department on December 8, 2016, requesting to be reappointed back to his previous position as Special Services Officer III. Mr. Pacileo would like to pursue his career development with the Port of Long Beach, Harbor Department and feels he can best serve the public by returning to his previous position.

Currently, there are several vacancies within the Security Division of the Harbor Department. Department requisition HD 16-014 is on file with the Civil Service Department and was received on April 08, 2016. Mr. Pacileo has been advised of the terms and conditions of the reappointment and that if reappointed, he will be required to serve a new probationary period.

Stacey Lewis, Assistant Director of Human Resources, or a designee from the Harbor Department will be in attendance at the meeting to answer any questions. Mr. Pacileo has been notified and will be in attendance at the meeting.

Staff recommends approval of Mr. Pacileo's request for Reappointment.