

# **CITY OF LONG BEACH**



DEPARTMENT OF PARKS, RECREATION & MARINE

### 2760 N. Studebaker Road, Long Beach, CA 90815-1697 (562) 570-3100 • FAX (562) 570-3109 www.LBParks.org

February 21, 2017

HONORABLE MAYOR AND CITY COUNCIL City of Long Beach California

### **RECOMMENDATION:**

Receive the supporting documentation into the record, conclude the public hearing, consider the appeal by Barbara O'Neill, and uphold the decision of the Parks and Recreation Commission to deny the Fee Waiver Request for the Tuberous Sclerosis Alliance's Step Forward For a Cure Walk (Permit #8213). (Citywide)

### **DISCUSSION**

The Department of Parks, Recreation and Marine (PRM) receives many requests from nonprofit organizations to utilize public parks and facilities for a variety of purposes. Often, these groups request the waiver of certain fees to help increase the total funds raised for their charity. In accordance with the City Charter, Article IX, Section 902, the Parks and Recreation Commission (Commission) has the power and duty to establish fees for public recreational programs and use of public parks and recreation facilities. The Commission approved PRM's Fee Waiver Policy, Number 3.15 (Policy), in December 2011. The Policy was updated in May 2013, and provides guidelines for requesting and approving a waiver of PRM's fees and charges that were established by the Commission (Attachment A). The tenets of the Policy include identifying whether the proposed event is being conducted by a Long Beach-based organization and/or whether the funds raised would directly benefit the Long Beach community.

On December 15, 2016, the Commission voted 7-0 to deny a fee waiver request from Barbara O'Neill of the Tuberous Sclerosis Alliance (Alliance) for Permit #8213, which includes a \$595 Facility Fee and a \$30 Permit Fee, for the Alliance's annual Step Forward For a Cure Walk (Walk) proposed to occur in El Dorado East Regional Park in May 2017 (Attachment B).

"We create community and enhance the quality of life through people, places, programs and partnerships"

### HONORABLE MAYOR AND CITY COUNCIL February 21, 2017 Page 2

The Policy lists several requirements that must be met in order for a fee to be eligible to be waived by the Commission. Previous requests for a fee waiver have been granted to Alliance, however, it is a national organization, and, therefore, could not prove that the proceeds of the Walk would remain in the Long Beach community. Permit #8213 has already been approved, but the request to waive certain related fees was denied by the Commission because it did not meet the criteria contained in the Policy, including the following:

- 5.1 (b) The program or event is of significant value to the Long Beach community or Department;
- 5.2 (a) The agency is a Long Beach based organization and is providing a minimal fee service or program that results in significant community benefit.

Both Long Beach Municipal Code Section 2.54.010 and the Policy provide for an aggrieved party to appeal an action of the Commission to the City Council. After a public hearing, the City Council may affirm, modify, or overrule the decision or action of the Commission, but any such action by the City Council shall require a two-thirds majority vote. If the City Council fails to obtain the requisite votes to affirm, modify, or overrule, the action of the Commission shall stand.

This matter was reviewed by Deputy City Attorney Linda T. Vu on January 30, 2017 and by Budget Management Officer Rhutu Amin Gharib on February 3, 2017.

### **TIMING CONSIDERATIONS**

City Council action is requested on February 21, 2017, in order to satisfy the requirements of the appeal process.

### FISCAL IMPACT

If the decision of the Commission is overruled, fees related to the event in the amount of \$625 would be reduced in the General Fund (GF) in the Parks, Recreation and Marine Department (PR). There is no local job impact associated with this recommendation.

HONORABLE MAYOR AND CITY COUNCIL February 21, 2017 Page 3

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

MARIE/KNIGHT ( DIRECTOR OF PARKS, RECREATION AND MARINE

MK:SS:GK:rl

Attachment A: Fee Waiver Policy, Number 3.15 Attachment B: Permit and Fee Waiver Information

**APPROVED:** 

ATRICK H. WEST



## **Policies and Procedures**

City of Long Beach, Department of Parks, Recreation and Marine

Subject: FEE WAIVER POLICY

Number: 3.15

### 1.0 PURPOSE

- 1.1 To provide policies and procedures for requesting and approving a waiver of departmental fees and charges established by the Parks and Recreation Commission, in accordance with the Long Beach Municipal Code 2.54 and the City Charter, Article IX, Section 902.
- 2.0 <u>POLICY</u>
  - 2.1 The Department of Parks, Recreation and Marine (Department) recognizes the value of partnering with other agencies and organizations to provide services that benefit the community and its residents. In an effort to provide support to organizations that provide a community benefit that the City of Long Beach (City) is unable to provide, the following procedures have been established for determining when application fees, facility use fees, permit fees, or other departmental charges established by the Parks and Recreation Commission (Commission) may be waived.
  - 2.2 All fee waivers must be approved by a majority vote of the Commission.
  - 2.3 As stated in the Long Beach Municipal Code 2.54.010, any aggrieved person may appeal a decision or action made by the Parks and Recreation Commission.

### 3.0 **RESPONSIBILITY**

- 3.1 Fees established by the Parks and Recreation Commission for the use of City facilities (Facility Use Permit Fees) may be waived by the Commission if the applicant requests a fee waiver under one of the categories defined in this policy and the appropriate criteria are met.
- 3.2 Application for fee waiver must be submitted and associated fees must be paid prior to the date of the event for the applicant to secure reservation and to be eligible for fee waiver. Eligible fees will be reimbursed if the event occurs before Commission approves the adjustment.
- 3.3 This policy and procedure does not apply to permits issued by the Office of Special Events pursuant to 5.60 of the Long Beach Municipal Code, or fees required by other City departments.

### 4.0 ESTABLISHED FEES ELIGIBLE FOR CONSIDERATION

The following list defines the Commission established fees that can and cannot be waived.

- 4.1 Fees and costs that may be eligible for waiver by the Commission:
  - (a) Application fees
  - (b) Administrative fees
  - (c) Participant fees
  - (d) Permit fees
  - (e) Permits to gather fees
  - (f) Facility use fees
  - (g) Facility rental fees
- 4.2 Fees and costs to the Department that cannot be waived by the Commission:
  - (a) Monitoring costs
  - (b) Staffing or labor reimbursement costs
  - (c) Security costs
  - (d) Utility reimbursement costs
  - (e) Deposits for damages to facilities
  - (f) Refuse removal costs
  - (g) Custodial costs
  - (h) Maintenance costs
  - (i) Other City department charges

### 5.0 ELIGIBILITY FOR FEE WAIVER

The Commission may waive fees for an organization, individual or program if it determines that:

- 5.1 The event or program is open to the public<sup>1</sup> and is in compliance with the City's non-discrimination policy; and
  - (a) The event or program is consistent with Department mission, values, and objectives; and
  - (b) The program or event is of significant value to the Long Beach community or Department; and
  - (c) That established fees would cause significant financial hardship or would have a detrimental effect upon the services provided to the public; and

<sup>&</sup>lt;sup>1</sup> Events open to the public may require registration, participation or admission fee.

- (d) The proposed event or program will have no detrimental impacts on existing facilities or department activities, and that the permitted organization will provide in-kind services to offset the actual cost to the City or mitigate impacts that are created by the event or program; and
- (e) The Fee Waiver Application (Application) is submitted prior to the date of the event; and
- (f) There is no evidence of previous violations of the Fee Waiver Policy (organizations that violate this Policy or present false information about their event or program may not be eligible for fee waivers).
- 5.2 The agency is providing an event or service that is free and open to the public benefiting the Long Beach community/charity; or
  - (a) The agency is a Long Beach based organization and is providing a minimal fee service or program that results in significant community benefit; or
  - (b) The Commission has determined that no profit will be made from the event by the permitting organization or by any other private individual or business; or
  - (c) If a fee is charged at the event or program for the purposes of fundraising for a charitable cause, a portion of the proceeds will be paid to the City if proceeds exceed permitting costs by more than 100 percent; and
  - (d) If fundraising is involved, adequate proof that the donation was given to the charity of choice and can be provided to the Commission.

### 6.0 ELIGIBILITY FOR FEE EXEMPTION:

An individual or organization may be exempt from fees eligible for waiver as established in Section 4.1 of this policy, if they meet one or more of the following criteria:

- 6.1 Intergovernmental Cooperation:
  - (a) The organization is another governmental agency; and
  - (b) The use of the facility is related to the performance of the agencies' governmental duties and is related or of concern to a significant portion of City residents; and

- (c) The activities associated with the event can be provided for within the Department's existing allocations without a reduction in services in other areas of the Department.
- 6.2 Department Sponsored:
  - (a) The event or program is consistent with Department mission, values, and objectives; and
  - (b) The activities associated with the event can be provided for within the Department's existing allocations without a reduction in services in other areas of the Department; and
  - (c) The program is sponsored by another City Department; or
  - (d) The City is recognized as a Co-Sponsor of the event and is provided appropriate recognition on all promotional materials and at the event; or
  - (e) The agency has an existing Reciprocal Use Agreement, Lease, Finding of Mutual Benefit, or Memorandum of Understanding with the City (includes contract class instructors, program operators currently under contract, and leaseholders in good standing with valid contracts.

### 7.0 PROCEDURE

Fee Waiver Applications (Applications) must be approved by a majority vote of the Parks and Recreation Commission (Commission). Eligible Applications will be considered as part of the regular Commission Agenda on a monthly basis.

Applications must be submitted prior to the date of event to be considered by the Commission. To be considered at the next regularly scheduled meeting of the Commission, Applicants must submit requests to Registration/Reservations at least (10) days prior to the next regularly scheduled Commission Meeting to be added to the Agenda and publicly noticed.

Organizations that meet the Fee Exemption Criteria in Section 6.0 are not required to submit a fee waiver request.

- 7.1 Fee Waiver Application Procedure
  - (a) Applicant completes Registration Process and pays applicable fees at the Registration/Reservations Office prior to the date of the event.
  - (b) Applicant completes Application and submits to the Registration/Reservations Office.

(Applications must be submitted prior to the date of the event to be eligible for consideration. Although not required, Applicants are encouraged to submit Application at least (30) calendar days prior to the event to ensure that the item is considered at the next regular meeting of the Commission.)

- (c) Applicant may be asked by Director or Designee to submit financial information for organization or event to support Application.
- (d) Application is approved or denied by the Director or Designee based on criteria established in the Sections 4.0 and 5.0 of this policy.
  - i. Application that meets the criteria set forth in this policy will be considered by the Commission at the next regularly scheduled meeting. Applicant is encouraged to attend the Meeting to provide information requested by the Commission.
  - ii. Application that does not meet the criteria set forth by this policy will not be presented to the Commission. Applicant may address the Commission and request reconsideration of the Application during the Public Comment period at the next regularly scheduled meeting.
- (e) Commission votes to approve or deny Application. Applicant may appeal decision of Commission to the City Council (see Section 7.2).
- (f) Commission may request profit and loss statement following the event before fees are reimbursed (even for Application accepted by the Commission).
- 7.2 City Council Appeal Process

II.

Per Long Beach Municipal Code 2.54.010, a person may appeal any decision of the Parks and Recreation Commission to the City Council, as follows:

- (a) Appeals shall be filed with the City Clerk within ten (10) calendar days following the decision or action by the Commission. Acceptable correspondence include a letter to the City Clerk submitted by U.S. mail or by e-mail.
- (b) Upon receipt of an appeal, the City Clerk shall (1) promptly notify the Department of Parks, Recreation and Marine, and (2) set the date of Council hearing. The hearing shall be held within thirty (30) calendar days after the appeal is filed.

- (c) Once the hearing date has been established, the City Clerk shall notify the Department of Parks, Recreation and Marine, the appellant, or other interested parties, as indicated in the Municipal Code of the said date. The City Clerk shall notify such interested parties of the Council hearing not less than ten (10) days before the hearing.
- (d) Not less than fourteen (14) days before the hearing, the Business Operations Manager, in conjunction with the appropriate Bureau Manager shall provide the Director of Parks, Recreation & Marine with a written report of the Commission decision or action on the appealed item, in accordance with the established schedule for City Council letters.
- (e) After a hearing, the City Council may affirm, modify or overrule the decision or action of the Parks and Recreation Commission, but any such action by the City Council shall require a two thirds (2/3) majority vote. If the City Council fails to obtain the requisite votes to affirm, modify or overrule, the decision or action of the Parks and Recreation Commission shall stand.

### 8.0 <u>REVIEW AND REVISION</u>

It is the responsibility of the Business Operations Manager to review and update this policy and procedure on an annual basis.

### 9.0 <u>REFERENCES</u>

The above policy follows the guidelines and regulations listed in the following documents. For further information refer to such documents.

- 1. City of Long Beach, Municipal Code, Chapter 2.54 Parks and Recreation Commission, Section 2.54.005 Authority
- 2. City of Long Beach, Municipal Code, Chapter 2.54 Parks and Recreation Commission, Section 2.54.010 Appeal of Decisions
- 3. City of Long Beach, City Charter, Article IX, Section 902
- 4. Recreation Commission Policy, Issuance of Use Permits for Community Centers and Specified Facilities

APPROVED: GEORGE DIRECTOR

AUTHORIZED ON:

May 10, 2013

Rev 05/9/13

CITY OF LONG BEACH, DEPARTMENT OF	PARKS.	RECREATION	AND	MARINE
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FACILITY FEE WAIVER REQUEST FORM

Name of Organization: Tuberous Scherosis Alliance	
Mailing Address of Organization: 13437 Reva Circle Cerritos	90703
Telephone Number: <u>582-577-7525</u> Fax Number: Email g	
Facility/Park: Golden Grove, El Dorado Type of Function: Walkatho	
Date of Function: May 20 2017 Hours: 6:30 AM -> 3 PM No.	
Please check appropriate boxes:	
Social Hall       Baseball/Softball Field         Activity Room       Soccer Field         Reserved Picnic Area       Equipment         Open Space       Other (Please Speci	
Is this function a fundraiser? 🎾 YES 🗔 NO	
Has your organization requested any other fee waivers this calendar year?	S NO
Justification for Fee Waiver: - What is TSC attached your	resieu
We walk a raise money to find a cure for Tuberou	
ISC is a rare genetic disorder that couses tumors to gree	w throughout the
body-seizures surgeries & even death is part of this dise	ase All money radsed
goes to research for a core. My walk bodget is small so	* 🗸
I have read and understand the conditions of the Fee Walver Policy. Non-compliance of the Long Beach to bill the group for the full or partial amount of the fees walved. In addition, disqualify the group from being granted future fee walvers.	ne requirement may require the City of non-compliance of the conditions may
Name of Contact Person (print): Barbara_O'Ne:11	Title: Walle Chair
	Phone: <u>562-577-7525</u>
Address of Contact Person: 13437 Reva Citcle Cervites CA	90703
FOR DEPARTMENT USE ONLY:	
The following fee charge(s) is/are being requested for fee waiver:	
Staff 2 Fees # of Hrs	Walved Charges
b: 30     Participanti Rental Fee:     \$X     =       Security Deposit:     \$X     =	<u>\$ 645 50</u>
$\frac{3}{222}  \text{Other Charges:}  \frac{3}{20}  X = $	\$ <u>0.00fer</u> mit-
Total Waived Charges	\$ 625.00
APPROVAL:	
Parks, Rec & Marine Director:	Date:
Bureau Manager Signature:	Date:
Registration/Reservations Office Review:	Date:
Approved Denied Recreation Commission	Date:
FOR OFFICE USE ONLY:	Deter
Contract/Permit No Processed by:	

Distribution: Supt-Admin Svcs, Permit Coordinator, Facility Supervisor, Registration/Reservations Office

ATTACHMENT	В	Page
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1 (	
•	ATTACHMENT B Page 1
City of Long Beach DEPARTMENT OF PARKS, RECREATION A 2760 Studebaker Road, Long Beach CA 90815FAX Application for Facility Use Perm	<u>( (5</u> 62) 570-3113
This application does not guarantee a reservation until approved by the Director of Department of F	Parks, Recreation and Marine or his/her designee.
Please check the appropriate box(es) and indicate the facility requested:  Athletic Field Beaches/Waterways Community Center	Gymnasium
Picnic Area Special Use Dool	Other (Please specify)
Facility/Park Site: 1" Choice Golden Grove 2nd Choice	· · · · ·
Name (Individual/ Organization): Tuberous Sciences Alliance If Organization: 501 (c)(3) Private for profit	Email boneill Opeter pepper, com
Contact Person/Representative: Bachara O Weill	Walk chair
Applicant must be at least 21 years of age and will be responsible for the entire event.	Position Title
Address: 13437 Reva Circle City Cervites	zip <u>9070 3</u>
Telephone: Home: (52) 577752 5Work: (30) 6390390 Fax: (	Cell: (56.2) 577-7525
Date of Event: May 20 2017 Day: Saturday EVENTSTART	
Start Time (SET UP): 6:30 Am End Time: 3 Pm (12:00am Max (Applicant must include set-up/decorating time and clean-up time.)	x) Total Hours Requested:
Name of Event: STEP Forward For A Cure Type of Event: Wal	kothon fundraiser
For birthday/graduation party, indicate age of celebrant: (Two security gua	rds will be required for teen parties.)
Number of participants: Adults 350 + Minors 150 =	Total <u>500</u>
Please answer all questions correctly. Unanswered questions may delay your	request.
1. Is the event open or advertised to the public?	Yes <u>No</u>
2. Is this a car/motorcycle club?	Yes No
3. Is this a fundraising/revenue producing event?	Yes No
4. Will there be soliciting or selling of any kind?	Yes No
If YES on items 1, 2, 3 or 4, please also complete items 16-29 on pages 3 & 4 (S	pecial Use Information)
5. Is this an organized group, such as a club, school or business?	YesNo
6. Will there be a caterer to provide food for your event? If yes, please make sure that the caterer has a Long Beach Business License.	Yes No
7. Will this event be having some type of music?	YesNo
Please check: Live Band Disc Jockey Amplified Music	P.A. System Radio
Please note that some facilities may not allow music.	
8. Will the event be advertised prior to event date? How?	Yes <u>No</u> <u>No</u>
Please check: Flyer Newspaper Radio II	nternet
9. Will there be any type of display or advertising at the event?	Yes No
10. Will you be displaying or judging any motor vehicles?	Yes No
11. Will there be any promotionals or give aways/samples?	Yes No /
12. Will there be animals during the event? Animal shows will require a permit from the Animal Control Office.	Yes No <u>· / </u>
13. Will you be bringing in any sort of stage or structure? (must be pre-approved)	Yes No_
14. Will you be having a moonbounce? (Only on designated areas)	Yes No
Name of authorized moonbounce company from current list:	

Wayer

### 5. Please read and initial on the following important policies, rules and regulations:

Set-up/clean-up/removal of decorations will be the responsibility of the group. Please include this in your requested time. On the date of the reservation, the permittee will be required to sign two forms prior to and after the event: 1) Facility Reservations checklist, a walk-through of the facility; and, 2) Application for Return of Deposit. Non-compliance of this policy will cause forfeiture of the refundable security deposit. The deposit will be refunded to the applicant WITHIN 4-6 WEEKS if the facility is left clean and free of damage.

Refundable Deposits will be paid to the Payer of the deposit.

Amenities may not be adequate. Please contact the facility supervisor to check on amenities such as tables, chairs, kitchen, refrigerator, etc. (The use of the refrigerator and freezer at the Senior Center Auditorium kitchen/cafeteria area is prohibited.) Groups are responsible for providing additional tables and chairs needed. Some appliances may not be available.

Consumption of alcohol (wine, beer, champagne, etc.) or substance abuse is not allowed on any City of Long Beach properties. Violation of this regulation will mean forfeiture of the refundable security deposit and cancellation of your event at time of infraction. Smoking is not allowed in or around any City Park.

Parking will only be allowed in designated areas. No parking or driving on grass.

Gambling is not allowed on City of Long Beach properties.

The use of candles is not allowed inside the community centers.

Other permits may be required depending on the type of event (i.e. Business License, Health, Charitable Solicitation.)

Law enforcement intervention due to violation of rules and regulations will mean cancellation of event and may incur additional charges, affect future use and forfeiture of any remaining fees and security deposit paid.

Applications must be received at least <u>15 working days</u> prior to the date of the event. To avail of the Long Beach residence fee, please attach a <u>copy of your CA Driver's License/ID Card and a most recent utility bill</u>. Requests made 10-14 working days prior to the event must be made in person and all fees paid for in full. Requests made less than 10 working days but no less than 5 working days may be accommodated on a case by case basis, subject to availability of facility and staff, and groups will be charged the late booking premium fee. Any request for fee waivers must be made 60 days prior to the event.

Submission of the completed form does not guarantee you the facility/date.

Reservations can only be made 6 months in advance. Submit the completed application form along with the initial deposit of \$375 if booking a social hall or a \$118 deposit if booking a reservable picnic site/open space., This amount will be applied to your refundable deposit as soon as the booking is made. If facility or any other alternative is not available, your initial deposit will be returned. \$30 is due for all Permits issued and is non-refundable.

Permittee must sign the facility permit and return along with the balance of the payment within the due date indicated on the permit (10 calendar days after the reservation was made). In the event the signed permit and balance payment are not received by the due date, your reservation will be canceled, and you will be refunded the deposit less the applicable service fee. PERMITS ARE NOT VALID WITHOUT AN ORIGINAL SIGNATURE—FAILURE TO SIGN WILL VOID PERMIT

For teen parties (under 21 years of age), reservations must be made at least 15 working days prior to the event, NO EXCEPTIONS. Group must inform staff of the actual time the party starts. Security guards (minimum of 5 hours) are required to be present 30 minutes prior to guest arrival, whole duration of the event, and 30 minutes after the event. No event will be permitted to start without the two licensed security guards present.

Cancellation Policy: Notice of cancellation must be made at least 20 working days prior to the event to receive a refund less the applicable processing fee of \$70.00 for \$120 or less; or \$133.00 for over \$120; if a <u>paid reservation that was made with</u> less than 20 working days is being canceled, the permittee will forfeit fees paid. <u>PERMIT FEE IS NON-REFUNDABLE</u>.

Any request, to extend the time of the original reservation must be a minimum of one hour and must be made at least 10 working days prior to the event, subject to availability of facility and staff. However, changes for teen parties must be requested at least 15 working days prior to the date of the event. Changes made on the dates, times, number of attendees, etc. after the permit has been processed will be assessed a permit change fee of \$30 per occurrence.

Any cost incurred due to damage to the facility or due to faw enforcement Intervention arising from the group's event will be billed to the group.

Payments may be in the form of cash, check, or credit card. All fees for reservations made with 15 working days or less must be paid in full, and must be made by cash, money order/cashter's check or by credit card.

If paying by credit card, please complete credit card information: Amount - \$ 118.00

Acct. # (All Digits)	TOPESON OF THE RANGE STREET	Exp. Date 10	3/	19
Signature (required	1): Bartina Ombill	Month _3 Digit CVC Code	Day 657	Year
Name of credit card I	nolder, if different from applicant:			
Billing address of cre	dit card holder: 1.3 4.37 Reva Circle (	erritos CA 9.	0703	

if the applicant provides faise information such as: purpose of event, names & addresses of event holder(s), number of persons in attendance, etc., the event may be canceled prior or during the event at the discretion of the City staff and will result in forfeiture of fees and deposits and/or denial of current and future applications for use of Department facilities and may incur additional City charges. The City reserves the right to cancel any reservation with 30 days notice.

I certify that I have read and understand all the rules and regulations governing the use of the facility. I, the undersigned, do hereby agree that we will abide by the policies governing the use of the facility and will be responsible for any damages to the facility, furniture, or equipment caused by our occupancy of the facility. I understand that any false information provided or violation of any rules and policies will result in immediate cancellation of our event and will cause forfeiture of all fees and deposits. I have read and understand the cancellation policy and it's fees.

Signature of Applicant: Barbara O'Noil

Date: 11/7/2016

## SPECIAL USE INFORMATION

(Subject to approval from the Director of Parks, Recreation and Marine.)

Plea	se answer all the questions a	and provide additional sheets if ne	ecessary.	
16.	Event Dates(s):	May 20 2017	Time: <u>6 Am -7 3;00</u>	
			Time:	
			Time:	
17.	Set up Date(s)/Time:/	nay 20 2017		
18.		May 20, 2017		
19.	Estimated No. of Attendan	ce: Participants 500	Spectators Staff	
		Volunteers 50	Vendors Other	
20.	Postcards are	seat to all far	lio, television, Internet, etc.) Please describe. milies /walkers to bome Linda Ybsp. + Ucht	
	JOVE THE DOTE .	- r Tyers are sent -	to Ama Linda TUSP. F UCHIL	
21.		es of fees or charges and amou		
1	najority of fu	ndraising is done	Submitted on line	······································
			Submitted on line	
22. 2			Alliance for research to	
	ind a cure	ques to the TST	Tillance ( b) 12 30000 10	
	na a core			/
23.	Will food or merchandise b	e sold or displayed at the event?	YesNo	
		• •	pated number of merchandise vendors:	
24.	Will food or merchandise b Please explain.		Yes <u>V</u> No	
++++	We have som	e food vendors	who generously have	
<u></u>	vpported our	walk.		
25.	If yes, please explain in de	or any portion of your event? tail what the electricity will be use guissed for our	Yes $\sim$ No ed for and how it will be provided. (Electricity is $D_{a}T_{a}$	
	· · · · · · · · · · · · · · · · · · ·	F.		
26.	system, seating, bleachers, te	nts, booths, portable toilets, etc.)	e site for the event? (Stages, fencing, generators, li Yes No <u>X</u> ger than 10 X10 need special permits & approval.	ghting, sound

Will the event include music or amplified sound? (P.A., system, live music, recorded music, DJ, etc.) Yest No If yes, 27. describe in detail. (If live performance, please include names of performers.)

Bill Lovelace will provide mosic rour event 28. Please provide any additional information concerning the scope of your event not addressed above. (i.e. carnivals, game booths, animal rides, moonbounces, etc.) NIA 29. If you answered "Yes" to questions 1 through 3, the following are additional permits or approvals required from other City Departments depending on the type of activity: a) CA Coastal Commission - Coastal Clearance for events by the beaches and waterways b) Financial Management - Business License for selling food or merchandise c) Fire Department - For tent/canopy, open flame, or site plans d) Health Department - Food permit from Environmental Health Division e) Parks, Recreation & Marine - Liability Insurance from Contract Division for events open to the public f) Planning & Building - Electrical, generator, stages, fencing and temporary structures a) Police Department - Special Event Coordinator for security - Charitable Solicitation Permit from the Special Permits Office - Barricades/cones and "no parking" signs from Street Maintenance h) Public Service The proposed event may require additional review, approval, permits, licenses and/or inspections from other City departments. 1 understand that if I have provided false or inaccurate information on this application, the event may be canceled prior to or during the event at the discretion of the Director of Parks, Recreation and Marine, or his/her designee, and will result in forfeiture of fees paid, deposits and/or denial of current and future applications for use of Department facilities and may incur additional City charges. I am authorized to sign on behalf of the applicant/organization. I hereby certify that to the best of my knowledge and belief the above statements are true. I agree to reimburse the City of Long Beach for any loss or damage caused by this usage and to hold the City safe from any liability arising out of the use of the premises or equipment. I will be present throughout the activity and will be responsible for the adherence to regulations governing use of the facilities. Barbara Oybeill Name (Please Print) Tupersus Scherosis Alliance

aubara O'Noil Signature

Dally Chail

Date

FOR DEPARTMENT USE ONLY

Received by Date Department Approval Date Processed by Date Permit # Date Permit Sent to Permittee Staff's Initial Date Signed Permit Rovd Processed by

KW Revised 11/12/15 Facapplication.doc

Page 4

Registration/Reservations Office

2760 Studebaker Road, Long Beach CA 90815, (562) 570-3111

## PLEASE READ, SIGN, AND RETURN

## Specific Rules for the Use of Picnic Areas & Open Spaces

### Age Requirements/Responsible Party

All persons must be 21 years of age when signing an application/permit. If applying for an organization, the applicant must be an officer of the organization. The person signing the application/permit must be present for the entire event and is liable for any damages.

#### Alcohol

Alcoholic beverages (including but not limited to beer, wine & champagne) are <u>NOT ALLOWED</u>. LB Municipal Code, Section 9.22.010. Any violation of this policy will result in the immediate cancellation of the event, forfeiture of all fees and deposits, denial of future applications for facilities and applicant may incur additional City charges.

#### Smoking

Smoking in City Buildings and Parks is prohibited. LB Municipal Code, Section 8.68.190

#### Amplified Music or Sound

Amplified music (e.g. D.J.) and P.A. systems are allowed in designated, reserved areas of the parks and are <u>NOT</u> permitted in the open picnic areas. Generators may not be brought into the open picnic areas unless by an approved Moon Bounce vendor and only for the Moon Bounce. Amplified music or noise which disturbs the peace of any person or neighborhood is prohibited. LB Municipal Code, Section 16.16.010.

#### Athletic Fields

The use of any athletic field is not allowed unless permitted. For details, please call the Field Permitting Office at (562) 570-3204.

#### Change Fee

Any changes made to the permit after it has been issued will be charged the current change fee.

#### Caterers

Food caterers for picnics must have a City of Long Beach Business License and a permit from the City's Department of Health and Human Services available for inspection upon request.

#### Cleanup

The Department of Parks, Recreation, & Marine and its employees wish to maintain a clean and sanitary area for your use. Each picnic group is expected to have a cleanup committee. It is the responsibility of each group to clean up following their picnic. The group shall forfeit its deposit if the area is not cleaned to the satisfaction of the City.

#### **Commercial Picnic Service Companies**

Only plonic service companies that have met the City requirements and have been issued a permit by the Department of Parks, Recreation & Marine are permitted to operate in City parks. Please contact the Registration/Reservations Office for details.

#### Deliveries

Trucks and cars may be permitted in the picnic areas on PAVED ROADS ONLY for loading and unloading heavy supplies. No driving on the grass.

#### **False Information**

If the applicant provides false information regarding the event, including number of attendees, the event will be canceled by the City and will result in forfeiture of fees and deposits and/or denial of current and future applications for use of facilities, and the applicant may incur additional City charges.

#### Food and Beverages

No food may be sold to the public without a health permit and permission from the Department of Parks, Recreation & Marine. Food shall not be distributed outside the reservation area. All caterers must have a Long Beach business license.

#### Permit to Gather

A picnic <u>Permit to Gather</u> is required for groups of 25 persons or more and will be charged the current Permit Processing Fee. LB Municipal Code, Section 16.16.020. It is a permit to gather <u>ONLY</u>. It does <u>NOT</u> entitle, reserve, or guarantee any specific area or any amenities and does <u>NOT</u> include the use of any athletic fields, unless permitted by the Field Permit Office. <u>The group may NOT GATHER in ANY RESERVED PICNIC SITE AREA</u>. The permittee must be in possession of the permit and have it available at the park on the date of the event. Groups of 100 or more will be charged the current Special Use fee. Groups having a moonbounce or commercial picnic service companies providing services for the group will be allowed only if the vendors are authorized and <u>have established liability insurance</u> with the City. A <u>special use fee</u> will be assessed to groups having these services in the park or open space. <u>Any costs incurred due to damage to the facility or due to law enforcement intervention arising from the group's event will be billed to the group.</u>

Initals of Applicant:

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### Gambling

No gambling is allowed in any Community Center or on the park grounds. LB Municipal Code, Section 9.24.010.

### Hours of Operations

Lollering or remaining at any park premises between the hours of 10 p.m. and 5 a.m. is prohibited. LB Municipal Code, Section 15.15.010.

#### Liability Insurance

Some functions may require liability insurance naming the City of Long Beach and its employees as additional insured. Reservations staff will inform the applicant if insurance will be required and must be submitted at least 10 working days prior to the date of the event.

#### Parking

Vehicles must be parked in designated areas and are <u>NOT ALLOWED TO DRIVE OR PARK ON THE GRASS</u>. LB Municipal Code, Sections 16.20.50 and 16.20.70.

#### **Reserved Picnic Sites**

In various parks, reservable sites are available and rental bookings can be made 6 months in advance. Reservation fees and deposits vary according to site and capacity. An initial deposit is required at the time of booking as listed on the fee schedule. Remaining balance of rental is due 10 calendar days after the reservation is made. Failure to make payment will result in the reservation being canceled and fees paid forfeited. Groups may not exceed the capacity of reserved sites. In order to reserve a plonic site, ten (10) working days' notice is required. Reservations made less than ten (10) working days in advance must be made in person and paid in full at the time of the reservation. Reservations made less than 10 working days but no less than 5 working days may be accommodated on a case by case basis, subject to availability of facility/staff and groups will be charged a premium late booking fee. To cancel a paid reservation date, you must give twenty (20) or more working days' notice to receive a refund minus the service charge fees are listed on the fee schedule; otherwise, no refund will be given. Contact the Registration/Reservations Office for details. If a paid reservation that was made less than 20 working days is being canceled, the permittee will forfeit facility fees paid. Any fee waiver requests must be made 60 days prior to the event.

Initials of ApplicantBON
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#### **Security Deposit**

A refundable security deposit is required for all reservations and must be paid in full when making the reservation. The refundable deposit will be refunded back within 4-5 weeks to the applicant if the <u>facility is left clean and free of damage</u>. The applicant automatically forfeits the deposit if the group left the facility dirty or damaged, or there was intervention from law enforcement or any threat, attempt or harm made towards staff. Any additional cost incurred by the City will be billed to the applicant on behalf of the group. <u>In order to receive the refundable security deposit</u>, the permittee <u>must complete a walk-through with staff immediately before and after a reservation</u>. The permittee <u>must sign off both the Facility Checklist</u> and <u>Request of Return of Deposit forms prior to start of the event and before teaving after the event</u>. In addition, the submission of any falsified information will result in the forfeiture of the deposit.

#### Selling, Vending, Peddling or Soliciting

Selling, offering, providing, vending or soliciting merchandise, or offering equipment instruction (including but not limited to amusement or game machines) on park premises is prohibited, except by permission of the Director. LB Municipal Code, Section 16.16.060.

#### **Special Equipment**

Dunk tanks and mechanized rides are not allowed. <u>Moonbounces</u> (refer to authorized Moonbounce Company listing) petting zoos, pony rides and hayrides are allowed under certain conditions and in designated areas <u>ONLY</u>. Due to secluded location of some picnic spots, vendors may not be able to deliver a moon bounce next to your picnic area. Please plan your party accordingly. Vendors providing these services must have established liability insurance with the City. Groups requesting a Permit to Gather and having special equipment in a park or open space will be assessed a special use fee. A <u>cancellation notice of 20 working days</u> will be required for a refund to be processed. Special use fees paid for bookings made less than 20 working days will be considered <u>non-refundable</u>. Groups who do not have permission to have special equipment or services in the park or open space will be closed down by City staff. Contact the Registration/Reservations Office for details.

#### **Special Events**

When a special event such as a fundralsing or revenue producing event, fair, demonstration, celebration, etc. is held in a picnic area or open space, <u>permission must be obtained from the Director of the Department of Parks, Recreation & Marine and the established fee must be paid</u> prior to the scheduled use. Requests to have a special event must be made at least 60 days in advance. Liability Insurance or additional City permits may be required and must be submitted to the Registration/Reservations Office at least 10 working days prior to the date of the event. Contact the Registration/Reservations Office for details.

#### Tents or Temporary Membrane Structure or Canoples

Approval from the Director of Parks, Recreation and Marine is required prior to setting up tents, temporary membrane structure, canopies or stages. Please contact the Registration/Reservations Office for more details.

#### **Use of Equipment**

Unless advance reservations are made, items such as picnic tables, barbecue pits, playing areas, etc., are available on a <u>FIRST-COME, FIRST-SERVED BASIS</u>. Permits to gather do not allow you to gather in any reserved picnic site. Individual barbecue pits are not allowed in any City Park. Bringing them in is at your own risk. <u>COALS MUST NOT BE BURIED OR PLACED IN TRASH CANS</u>. Coals must be placed in a container provided by the group and must be removed when leaving the park premises.

#### Vandalism and Graffiti

Cutting, breaking, injuring, defacing, removing or disturbing trees, shrubs, plants or other structures on park premises is prohibited. LB Municipal Code Section 16.16.010. Damaging, destroying or defacing real property or personal property with paint or any other liquid is prohibited. CALIFORNIA PENAL CODE, Section 594 (a) (I).

#### AFTER OFFICE HOURS EMERGENCY NUMBER IS (562) 570-3101. LEAVE A MESSAGE ON EXTENSION #1 AND A DEPARTMENT STAFF PERSON WILL BE PAGED PERMITS ARE NOT VALID WITHOUT ORIGINAL SIGNATURES—FAILURE TO SIGN WILL VOID PERMIT

The undersigned has read and on behalf of the Licensee agrees to and shall be bound by these rules and the Terms and Conditions contained on the permit, and hereby warrants and represents that he/she executes this on behalf of the Permittee and has the authority, capacity and designation to bind the permittee with his/her signature. The City reserves the right to relocate and/or reschedule a reservation with 30 days advance notice.

Alliance Scherosis Tuberous Print Name and Organization 11/07 Odla 2016 Date

Signature of Permittee picrules.doc

Revised 11/12/15

CITY OF LONG BEACH, DEPARTMENT OF PARKS, RECREATION AND MARINE	
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FACILITY FEE WAIVER REQUEST FORM

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Please check approp	riate boxes:			
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Recreation Commission				
FOR OFFICE USE ONLY			······································	
Contract/Permit No.	P	rocessed by:		Date:

Distribution: Supt-Admin Svcs, Permit Coordinator, Facility Supervisor, Registration/Reservations Office

## CITY OF LONG BEACH, DEPARTMENT OF PARKS, RECREATION AND MARINE IN-KIND VOLUNTEER SERVICES FOR USE OF FACILITY

**Conditions of Fee Waiver Policy:** 

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- 1. The value of waived fees shall be paid back to the Department of Parks, Recreation and Marine through volunteer or other in-kind services to be performed by the user group.
- 2. The user group will have 12 months from the date of the event for which fees were waived to complete the volunteer or in-kind services to the Department.
- 3. The hourly rate used to calculate the value of volunteer services will be based upon an annual survey performed by the "Giving and Volunteering in the United States" publication, which surveys nonprofit and community-minded corporations throughout the United States. The most recent survey assigned a value of approximately \$12.00 per hour. In-kind services value will be based upon current market rates for similar services.
- 4. All services performed in support of waived fees must directly benefit Department of Parks, Recreation and Marine facilities or programs.

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5. User groups shall identify the type of volunteer or in-kind service they will perform at the time they request the fee waiver.

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TYPE OF EVENT	# OF MEMBERS	HOURS	TOTAL HOURS		
🔲 Cinco De Mayo		x			
Martin Luther King Festival		x			
Municipal Band Concert		Х			
Senior Olympics		х			
Special Olympics		X			
Other (Please specify below)		x			
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Date(s) In-Kind Services will be performe	Ŭ.				
Signature of Contact Person: Baukara ONeill					
FOR DEPARTMENT USE ONLY:					
Type of In-Kind Svc:	Date/s	Performed:	# of Hours:		
Information Received From:			Date:		
Verified by:			Date:		
Signature of Permit Coordinator					

Fee Waiver Form.doc

Store Unix Request Information For the Media En Español Contact Us About Us Soarch TS Altance



About TSC For the Newly Diagnosed For Individuals & Familes For Healthcare Professionals For Researchers & Scientists For School Issues ft.

Text Date 20

#### WHAT IS TSC?

Tuberous sciences complex (TSC) is a genetic disorder that causes lumors to form in many different organs, primarily in the brain, eyes, heart, killney, skin and kings. The aspects of TSC that most strongly impact quality of if a ste generally associated with the brain setures, developmental datay, isseciated usability and autism. However, many people with TSC are living independent, healing has and enjoying challenging professions such as doctors, lowyers, educators and researchers. The incidence and severily of the vorious espects of TSC can vary widely between individuals---even between identical twins.

#### How is TSC Diagnosed?

Because TSC can monifest in so many different ways, diagnosis is generally made when physicians identify any two major features of TBC in one individual. One mojor feature is cardiac malidomyonia, an abnormatigrawith in the heart muscle generally found in young children and sometimes found by ultrasound examination during pregnancy. Other major features include specific abnormal skin growths or skin pigmentation, specific non-maignant tumors or growthe such as subopendymal nodules or subspondymal giant cell astrocytomes (SEGAs) in the brain, lymphanglokalomytematosis (LAM) in the brost, orglomyolipomas in the kidney(s), and tubers in the brain or hamantamas in the eys. Aiso, there are other minor features of TSC that might be diagnostic if found with a major feature in the same person. TSC can also be diagnosed by genetic testing described below. For more information, please sea Table for Diagnostic Criteria.

#### How Many People Have TSC?

At least two children born each day will have tuberous sciencels complex. Current estimates place tuberous aclerosis complexaffected biths all one in 6,000, Nearly 1 million people workholde are estimated to have TSC, with opproximately 50,000 in the Unded States, Many cases may remain undiagnosed for years or decades due to the relative obscurity of the disease and the mid form symptoms may take in some people.

#### How Does a Person Develop TSC?

Tuberous solutions is complex is a genetic disease that can be interited from one parent with TSC or can result from a sportaneous genetic mutation. Children have a 50 percent chance of interiting TSC if one of their parents has this condition. At this point, only one-third of TSC cases are known to be interlied. The other two-thirds result from a spontaneous and unpredictable mutation occurring during conception or very early development of the human embryo.

#### What Genes are Responsible for TSC?

Two penes have been identified that can cause tubarous science's complex. Only one of the opnes needs to be affected for TSC to be present. The TSC1 gene is located on chromosome 0 and is called the harmortin gene. The other gane, TSC2, is located on chromosome 18 and is called the (ubering and, Laboratory research on the function of these genes over the past decode has led to a new drug theropy for two types of tumors in TSC.

#### How Can So Many Different Organs Be Affected by TSC?

Both the TSC1 and TSC2 genes suppress turner growth in the body by carefully regulating cell growth through initiation of a protein caded mammatan tanget of reparaycia, or mTOR for short. When either the TBC1 or TBC2 gene is defective, cell growth is not odequalely supressed and tuberous science's complex results. Homenia, tuberta, and mTOR are expressed in many different organs throughout the bady, which argians why so many organs can be attended by TSC. However, resourchers are still working differently to Figure out why TSC is manifested so differently between different people.

#### Are the Tumors Cancerous?

The growth of lumors resulting from tuberous sciences complex is not as soverely unregulated as in concer, but these tumors may stid cause serious problems. Turners that grow in the brain can block the flow of corporal spinal flad in the spaces (ventricles) in the brain. This can lead to behavioral changes, nausee, beadaches of a purrier of other symptoms, in the heart, the turners are usually at their largest at birth and then decrease in size as the individual gots alder. These heart turners, called contrac rhaddomyomas, can cause problems at bith it they are blocking the flow of blood or causing severe arrhythmic. The tumors in the eyes are not as common, but can present problems it they grow and block too mach of the retins. The tumors in the kidney (mrail angiomyalipemas) can become so large they eventually disrupt normal kidney function or begin to bleed internally, in the past, kidney fabore was almost inevitable. Today, doctors can use drug therapy to strink undomyologomes or can destroy individual lumors by embolization before they get too large and compromise healthy kidney tissue. In cases of severe poin or bleeding, anglomyotpomas can be removed by surgery. Renel cat carcinoma is very tore in TSC.

#### What is the Normal Life Expectancy of an Individual with TSC?

Most people with TSC will five a normal bits span. There can be complexitions in some organs such as the kidneys and brain that can kind to severe difficulties and even death if left untreated. To reduce these dangers, people with T&C should be monitored throughout their tild by their physician for potential completations. Thanks to research findings and improved medical therapies, people with twoerous acterosis complex are experiencing botter health care than ever before. But more research is needed will we find a cure.

#### Since There is No Cure, What Can Be Done?

Early diagnosis and intervention can help overcome developmental delays. Data show that early setture control in chatten can Improve learning as compared to children without good seizure control. Advancements in research continue to bring new and improved the rapeulo options. Some anal seture drugs can be effective in individuals with TSC. When any incoment faits to adequately control seitures, loctrology can help identify the exact partiens of the brain stimulating seitures and creating new therapies to help control solures.

For tumors in the brain, surgery is sometimos used to permanently remove tumors that are relatively few in number and easily accessible by the surgeon. In other cases, drug treatment may be used to shrink brain tumora. In the let of 2010, the FDA approved the first drug with an indication specifically for TSC to treat a type of brain turner known as subopendymal giant cell astrocytomas (SEGAs). In 2012, the some drug was approved to Iteal proving angiomystepement, a type of kidney tumor in TSC.

Get Involved	
Find a Local Branch	<b>B</b> A
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Bacome a Hamber	
Government Outreach	177
Connect With Others	i Sett
Ways to Give	10
Your Impact	i 🖬
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Major advancements in treatments such as these require chrical studies to test the effectiveness of experimental drugs, Maps dovencements in treatments such as under require capture is tunies to test the electromotes of experimental indust, surgery, or other tetreversions in people with TSC. Because the TSC commany is in visit need of new treatments, individuals with TSC frequently volunteer to participate in cuting-edge clinical studies. Some ongoing clinical studies in TSC induce testing the effects of drug it centrars on environment of the industry of the environment of testing to bland within a studies of developing autism or hindring search, and testing a teplesisting to function of factal angulateroms. Theories to functions in these and other studies, every new day brings us ere step close to linding improved testing and the TSC. treatments for TSC.

1.18 2016 REGIDINAL ISC & LAM LEAST OF ARE 19 **11 (**] 2 ANTINI THRE FRIDE lepty Network Find a LXOS Step Forward to Cute TSC walkation near you today Registration now open. Plan non to join the TS Altenco and The LAM Foundation for this lies educational conference series Learn about dinical trais and see a Int of current trais/studies related to TSC. Entot now in the Rare Episony Network (REN) Repistry MyCupCounts consists 10 cents the TS Allance for every K-cup sold unts donates 10 certs to Your Journey with Tuberous... Tuberous Scierosis Alliance... La Esclerosis Tuberosa Spa... >82 **I**3 Your Journey with TSC. You Are Not Alone Tuberous Sclerosis Allance Overview Le Escierosis Tuberose (Sperish Intro to TSC) Fryskin Roberts International Advaccy Board ABOUT YSC Tuberous Sciences Together we're better 150 Churd Trax Pistessianel Online Disturbitin Gravo Nhance Support Volatio 1007 Hore too Disgread? IAC NEW # Holley Delitest Tuberaus Selaros Centrucity SCHOOLISSUES GODA M TOC Autoarch Telescolores Presentations OANTW CIGCHOL STUD listeral Gardenerse Passeators Genetics of 100 State & Resources RESEARCHERS INDIVIOUALS & FAMILIES Hartin Gentine & TOC 18 Alusci Grass Pregram Living with TGC Creves & Ito Oter 150 Lundro Opportates Femby Euseni 150 A A(3m 750 Kert Hensletter Attants ADA BHOME HEALTHCARE PROFESSIONALS Cirica frata 15C Carrel Gincalition/estations TSG HASHISTATORY CALIFORN Brochward Decidin Assench Roburcos Da granie Citera nicentics them emenatoral Sciences Lybracity Board **Ablenou** Les Stages Quides & Parsonal Journa's Cinical Trah Parapetere Magazine Archives TASKA DONASCI TTCCHA



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Raised so far

### Get Started!

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Find a Walk.

Step 2: Register online and start raising money todayl



Step 3: Create Personal and Team Fundraising Pages.



SPONSORS

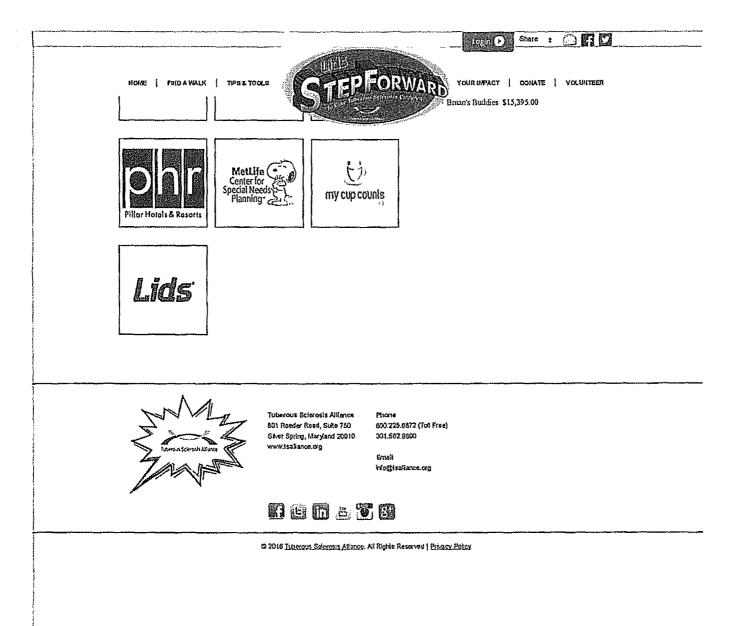
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- · Ron Heffron \$23,798.22
- MaryJane Muda \$18,985.00
- Ken Kocher \$15,268.00
- · Amaan Panywani \$14,884,00
- Cindy Chernow \$11,978.00



Top Teams



#### LB Parks, Recreation and Marine

TUBEROUS SCLEROSIS 13437 REVA CIRCLE

CERRITOS, CA 90703

Permit Charges Summary #3030345.002

2760 N. Studebaker Road Long Beach, CA 90815 Phone: (562) 570-3100 FAX: (562) 570-3109 Email: lbparks@longbeach.gov

LB RecConnect

Dec 6, 2016 10:50 AM

Prepared By: Kimberly Wendt Company ID: 344

Primary phone: --, Secondary phone: (562) 577-7525

🐨 Payment Summa	iry						
Т	otal Received: \$0	T	otal Payr	nents:		\$0	
			Payment Plan:			\$958.00	
Transactions			M. 94 g. 9 g. g. 4 generalised in spin and the spin sector of the spin			»#####################################	
Customer	Description	ltem	Unit	Qty F	ee Ch	arge	
Barbara O'Neill 13437 Reva Circle Cerritos, CA 90703 Primary phone: (562) 577-7525 Email: boneill@peterpepper.co ID: 16804 For: Tuberous Sclerosis	Step Forward for a Cure #8213 Action: Reservation Location: Golden Grove at El Dorado East Regional Park Permit # 8213	Security Deposit	Each	1.00	\$333.00	\$333.00	
		Permit F (Non- Refunda		1.00	\$30.00	\$30.00	
	I	Picnic Si Fee	te Per Day	1.00	\$595.00	\$595.00	
			т	otal Cha	irges	\$958.00	
			Total Payments		\$0		
				Bal	ance	\$958.00	

V	<sup>1</sup> Payment Plar	n for 958.00 Balance
	Due Date	Amount Due
Mag	y 20, 2017	\$958.00

Terms & Conditions: This agreement, when signed by the applicant and a representative of the Department of Parks, Recreation and Marine, constitutes a contractual agreement binding both parties to certain obligations. The applicant agrees to observe and obey all Department rules and regulations. In addition, it shall be the responsibility of the applicant to pay the required fee at the time of reservation. Balance due must be paid before the scheduled event. Deposits will be returned only in the case of conditions which force the cancellation of the event.

Visit us at www.lbparks.org

#### **Signature Plate**

Waiver for:Barbara O'Neill Due Date: May 20, 2017 Thank you

Waiver Signed by: Tuberous Sclerosis on Dec 6, 2016

Permit Language Waiver for:Barbara O'Neill Due Date: May 20, 2017

IN CONSIDERATION FOR THE ISSUANCE OF THIS PERMIT BY THE CITY, PERMITTEE AGREES TO AND MUST FOLLOW THE CONDITIONS ATTACHED TO THIS PAGE, WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE. FAILURE TO FOLLOW THESE CONDITIONS MAY RESULT IN IMMEDIATE REVOCATION OF THE PERMIT OR OTHER PENALTIES SUCH AS FORFEITURE OF FEES AND/OR DEPOSIT.

Permittee shall defend, indemnify and hold harmless the City of Long Beach, its Commissions, employees, officials, agents and volunteers for all claims, demands, damage, loss, liability, causes of action, costs and expenses (including reasonable attorney's fees and court costs) arising from Permittee's use of the facility, including but not limited to the condition of the facility, damage to or loss of personal property of third parties, and the activites of Permittee, Permittee's employees, agents, invitees and others allowed in the facility by the Permittee.

By using the facility Permittee acknowledges that the City does not insure the personal property of the Permittee, Permittee's employees, agents, invitees and others allowed at the facility by Permittee against damage of loss by any means and hereby waives any claims for same.

Permittee acknowledges that Permittee has viewed the facility prior to use and accepts it "as is", at Permittee's own risk. Permittee agrees that the City has no responsibility for the suitability or condition of the facility and waives any claim in this regard.

### CONDITIONS OF REVOCABLE FACILITY USE PERMIT

NOTE: The City may revoke this permit effective immediately upon any failure to comply with any condition. If this Permit is revoked, the deposit shall be forfeited as liquidated damages and not as a penalty. City's acceptance of fee and/or deposit and the issuance of this Permit shall not be deemed a waiver of any condition. A waiver of any condition must be signed by the Director of the Department of Parks, Recreation & Marine (or designee).

1. Alcoholic beverages (including but not limited to beer and wine) are absolutely prohibited. Citations will be issued.

2. A representative of Permittee shall stay at the facility at all times and also take all reasonable actions to keep the peace (including but not limited to controlling noise and call for assistance from the police), prevent waste or damaged to the facility, to clean the facility, and see that these conditions and all other Rules and Regulations relating to the facility are met.

3. Permittee shall follow all reasonable directives from employees of the City of Long Beach.

4. Employees of the City shall have the right to access and enter the facility for any reasonable purpose during this permit time.

5. At the end of the Permit time, Permittee shall leave the facility in a clean, safe condition, shall remove Permittee's property from the facility, and shall vacate the facility.

6. Permittee shall not make any alterations to the facility.

7. Permittee shall not allow the use of the facility under this Permit by any other group, or transfer the permission given by this Permit to any one else.

8. In using the facility, Permittee shall comply with all laws and ordinances.

9. In using the facility, Permittee shall not discriminate on the basis of race, religion, national origin, color, age, sex, sexual orientation, AIDS, AIDS related condition, handicap, disability or Vietnam Era veteran status.

10. Vending, amusement and game machines are strictly prohibited unless the first page of this Permit specifically authorizes them.

11. In using the facility, Permittee shall not interfere with the regular use of the park by the public.

Permittee shall not display any product or advertise or solicit sales for any product.
 If the facility has electricity, water and gas service, Permittee may use these services without additional charge; but, Permittee shall turn off the lights, faucets and the like when vacating the facility. Refundable desposits will be returned 3-4 weeks after the date of the rental

Waiver Signed by: Tuberous Sclerosis on Dec 6, 2016

#### Staff Signature Plate Due Date: May 20, 2017

Permit is not valid without a Parks, Recreation & Marine staff signature.

Waiver Signed

### El Dorado East Paid Picnic Site

Waiver for:Barbara O'Neill Due Date: May 20, 2017

ALCOHOL IS NOT ALLOWED. Vehicle entry fee applies to each vehicle entering park - \$7 weekends, \$8 on holidays (Sat., Sun, Mon.), \$6 Fridays and \$5 every other day. \$30 per school bus any day. \$35 per Charter Bus. Amplified music, special equipment allow allowed in approved areas. Group responsible for cleaning their site upon conclusion of their picnic in order to receive their refundable deposit back. Any trash that does not fit into the trash receptacles provided, must be removed from the park. Signature

#### Do not dispose of hot coals on the grass or in

the trash receptacles. Do not park or drive on the grass. For Park Ranger assistance, call (562) 570-1765. \*\*MOON BOUNCES PERMITTED WITH APPROVED VENDORS ONLY\*\*\*\*\*ALTHOUGH THE PARK GATES OPEN AT 7:00AM, SITES ARE NOT GUARANTEED TO BE CLEANED BEFORE 9:30AM\*\*\*\*\*

Waiver Signed by: Tuberous Sclerosis on Dec 6, 2016