

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
MINUTES**

**MONDAY, DECEMBER 12, 2016
333 W. OCEAN BOULEVARD
COUNCIL CHAMBER, 12:00 PM**

Maricela de Rivera, Chair
Sumire Gant, Vice Chair
Mary Zendejas, Secretary/Treasurer
Colleen Bentley, Director
April Economides, Director



Nancy Pfeffer, Director
Barbara Sullivan George, Director
Eric Widstrand, City Representative
Lea Eriksen, City Representative

President and Chief Executive Officer
Kenneth A. McDonald

REGULAR MEETING - NOON

1. Call to Order. (Maricela de Rivera)

The meeting was called to order by Chair de Rivera at 12:01 p.m.

2. Roll Call. (Ivette Dubois)

12:01 p.m.

Commissioners Colleen Bentley, April Economides, Nancy Pfeffer, Barbara

Present: Sullivan George, Sumire Gant and Maricela de Rivera

Commissioners Mary Zendejas

Excused:

3. 16-091TR Recommendation to approve the minutes of the regular session meeting held on October 24, 2016. (Maricela de Rivera)

Vice Chair Gant abstained as she was not present at the October 24, 2016 Board of Directors meeting.

A motion was made by Director Bentley, seconded by Director Pfeffer, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Colleen Bentley, April Economides, Nancy Pfeffer, Barbara Sullivan George and Maricela de Rivera

Abstain: 1 - Sumire Gant

Excused: 1 - Mary Zendejas

4. Employee Recognition. (LaVerne David)

Employees of the Month for November 2016:

Edward Perez, Transit Service Delivery and Planning
Alberto Morales, Jr., Maintenance and Infrastructure
Reggie West, Staff

Employees of the Month for December 2016:

Gustavo Prado, Jr., Transit Service Delivery and Planning
Mark Juarez, Maintenance and Infrastructure
Mary Oseguera, Staff

INFORMATION ITEM

LaVerne David, Executive Director/VP, Employee and Labor Relations, presented the staff report.

Alberto Morelos, Jr., November's Employee of the Month for Maintenance and Infrastructure, was presented by Frank Spalding, Fleet Manager.

Edward Perez, December's Employee of the Month for Maintenance and Infrastructure, was presented by Frank Spalding, Fleet Manager.

Mary Oseguera, December's Employee of the Month for Staff, was presented by Ashley Liang, Treasurer.

Ms. David acknowledged Edward Perez, November's Employee of the Month for Transit Service Delivery and Planning (TSDP); Reggie West, October's Employee of the Month for Staff; and Gustavo Prado, Jr., December's Employee of the Month for TSDP, who were not present.

5. Public Comment.

Any member of the public may approach the podium and, upon recognition by the Chair, state his or her name and proceed to address the Board on any item within the subject matter jurisdiction of the Long Beach Transit Board of Directors, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes, unless different time limits are set by the Chair, subject to the approval of the Board.

Anthony Novella, a member of the public, addressed his concern regarding a bus stop located in front of his residential unit at City Place Lofts (395 E. 4th St.). He stated that LBT installed a bus stop directly in front of his unit in Spring 2016. He asked why the bus stop was placed there and further asked for LBT to move that bus stop. He noted that it caused noise pollution and he is not able to relax when he gets home from work. He stated that he feels his quality of life has been diminished due to the noise pollution caused by the bus stop in front of his unit.

Chair de Rivera thanked Mr. Novella for his comment. She directed him to Kevin Lee, Marketing and Customer Service Manager, for further assistance.

Pamela Hill, a member of the public, addressed her concern regarding a bus stop located in front of her residential unit at Coast Plaza Condominiums (1770 Ximeno Ave.). She stated that her daughter had a baby and was living with her. She added that LBT buses stop for a layover from 7 a.m. until 1 a.m. outside of her residential unit. She further added that fumes were emanating from the bus and into her residence.

Ms. Hill stated that when she phoned LBT customer service to voice her concern, she was advised that buses could idle for three minutes; however, she has witnessed buses idling for more than three minutes. She added that her daughter's baby has asthma.

Chair de Rivera thanked Ms. Hill for her comment. She directed her to Dana Pynn, Government Relations Manager, for further assistance.

6. President and CEO Monthly Report. (Kenneth McDonald)

- Safety and Service Quality
- Employee Engagement
- Customer Experience
- Community and Industry Focus

INFORMATION ITEM

Public Comment.

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(Safety & Service Quality)

Under LBT's focus to Improve Safety and Service Quality:

- On November 17 and 18, LBT's Safety department, in conjunction with Training and Transit Service Delivery and Planning staff, conducted two Operator Safety Blitzes on Distracted Driving at LBT1 and LBT2.

The purpose of the safety blitzes was to inform the Operators that distracted driving comprised of any activity that could divert a person's attention away from the primary task of driving and to remind them that knowing safety is not enough; one must practice it daily.

Safety teams were out during the 4 a.m. - 7 a.m. pullouts distributing healthy snacks along with safety messages.

(Employee Engagement)

In LBT's continued effort to Foster Employee Engagement:

- On Wednesday, November 16, LBT's Training and Security departments delivered public safety-related training on the Battery Electric Bus (BEB) to 27 first-responders representing the following agencies:
 - o Long Beach Police Department
 - o Long Beach Fire Department
 - o Los Angeles County Sheriff's Department
 - o Los Angeles County Fire Department

The purpose of the training was to familiarize the first-responders with the BEB features in the event of an emergency so that each of the agencies can safely and effectively address any circumstance with these new buses.

(Customer Experience)

Under LBT's priority of Enhancing the Customer Experience:

- Community Relations staff had been participating in community outreach events and activities across LBT's service area that provided information on bus riding, safety tips, LBT's product and services for seniors and customers with disabilities; as well as TAP card registrations.

The events included:

- o LBUSD High School of Choice at Long Beach City College on October 29
- o Long Beach Senior Wellness Fair at the Long Beach Senior Center on November 7
- o Stuff-a-Bus Spark of Love Toy Drive at the Los Cerritos Center on December 2

(Community and Industry Focus)

In an effort to strengthen LBT's focus on the community it serves and the transportation industry:

- LBT participated in several weekend events including parades, festivals and community fairs:
 - o On Saturday, November 5, LBT's Board Chair, Deputy CEO and Community Relations Representative led an LBT contingent of employees, friends and family that saluted those that have served in the armed forces in the 20th Annual Long Beach Veterans Day Parade and Festival held in North Long Beach.

LBT rolled a patriotic bus equipped with music, and provided information

about LBT's programs and services during the festival.

- o On Saturday morning, November 12, LBT partnered with the Long Beach Police Department and the Long Beach Unified School District in sponsoring the annual "Shop with a Cop" program at a local Target store.

The Deputy CEO, Executive Director/VP of Transit Service Delivery and Planning, LBT volunteers and CEO McDonald were onsite to engage with LBT's future customers.

The program provided Stevenson Elementary School students with a pre-loaded \$100 Target gift card. Each student was paired with a law enforcement officer and a representative of one of the sponsoring agencies, who assisted the student with his/her shopping excursion inside the Target store.

The funding for the program was made possible through donations. LBT provided buses that transported the students and chaperones from Stevenson Elementary to Target.

- o On Saturday, November 12, LBT showcased its Battery Electric Buses and all-around community hospitality during the Midtown Beach Streets event along Anaheim Street from Orange Avenue to PCH.

Beach Streets is an Open Streets event designed to feature businesses and neighborhoods.

The event alignment covered two of the City's Business Improvement districts:

- The Midtown Property and Business Owners Association in Cambodia Town; and
- East Anaheim Street Parking and Business Improvement Area in the Zaferia District.

Anaheim Street, which was closed to automobile traffic, allowed participants to walk, bike, skate, rollerblade or skateboard as they explored and discovered businesses, restaurants, parks, health and recreation options.

Various entertainment hubs were established along the route, including a central one at Gardenia Avenue hosted by LBT.

- o On Saturday, December 3, LBT participated in the 34th Annual Belmont

Shore Christmas Parade and showcased its holiday-themed bus. LBT employees and their friends and families joined CEO McDonald in this festive event.

- o On Saturday, December 10, Director Bentley and the Executive Director of Transit Service Delivery and Planning led the LBT family in festivities at the 63rd Annual Daisy Avenue Christmas Tree Lane Parade.

CEO McDonald thanked Director Barbara Sullivan George for her leadership on the Board over the last eight years.

7. 16-092TR Monthly Financial Report. (Lisa Patton)

INFORMATION ITEM

Lisa Patton, Executive Director/VP, Finance and Budget, presented the monthly financial report.

Director Pfeffer asked about the status of advertising revenue.

Ms. Patton stated that LBT's contract for advertising has a minimum average guarantee which the agency has not yet met. She added that the contract is executed in the fall. It is yet to be seen if LBT's advertising will increase and will be able to exceed the minimum average guarantee.

This TR-Agenda Item was received and filed.

8. 16-097TR Battery Electric Bus Program Quarterly Update. (Kenneth McDonald)

INFORMATION ITEM

Kenneth McDonald, President and CEO, presented the staff report.

Director Economides stated that the Board has had discussion regarding the Battery Electric Buses (BEB) being considered new technology. She stated that she is glad LBT is embarking on the path of implementing BEBs into service. She noted that she is aware that challenges may occur when implementing new technology. She added that from the CEO's monthly report, it seems that CEO McDonald is satisfied regarding the safety and reliability of the BEBs. She asked CEO McDonald for his thoughts regarding the safety and reliability of the BEBs.

CEO McDonald stated that the majority of the problems LBT was experiencing was in regards to maintainability issues. He added that those maintainability issues were not major issues.

CEO McDonald noted that he visited BYD in Lancaster, California, on Monday, December 5, 2016, to solve the maintainability issues. CEO McDonald stated he felt good about the BEBs being ready for service so they may last throughout their expected 12-year lifespan.

Director Bentley asked if the BEBs would be in service by the end of December 2016. CEO McDonald stated that the issues should be solved and all 10 BEBs would be in service.

CEO McDonald stated that it was LBT's goal to have the first seven BEBs on the Passport route. He added that by Wednesday, December 15 the agency would know where it stands as three LBT employees are going to the BYD's Lancaster plant for a final inspection.

Director Sullivan George asked if the Consultant's role would expand with the absence of an Executive Director/VP, Maintenance and Infrastructure. CEO McDonald stated that he took over the responsibility of the BEB project after Rolando Cruz, former Executive Director/VP, Maintenance and Infrastructure, left the agency. He added that the Consultant is now reporting directly to him. CEO McDonald stated that

he is now making decisions that were Mr. Cruz's responsibility.

CEO McDonald stated that LBT staff and BYD management sat down together and came to a resolution for fixing the maintainability issues of the BEBs.

Director Economides asked for a reminder as to where the public could access a list or map of the routes that the BEBs would service. She further asked for information regarding the marketing and public relations plan for the BEBs.

CEO McDonald stated that LBT came to an agreement with the Federal Transit Administration (FTA) regarding having the first seven buses on the Passport route. He stated that LBT would have to report on the condition of the BEB to the FTA since these buses were considered new technology. The reporting was a requirement of the grant LBT received to purchase the BEBs. CEO McDonald stated that the additional three BEBs would be deployed across all LBT routes once all 10 BEBs were officially delivered to LBT. He stated that a process had not been established but, in January/February 2017, LBT would have a plan that will be posted on its website identifying where the public may find the BEBs.

Director Economides stated that she hoped LBT went big on BEB marketing. She suggested that the Board be briefed on the outreach and marketing plans.

CEO McDonald stated that LBT held a BEB Grand Opening Press Conference/Media Event on September 26, 2016. CEO McDonald stated LBT has plans for other events as the BEB project moved forward. Director Economides stated she would like more information on the BEB marketing plan and added that the new BEBs were a good opportunity to increase ridership.

Vice Chair Gant asked for confirmation that all seven BEBs would begin operating on the Passport route on the same day. CEO McDonald confirmed that it was LBT's goal to have all the seven BEBs begin the Passport route on the same day. He added that LBT would have a plan on Wednesday, December 15, after LBT employees had visited the BYD plant. Once LBT accepted the first BEB, it would have a reliable plan as to when the other BEBs would arrive.

Vice Chair Gant stated that, to Director Economides' point, it would be a good opportunity to promote the BEB program with the Long Beach (LB) Convention Center and Downtown Long Beach Alliance (DLBA). CEO McDonald stated that LBT was working closely with both the LB Convention Center and DLBA.

Vice Chair Gant referred to the expanded role of the Consultant and stated that she assumed their expanded role was within the current constrictions of their contract. CEO McDonald stated that LBT may come back to the Board to authorize the President and CEO to execute a change order to expand the Consultant's role.

Chair de Rivera stated that she would like the Board to know when the BEBs were going into service beforehand. She referred to the Consultant and asked if there is an increase in the cost for the Consultant due to Mr. Cruz's absence. She further asked if there was a cost increase due to the changes to the BEBs. CEO McDonald stated that there have been no cost increases for the changes made to the BEBs. He added that the only difference in cost would be for the expanded role of the Consultant, which the Board would have to approve.

This TR-Agenda Item was received and filed.

9. 16-093TR Recommendation to authorize the President and CEO to enter into a contract with Creative Bus Sales for the purchase of three MV-1 CNG vehicles, to be used for Long Beach Transit Dial-A-Lift services, for a total authorization amount not to exceed \$188,073. (Debra Johnson)

Debra Johnson, Deputy CEO, presented the staff report.

Director Economides asked if electric vans are available for paratransit service.

Deputy CEO Johnson stated that there currently were no electric vehicles for paratransit service. Director Economides asked when electric vehicles for paratransit service would be available. Deputy CEO Johnson stated that LBT would further research when those vehicles would be available.

Director Pfeffer asked for confirmation that the new Dial-A-Lift (DAL) vehicles would have a five-year life. Deputy CEO Johnson confirmed that the new DAL replacement vehicles had an expected five-year life cycle.

Director Bentley asked what LBT does with the DAL vehicles that are replaced. Deputy CEO Johnson stated that those vehicles were put up for auction.

Director Sullivan George asked what was the evaluation criteria and further asked how did LBT select one firm out of the two available firms. Deputy CEO Johnson stated that LBT was part of a cooperative program with the California Association for Coordinated Transportation (CalACT) where Morongo Basin Transit Authority served as the agency lead. Janet Lahr, LBT's Purchasing Manager, stated that in the solicitation that was done by CalACT, Creative Bus Sales had the lowest bid and LBT chose the best value overall. Currently, CNG vehicles are the best value.

A motion was made by Director Pfeffer, seconded by Director Bentley, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Colleen Bentley, April Economides, Nancy Pfeffer, Barbara Sullivan George, Sumire Gant and Maricela de Rivera

Excused: 1 - Mary Zendejas

10. 16-096TR Recommendation to approve the Fiscal Years 2017-2019 Short Range Transit Plan (SRTP) and authorize the President and CEO to submit the SRTP to the Los Angeles County Metropolitan Transportation Authority (Metro). (Debra Johnson)

Debra Johnson, Deputy CEO, provided the staff report.

Wayne Wright, a member of the public, stated that he read the SRTP. He stated that he understood changes were being made to the Route 22 extension. He added that LBT's system needed to be overhauled. He noted that LBT would be receiving money from Los Angeles County Metropolitan Transportation Authority (Metro) to improve transportation services due to Measure M passing during the 2016 local election.

Mr. Wright stated that many routes needed to be overhauled and modified. He noted that bus service that serviced California State University, Long Beach (CSULB) could be transferred over to the 180 series.

Chair de Rivera thanked Mr. Wright for his comments.

Director Bentley stated she appreciated the information on the SRTP being written in a clear manner. She referred to page 8 and stated that her picture was not included. Deputy CEO Johnson apologized to Director Bentley for the oversight and stated that her picture would be added to the SRTP.

Director Bentley referred to page 45 of the SRTP and stated that if customers are using internet sources for LBT transit information, should upgrading technology be a higher priority in the projects being developed following LBT's Capital Strategic Focus. She referred to the list of categories on page 42 of the SRTP and asked if they were listed in order of priority. Deputy CEO Johnson confirmed that the categories were listed in order of priority and added that replacing fleet would always be LBT's top priority.

Deputy CEO Johnson stated that LBT would be releasing a Request for Proposal (RFP) in the near future whereby LBT would be giving an opportunity to put forward bids to develop a comprehensive technological platform for LBT.

Director Pfeffer referred to Table 3 on page 31 of the SRTP and asked if Minority and Low Income routes are defined in LBT's Title VI Program. She further asked if LBT had a performance standard for on-time performance.

Deputy CEO Johnson stated that one of LBT's key performance indicators (KPI) goal is 85 percent on-time performance. She explained that "on-time" is defined as up to one minute early and five minutes late. LBT provides service within a 100-square mile area, a vast majority being minority based. She added that it is information extracted from Title VI and noted that Minority and Low Income routes are indicative of the information that LBT acquires from the American Community Survey and U.S. Census data.

Director Pfeffer asked why information regarding Minority and Low Income routes was shown in conjunction with on-time performance. Deputy CEO Johnson stated that it was a matter in which LBT decided to present the information so there would be an understanding when all reports LBT prepares were looked at collectively.

Director Economides stated that she is surprised that "on-time" means up to one minute early or five minutes late. She stated that it was not positive when a bus left early. Deputy CEO Johnson stated that LBT used an industry standard and added that LBT was more generous than other transit agencies. She noted that when LBT looked at its KPIs and reporting, its early departures had substantially decreased. She stated that LBT's on-time performance was 84 percent.

Director Economides stated she missed a bus because it left 30 seconds early. She suggested that early and late should fall into separate categories in regards to on-time performance. She added that she hoped LBT would continue to surpass industry standards.

Director Economides stated that she was happy to see that routes were being extended from the Metro Blue Line to CSULB. She added that she hoped LBT and CSULB continued to work together.

Director Economides asked how much engagement non-executive employees had with the SRTP. Deputy CEO Johnson stated that the SRTP was coordinated by Dana Pynn, Government Relations Manager. She added that Ms. Pynn coordinated with the Transit Service Delivery and Planning department; Aida Douglas, Regulatory Compliance and

Civil Rights Officer (RCCRO); and Dave Hernandez, Assistant to the Deputy CEO. Deputy CEO Johnson thanked her team for their work on the SRTP.

Deputy CEO Johnson stated that as the Comprehensive Operational Analysis (COA) was being conducted, LBT would have an opportunity to look at its transit system and remove some of the redundancies. She added that different information would be encompassed in next year's SRTP.

Director Economides stated that all employees in the agency do not get to attend management meetings. She added that at times, frontline employees have the best ideas. Director Economides stated that she hoped LBT had that culture and if not, that it would be nourished.

City Representative Lea Eriksen asked that City Representatives be included in the COA interviews being scheduled for January 2017.

Vice Chair Gant referred to the organizational chart on page 10 of the SRTP and asked for information regarding the Executive Director/VP of Programs and Performance Management. Deputy CEO Johnson stated the position has been on the organizational chart for three years and had not been filled. She added that the position was added when CEO McDonald came to the agency.

Vice Chair Gant asked for confirmation that it is not a new position but rather, an old position for the future. Deputy CEO Johnson confirmed that statement.

Vice Chair Gant stated that there had been very little public participation at LBT Board meetings during the public comment period. She noted that members of the public usually attend Board meetings to address a concern regarding a bus stop in front of their residence or businesses. She asked for information regarding LBT's bus stop policy.

Vice Chair Gant stated that a business owner had once attended a Board meeting to address his concern regarding a new bus stop being placed in front of his business. She added that LBT had made a commitment to conduct public outreach whenever a new bus stop is implemented. She asked if the bus stop policy was addressed in the SRTP.

Deputy CEO Johnson stated that the bus stop policy is not addressed in the SRTP. She added that LBT has a Bus Stop Policy Standard Operating Procedure (SOP). She noted that LBT conducts public outreach and coordinates with the City of Long Beach when a new bus stop is implemented. LBT contacts the Homeowners Association, but not individual owners.

Deputy CEO Johnson stated that as LBT prepares for its service change in February 2017, staff had discussed that adequate time is needed to ensure LBT notifies individuals of newly implemented bus stops.

Vice Chair Gant stated that she hoped LBT was working with individuals negatively impacted, not by automatically moving bus stops, but by researching the individuals' concerns. She added that when an individual attends a Board meeting to address his/her concern, the individual's concern has elevated to a point where they want change to happen.

Director Economides stated she hoped LBT required that a piece of paper be mailed to each individual resident and a notice be placed in front of the building, in case the property owner/manager does not alert their residents of a new bus stop.

Chair de Rivera requested for staff to send information regarding the current Bus Stop Policy SOP so that Board members may know if the same procedure is in place for public outreach to business owners and residents.

Chair de Rivera stated that LBUSD continued to concern her. She noted that some students do not take the bus due to the cost and lack of a student fare. She suggested that LBT researched what could be done to increase LBUSD student ridership.

A motion was made by Director Pfeffer, seconded by Director Bentley, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Colleen Bentley, April Economides, Nancy Pfeffer, Barbara Sullivan George, Sumire Gant and Maricela de Rivera

Excused: 1 - Mary Zendejas

11. Closed Session.

- 1) Conference with Labor Negotiator
Pursuant to Cal. Gov. Code § 54957.6

Negotiators:

Kenneth A. McDonald, President and CEO

Debra A. Johnson, Deputy CEO

LaVerne David, Executive Director/VP, Employee and Labor Relations

Employee Organizations:

American Federation of State, County and Municipal Employees (AFSCME)

District Council 36

Chair de Rivera recommended to move into Closed Session.

Meeting went into Closed Session at 1:30 p.m.

Meeting reconvened at 2:06 p.m.

At this time, Director Pfeffer was excused.

Vincent Ewing, General Counsel, announced that the Board met in Closed Session on agenda item 11. He stated that there was no reportable action taken.

12. Public Comment.

Any member of the public may approach the podium and, upon recognition by the Chair, state his or her name and proceed to address the Board on any item within the subject matter jurisdiction of the Long Beach Transit Board of Directors, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes, unless different time limits are set by the Chair, subject to the approval of the Board.

Wayne Wright, a member of the public, stated that Metro was planning to divide its policing service with Los Angeles Police Department (LAPD). He addressed his concern regarding rumors of LBT Board members having concerns with LBPD taking over the policing contract for Metro Blue Line within the City of Long Beach.

Chair de Rivera thanked Mr. Wright for his comments.

13. Board Requests.

Director Bentley referred to LBT's community relations efforts and stated that LBT participates in the Belmont Shore Christmas Parade and the Daisy Avenue Christmas Tree Lane Parade. She asked why LBT does not participate in the Naples Holiday Boat Parade.

CEO McDonald stated that LBT had looked into participating in the Naples Holiday Boat Parade in the past. He added that the agency did not participate this year due to the water vessels being painted during the time of the parade.

14. 16-095TR Election of Officers. (Maricela de Rivera)

Before proceeding with the Election of Officers, Chair de Rivera recognized Director Sullivan George and, on behalf of the LBT Board of Directors, extended her gratitude and appreciation for Director Sullivan George's eight years of tireless service to Long Beach Transit, its employees and customers.

Director Sullivan George stated that she valued her time on the LBT Board. She added that she continued to be amazed by what LBT has done and was glad to have been a part of it.

Individual votes were taken during this item to appoint the new Chair, Vice Chair and Secretary/Treasurer. The results are noted below:

Vice Chair Gant nominated Chair de Rivera to serve as Chair;
Director Bentley seconded the motion.
The motion carried by a unanimous vote.

Chair de Rivera nominated Vice Chair Gant to serve as Vice Chair;
Director Bentley seconded the motion.
The motion carried by a unanimous vote.

Director Economides nominated Director Bentley to serve as Secretary/Treasurer;
Director Sullivan George seconded the motion.
The motion carried by a unanimous vote.

CEO McDonald congratulated the newly elected officers on behalf of LBT. He stated that LBT looked forward to working with the newly elected Executive Committee in 2017.

15. 16-094TR Adjourn. The next regular meeting will be held on January 23, 2017.
(Maricela de Rivera)

Meeting adjourned at 2:16 p.m.

A motion was made by Director Sullivan George, seconded by Director Bentley, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Colleen Bentley, April Economides, Barbara Sullivan
George, Sumire Gant and Maricela de Rivera

Excused: 2 - Mary Zendejas and Nancy Pfeffer

Note:

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired please call the City Clerk Department 48 hours prior to the meeting at (562) 570-6101.

(*The City Clerk's office is closed on weekends. To assure proper accommodations, please call by 4:30 p.m. on the Friday prior to the meeting.)

(For Telecommunication Device for the Deaf, please call (562) 570-6626. Inquire at the City Council Chamber Audio Visual Room for Assistive Listening Device.)

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