

**CITY OF LONG BEACH  
CULTURAL HERITAGE  
COMMISSION MINUTES**

**MONDAY, DECEMBER 12, 2016  
333 W. OCEAN BOULEVARD  
COUNCIL CHAMBER, 5:30 PM**

Alan Burks, Chair  
Karen Highberger, Vice Chair  
Shannon Carmack, Commissioner  
Louise Ivers, Commissioner



Jan Robert van Dijs, Commissioner  
Julianna Roosevelt, Commissioner  
Craig Smith, Commissioner

---

**FINISHED AGENDA AND DRAFT MINUTES**

**CALL TO ORDER**

Chair Burks called the meeting to order at 5:33PM.

**ROLL CALL**

Also present: Linda Tatum, Planning Bureau Manager; Christopher Koontz, Advance Planning Officer; Alejandro Plascencia, Planner; Nick Vasuthasawat, Planner; Anita Juhola-Garcia, Planner; Alison Riordan, Clerk Typist

**Commissioners** Jan Robert van Dijs, Julianna Roosevelt, Craig Smith, Karen L.  
**Present:** Highberger and Alan Burks

**Commissioners** Shannon Carmack and Louise Ivers  
**Absent:**

**FLAG SALUTE**

Vice Chair Highberger led the flag salute.

**MINUTES**

16-049CH      Recommendation to receive and file the Cultural Heritage  
Commission minutes of November 14, 2016.

**A motion was made by Vice Chair Highberger, seconded by  
Commissioner Smith, to approve recommendation. The motion  
carried by the following vote:**

**Yes:** 5 - Jan Robert van Dijs, Julianna Roosevelt, Craig Smith,  
Karen L. Highberger and Alan Burks

**Absent:** 2 - Shannon Carmack and Louise Ivers

## **DIRECTOR'S REPORT**

Linda Tatum, Planning Bureau Manager, presented the Director's Report.

Chair Burks spoke.

## **SWEARING OF WITNESSES**

All witnesses were sworn in by Chair Burks.

**PUBLIC PARTICIPATION: Members of the public are invited to address the Board on items of interest to the public within the Agency Board jurisdiction. Each speaker will be limited to two minutes unless that time is extended by the Chair.**

There was no public participation.

## **REGULAR AGENDA**

- 1 16-046CH Recommendation to approve a Certificate of Appropriateness request to allow fire-damage repair of an existing building, exterior façade alterations, and construction of a 640-square-foot addition to the rear of an existing single-family dwelling located at 3576 Falcon Avenue. The building is a contributing structure within the California Heights Historic District. (District 7)

Vice Chair Highberger recused herself from this item.

Christopher Koontz, Advance Planning Officer, introduced Nick Vasuthasawat, Project Planner, who presented the staff report.

Chair Burks spoke.

Lynn Jakoby, applicant, spoke.

Chair Burks spoke.

Lynn Jakoby answered queries from Chair Burks.

Chair Burks spoke.

Christopher Koontz spoke.

Chair Burks spoke.

Sherri Kober, neighbor, spoke.

Chair Burks spoke.

Christopher Koontz spoke.

Chair Burks spoke.

Christopher Koontz spoke.

Chair Burks spoke.

Roger Allias, architect for the project, spoke.

Chair Burks spoke.

Sherri Kober spoke.

Chair Burks spoke.

Nick Vasuthasawat spoke.

Christopher Koontz spoke.

Chair Burks spoke.

Alejandro Plascencia answered a query from Chair Burks.

Chair Burks spoke.

Lynn Jakoby spoke.

**A motion was made by Chair Burks, seconded by Commissioner Roosevelt, to approve recommendation with the addition that the applicant will review hand rail design with staff and will also locate the AC at the rear of the house, adjacent to the water heater. The motion carried by the following vote:**

**Yes:** 4 - Jan Robert van Dijs, Julianna Roosevelt, Craig Smith and Alan Burks

**Absent:** 2 - Shannon Carmack and Louise Ivers

**Recused:** 1 - Karen L. Highberger

- 2** 16-045CH Recommendation to approve a Certificate of Appropriateness to construct a new one-story 850 square-foot cottage consistent with the previously approved Environmental Impact Report and Master Plan for the landmark designated Rancho Los Cerritos site at 4600 Virginia Road. (District 8)

Vice Chair Highberger returned.

Commissioner Smith recused himself from this item.

Christopher Koontz, Advance Planning Officer, introduced Anita Juhola-Garcia, Project Planner, who presented the staff report.

Chair Burks spoke.

Alison Bruesehoff, applicant, and Brian Rickling, architect on the project, spoke.

Chair Burks spoke.

Mike Burrows spoke.

Chair Burks spoke.

Mike Burrows spoke.

Christopher Koontz spoke.

Chair Burks spoke.

Mike Burrows spoke.

Chair Burks spoke.

Mike Burrows spoke.

Chair Burks spoke.

Commissioner van Dijs spoke.

Commissioner Smith returned.

**A motion was made by Commissioner van Dijs, seconded by Vice Chair Highberger, to approve recommendation. The motion carried by the following vote:**

**Yes:** 4 - Jan Robert van Dijs, Julianna Roosevelt, Karen L. Highberger and Alan Burks

**Absent:** 2 - Shannon Carmack and Louise Ivers

**Recused:** 1 - Craig Smith

**3** 16-047CH

Recommendation to receive and file the Annual Certified Local Government (CLG) Report. (Citywide)

Commissioner Smith returned.

Christopher Koontz, Advance Planning Officer, introduced Alejandro Plascencia, who presented the agenda item.

Vice Chair Highberger spoke.

Christopher Koontz spoke.

Vice Chair Highberger spoke.

**A motion was made by Vice Chair Highberger, seconded by Commissioner Smith, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Jan Robert van Dijs, Julianna Roosevelt, Craig Smith, Karen L. Highberger and Alan Burks

**Absent:** 2 - Shannon Carmack and Louise Ivers

**4** 16-048CH

Christopher Koontz, Advance Planning Officer, introduced the study session.

Dan Zaroni, Urban Commons Team, spoke.

John Thomas spoke.

Chair Burks spoke.

Christopher Koontz spoke.

Chair Burks spoke.

Christopher Koontz answered a query from Chair Burks.

Vice Chair Highberger spoke.

Christopher Koontz spoke.

Vice Chair Highberger spoke.

John Thomas spoke.

Vice Chair Highberger spoke.

John Thomas spoke.

Chair Burks spoke.

Dan Zaroni spoke.

Christopher Koontz spoke.

Dan Zaroni spoke.

Chair Burks spoke.

Christopher Koontz spoke.

Dan Zaroni spoke.

Vice Chair Highberger spoke.

Dan Zaroni spoke.

Christopher Koontz spoke.

Vice Chair Highberger spoke.

Chair Burks spoke.

Wendy Gish spoke.

Dan Zaroni spoke.

Wendy Gish spoke.

Dan Zaroni spoke.

Chair Burks spoke.

Christopher Koontz spoke.

Chair Burks spoke.

### **COMMENTS FROM THE CULTURAL HERITAGE COMMISSION**

There were no comments.

### **ADJOURNMENT**

Chair Burks adjourned the meeting at 7:04 PM.

AR

### **GUIDE FOR PERSONS INTENDING TO SPEAK**

This guide has been prepared as an aid so that you will be able to express your opinions briefly and clearly before the Commission and thus increase the effectiveness of your presentation. Remarks are generally limited to 3 minutes.

1. State your name and address.
2. Organization you represent, if any.
3. State whether for or against the proposal.

Your statement should include all pertinent facts within your knowledge; avoid gossip, emotion and repetition. It is important to discuss only those matters relating to the hearing and to tie your discussion of the facts directly to the decision you wish the Commission to reach. A clear, concise and non-repetitive argument is impressive.