



CITY OF LONG BEACH

DEPARTMENT OF COMMUNITY DEVELOPMENT

C-6

333 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802

July 22, 2008

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Approve the Community Development Advisory Commission funding recommendations for the Fiscal Year 2008 (FY 08) Nonprofit Assistance Program; and authorize the City Manager to execute and amend, as necessary, loan documents with various nonprofit organizations approved for FY 08 Nonprofit Assistance Program in an estimated total amount of \$400,000. (Districts 2, 4, 6, and 7)

DISCUSSION

For the past thirteen years, the City Council has authorized the Department of Community Development to provide forgivable, no-interest loans to nonprofit organizations which own property and provide public services to low-income Long Beach residents. In the current fiscal year (FY 08), the budgeted amount approved by the City Council to assist nonprofit agencies was \$400,000. The Nonprofit Assistance Program (NAP) is funded by federal Community Development Block Grant (CDBG) funds.

NAP loans must be used solely for physical improvements to rehabilitate, reconfigure, convert, and/or improve the facilities of nonprofit agencies. The minimum loan amount is \$5,000 and the maximum loan amount is \$70,000. Loan recipients are required to participate financially in the rehabilitation by providing a cash match equal to five percent of the total amount determined to be necessary to make eligible improvements. Deeds of Trust securing the NAP loans are recorded against the property. The loans will be forgiven over time, provided the nonprofit agency continues to provide services to low-income residents at the improved facility.

Six (6) applications for funding were received. The Nonprofit Assistance Program (NAP) committee of the Community Development Advisory Commission (CDAC) reviewed and ranked each application based on pre-established criteria.

The NAP selection criteria includes:

- The proposed improvements will increase or significantly enhance services to low-income Long Beach residents.

HONORABLE MAYOR AND CITY COUNCIL

July 22, 2008

Page 2

- The funding will be used to comply with health, building, fire, safety, and/or zoning regulations, or to improve facility accessibility by meeting ADA requirements.
- The nonprofit organization applying for NAP assistance has submitted all application information including organization history, audit information, verification of ability to meet the five percent match requirement, and documentation regarding the clients served.
- The facility has not received NAP funding more than two times.

At its June 18, 2008 meeting, the CDAC recommended all six (6) agencies for FY 08 NAP funding totaling \$400,000. A summary of the applications received and the NAP funding recommendations are attached.

This item was reviewed by Deputy City Attorney Richard Anthony on June 13, 2008 and Budget Management Officer Victoria Bell on July 7, 2008

TIMING CONSIDERATIONS

City Council action on this matter is not time critical.

FISCAL IMPACT

Sufficient CDBG funds to support the Nonprofit Assistance Program are budgeted in the Community Development Grants Fund (SR 150) in the Department of Community Development (CD). There is no impact to the General Fund.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



DENNIS J. THYS
DIRECTOR
DEPARTMENT OF COMMUNITY DEVELOPMENT

DJT/mcv
7-22-08 CDAC FY08 Nonprofit Assistance Program v2.doc

Attachment

APPROVED:



PATRICK H. WEST
CITY MANAGER

**NONPROFIT ASSISTANCE PROGRAM (NAP)
2007-2008 FUNDING RECOMMENDATIONS**

as approved by the Community Development Advisory Commission on June 18, 2008

AGENCY	CD	REQUEST	RECOMMEND	PROPOSED WORK
Cambodian Assoc. of America 2390 Pacific Ave. (Nonprofit social & human service provider)	6	\$66,500	\$66,500	Install elevator to comply with ADA requirements
Christian Outreach Appeal 1950 Chestnut Ave. (Women's transitional Housing program for single mothers who are recovering from substance abuse and/or domestic violence)	6	\$57,570	\$57,570	Remodel 6 kitchens; install new floors & cabinets, new sink, faucet and drywall
Comprehensive Child Development 2545 Pacific Ave. (Provide support & training to childcare providers w/whom they contract. Provide early childhood education & care for children of low income families)	6	\$54,366	\$54,366	Repair & paint exterior; repair & replace roof as needed; install two 2-ton AC, electrical as needed
Comprehensive Child Development 2205 San Gabriel Ave. (Provide childcare & education to low income families in our community while parents work, attend job training or seek permanent housing.)	7	\$48,174	\$48,174	Remove existing vinyl sheet flooring & replace w/vinyl square tiles; replace carpet
Home Ownership for Personal Empowerment (HOPE) 2277-79 Euclid Ave. (Provide affordable housing for persons with developmental disabilities residing in supported living arrangements.)	4	\$50,160	\$50,160	Upgrade electrical & plumbing; install sump pump; remodel bathrooms & kitchens; install sprinkler system & landscaping
Substance Abuse Foundation 1035-41 Redondo Ave. (Provide supportive services to help homeless persons overcome substance abuse)	2	\$69,702	\$69,702	Install ADA ramp & door ramp & remodel bathroom

TOTALS:

\$346,472

\$346,472*

*The contingency fund amount is \$53,528. Funds are reserved to address unanticipated work necessary to complete the 6 projects.