

**SUBJECT**

*Security Officer Services Contract*

**RECOMMENDED ACTION**

*To authorize the President and CEO to enter into a three-year contract with Universal Protection Service for the provision of security officer services at Long Beach Transit properties, at a cost of \$1,195,595 with two, one-year options at \$422,661 for Option Year One and \$439,324 for Option Year Two, for a total authorization amount not to exceed \$2,057,580.*

**BACKGROUND**

Long Beach Transit (LBT) contracts with a firm to provide security officer services at its LBT1 and LBT2 facilities. The security officer services firm is responsible for a number of functions, which includes controlling 24-hour access to LBT facilities 365 days a year as well as protecting the safety of employees, customers and the general public at both facilities.

Security officers perform evening foot patrols at LBT1, inspect all LBT buses entering the property, inspect critical access points and identifies safety and security hazards for immediate mitigation. Security officers monitor closed-circuit camera systems which cover critical interior and exterior areas at LBT1 and LBT2, the Transit Visitor Information Center (TVIC) and bus shelters along the length of the First Street Transit Gallery.

The Security Supervisors and Officers who serve LBT perform functions in support of a comprehensive System Security Plan which the Federal Transit Administration (FTA) and the Transportation Security Administration (TSA) require of all public transportation agencies that are recipients of federal transportation funding.

**PROCUREMENT**

LBT issued a Request for Proposal (RFP) to several qualified firms. A total of 11 proposals were received. The proposals were evaluated based on the following criteria: professional qualifications, experience, past performance in transit, work plan and cost. Universal Protection Service, located in Long Beach, California, was found to be responsive and responsible by LBT's Purchasing department. Interviews were conducted and references were checked.

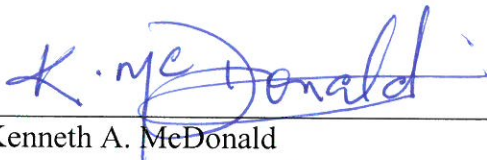
### **ALTERNATIVES CONSIDERED**

The Board could decide not to authorize LBT to enter into a contract with Universal Protection Service. However, staff does not recommend this option, as security officer services assist LBT in improving safety and service quality, which is one of LBT's Strategic Corporate Priorities.

### **BUDGETARY/FISCAL IMPACT**

Staff is requesting authorization for the President and CEO to enter into a three-year contract with Universal Protection Service for the provision of security officer services at Long Beach Transit properties, at a cost of \$1,195,595 with two, one-year options at \$422,661 for Option Year One and \$439,324 for Option Year Two, for a total authorization amount not to exceed \$2,057,580.

Funds for this contract were included in the Fiscal Year 2016 operating budget, and will be included in subsequent operating budgets.



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Kenneth A. McDonald  
President and Chief Executive Officer