



CITY OF LONG BEACH

DEPARTMENT OF PARKS, RECREATION & MARINE

2760 N. Studebaker Road, Long Beach, CA 90815-1697
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www.LBParks.org



selected
best in the nation

September 15, 2016

MEMBERS OF THE PARKS AND RECREATION COMMISSION

City of Long Beach
California

RECOMMENDATION:

Authorize the Director, or his or her management designee, to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

DISCUSSION

Parks, Recreation and Marine partners with contract instructors to provide over 2,000 fee-based classes to the public each year. These classes are intended to provide educational and recreational opportunities to all ages. Class instructors are selected as a result of an application process based on qualifications, experience, community needs and departmental requirements without solicitation of quotes or advertising for bids.

Parks and Recreation Commission approval is required of all Personal Services Agreements and Agreements for Instruction. A summary of agreements to be approved this month is attached. Please note that fees are consistent with the fee ranges approved by the Parks and Recreation Commission.

SUGGESTED ACTION:

Approve recommendation.

Respectfully Submitted,

GLADYS KAISER
BUREAU MANAGER,
COMMUNITY RECREATION SERVICES

APPROVED:

MARIE KNIGHT
DIRECTOR

MK:GK/MW/JG/vhd
Attachment

September 2016
PERSONAL SERVICES AGREEMENTS

PERSONAL SERVICES AGREEMENTS WITH NEW CONTRACTORS

<u>NAME</u>	<u>FUNCTION</u>	<u>TERM</u>	<u>RATE</u>	<u>LOCATION</u>
Cotton, Karon	Instructor	Sept 16, 2016 Sept. 30, 2019	65% of instruction fee of \$25 per participant for 2 hours of Beading Instruction.	Los Alamitos Community Ctr
Stewart-Tai, Jennifer	Instructor	Sept 16, 2016 Sept. 30, 2019	65% of instruction fee of \$100 per participant for 2 hours of Emergency Preparation Instruction.	Los Alamitos Community Ctr

PERSONAL SERVICES AGREEMENTS WITH CONTINUING CONTRACTORS

<u>NAME</u>	<u>FUNCTION</u>	<u>TERM</u>	<u>RATE</u>	<u>LOCATION</u>
Cengage Learning Inc.	Instructor	Sept 16, 2016 Sept. 30, 2019	65% of instruction fee of \$82 per participant for 24 hours of Online Education Instruction.	Online/Internet
Sosnowski, Thomas	Instructor	Sept 16, 2016 Sept. 30, 2019	65% of instruction fee of \$40 per participant for 16 hours of Martial Arts Instruction.	Vetrans Park
Swendson, Sangeeta	Instructor	Sept 16, 2016 Sept. 30, 2019	65% of instruction fee of \$70 per participant for 4 hours of Youth Writing Instruction.	City of Cypress City of LaPalma
Ice Management	Instructor	Sept 16, 2016 Sept. 30, 2019	65% of instruction fee of \$45 per participant for 2 hours of Ice Skating Instruction.	The Rinks Lakewood Ice
Waltower, Shawn	Instructor	Sept 16, 2016 Sept. 30, 2019	65% of instruction fee of \$60 per participant for 6 hours of Dance & Music Instruction.	Stearns Park
Westerskov, Victoria	Instructor	Sept 16, 2016 Sept. 30, 2019	65% of instruction fee of \$56 per participant for 4 hours of Career Enrichment Instruction.	PRM Admin Building
Wiltse, Tracey	Instructor	Sept 16, 2016 Sept. 30, 2019	65% of instruction fee of \$30 per participant for 8 hours of Fitness Instruction.	Recreation Park
Young Ambassadors	Instructor	Sept 16, 2016 Sept. 30, 2019	65% of instruction fee of \$115 per participant for 9 hours of Youth Enrichment Instruction.	City of Cypress