# CITY OF LONG BEACH, CALIFORNIA 

# Quarterly Audit of Cash and Investment Balances As of December 31, 2004 

June 21, 2005

## Audit Team

Sam A. Joumblat, Deputy City Auditor
John C. Coon, Audit Manager
Anthony G. Clark, Staff Auditor

City of Long Beach
Comparative Statement of Pooled and Non-Pooled Cash and Investment Balances by Fund At December 31, 2004 with Comparative Totals for December 31, 2003

| Fund \# | Fund Name |  | Pooled Amount 12/31/2004 |  | Non-Pooled Amount 12/31/2004 |  | $\begin{aligned} & \text { Total at } \\ & 12 / 31 / 2004 \end{aligned}$ |  | Total at 2/31/2003 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 100 | General Fund, General | \$ | 37,879,336 | \$ | 4,922,367 | \$ | 42,801,703 | \$ | 52,469,943 |
| 103 | General Fund, Library |  | 1,546,262 |  | 19,805 |  | 1,566,067 |  | 2,364,546 |
| 105 | General Fund, Parks and Recreation |  | 16,752,924 |  | 1,368,633 |  | 18,121,557 |  | 21,335,650 |
| 120 | Special Revenue, General Grants |  | 1,710,721 |  | - |  | 1,710,721 |  | 1,336,581 |
| 130 | Special Revenue, Health |  | 990,783 |  | 10,150 |  | 1,000,933 |  | 3,012,540 |
| 131 | Special Revenue, CUPA |  | 931,323 |  | - |  | 931,323 |  | 849,323 |
| 132 | Special Revenue, Parking \& Business |  | 898,840 |  | - |  | 898,840 |  | 955,783 |
| 133 | Special Advertising \& Promotion |  | 880,750 |  | 281 |  | 881,031 |  | 881,155 |
| 134 | Special Revenue, Upland Oil |  | 5,252,963 |  | - |  | 5,252,963 |  | 4,279,767 |
| 135 | Special Revenue, Housing Development |  | 18,070,887 |  | 2,397,437 |  | 20,468,324 |  | 20,338,444 |
| 136 | SR-Belmont Shore Parking Meter |  | 537,637 |  | 10,734 |  | 548,371 |  | 486,717 |
| 149 | Special Revenue, Business Assistance |  | 992,267 |  | - |  | 992,267 |  | 841,006 |
| 150 | Community Development Grants |  | 4,129,386 |  | 13,852 |  | 4,143,238 |  | 4,663,405 |
| 151 | Special Revenue, Housing Authority |  | 3,045,062 |  | 31,153 |  | 3,076,215 |  | 1,295,687 |
| 180 | Special Revenue, Park Development |  | 1,925,373 |  | - |  | 1,925,373 |  | 426,618 |
| 181 | Gas Tax Street Improvement |  | 368,562 |  |  |  | 368,562 |  | 5,206,006 |
| 182 | Special Revenue, Transportation |  | 26,288,268 |  |  |  | 26,288,268 |  | 29,183,454 |
| 201 | Capital Projects |  | 19,559,317 |  | 9,093,372 |  | 28,652,689 |  | 56,488,324 |
| 202 | Assessment District-Capital Projects |  | 2,397,131 |  | 91 |  | 2,397,222 |  | 2,370,774 |
| 221 | RDA-Poly High |  | 885,537 |  | 140,259 |  | 1,025,796 |  | 993,679 |
| 222 | RDA-West Beach |  | 1,060,674 |  | 707,690 |  | 1,768,364 |  | 1,887,788 |
| 223 | RDA-West Long Beach |  | 10,765,645 |  | 3,119,957 |  | 13,885,602 |  | 13,109,970 |
| 224 | RDA-Downtown |  | 8,678,364 |  | 9,961,540 |  | 18,639,904 |  | 24,517,548 |
| 225 | RDA-Project Income |  | 1,425,070 |  | - |  | 1,425,070 |  | 1,662,326 |
| 227 | RDA-Los Altos |  | 137,354 |  |  |  | 137,354 |  | 105,848 |
| 228 | RDA-Central |  | 7,012,427 |  | $\cdot$ |  | 7,012,427 |  | 2,966,712 |
| 230 | RDA-North |  | 15,582,081 |  | 35,480,398 |  | 51,062,479 |  | 51,968,520 |
| 301 | Gas Revenue |  | 11,627,956 |  | 1,073,223 |  | 12,701,179 |  | 12,687,268 |
| 310 | Water |  | 11,022,146 |  | 3,619,050 |  | 14,641,196 |  | 12,835,341 |
| 311 | Sewer |  | 7,217,868 |  | - |  | 7,217,868 |  | 5,720,445 |
| 320 | Airport |  | 10,016,086 |  | 11,000 |  | 10,027,086 |  | 9,108,435 |
| 330 | Refuse/Recycling |  | 14,821,042 |  | 3,000 |  | 14,824,042 |  | 9,254,540 |
| 331 | SERRF |  | 31,029,510 |  | 1,000 |  | 31,030,510 |  | 35,666,666 |
| 339 | SERRF JPA |  | 1,943,337 |  | 11,175,111 |  | 13,118,448 |  | 13,114,375 |
| 340 | Towing Operations |  | 1,087,312 |  | 3,700 |  | 1,091,012 |  | 2,238,501 |
| 380 | Civic Center |  | 12,676,718 |  | 9,160,799 |  | 21,837,517 |  | 20,621,376 |
| 385 | General Services |  | 7,842,857 |  | 3,997 |  | 7,846,854 |  | 11,574,021 |
| 386 | Fleet Services Fund |  | 14,702,968 |  | 2,603,975 |  | 17,306,943 |  | 15,393,729 |
| 390 | Insurance |  | 23,581,956 |  | 61 |  | 23,582,017 |  | 25,570,903 |
| 391 | Employee Benefits |  | 56,349,888 |  | - |  | 56,349,888 |  | 65,630,821 |
| 401 | Tidelands Operations |  | 12,951,486 |  | 11,515,196 |  | 24,466,682 |  | 20,464,636 |
| 403 | Tidelands - Marina |  | 8,335,351 |  | 15,600 |  | 8,350,951 |  | 9,294,119 |
| 410 | Tidelands - Queen Mary |  | 509,767 |  | - |  | 509,767 |  | 260,500 |
| 411 | Tidelands Queensway Bay |  | 3,001,705 |  | 4,619,813 |  | 7,621,518 |  | 13,157,719 |
| 413 | Parking Authority - Queensway Bay |  | 252,423 |  | 480,577 |  | 733,000 |  | 721,621 |
| 420 | Tidelands Oil Revenue |  | 91,051,033 |  | 3,000 |  | 91,054,033 |  | 101,525,378 |
| 421 | Tidelands Reserve - Subsidence |  | 138,854,842 |  | 6,638,532 |  | 145,493,374 |  | 147,641,432 |
| 430 | Harbor Operations |  | 361,831,924 |  | 35,000 |  | 361,866,924 |  | 355,140,969 |
| 431 | Harbor Capital |  | $(18,470,988)$ |  | - |  | $(18,470,988)$ |  | $(32,209,566)$ |
| 432 | Harbor Debt Service |  | 235,978,963 |  | 33,125,622 |  | 269,104,585 |  | 197,021,692 |
| 440 | Expendable Trusts |  | 990,697 |  | - |  | 990,697 |  | 1,039,649 |
| 451 | ICTF JPA |  | 7,654,983 |  | - |  | 7,654,983 |  | 9,416,097 |
| 452 | Earthquake Assessment |  | 1,067,946 |  | - |  | 1,067,946 |  | 1,905,452 |
| 453 | AG, Other Special Assessment |  | 1,993,679 |  | - |  | 1,993,679 |  | 2,029,820 |
| 455 | Other Agency |  | 2,202,710 |  | - |  | 2,202,710 |  | 2,056,110 |
| 470 | Agency Special Assessment CFD \#5 |  | 35,065 |  | 1,267,679 |  | 1,302,744 |  | 1,297,421 |
| 471 | Agency Special Assessment LBBFA |  | - |  | 783,140 |  | 783,140 |  | 788,753 |
| 472 | Agency Special Assessment Pike |  | - |  | 3,255,175 |  | 3,255,175 |  | 5,637,256 |
| 999 | Accrued Interest Recievable |  | $(8,213,075)$ |  | ,255, |  | $(8,213,075)$ |  | (7,311,072) |
| TOTAL | SH AND INVESTMENTS |  | 1,233,653,099 |  | 56,671,969 |  | 390,325,068 |  | 375,292,521 |
| Percent Change of Pooled and Non-Pooled Cash and Investments from 12/31/03-12/31/04 |  |  |  |  |  |  |  |  |  |

City of Long Beach
Schedule of Cash and Investments by Security Type
December 31, 2004

## CASH:

Cash in Banks
Cash with Fiscal Agents

| Pooled |  | Non-Pooled* |  | $\begin{gathered} \text { Total } \\ 12 / 31 / 2004 \end{gathered}$ |  | $\begin{gathered} \text { Total } \\ 12 / 31 / 2003 \end{gathered}$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \$ | $(197,794)$ | \$ | 681,807 | \$ | 484,013 | \$ | 19,633,006 |
|  | - |  | 123,255,642 |  | 123,255,642 |  | 185,795,003 |
| \$ | $(197,794)$ | \$ | 123,937,449 | \$ | 123,739,655 | \$ | 205,428,009 |

## INVESTMENTS:

| U.S. Treasury Bills | \$ | - | \$ | - | \$ | - | \$ | - |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| U.S. Treasury Notes |  | 100,536,810 |  | - |  | 100,536,810 |  | 89,912,479 |
| Federal Farm Credit Bank |  | 119,988,791 |  | - |  | 119,988,791 |  | 108,639,247 |
| Federal Home Loan Bank |  | 238,359,158 |  | - |  | 238,359,158 |  | 279,732,477 |
| Federal National Mortgage Association |  | 295,130,625 |  | - |  | 295,130,625 |  | 257,001,046 |
| Federal Home Loan Mortgage Corporation |  | 228,551,747 |  | - |  | 228,551,747 |  | 86,917,533 |
| Student Loan Marketing Association |  | 0 |  | . - |  |  |  | 49,994,300 |
| Negotiable Certificates of Deposit |  | 15,000,000 |  | - |  | 15,000,000 |  |  |
| BA-Domestic |  | 0 |  | - |  | - |  | 8,809,362 |
| Medium Term Notes |  | 102,543,271 |  | - |  | 102,543,271 |  | 72,955,674 |
| Commercial Paper |  | 0 |  | - |  | - |  | 53,179,982 |
| L.A.I.F. |  | 133,706,904 |  | - |  | 133,706,904 |  | 138,443,462 |
| Money Market |  | 33,587 |  | - |  | 33,587 |  | 33,378 |
| Certificates of Deposit |  |  |  | 10,000,000 |  | 10,000,000 |  |  |
| Guaranteed Investment Contracts |  | - |  | 16,095,989 |  | 16,095,989 |  | 17,027,766 |
| Special Assessment Bonds |  | - |  | 4,178,044 |  | 4,178,044 |  | 5,107,806 |
| Revenue Bonds |  | - |  | 2,460,487 |  | 2,460,487 |  | 2,110,000 |
| Total Investments | \$ | 1,233,850,893 | \$ | 32,734,520 | \$ | 1,266,585,413 | \$ | 1,169,864,512 |
| TOTAL CASH AND INVESTMENTS | \$ | 1,233,653,099 | \$ | 156,671,969 | \$ | 1,390,325,068 | \$ | 1,375,292,521 |

*Non-pooled cash and investments are generally pledged to the payment of specific project costs or security of certain outstanding bonds and are not available for operations.


## SCOPE OF PROCEDURES PERFORMED AND RESULTANT.FINDINGS

1. We obtained the City Treasurer's Investment Holdings Report as of December 31,2004 and traced the balance of total investments listed on the report to the City's general ledger. We obtained written confirmations of all City cash and investment accounts and agreed them to the City's general ledger.

Finding: No exceptions were noted.
2. We compared investments listed on the City Treasurer's Investment Activity Portfolio Statistics Report at December 31, 2004 to the types of investments authorized for the City in accordance with the City's Investment Policy and California Government Code $\S 53601$.

Finding: No unauthorized investments were noted.
3. We compared the portfolio mix, based on amortized cost, of investment types listed in the City Treasurer's Investment Activity Portfolio Statistics Report as of December 31, 2004 to the portfolio mix limitations imposed by the City's Investment Policy and California Government Code $\S 53601$ for specified investment types.

Finding: We found no violations of the limitations.
4. On a sample basis, we recomputed and reviewed supporting documentation relevant to the purchase, sale and maturity of individual investments to determine compliance with the following provisions of California Government Code §53601, the City's Investment Policy and certain City Treasurer internal controls:
a. Purchased investments meet minimum rating requirements and maximum allowable maturity periods.
b. All sections of the investment transaction record are properly completed and authorized by the City Treasurer.
c. Transactions are supported by documentation from third-party sources (individual broker confirmations, safekeeping statements, custodian statements, etc.)
d. Accrued interest and gain or loss on disposition of investment transactions are supported by third party documentation.

Finding: No exceptions were noted.

