

# CITY OF LONG BEACH

R-27

**DEPARTMENT OF PUBLIC WORKS** 

333 WEST OCEAN BOULEVARD • LONG BEACH, CA 90802 • (562) 570-6383 • FAX (562) 570-6012

April 21, 2015

HONORABLE MAYOR AND CITY COUNCIL City of Long Beach California

#### RECOMMENDATION:

Authorize the City Manager to amend Agreement No. 28344 with Waste Management, Inc., to provide residential recycling collection operations on a month-to-month basis at an estimated cost of \$350,000 per month, on an interim basis for up to a 12-month period from July 1, 2015 through June 30, 2016 pending completion of a procurement process. (Citywide)

## **DISCUSSION**

Waste Management (WM) currently provides residential recycling collection services to approximately 117,500 City-serviced refuse accounts. On December 16, 2014, the City Council authorized an extension of the current recycling collection contract on a month-to-month basis, not to exceed six months. Concurrently with the extension, City Council directed staff to develop a Request for Proposals (RFP) for recycling collection services. The RFP has been completed and is scheduled to be released on April 24, 2015.

The current contract with WM expires July 1, 2015; therefore, the Public Works Department requests a contract extension on a month-to-month basis for up to 12 months, to complete the procurement process and allow for the potential transition of vendors.

In the event the City selects a new vendor, a pre-transition period of no less than six months after the City Council awards the new contract is necessary, due to the size of the City, the need to acquire collection vehicles, and to hire and train employees. It is anticipated that the new contractor would initiate service on June 1, 2016.

This matter was reviewed by Deputy City Attorney Amy R. Webber on March 31, 2015 and by Budget Management Officer Victoria Bell on April 6, 2015.

### TIMING CONSIDERATIONS

City Council action on this matter is requested on April 21, 2015 in order to execute an amendment to the agreement with WM before the end of the current term on July 1, 2015, to ensure that residential recycling collection is not interrupted during the procurement process.

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# **FISCAL IMPACT**

The estimated cost for this extension of the recycling contract for the period of July 2015 through June 2016 is \$350,000 per month, which is the same amount as the prior year. Sufficient budget is currently appropriated in the Refuse/Recycling Fund (EF 330) in the Public Works Department (PW). Approval of this recommendation will provide continued support to the local economy.

### SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

ARA MALOYAN, P.E. DIRECTOR OF PUBLIC WORKS

AM:JK:DM
P\CL\WM Extension.Rev1. CL.doc

Attachment - Project Schedule

APPROVED:

PATRICK H. WEST CITY MANAGER

Beach	RFP
City of Long	Recycling

PROJECT SCHEDULE		JANUARY 2015	FEBRUARY 2015	MARCH 2015	APRIL 2015	MAY 2015	JUNE	JULY 2015	AUGUST 2015	SEPTEMBER 2015
Activity	Party	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4 1	2 3 4	1 2 3 4 1	2 3 4	1 2 3 4 1	2 3 4
1. Kick-Off Meeting	City/HF&H									
2. Define scope of services and gather operating data	HF&H									
3. Prepare preliminary RFP and draft agreement	нган									
4. Seek input from City staff and City Attorney	All									
5. Prepare revised RFP and draft agreement	невн									
6. Extend Current Agreement	City, WM									
7. Distribute final RFP to proposers	City									
8. Conduct pre-proposal conference	City, HF&H									
9. Prepare Addenda	невн									
10. Prepare proposals	Proposers									
11. Evaluate proposals	City, HF&H		×							
12. Select contractor(s) for negotiations	City									
13. Conduct negotiations and resolve exceptions to agreement	HF&H/City/Proposer									
14. Prepare Staff Report and obtain signatures	City									
15. Present negotiatied agreement to Council for approval	Council									
16. Order equipment and prepare for transition	Contractor									
17. Initate rollout of new service	Contractor									
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City of Lorig beach	Recycling RFP	

	STATE									
PROJECT SCHEDULE		OCTOBER 2015	NOVEMBER 2015	DECEMBER 2015	JANUARY 2016	FEBRUARY 2016	MARCH 2016	APRIL 2016	MAY 2016	JUNE 2016
Activity	Party	1 2 3 4	1 2 3 4	1 2 3 4 1	2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
1. Kick-Off Meeting	City/HF&H									
2. Define scope of services and gather operating data	нган									
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