

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
MINUTES**

**MONDAY, AUGUST 25, 2014
333 W. OCEAN BOULEVARD
COUNCIL CHAMBER, 12:00 PM**

Freda Hinsche Otto, Chair
Barbara Sullivan George, Vice Chair
Maricela de Rivera, Secretary/Treasurer
Donald M. First, Director



Victor Irwin, Director
Dr. James P. Norman, Jr., Director
Michael Conway, City Representative
David Roseman, City Representative

President and Chief Executive Officer
Kenneth A. McDonald

FINISHED AGENDA & DRAFT MIINUTES

1. Call to Order. Freda Hinsche Otto

2. Roll Call. Sarah Miller

CITY REPRESENTATIVE: Dave Roseman, City Traffic Engineer

ABSENT: Michael Conway, Director of Public Works

ALSO PRESENT:

Kenneth A. McDonald, President and Chief Executive Officer
Debra A. Johnson, Deputy Chief Executive Officer
Rolando Cruz, Executive Director and Vice President of Maintenance and Infrastructure
Lisa Patton, Executive Director and Vice President of Financial Services
LaVerne David, Executive Director and Vice President of Employee and Labor Relations
Lee Burner, Executive Director and Vice President of Transit Services Delivery and Planning
Kevin Lee, Manager of Marketing and Customer Services
Kevin Warfield, Superintendent of Transit Services Delivery and Planning
Vincent C. Ewing, General Counsel
Sarah Miller, Board Secretary
Olga Livingston, Risk Management Assistant

Commissioners Freda Hinsche Otto, Barbara Sullivan George, Maricela de
Present: Rivera, Donald First and James Phillip Norman Jr.

Commissioners Victor Irwin
Excuse:

3. 14-053TR Recommendation to approve the minutes of the regular board meeting held on July 28, 2014. Freda Hinsche Otto

A motion was made by Director Norman Jr., seconded by Vice Chair Sullivan George, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Freda Hinsche Otto, Barbara Sullivan George, Maricela de Rivera, Donald First and James Phillip Norman Jr.

Absent: 1 - Victor Irwin

4. Employee Recognition. LaVerne David

Employees of the Month for August 2014

Alejandro Galicia Perez, Maintenance and Infrastructure
Charles Santos, Staff
Jacqueay Dear, Transit Services Delivery and Planning

Kevin Warfield, Superintendent of Transit Services Delivery and Planning, presented the Transit Services Delivery and Planning August employee of the month.

5. President and CEO Monthly Oral Update. Kenneth McDonald

- o Safety and Service Quality
- o Employee Engagement
- o Customer Experience
- o Internal/External Corporate Focus

INFORMATION ITEM

Kenneth McDonald, President and CEO, provided an oral report and introduced Vincent C. Ewing, General Counsel, and Lee Burner, Executive Director and Vice President of Transit Services Delivery and Planning.

6. 14-052TR July 2014 Financial Report. Lisa Patton

INFORMATION ITEM

Lisa Patton, Executive Director and Vice President of Financial Services, provided a staff report and responded to questions.

7. 14-057TR Government Finance Officers Association (GFOA) Award. Lisa Patton

INFORMATION ITEM

Lisa Patton, Executive Director and Vice President of Financial Services, provided a staff report.

8. 14-054TR TAP Transition Communications Plan. Kevin Lee

INFORMATION ITEM

Kevin Lee, Manager of Marketing and Customer Services, provided a staff report and responded to questions.

Lisa Patton, Executive Director and Vice President of Financial Services, responded to financial questions related to this agenda item.

9. Closed Session.

Conference with Legal Counsel--Anticipated Litigation:

Significant exposure to litigation pursuant to subdivision (b) of Government Code 54956.9:

One (1) matter

Adjourned at 12:39 for closed session.

Reconvened at 1:52 pm

No action was taken during closed session.

10. Public Comments

Any member of the public may approach the lectern and, upon recognition by the Chairperson, state his or her name and address for the record and proceed to address the Board on any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes, unless different time limits are set by the Chairperson, subject to the approval of the Board.

There were no public comments.

11. Board Requests

Director de Rivera requested updates on upcoming route changes and the outreach efforts for the 1st Street Transit closure.

Debra Johnson, Deputy CEO, responded to the request.

12. 14-055TR Adjourn. The next regular meeting will be held on September 22, 2015.

A motion was made by Director de Rivera, seconded by Vice Chair Sullivan George, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Freda Hinsche Otto, Barbara Sullivan George, Maricela de Rivera, Donald First and James Phillip Norman Jr.

Excused: 1 - Victor Irwin

Note:

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired please call the City Clerk Department 48 hours* prior to the meeting at 570-6101.

(*The City Clerk's office is closed on weekends. To assure proper accommodations please call by 4:30 p.m. on the Friday prior to the meeting.)

(Telecommunication Device for the Deaf - Please call 570-6626. Inquire at the City Council Chamber Audio Visual Room for Assistive Listening Device.)

Long Beach Public Transportation Company, a.k.a. Long Beach Transit, is an entity which is separate and distinct from the City of Long Beach.