



CITY OF LONG BEACH

FINANCIAL MANAGEMENT DEPARTMENT

R-17
Revised

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November 19, 2013

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager to execute all documents necessary to amend Contract No. 30939 with West Coast Arborists, Inc., of Anaheim, CA (not an MBE, WBE, SBE or Local), for providing as-needed tree trimming services, in an additional amount of \$1,165,000 for a revised total not to exceed \$7,160,000, and extend the contract term to June 1, 2014. (Citywide); and

Authorize the City Manager to execute all documents necessary to amend Contract No. 31907 with Trimming Land Co., Inc., of South Gate, CA (MBE), and Contract No. 31906 with United Pacific Services, of La Habra, CA (not an MBE, WBE, SBE or Local), for providing as-needed tree trimming services, in an additional amount of \$200,000, for a revised total not to exceed \$1,460,000, and extend the contract term to June 1, 2014. (Citywide)

DISCUSSION

On October 7, 2008, the City Council awarded a contract to West Coast Arborists, Inc., for use by the Harbor and Public Works Departments for a three-year period with the option to renew for two additional one-year periods, expiring on December 1, 2013. The contract was amended on November 15, 2011 to authorize a total amount not to exceed \$1,925,000 for the fifth year, for a cumulative total of \$5,995,000.

On October 19, 2010, the City Council awarded contracts to Trimming Land Co., Inc., and United Pacific Services for use by the Department of Parks, Recreation, and Marine for a term of three years for a cumulative total of \$1,260,000, expiring on December 8, 2013.

City Council approval is requested to authorize the City Manager to execute amendments to the contracts with West Coast Arborists, Inc., Trimming Land, Co., Inc., and United Pacific Services, for a combined increase of \$1,365,000 and to extend the contract terms to June 1, 2014. The contract with West Coast Arborists, Inc., is used by the Harbor and Public Works Departments to provide services consistent with the City's current tree trimming service levels.

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The contracts with Trimming Land, Co., Inc., and United Pacific Services are used by the Department of Parks, Recreation, and Marine to provide services for the following high visibility areas in the City of Long Beach:

- Section 1: Parks
- Section 2: Beach Areas
- Section 3: Alamitos Bay Marina
- Section 4: MTA Right-of-Way

In addition, the contracts for tree trimming services are used to trim or remove trees that present potential risk to public safety or in the event of unexpected emergencies on an as-needed basis.

It has been determined that a revision to the bid specifications is necessary to more accurately depict the scope of work for these services. These proposed amendments will provide staff adequate time to begin the procurement process to consolidate the services for tree trimming into a Citywide contract. The Purchasing Division anticipates a bidding process to be underway in early 2014. To ensure that there is no interruption of services prior to the award of a new contract, it is requested that the current contracts be extended until June 1, 2014.

This matter was reviewed by Deputy City Attorney Amy R. Webber on November 4, 2013 and by Budget Management Officer Victoria Bell on November 6, 2013.

TIMING CONSIDERATIONS

City Council action to amend Contracts Nos. 30939, 31907 and 31906 is requested on November 19, 2013 to ensure that the contracts are extended to maintain continuity of services.

FISCAL IMPACT

The total combined increase of \$1,365,000 for the six-month extension through June 1, 2014 is budgeted in various funds in various City departments. The continuation of these contracts will provide continued support to our local economy by assisting in the preservation of 18 full-time employees residing in Long Beach with employment.

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SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



JOHN GROSS
DIRECTOR OF FINANCIAL MANAGEMENT

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APPROVED:



PATRICK H. WEST
CITY MANAGER