

# **CITY OF LONG BEACH**

DEPARTMENT OF FINANCIAL MANAGEMENT

333 West Ocean Boulevard 6<sup>th</sup> Floor • Long Beach, CA 90802

September 3, 2013

HONORABLE MAYOR AND CITY COUNCIL

City of Long Beach

California

## **RECOMMENDATION:**

Receive and discuss proposed Fiscal Year 2014 budgets for the following departments: Harbor Department, Water Department, Police Department and Fire Department; and

Receive supporting documentation into the record, conclude the public hearing and take the actions necessary to adopt the Fiscal Year 2014 budget as listed in Attachment A of this letter. (Citywide)

## **DISCUSSION**

On August 1, 2013, the City Manager's Proposed Budget for Fiscal Year 2014 (FY 14) was delivered by the Mayor to the City Council and community with recommended amendments for consideration. Budget meetings were set for February 12, March 5, March 12, April 23, August 6, August 13, August 27, September 3 and September 10, along with nine Budget Oversight Committee (BOC) meetings and nine community meetings at which the FY 14 Proposed Budget was discussed. We are pleased to report that through the scheduled hearings, BOC and community meetings, presentations have been made by multiple City departments resulting in 27 separate opportunities for public feedback, deliberation and input.

At the conclusion of the hearings, the City Council will amend the proposed budget as it deems appropriate, and adopt the proposed budget as amended. Since the publication of the FY 14 Proposed Budget, updated estimates of revenue and expense, which address technical corrections as well as decisions made by elected offices, are listed by fund and department in Attachments B and C to this letter, respectively.

The Appropriations Ordinance officially adopts the FY 14 budget and authorizes expenditures in conformance with the adopted budget. To become effective October 1, 2013, this Ordinance must include a finding of emergency. Specific resolutions provide for approval of the budgets for the Harbor, Sewer, and Water funds, which are not in the Appropriations Ordinance and certain fee adjustments. Requests for approval include the FY 14 Capital Improvement Program; the Mayor's Recommendations; and the Budget Oversight Committee's Recommendations for the FY 14 Proposed Budget.

This matter was reviewed by City Attorney Charles Parkin on August 20, 2013.

#### TIMING CONSIDERATIONS

In accordance with the Long Beach City Charter, the FY 14 budget must be adopted by September 15, 2013. Should the City Council fail to adopt the budget by that date, the City Manager's FY 14 Proposed Budget shall be deemed the budget for the 2014 fiscal year. The Mayor has five calendar days from City Council adoption of the budget to use his veto authority. The City Council would then have until September 30, 2013, to override veto action by the Mayor with a two-thirds supermajority vote.

#### FISCAL IMPACT

The City Charter requires that the Appropriations Ordinance shall govern and control the expenditure and commitment amounts stated therein relating to the City's departments, offices and agencies during each fiscal year. The total FY 14 budget for all departments and funds is \$3,917,614,042, which comprises \$3,126,505,680 in new appropriation and \$791,108,362 in estimated carry-over from FY 13 for multi-year grants and projects.

The Appropriations Ordinance, included as Attachment A-14 to this letter, totals \$2,569,089,304 for all funds except Harbor, Sewer, and Water, and \$2,571,229,855 for all departments except Harbor and Water. The \$2,140,551 difference between funds and departments in the Appropriations Ordinance is due to general City indirect costs budgeted in the Department of Financial Management but charged to the Harbor, Water and Sewer funds, which are not included in the Appropriations Ordinance by fund.

The proposed Harbor, Water and Sewer fund budgets are in separate City Council resolutions included as Attachment A-1 and A-4 to this letter, respectively, and total \$1,142,757,770. The Board of Harbor Commissioners adopted the budget for the Harbor Department by minute order on June 17, 2013. The Board of Water Commissioners adopted the budget for the Water Department by resolution on June 20, 2013.

User fees and charges in the attached Master Fee and Charges Schedule (A-5) have been increased by the City Cost Index (CCI), a calculation of the increase in the City's cost over the prior fiscal year, except for those fees that are set using other criteria. In addition to the CCI-based fee changes, some fees have been added or adjusted due to a change in service or other bases. For details regarding these proposed new fees and non-CCI fee adjustments, please see the List of Proposed Fee Adjustments for FY 14 that has been incorporated as Exhibit C to the Master Fee and Charges Resolution.

Other requested City Council actions include approval of the FY 14 One-Year Capital Improvement Program (CIP) budget, which is contained in the Appropriations Ordinance. The Planning Commission, at its meeting of August 15, 2013, approved the CIP for FY 14 for conformance with the General Plan.

HONORABLE MAYOR AND CITY COUNCIL  
September 3, 2013  
Page 3

The City Council is also requested to adopt the Resolution establishing the "Gann Appropriations Limit" (Limit) for general purpose expenditures. In November 1979, the voters of the State of California approved Proposition 4, also known as the "Gann Initiative." The Initiative places certain limits on the amount of tax revenue that can be appropriated each fiscal year. The Limit is based on actual appropriations during FY 79 and guards against overspending proceeds of taxes. Only those revenues which are considered as "proceeds of taxes" are subject to the Limit. The Limit is recalculated each fiscal year based on certain inflation and population factors provided by the State. The Proposed Budget includes tax revenue estimates that are at 40.94 percent of the 2013-2014 Appropriations Limit and, therefore, does not exceed the Limit. This calculation is reviewed by the City Auditor for conformance to the law.

**SUGGESTED ACTION:**

Approve recommendation.

Respectfully submitted,




JOHN GROSS  
DIRECTOR OF FINANCIAL MANAGEMENT

JG/RAG  
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ATTACHMENTS

APPROVED:

  
PATRICK H. WEST  
CITY MANAGER

**List of Requested Fiscal Year 2014 Budget Adoption Actions**

1. Adopt the Resolution approving the FY 14 budget for the Long Beach Harbor Department as adopted by the Board of Harbor Commissioners on June 17, 2013. (A-1)
2. Declare an emergency to exist. (A-2)
3. Declare the Ordinance approving the Resolution No. WD-1309 establishing the rates and charges for water and sewer service to all customers, as adopted by the Board of Water Commissioners on June 20, 2013, as an Emergency Ordinance, read, and adopted as read and laid over to the next regular meeting of the City Council for final reading. (A-3)
4. Adopt the Resolution approving the FY 14 budget of the Long Beach Water Department as adopted by the Board of Water Commissioners on June 20, 2013. (A-4)
5. Adopt the Resolution amending the master fee and charges schedule for specified City services for Citywide fees and charges for the City of Long Beach. (A-5)
6. Approve the FY 14 One-Year Capital Improvement Program. (A-6)
7. Adopt a motion approving the FY 14 budget for the Long Beach Housing Development Company in the amount of \$132,708. (A-7)
8. Adopt a motion approving the estimated transfer of \$18,373,000 from the Harbor Revenue Fund to the Tidelands Operating Fund. (A-8)
9. Adopt the Resolution establishing the "Gann Appropriations Limit" (Limit) for FY 14 pursuant to Article XIII (B) of the California Constitution. (A-9)
10. Adopt the Mayor's proposed budget recommendations, as amended, to the FY 14 Proposed Budget. (A-10)
11. Adopt the Budget Oversight Committee's proposed funding recommendations, as amended, to the FY 14 Proposed Budget. (A-11)
12. Adopt a motion amending the proposed FY 14 budget. (A-12)
13. Declare an emergency to exist. (A-13)
14. Declare the Appropriations Ordinance for FY 14, creating and establishing the funds of the Municipal Government and appropriating money to and authorizing expenditures from said funds and for said fiscal year as an Emergency Ordinance, read, and adopted as read and laid over to the next regular meeting of the City Council for final reading. (A-14)

**FISCAL YEAR 2014 APPROPRIATIONS ORDINANCE BY FUND**  
**(Does not include Harbor, Sewer, and Water)**

<u>FUND</u>	<u>FY 14 PROPOSED EXPENDITURES</u>	<u>CHANGES</u>	<u>FY 13 ESTIMATED CARRYOVER*</u>	<u>FY 14 APPROPRIATION</u>
GENERAL FUND	437,992,069	3,695	-	437,995,764
GENERAL GRANTS FUND	6,741,136	-	20,047,376	26,788,513
POLICE & FIRE PUBLIC SAFETY OIL PROD ACT FUND	3,194,892	-	-	3,194,892
HEALTH FUND	37,646,108	-	29,288,235	66,934,343
PARKING & BUSINESS AREA IMPROVEMENT FUND	6,683,060	4,000	-	6,687,060
SPECIAL ADVERTISING & PROMOTION FUND	5,660,712	-	-	5,660,712
UPLAND OIL FUND	37,100,863	-	-	37,100,863
HOUSING DEVELOPMENT FUND	1,656,186	-	46,496,689	48,152,875
BELMONT SHORE PARKING METER FUND	456,145	-	-	456,145
BUSINESS ASSISTANCE FUND	652,287	-	1,272,028	1,924,315
COMMUNITY DEVELOPMENT GRANTS FUND	20,914,909	(1)	18,207,841	39,122,750
PARK DEVELOPMENT FUND	-	-	-	-
GASOLINE TAX STREET IMPROVEMENT FUND	18,549,773	-	31,181,247	49,731,020
TRANSPORTATION FUND	20,935,887	-	18,351,504	39,287,391
CAPITAL PROJECTS FUND	5,865,456	(897,258)	106,425,380	111,393,578
DEBT SERVICE FUND	9,474,085	-	-	9,474,085
CIVIC CENTER FUND	11,314,628	-	938,143	12,252,771
GENERAL SERVICES FUND	39,816,839	341,374	4,350,132	44,508,345
FLEET SERVICES FUND	30,232,786	-	1,489,072	31,721,857
INSURANCE FUND	40,355,842	-	139,683	40,495,524
EMPLOYEE BENEFITS FUND	223,381,494	-	-	223,381,494
TIDELANDS FUNDS	133,492,142	(4,170)	97,312,769	230,800,741
TIDELAND OIL REVENUE FUND	421,846,188	-	-	421,846,188
RESERVE FOR SUBSIDENCE	-	-	-	-
DEVELOPMENT SERVICES FUND	15,682,866	-	447,638	16,130,504
GAS FUND	105,051,881	-	6,353,022	111,404,904
GAS PREPAY FUND	39,938,547	-	-	39,938,547
AIRPORT FUND	42,404,709	-	31,340,672	73,745,380
REFUSE/RECYCLING FUND	44,775,686	-	458,961	45,234,647
SERRF FUND	52,492,647	-	-	52,492,647
SERRF JPA FUND	11,225,140	-	-	11,225,140
TOWING FUND	6,870,623	-	-	6,870,623
PARKING AUTHORITY FUND	-	-	-	-
HOUSING AUTHORITY FUND	81,853,207	-	(455,475)	81,397,732
SUCCESSOR AGENCY	66,337,804	-	173,815,640	240,153,444
CUPA FUND	1,563,122	-	21,389	1,584,511
<b>TOTAL</b>	<b>1,982,159,719</b>	<b>(552,360)</b>	<b>587,481,945</b>	<b>2,569,089,304</b>

\*Carryover of multi-year grants and CIP funds.

**FISCAL YEAR 2014 APPROPRIATIONS ORDINANCE BY DEPARTMENT**  
**(Does not include Harbor and Water)**

<u>DEPARTMENT</u>	<u>FY 14 PROPOSED EXPENDITURES</u>	<u>CHANGES</u>	<u>FY 13 ESTIMATED CARRYOVER*</u>	<u>FY 14 APPROPRIATION</u>
MAYOR AND COUNCIL	4,629,090	-	11,522,175	16,151,265
CITY ATTORNEY	8,971,418	-	-	8,971,418
CITY AUDITOR	2,810,382	-	-	2,810,382
CITY CLERK	2,577,598	-	-	2,577,598
CITY MANAGER	23,779,184	-	69,684,549	93,463,734
CITY PROSECUTOR	4,701,396	-	35,000	4,736,396
CIVIL SERVICE	2,005,846	-	-	2,005,846
AIRPORT	41,974,235	-	29,377,301	71,351,537
DISASTER PREPAREDNESS & EMERGENCY COMMUNICATIONS	1,019,688	-	-	1,019,688
DEVELOPMENT SERVICES	97,341,066	(1)	260,801,993	358,143,058
FINANCIAL MANAGEMENT**	500,137,051	(112,588)	15,472,145	515,496,608
FIRE	94,347,255	-	3,185,150	97,532,404
HEALTH AND HUMAN SERVICES	119,905,125	-	29,391,110	149,296,235
HUMAN RESOURCES	21,022,670	-	3,654,787	24,677,457
LIBRARY SERVICES	12,626,334	-	-	12,626,334
LONG BEACH GAS AND OIL	606,867,721	-	6,164,245	613,031,967
PARKS, RECREATION AND MARINE	52,293,834	12,683	22,454,132	74,760,648
POLICE	203,259,384	-	13,222,086	216,481,470
PUBLIC WORKS	146,003,975	(793,828)	118,167,138	263,377,285
TECHNOLOGY SERVICES	38,027,019	341,374	4,350,133	42,718,526
<b>TOTAL</b>	<b>1,984,300,270</b>	<b>(552,360)</b>	<b>587,481,945</b>	<b>2,571,229,855</b>

\*Carryover of multi-year grants and CIP funds.

\*\*Department of Financial Management includes internal service charges that are contained in the resolutions of the Harbor, Water, and Sewer funds for accounting, budgeting and treasury functions, and other citywide activities such as debt service.

**BH-1.1**

## RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF LONG BEACH APPROVING THE 2013-2014  
BUDGET OF THE LONG BEACH HARBOR DEPARTMENT

WHEREAS, Ordinance No. C-7300 of the City Council establishes the fiscal year of the City as beginning on October 1 and ending on September 30 of the following year; and

WHEREAS, the annual budget of the Long Beach Harbor Department for the 2014 fiscal year was adopted by the Board of Harbor Commissioners in its meeting of June 17, 2013 by Resolution No. HD-2724; and

WHEREAS, said annual budget has been filed with the City Clerk for presentation to the City Council and with the City Auditor pursuant to the provisions of Section 1210 of the Charter of the City of Long Beach;

NOW, THEREFORE, the City Council of the City of Long Beach resolves as follows:

Section 1. The annual budget of the Long Beach Harbor Department for the 2014 fiscal year adopted by the Board of Harbor Commissioners by Resolution No. HD-2724, a copy of which is attached hereto and made a part hereof by reference, is hereby approved pursuant to the provisions of Section 1210 of the Charter of the City of Long Beach.

Section 2. The City Clerk shall file a certified copy of said budget, as approved, with the Board of Harbor Commissioners and the City Auditor.

Section 3. The City Clerk shall certify to the passage of this resolution by the City Council of the City of Long Beach, and it shall thereupon take effect.

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OFFICE OF THE CITY ATTORNEY  
ROBERT E. SHANNON, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664

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I hereby certify that the foregoing resolution was adopted by the City  
Council of the City of Long Beach at its meeting of \_\_\_\_\_, 2013 by the  
following vote:

Ayes: Councilmembers: \_\_\_\_\_

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Noes: Councilmembers: \_\_\_\_\_

\_\_\_\_\_

Absent: Councilmembers: \_\_\_\_\_

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\_\_\_\_\_  
City Clerk

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## RESOLUTION NO. HD- 2724

A RESOLUTION OF THE BOARD OF HARBOR  
COMMISSIONERS ADOPTING THE ANNUAL BUDGET  
FOR THE LONG BEACH HARBOR DEPARTMENT FOR  
THE FISCAL YEAR 2013-2014

The Board of Harbor Commissioners of the City of Long Beach resolves as  
follows:

Section 1. That the annual department budget of the Long Beach Harbor  
Department for the fiscal year 2013-2014 is hereby adopted as follows:

Harbor Revenue Fund (in thousands of dollars)

Estimated Fund Balance 10/1/2013	\$1,630,881
Estimated Revenues	<u>879,862</u>
Total Estimated Resources	2,510,743
Estimated Expenditures	<u>1,023,417</u>
Estimated Fund Balance 9/30/2014	1,487,326

Sec. 2. This resolution shall take effect immediately upon its adoption by  
the Board of Harbor Commissioners, and the Secretary of the Board shall certify to the  
vote adopting this resolution and shall cause a certified copy of this resolution to be filed  
forthwith with the City Clerk. The City Clerk shall post the resolution in three conspicuous  
places in the City of Long Beach.

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ATTACHMENT

ATTACHMENT I

I hereby certify that the foregoing resolution was adopted by the Board of Harbor Commissioners of the City of Long Beach at its meeting of June 17, 2013 by the following vote:

Ayes: Commissioners: Wise, Fields, Sramek, Dines, Drummond

Noes: Commissioners: \_\_\_\_\_

Absent: Commissioners: \_\_\_\_\_

Not Voting: Commissioners: \_\_\_\_\_

  
Secretary

OFFICE OF THE CITY ATTORNEY  
ROBERT E. SHANNON, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4864

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## RESOLUTION NO. HD- 2724

A RESOLUTION OF THE BOARD OF HARBOR  
COMMISSIONERS ADOPTING THE ANNUAL BUDGET  
FOR THE LONG BEACH HARBOR DEPARTMENT FOR  
THE FISCAL YEAR 2013-2014

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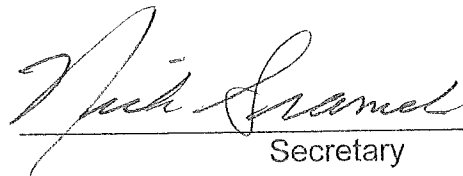
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Ayes: Commissioners: Wise, Fields, Sramek, Dines, Drummond

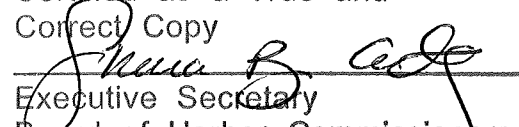
Noes: Commissioners: \_\_\_\_\_

Absent: Commissioners: \_\_\_\_\_

Not Voting: Commissioners: \_\_\_\_\_

  
Secretary

Certified as a True and  
Correct Copy

  
Executive Secretary  
Board of Harbor Commissioners  
of the City of Long Beach, CA

Dated 7-31-13

OFFICE OF THE CITY ATTORNEY  
ROBERT E. SHAWNON, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664