

2 ECA3

EMPLOYMENT APPLICATION

CITY OF
LONG BEACHCITY OF LONG BEACH
411 West Ocean Blvd., 4th floor
Long Beach, California 90802
(562) 570-6202<https://www.governmentjobs.com/careers/longbeach>Eastman, Diana
CM20 - 099 ETHICS COMMISSIONER

Received: 12/19/19 5:02 PM

For Official Use Only:

QUAL: _____

DNQ: _____

☐ Experience☐ Training☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE: ETHICS COMMISSIONER		EXAM ID#: CM20 - 099
NAME: (Last, First, Middle) Eastman, Diana		SOCIAL SECURITY NUMBER: [REDACTED]
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]	ALTERNATE PHONE: [REDACTED]	NOTIFICATION PREFERENCE: Email
DRIVER'S LICENSE: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	DRIVER'S LICENSE: State: Number:	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

PREFERENCES

MINIMUM COMPENSATION: \$0.00 per hour; \$0.00 per year	ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular	
TYPES OF WORK YOU WILL ACCEPT: Part Time	
SHIFTS YOU WILL ACCEPT: Day, Evening, Weekends, On Call (as needed)	
OBJECTIVE: I want to apply for the City of Long Beach Ethics Commission to serve as a representative for our residents and their interests.	

EDUCATION

DATES: From: To:	SCHOOL NAME: California State University Long Beach	
LOCATION: (City, State) Long Beach, California	DID YOU GRADUATE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	DEGREE RECEIVED: No Degree
MAJOR: Graduate Studies in Business Administration		UNITS COMPLETED:
DATES: From: To:	SCHOOL NAME: California State University Long Beach	
LOCATION: (City, State) Long Beach, California	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: Journalism		UNITS COMPLETED:

WORK EXPERIENCE

DATES: From: 3/2013 To: Present	EMPLOYER: Eastman Communications	POSITION TITLE: Owner and Public Relations Consultant
ADDRESS: (Street, City, State, Zip Code) Long Beach, California		COMPANY URL:
PHONE NUMBER:	SUPERVISOR:	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 20	# OF EMPLOYEES SUPERVISED:	
DUTIES: Provide media relations and editorial services for businesses and entrepreneurs; clients include Moffatt and Nichol, Boardwalk Press, American Occupational Therapy Association and Monterey Park Hospital. Served as PR director for the Network Centric Operations Industry Consortium, a Washington DC-based nonprofit organization fostering technical interoperability among industries and NATO nations.		
REASON FOR LEAVING:		
DATES: From: 2/2010 To: 3/2013	EMPLOYER: The Boeing Company	POSITION TITLE: Senior Communications Specialist
ADDRESS: (Street, City, State, Zip Code) Seal Beach, California		COMPANY URL:
PHONE NUMBER:	SUPERVISOR:	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED:	

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DUTIES:

Planned and coordinated PR activities for Boeing's satellite division. Produced external and internal communications in support of current spacecraft programs, add-on and new-business activities and special initiatives.

REASON FOR LEAVING:

Chose to leave full-time employment and work for myself.

DATES: From: 4/2005 To: 1/2010	EMPLOYER: The Boeing Company	POSITION TITLE: Executive and Internal Communications Specialist
ADDRESS: (Street, City, State, Zip Code) Seal Beach, California		COMPANY URL:
PHONE NUMBER:	SUPERVISOR:	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED:	

DUTIES:

Executive and Internal Communications Specialist

April 2005 - January 2010

Developed internal communications campaigns for \$30-billion business unit with more than 72,000 employees to motivate change in such areas as leadership development, quality, ethics, security compliance, process improvement, strategic planning and performance measurement.

Coordinated executive communications for engineering vice president, chief financial officer and program managers. Provided counsel to leaders, line staff and communicators throughout Boeing on communications strategies, best practices and processes.

REASON FOR LEAVING:

Transferred to another Boeing business unit because of internal re-organization

DATES: From: 1/1995 To: 4/2005	EMPLOYER: John Douglas French Center for Alzheimer's Disease / Tenet Healthcare Corporation	POSITION TITLE: Director, Public Relations Department
ADDRESS: (Street, City, State, Zip Code) Los Alamitos, California		COMPANY URL:
PHONE NUMBER:	SUPERVISOR:	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED:	

DUTIES:

Prepared annual communications plans and coordinated all PR and marketing activities. Supervised PR representative and eight-person marketing team responsible for prospect contact and conversion. Directed programs, developed policies and procedures, prepared budgets and tracked outcomes.

Developed communications aimed at external audiences, including ads, websites, annual magazine, newsletters, media releases and special events. Produced employee and volunteer communications such as customer service training, quality initiatives and recognition events.

Coordinated fundraising and PR for Friends of Alzheimer Caregivers, the center's nonprofit organization, including grant proposals, newsletters, brochures, website, events and educational conferences.

Assisted senior management at Los Alamitos Medical Center with speechwriting, executive correspondence, newsletter production, Intranet site, news releases and advertising creative.

Prepared executive communications for Tenet Healthcare's Western Region leaders.

REASON FOR LEAVING:

Regional downsizing

DATES: From: 10/1991 To: 12/1994	EMPLOYER: University of Southern California	POSITION TITLE: Director, USC Communications
ADDRESS: (Street, City, State, Zip Code) Los Angeles, California		COMPANY URL:
PHONE NUMBER:	SUPERVISOR:	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED:	

DUTIES:

Managed seven-person department responsible for university-wide PR activities, executive communications and on-campus film coordination.

Prepared communications for university president, senior leaders and trustees. Wrote more than 200 speeches per year as well as multimedia presentations, articles, letters and emergency messages.

Prepared briefing packets for president's public appearances, meetings and media interviews.

Edited and approved communications from academic and administrative units for accuracy and consistency with university policies and main messages. Counseled administrators and staff on issues, protocol and event management.

REASON FOR LEAVING:

Accepted position with Tenet Healthcare

DATES: From: 1/1990 To: 10/1991	EMPLOYER: Tatung Company of America	POSITION TITLE: Manager, Corporate Communications
ADDRESS: (Street, City, State, Zip Code) Long Beach, California		COMPANY URL:
PHONE NUMBER:	SUPERVISOR:	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED:	

DUTIES:

Directed external communications for national manufacturer of personal computers, consumer electronics and home appliances. Coordinated all media contacts -- which included initiating and maintaining relationships with computer, lodging, housewares and consumer media -- to gain exposure and market share for the company's four product divisions. Developed marketing support campaigns encompassing advertising, training, telemarketing and direct mail aimed at distributors, dealers and consumers. Produced sales support materials such as brochures, user manuals, technical specification sheets, packaging, point-of-purchase displays and trade show exhibits.

REASON FOR LEAVING:

Accepted position with USC

DATES: From: 5/1985 To: 12/1989	EMPLOYER: Transamerica Life Companies	POSITION TITLE: Program Administrator, Employee Communications Department
ADDRESS: (Street, City, State, Zip Code) Los Angeles, California		COMPANY URL:
PHONE NUMBER:	SUPERVISOR:	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED:	

DUTIES:

Created internal communications projects supporting company goals in productivity, customer service, ethics, quality improvement, benefits, safety and crisis management. Project management included preparing budgets, monitoring expenses and supervising support staff. Served as company spokesperson on employee programs to business and community groups. Managed wellness, employee assistance, childcare and community volunteer programs for employee population of 5,000. Coordinated startup of the first corporate-sponsored sick-child care center in the U.S. Developed special communication plans to introduce flexible benefits to employees, implement a performance excellence program, and gain acceptance for a two-phase company restructure with layoffs. Produced seminars, training classes, management forums, focus groups, tours and special events. Wrote recruitment and instructional materials such as handbooks, newsletters, videos, surveys and contests.

REASON FOR LEAVING:

Accepted position at Tatung Company

DATES: From: 1/1981 To: 5/1985	EMPLOYER: Transamerica Life Companies	POSITION TITLE: Senior Public Relations Specialist, Public Relations Department
ADDRESS: (Street, City, State, Zip Code) Los Angeles, California		COMPANY URL:
PHONE NUMBER:	SUPERVISOR:	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED:	

DUTIES:

Developed publicity campaigns and generated media coverage for insurance products, Olympic sponsorship, company name change and community involvement. Wrote news releases, feature stories and pitch letters; planned press receptions and media events; prepared executives for media interviews; and served as company spokesperson. Worked with company's insurance agents throughout the U.S. to provide PR counsel, create local promotions and gain media exposure. Produced external communications including annual reports, newsletters, speeches, videos and slide presentations. Coordinated community relations projects including art gallery exhibits, speakers bureau, downtown concert series, traveling fitness van and annual Rose Parade participation.

REASON FOR LEAVING:

Transferred to another department within Transamerica Life

DATES: From: 6/1980 To: 1/1981	EMPLOYER: Direct Marketing Corporation of America	POSITION TITLE: Lead Copywriter
ADDRESS: (Street, City, State, Zip Code) Los Angeles, California		COMPANY URL:
PHONE NUMBER:	SUPERVISOR:	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED:	

DUTIES:

Created direct mail packages and print advertising for life and health insurance products, automobile clubs and book clubs. Accounts included Bank of America, Gulf Oil, General Electric Credit Corporation, Ford Motor Company and American Petrofina. Supervised two copywriters.

REASON FOR LEAVING:

Accepted position at Transamerica

DATES: From: 1/1978 To: 6/1980	EMPLOYER: Public Corporation for the Arts, City of Long Beach	POSITION TITLE: Public Relations Specialist
ADDRESS: (Street, City, State, Zip Code) Long Beach, California		COMPANY URL:
PHONE NUMBER:	SUPERVISOR:	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED:	

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DUTIES:

Coordinated media and community relations and served as consultant to 60 affiliated arts organizations. Staged special events, receptions, membership-recruitment projects and fundraisers, including a design showcase house and Belmont Shore street fair.

Produced monthly and weekly newsletters, brochures, event calendars, print ads, news releases, PSAs and slide presentations.

Created Performance, a monthly, 16-page magazine for the Long Beach Convention and Entertainment Center; served as managing editor and supervised advertising sales.

REASON FOR LEAVING:

Funding for the position was discontinued; accepted position at DMCA

CERTIFICATES AND LICENSES

Nothing Entered For This Section

Skills

Nothing Entered For This Section

ADDITIONAL INFORMATION**Professional Associations**

American Society of Magazine Editors
 Healthcare Public Relations and Marketing Association
 International Association of Business Communicators, LB-South Bay Chapter
 Pacific Coast Press Club
 Publicity Club of Los Angeles
 Public Relations Society of America / Los Angeles Chapter
 Society for Healthcare Strategy & Market Development / American Hospital Association
 Society of Professional Journalists / Sigma Delta Chi

Volunteer Experience

American Heart Association / Long Beach Chapter (Communication Committee; 1990-1992)
 Daughters of the American Revolution / Susan B. Anthony Chapter (2014-present)
 Founding Associates of the JDF Alzheimer's Foundation (1995-2005)
 Friends of Alzheimer Caregivers (Board of Directors; 1995-2006)
 Greater Long Beach Alumnae Panhellenic (President; 2014-present)
 Hotline of Southern California (Board of Directors; 1995-2018)
 Jonathan Jaques Children's Cancer Center (Board of Directors; 1996-1997)
 Long Beach Area March of Dimes (Board of Directors; 1988-1989)
 Long Beach Marathon (Media Relations Volunteer; 1994-1995)
 Olympic Classes Yachting Regatta Organizing Committee (Press Relations Volunteer; 1983)
 Steel Magnolias / Stramski Children's Developmental Center / Miller Children's & Women's Hospital (2003-present)
 Zeta Tau Alpha / Long Beach Alumnae Chapter (1975-present)

Honors & Awards

Named a 2016 Woman of Distinction by the California State Assembly for professional accomplishments and dedication to the community.

Honors & Awards

Received more than 50 industry honors for writing, publications, PR campaigns and video productions. These have included awards from the International Television Association, Public Relations Society of America, International Association of Business Communicators, Women in Communications, Healthcare Public Relations and Marketing Association and National Association of Area Agencies on Aging.

Miscellaneous

I have also served as a university lecturer on public relations, a corporate trainer on customer service and a national spokesperson on family caregiver issues. My work has been featured in trade publications such as Healthcare Marketing Report and books including Newsletters Made Simple.

REFERENCES

REFERENCE TYPE: Personal	NAME: [REDACTED]	POSITION:
ADDRESS: (Street, City, State, Zip Code)		
EMAIL ADDRESS:		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Personal	NAME: [REDACTED]	POSITION:
ADDRESS: (Street, City, State, Zip Code)		
EMAIL ADDRESS:		PHONE NUMBER: [REDACTED]

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Agency-Wide Questions

1. **Are you a current or former City of Long Beach employee?**
Former employee
2. **Have you ever been dismissed from the City of Long Beach?**
No
3. **I will accept positions offering...(you may select more than one)**
Full time, Part time, Temporary
4. **I will accept positions offering...(you may select more than one)**
Day shift (e.g. 7:30 am - 5:30pm), Evening shift (e.g. 4:00 pm - 12:00am), Weekends (e.g. Saturday and/or Sunday)
5. **If you answered "yes" to claiming veterans preference, will you be claiming veterans preference under any of the the following?**
This does not apply to me.
6. **Internal Use Only: Provide the following information: Veterans Preference Points verified by: Verification Date:**
7. **Are you able to speak and understand the following foreign languages? Leave blank if none apply to you.**
8. **How did you FIRST hear of this job opportunity?**
City of Long Beach employee
9. **If you indicated none of the above , please tell us how you first learned about this job opportunity?**
I understand that application packets including all required documents must be complete at time of filing and received by the filing deadline.
I understand I will not have an opportunity to amend my application packet or submit additional supporting documentation after the application is initially submitted.
10. **I understand that I must scan the required documents into a **PDF format**, and then upload and attach to my City of Long Beach job application. Each required document must be attached and identified separately.**
I further understand that any document attached to my master record, **after** I have filed an application for a City of Long Beach job will not be viewable by City staff, as it is part of my GovernmentJobs.com master record and not part of my actual City of Long Beach job application.
Yes

Job Specific Supplemental Questions

1. **Do you understand that the purpose of these supplemental questions is to derive more specific information about the qualifications of applicants for this position?**
Yes
2. **Are you currently a resident of the City of Long Beach?**
Yes
3. **Do you currently hold elective office in the City of Long Beach, including the Long Beach Unified School District Board or the Long Beach Community College Board of Trustees?**
No
4. **Do you currently serve as an officer in any election campaign for or against a candidate for any current elected office in the City of Long Beach, Long Beach Unified School District or the Long Beach Community College District, or any City or District measure?**
No
5. **Are you a current employee of the City of Long Beach?**
No
6. **Are you currently employing or employed as a person required to register as a lobbyist with the City of Long Beach?**
No
7. **Why are you interested in serving on the Ethics Commission?**
During my career, I have worked for several major corporations and witnessed the ways in which ethical behavior is critical to an organization's long-term success; as a communicator, I played a role in educating employees to create understanding and adherence to the rules and policies of those organizations. I believe the new Ethics Commission is an important addition to the City of Long Beach's governance and want to help it get off to an effective start. I am confident that I can represent our city's residents, nonprofits and business interests, make valuable contributions toward achieving its goals, and help ensure a way forward that will positively impact our community for decades to come.
8. **What is your personal definition of Ethics and Integrity?**
When I think of ethics, I think of the rules, laws and values that govern a profession, organization or society and that define the acceptable and expected behaviors of its individual members and of the group itself. I believe integrity refers to the character and actions of persons and groups, who understand morality and not only recognize the letter of the law but also the spirit of the law. They know what's right and try to conduct themselves in an honest and law-abiding manner in both their public and private dealings. In so doing, these persons and groups serve as role models and promote integrity in others through their words and deeds.
9. **Please describe your experience volunteering and/or community involvement in the Long Beach area.**
I have donated my time and skills to community organizations in the Long Beach area for almost 50 years – from my days at Wilson HS, when I worked with mentally challenged youth, to my current commitments, which include scholarship fundraising for outstanding young women at CSULB. My resume lists a variety of the local nonprofits I have served through the years; I also have worked at events such as AIDS Walk Long Beach, donated editorial services to groups such as the Park Estates Homeowners Assn., and contributed goods to charities such as Long Beach Fisher House. My longest volunteer service was with: Hotline of Southern California (as a 20-year board member for the crisis telephone hotline based in Los Alamitos); Pacific Coast Press Club (as a 14-year officer of the local professional society that supported the Long Beach Grand Prix and other events); and Steel Magnolias (as a 17-year PR committee member of the support group for the Stramski Children's Developmental Center at Miller Children's and Women's Hospital). I continue to look for ways I can contribute to make our community a better place to live, work and visit. Most recently, I volunteered to provide media relations expertise to the Foundation for Women Warriors, a nonprofit that offers services to female veterans to prevent homelessness, provide for basic needs and promote higher education and career development; my goal is to help the organization increase its visibility in Los Angeles and Orange counties to build both its donor base and the number of women and children it serves.
10. **I certify that I have personally completed the information provided and that it is accurate and complete to the best of my knowledge. I understand that any falsification may disqualify me from this opportunity. I understand that final appointment to this position is contingent upon successful completion of a background investigation.**
Yes

The following terms were accepted by the applicant upon submitting the online application:

CERTIFICATE OF APPLICANT: I certify that all statements on this application are true and complete. I understand that any false or incomplete information may subject me to disqualification from this examination or may cancel any terms, conditions or privileges of employment with the City of Long Beach. I understand that if I am offered employment I will be required to successfully pass a medical examination. I further understand that depending on the job that I am applying for, a police background check may be required.

This application was submitted by Diana Eastman on 12/19/19 5:02 PM

Signature _____

Date _____

ECA8

EMPLOYMENT APPLICATION



CITY OF LONG BEACH
411 West Ocean Blvd., 4th floor
Long Beach, California 90802
(562) 570-6202

<https://www.governmentjobs.com/careers/longbeach>

Siemer, Robert E.
CM20 - 099 ETHICS COMMISSIONER

Received: 12/6/19 5:39 PM

For Official Use Only:

QUAL: _____

DNQ: _____

☐ Experience

☐ Training

☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE: ETHICS COMMISSIONER		EXAM ID#: CM20 - 099
NAME: (Last, First, Middle) Siemer, Robert E.		SOCIAL SECURITY NUMBER: [REDACTED]
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]	ALTERNATE PHONE: [REDACTED]	NOTIFICATION PREFERENCE: Email
DRIVER'S LICENSE: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: CA Number [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

PREFERENCES

MINIMUM COMPENSATION: \$0.00 per hour; \$0.00 per year	ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Maybe
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular	
TYPES OF WORK YOU WILL ACCEPT: Per Diem	
SHIFTS YOU WILL ACCEPT: On Call (as needed)	
OBJECTIVE: To apply my legal background, education and organization experience to questions of ethics in Long Beach government	

EDUCATION

DATES: From: 9/1971 To: 6/1975	SCHOOL NAME: Southwestern University, School of Law	
LOCATION:(City, State) Los Angeles , California	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Professional
MAJOR: Law	UNITS COMPLETED: 84 - Semester	
DATES: From: 9/1968 To: 6/1970	SCHOOL NAME: University of Colorado	
LOCATION:(City, State) Boulder , Colorado	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Master's
MAJOR: Hospital Pharmacy Administration	UNITS COMPLETED: 64 - Semester	
DATES: From: 9/1964 To: 6/1968	SCHOOL NAME: Idaho State University	
LOCATION:(City, State) Pocatello , Idaho	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: Pharmacy	UNITS COMPLETED: 114 - Semester	

WORK EXPERIENCE

DATES: From: 9/2011 To: 6/2015	EMPLOYER: California State University	POSITION TITLE: Executive Faculty
ADDRESS: (Street, City, State, Zip Code) Long Beach, California, 90840		COMPANY URL: www.csulb.edu
PHONE NUMBER:	SUPERVISOR: [REDACTED] Chair, Health Care Administration	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED:	
DUTIES: The "Ethical and Legal Aspects of Health Care Administration" course at the undergraduate and graduate level. Member of Academic Senate.		
REASON FOR LEAVING: Commitment to my spouse to travel		
DATES: From: 4/2010 To: 6/2012	EMPLOYER: Law Office of [REDACTED]	POSITION TITLE: Attorney at law

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ADDRESS: (Street, City, State, Zip Code) Long Beach, California, 90814		COMPANY URL: [REDACTED]
PHONE NUMBER:	SUPERVISOR: self	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 0	
DUTIES: Responsibilities include advising healthcare organizations regarding compliance, physician relations, contracts/acquisitions and bioethics.		
REASON FOR LEAVING: Teaching and law firm become full time		
DATES: From: 5/1976 To: 3/2010	EMPLOYER: Memorial Health Services	POSITION TITLE: General Counsel
ADDRESS: (Street, City, State, Zip Code) Fountain Valley, California, 92708		COMPANY URL: https://www.memorialcare.org/
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - President	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 6	
DUTIES: Responsibilities included: Oversight of in-house and outside legal services (representation and litigation) for the 5 hospital (including Long Beach Memorial), tax exempt System; the System's Compliance program; annual Governance Review; member of Governmental Affairs Committee; and contracts.		
REASON FOR LEAVING: The General Counsel position was merged with the Senior Vice-President, Human Resources position.		
DATES: From: 1/1972 To: 5/1976	EMPLOYER: Long Beach Memorial Medical Center	POSITION TITLE: Staff Clinical Pharmacist
ADDRESS: (Street, City, State, Zip Code) Long Beach, California, 90806		COMPANY URL: https://www.memorialcare.org/long-beach-medical-center
PHONE NUMBER:	SUPERVISOR: [REDACTED] - VP, Pharmacy	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 1	
DUTIES: Responsibilities included: Preparation and dispensing of medication; review of patient records and provision of advice to hospital and medical staff; member of Code Blue team; poison control center.		
REASON FOR LEAVING: Moved to General Counsel position.		

CERTIFICATES AND LICENSES

TYPE: State Bar of California	
LICENSE NUMBER: [REDACTED]	ISSUING AGENCY: State Bar of California
TYPE: United States Federal District Court	
LICENSE NUMBER:	ISSUING AGENCY: United States Federal Court

Skills

OFFICE SKILLS: Typing:30 Data Entry:0
OTHER SKILLS:
LANGUAGE(S):

ADDITIONAL INFORMATION

Professional Associations California Society of Healthcare Attorneys (former director) Volunteer Experience Alamitos Bay Beach Preservation Group (The Peninsula Association) (past president) Volunteer Experience Gloria Dei Lutheran Church, Long Beach, CA (secretary, council member, past president) Additional Information IGNORE REMAINDER OF SECTION Additional Information IGNORE REMAINDER OF SECTION Honors & Awards
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nomination process

Honors & Awards

Developed, implemented and maintain the System's policy system

Honors & Awards

Represented the System through the issuance and maintenance of four bond

Honors & Awards

Contracts and Acquisitions

Honors & Awards

Initiated and implemented the System's contract management system across the

Honors & Awards

information systems, managed care, purchasing and legal departments with no

Honors & Awards

use of consultants

Honors & Awards

Developed contract review checklist as the standard for contract review

Honors & Awards

Supervised the purchase of Orange Coast Memorial Medical Center and

Honors & Awards

conversion from the for-profit to not-for-profit form

Honors & Awards

Supervised the affiliation and sale (\$55M) of Anaheim Memorial Medical Center

Honors & Awards

Participated in the initial development of termination of life support guidelines for

Honors & Awards

Los Angeles County which became the statewide standard

Honors & Awards

Acted as advisor to System's Bioethics Committees

Honors & Awards

Participated in multiple Bioethical evaluations

REFERENCES**REFERENCE TYPE:**

Professional

NAME:

[REDACTED]

POSITION:Professor and Chair, Department of Health
Care Administration**ADDRESS:** (Street, City, State, Zip Code)

[REDACTED]

EMAIL ADDRESS:

[REDACTED]

PHONE NUMBER:

[REDACTED]

REFERENCE TYPE:

Professional

NAME:

[REDACTED]

POSITION:

VP\Chief Compliance Officer

ADDRESS: (Street, City, State, Zip Code)

[REDACTED]

EMAIL ADDRESS:

[REDACTED]

PHONE NUMBER:

[REDACTED]

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Agency-Wide Questions

1. **Are you a current or former City of Long Beach employee?**
None of the above.
2. **Have you ever been dismissed from the City of Long Beach?**
No
3. **I will accept positions offering...(you may select more than one)**
Part time, Temporary
4. **I will accept positions offering...(you may select more than one)**
Day shift (e.g. 7:30 am - 5:30pm), Weekends (e.g. Saturday and/or Sunday)
5. **If you answered "yes" to claiming veterans preference, will you be claiming veterans preference under any of the the following?**
This does not apply to me.
6. **Internal Use Only: Provide the following information: Veterans Preference Points verified by: Verification Date:**
7. **Are you able to speak and understand the following foreign languages? Leave blank if none apply to you.**
8. **How did you FIRST hear of this job opportunity?**
None of the above.
9. **If you indicated none of the above , please tell us how you first learned about this job opportunity?**
On Line newspaper or Grunion Gazette
I understand that application packets including all required documents must be complete at time of filing and received by the filing deadline.
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Yes

Job Specific Supplemental Questions

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Yes
2. **Are you currently a resident of the City of Long Beach?**
Yes
3. **Do you currently hold elective office in the City of Long Beach, including the Long Beach Unified School District Board or the Long Beach Community College Board of Trustees?**
No
4. **Do you currently serve as an officer in any election campaign for or against a candidate for any current elected office in the City of Long Beach, Long Beach Unified School District or the Long Beach Community College District, or any City or District measure?**
No
5. **Are you a current employee of the City of Long Beach?**
No
6. **Are you currently employing or employed as a person required to register as a lobbyist with the City of Long Beach?**
No
7. **Why are you interested in serving on the Ethics Commission?**
To apply my legal background, education and organization experience to questions of ethics in Long Beach government
8. **What is your personal definition of Ethics and Integrity?**
Ethics is the field of moral philosophy, the study of what is virtuous and non-virtuous. Integrity is the persistent commitment to one's positive moral values even when disadvantageous.
9. **Please describe your experience volunteering and/or community involvement in the Long Beach area.**
-General Counsel, Memorial Health Services which is the parent corporation of Long Beach Memorial Medical Center, 1976 - 2010 initiated the system's compliance program, initiated HIPPA, maintained annual governance review of conflicts of interest.
-Alamitos Bay Beach Preservation Group, (past president) 1990 - 2011, participated in monthly city-community meetings, prepared the associations successful non-profit status application, initiated regular meetings with the city regarding beach preservation
-Gloria Dei Lutheran Church, past president, current secretary. 1989 to date, installed the church management system and maintained its constitution.
-Windward Pointe Homeowners Association, current board member, 2011 to date,
10. **I certify that I have personally completed the information provided and that it is accurate and complete to the best of my knowledge. I understand that any falsification may disqualify me from this opportunity. I understand that final appointment to this position is contingent upon successful completion of a background investigation.**
Yes

The following terms were accepted by the applicant upon submitting the online application:

CERTIFICATE OF APPLICANT: I certify that all statements on this application are true and complete. I understand that any false or incomplete information may subject me to disqualification from this examination or may cancel any terms, conditions or privileges of employment with the City of Long Beach. I understand that if I am offered employment I will be required to successfully pass a medical examination. I further understand that depending on the job that I am applying for, a police background check may be required.

This application was submitted by Robert E. Siemer on 12/6/19 5:39 PM

Signature _____

Date _____

ECA9

EMPLOYMENT APPLICATION



CITY OF LONG BEACH
411 West Ocean Blvd., 4th floor
Long Beach, California 90802
(562) 570-6202

<https://www.governmentjobs.com/careers/longbeach>

Kistner, Wayne T
CM20 - 099 ETHICS COMMISSIONER

Received: 12/12/19 3:07 PM

For Official Use Only:

QUAL: _____

DNQ: _____

☐ Experience

☐ Training

☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE: ETHICS COMMISSIONER		EXAM ID#: CM20 - 099
NAME: (Last, First, Middle) Kistner, Wayne T		SOCIAL SECURITY NUMBER: [REDACTED]
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]	ALTERNATE PHONE: [REDACTED]	NOTIFICATION PREFERENCE: Email
DRIVER'S LICENSE: <input type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: CA Number: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input type="checkbox"/> Yes <input type="checkbox"/> No

PREFERENCES

MINIMUM COMPENSATION:	ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Maybe
WHAT TYPE OF JOB ARE YOU LOOKING FOR?	
TYPES OF WORK YOU WILL ACCEPT:	
SHIFTS YOU WILL ACCEPT: Day, Evening, Weekends	
OBJECTIVE: To obtain the position Ethics Commissioner	

EDUCATION

DATES: From: 8/1978 To: 5/1981	SCHOOL NAME: Southwestern University School of Law	
LOCATION:(City, State) Los Angeles , California	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Professional
MAJOR: Law	UNITS COMPLETED: 86 - Semester	
DATES: From: 1/1977 To: 5/1978	SCHOOL NAME: California State University Long Beach	
LOCATION:(City, State) Long Beach , California	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: Psychology	UNITS COMPLETED: 125 - Semester	
DATES: From: 8/1973 To: 5/1975	SCHOOL NAME: Cypress Community College	
LOCATION:(City, State) Cypress , California	DID YOU GRADUATE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	DEGREE RECEIVED: No Degree
MAJOR: General Education	UNITS COMPLETED: 70 - Semester	

WORK EXPERIENCE

DATES: From: 1/2000 To: Present	EMPLOYER: Law Offices of [REDACTED]	POSITION TITLE: Owner Attorney/Legal Consultant
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL:
PHONE NUMBER: [REDACTED]	SUPERVISOR: N/A	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 30	# OF EMPLOYEES SUPERVISED: 1	
DUTIES: Serve as Legal Counsel to private and non-profit entities, advise on employment related matters, chief compliance officer, participation on boards and committees, preparation of agendas for board meetings, advise on Brown Act requirements, participate on hiring committees, coordinate and prepare annual reports, and other duties as required by clients. Court appearances, drafting contracts, policy statements, supervising or monitoring ongoing civil litigation. Representative Clients: Clara Baldwin Stocker Home, WL Hickey and Sons, California Association for Alcohol and Drug Educators, Memorial Medical Center, Leadership Long Beach.		
REASON FOR LEAVING:		
DATES: From: 8/1999 To: 5/2017	EMPLOYER: Cypress College/North Orange County Community College District	POSITION TITLE: Adjunct Professor Human Services

ECA9

ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.nocccd.com
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Dean	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 8	# OF EMPLOYEES SUPERVISED: 0	
DUTIES: Instruct classes in Families and Addiction, Law and Ethics and Human Services. Serve on Human Services Advisory Committee and serve as Adjunct Faculty Representative to the Academic Senate and participated on the By Laws Committee. Developed curriculum and taught Mediation/Conflict Resolution Certificated Course.		
REASON FOR LEAVING: retired		
DATES: From: 9/2004 To: 12/2009	EMPLOYER: [REDACTED] Sons, Inc	POSITION TITLE: General Counsel
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: [REDACTED]
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - President	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 30	# OF EMPLOYEES SUPERVISED: 0	
DUTIES: General legal counsel duties for plumbing, contracting company including contract review, employment policies, litigation management, insurance program renewal and risk management. Served as legal counsel for all corporate functions and attended all board and shareholder meetings. Participated at executive management level with supervisory responsibility for controller and vice president of risk management functions with direct report to president and chairman of the board. Currently (2019 - present) serving as Advisory Board Member.		
REASON FOR LEAVING: Company wide downsize. Transitioned into a consultant/legal adviser to the president of the company.		
DATES: From: 1/1998 To: 5/2008	EMPLOYER: Saddleback College/So. Orange County Comm.College District	POSITION TITLE: Adjunct Professor
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: [REDACTED]
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Chair Human Services Department	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 8	# OF EMPLOYEES SUPERVISED: 0	
DUTIES: Part time Instructor in Human Services Program. Taught classes and developed curriculum for Alcohol and Drug Studies Certificated Program including Mediation and Client Rights classes. Appointed by college President to mediate faculty grievances. Served on Human Services Advisory Committee.		
REASON FOR LEAVING: Eligible for rehire. No current course offerings.		
DATES: From: 11/1991 To: 12/1999	EMPLOYER: [REDACTED]	POSITION TITLE: Founding and Managing Partner
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: [REDACTED]
PHONE NUMBER: 000-000-0000	SUPERVISOR: None - [REDACTED]	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 8	
DUTIES: Senior trial attorney and managing partner for a civil litigation law firm. Supervised hiring and firing of attorneys and support staff and managed all aspects of operations. Managed and supervised associate attorney case assignments, senior trial attorney, and primary interface with insurance companies, self-insured companies, and public entity risk management director and senior claims adjusters.		
REASON FOR LEAVING: Dissolved Civil Litigation Practice to pursue Legal Consulting, Education and Mediation. This law firm is no longer in business.		
DATES: From: 3/1985 To: 11/1991	EMPLOYER: [REDACTED]	POSITION TITLE: Managing Director and Trial Attorney
ADDRESS: (Street, City, State, Zip Code) Long Beach, California		COMPANY URL: [REDACTED]
PHONE NUMBER: [REDACTED]	SUPERVISOR: Corporation - president	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 40	
DUTIES: Founded and Directed mid-size AV Rated Civil Litigation Law Firm. Supervised hiring and firing of attorneys and support staff and managed all aspects of operations. Managed and supervised associate attorney case assignments, senior trial attorney, and primary interface with insurance companies, self-insured companies, and public entity risk management director and senior claims adjusters.		
REASON FOR LEAVING: Corporation reorganized and new firms formed.		

ECA9

DATES: From: 4/1982 To: 3/1985	EMPLOYER: [REDACTED]	POSITION TITLE: Associate Litigation Attorney
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL:
PHONE NUMBER: 000-000-0000	SUPERVISOR: [REDACTED] - Senior Partner	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 1	
DUTIES: Associate Civil Litigation Attorney with caseload of 50 insurance defense matters. Preparation of pleadings, discovery motions, settlement conference briefs, trial briefs, post-trial motions, post-judgment motions, interlocutory appeals, and appellate briefs. Primary case management responsibility from initial pleadings through trial, including court appearances, depositions, and trial. Also prepared writs, orders to show cause, and legal research memorandum.		
REASON FOR LEAVING: Formed new law firm		
DATES: From: 9/1973 To: 1/1977	EMPLOYER: [REDACTED]	POSITION TITLE: Executive Director
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL:
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED]	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 5	
DUTIES: Program Development, Chief Executive Officer for a non-profit 501(c)(3) community based mental health and substance abuse counseling center.		
REASON FOR LEAVING: To Complete Undergraduate and Postgraduate Education		
DATES: From: 9/1972 To: 8/1973	EMPLOYER: [REDACTED]	POSITION TITLE: Long Term Volunteer Community Worker
ADDRESS: (Street, City, State, Zip Code) Birmingham, International		COMPANY URL:
PHONE NUMBER:	SUPERVISOR: [REDACTED] - Director	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 0	
DUTIES: Program development and support services to at-risk youth, homeless, elderly, and gypsies.		
REASON FOR LEAVING: Completed Assignments		

CERTIFICATES AND LICENSES

TYPE: Certificate of Admission United States Supreme Court	
LICENSE NUMBER: n/a	ISSUING AGENCY: Clerk's Record March 2, 1992
TYPE: California State Bar license	
LICENSE NUMBER: [REDACTED]	ISSUING AGENCY: State Bar of California

Skills

OFFICE SKILLS: Typing:40 Data Entry:0
OTHER SKILLS:
LANGUAGE(S): English - <input checked="" type="checkbox"/> Speak <input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write

ADDITIONAL INFORMATION

Honors & Awards

2016 Outstanding Alumnus Cypress College;
 Graduate Leadership Long Beach Institute 1993;
 1993 Citizen of Year Award Presented by Mayor Ernie Kell, City of Long Beach, February 25, 1994;
 Martindale-Hubbell Law Directory (AV) Rating Awarded 1989;
 Congressional Recognition Entered in Congressional Record September 26, 1991, by Hon. Glenn M. Anderson, US House of Representatives;
 "Humanitarian Award" 1991 Presented by Cronh's Colitis Foundation of America, Long Beach Chapter.

Volunteer Experience

Leadership Long Beach Institute, Current Board of Governors, Past President;
 Long Beach Civic Light Opera, Past Service (Legal Counsel, Executive Committee);
 Traveler's Aid Long Beach, Past Service Board of Directors;
 Campfire Boys and Girls Long Beach/Lakewood, Past Service Board of Directors;
 California Pools of Hope, Past Chair of Endowment Board, Past Service Board of Directors;

ECA9

Long Beach Bar Association, Two Terms Board of Governors;
Ball Hunt Schooley Inn of Court, Long Beach, Past Program Chair, Executive Committee, Benchler, Emeritus.

Personal

Candidate for City Attorney Long Beach 1998

Technical

Lectures/Presentations/Consulting:
Substance Abuse Foundation of Long Beach
Orange County Department of Social Services
San Bernardino Department of Social Services
Santa Clara County Adult Probation Department

REFERENCES

REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: Retired Professor Ethics and Legal Studies
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Personal	NAME: [REDACTED]	POSITION:
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: Physician, Retired
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]

ECA9

Agency-Wide Questions

1. **Are you a current or former City of Long Beach employee?**
None of the above.
2. **Have you ever been dismissed from the City of Long Beach?**
No
3. **I will accept positions offering...(you may select more than one)**
Part time
4. **I will accept positions offering...(you may select more than one)**
Evening shift (e.g. 4:00 pm - 12:00am), Weekends (e.g. Saturday and/or Sunday)
5. **If you answered "yes" to claiming veterans preference, will you be claiming veterans preference under any of the the following?**
This does not apply to me.
6. **Internal Use Only: Provide the following information: Veterans Preference Points verified by: Verification Date:**
7. **Are you able to speak and understand the following foreign languages? Leave blank if none apply to you.**
8. **How did you FIRST hear of this job opportunity?**
Newspaper advertisement
9. **If you indicated none of the above , please tell us how you first learned about this job opportunity?**
I understand that application packets including all required documents must be complete at time of filing and received by the filing deadline.
I understand I will not have an opportunity to amend my application packet or submit additional supporting documentation after the application is initially submitted.
10. I understand that I must scan the required documents into a **PDF format**, and then upload and attach to my City of Long Beach job application. Each required document must be attached and identified separately.
I further understand that any document attached to my master record, **after** I have filed an application for a City of Long Beach job will not be viewable by City staff, as it is part of my GovernmentJobs.com master record and not part of my actual City of Long Beach job application.
Yes

Job Specific Supplemental Questions

1. **Do you understand that the purpose of these supplemental questions is to derive more specific information about the qualifications of applicants for this position?**
Yes
2. **Are you currently a resident of the City of Long Beach?**
Yes
3. **Do you currently hold elective office in the City of Long Beach, including the Long Beach Unified School District Board or the Long Beach Community College Board of Trustees?**
No
4. **Do you currently serve as an officer in any election campaign for or against a candidate for any current elected office in the City of Long Beach, Long Beach Unified School District or the Long Beach Community College District, or any City or District measure?**
No
5. **Are you a current employee of the City of Long Beach?**
No
6. **Are you currently employing or employed as a person required to register as a lobbyist with the City of Long Beach?**
No
7. **Why are you interested in serving on the Ethics Commission?**

I have been a resident of Long Beach for over 45 years, raised three children, managed law firms in Long Beach, served as director, officer, adviser, or volunteer to more than 10 Long Beach based organizations, associations, and committees. Although not native to Long Beach, I continue to regard it as my "hometown." My only venture into elective office occurred in 1998 when I was a candidate for the Office of City Attorney. My campaign raised issues of ethics regarding campaign contributions. I invited my opponent to join me in a pledge not to accept contributions from anyone doing business with the City of Long Beach where contracts required approval by the City Attorney's Office. I wish to serve on the Ethics Commission because I believe now as I did then that local campaign finance reform is needed to assure public confidence in municipal government and transparency in the contract approval process as well as other processes where taxpayer dollars are spent.

I have over 20 years of community college teaching experience in courses pertaining to ethics and issues impacting the helping professions. I have consulted and conducted presentations to mental health, probation, and social service agencies regarding confidentiality, conflicts of interest, privacy, dual relationships, and related topics. I also served on statewide committee charged with developing a Uniform Code of Conduct for Certified Drug and Alcohol Counselors adopted by the State of California in 2012.
8. **What is your personal definition of Ethics and Integrity?**

Ethics is awareness of rules and standards established or adopted to assure fairness and equality in performance of duties in the context of a job, office, or position. Integrity is diligent and consistent adherence to ethical standards by conducting oneself in compliance with established protocols and exercising discretion in a manner consistent with the purpose of rules or standards to assure confidence in the fairness of the process.
9. **Please describe your experience volunteering and/or community involvement in the Long Beach area.**

I am a 1993 graduate of Leadership Long Beach Institute, served 7 years on its Board of Directors including office of President and remain a member of LLB Board of Governors. I have also served over the past 35 years in various capacities including volunteer, director, consultant, and adviser to numerous non-profits, professional associations, service clubs, and community organizations primarily based in Long Beach. In most instances, my services were uncompensated and required payment of dues or a financial commitment on my part. In some instances, I provided pro bono legal services or consulting services in lieu of a financial contribution. In rare instances, my law firm was retained pursuant to a written legal services agreement on legal matters, and in those instances, the agreement was approved by the Chief Executive Officer, Governing Board or both. I am not currently nor have I received in the past any compensation or fees for services provided from the City, its Departments, or City funded agencies. Law firms in which I was a principle provided legal services to transportation agencies, healthcare organizations including Long Beach Memorial Medical Center, St. Mary's Medical Center, Long Beach Community Hospital, SCAN Healthcare as well as other business entities located in Long Beach or providing contract services to residents within the City of Long Beach. There are no matters I am currently engaged in which would disqualify me from service on the Ethics Commission.
10. **I certify that I have personally completed the information provided and that it is accurate and complete to the best of my knowledge. I understand that any falsification may disqualify me from this opportunity. I understand that final appointment to this position is contingent upon successful completion of a background investigation.**
Yes

The following terms were accepted by the applicant upon submitting the online application:

CERTIFICATE OF APPLICANT: I certify that all statements on this application are true and complete. I understand that any false or incomplete information may subject me to disqualification from this examination or may cancel any terms, conditions or privileges of employment with the City of Long Beach. I understand that if I am offered employment I will be required to successfully pass a medical examination. I further understand that depending on the job that I am applying for, a police background check may be required.

This application was submitted by Wayne T Kistner on 12/12/19 3:07 PM

Signature _____

Date _____

ECA12

EMPLOYMENT APPLICATION



CITY OF LONG BEACH
411 West Ocean Blvd., 4th floor
Long Beach, California 90802
(562) 570-6202

<https://www.governmentjobs.com/careers/longbeach>

Greenwood, Joan V
CM20 - 099 ETHICS COMMISSIONER

Received: 12/31/19 5:27 PM

For Official Use Only:

QUAL: _____

DNQ: _____

☐ Experience

☐ Training

☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE: ETHICS COMMISSIONER		EXAM ID#: CM20 - 099
NAME: (Last, First, Middle) Greenwood, Joan V		SOCIAL SECURITY NUMBER: [REDACTED]
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]	ALTERNATE PHONE: [REDACTED]	NOTIFICATION PREFERENCE: Email
DRIVER'S LICENSE: <input type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: CA Number: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input type="checkbox"/> Yes <input type="checkbox"/> No

PREFERENCES

MINIMUM COMPENSATION: \$0.00 per hour; \$0.00 per year	ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Maybe
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular	
TYPES OF WORK YOU WILL ACCEPT: Part Time	
SHIFTS YOU WILL ACCEPT: Day, Evening	
OBJECTIVE: Ethics Commission Volunteer	

EDUCATION

DATES: From: 9/1966 To: 6/1970	SCHOOL NAME: Wheaton College	
LOCATION: (City, State) Norton, Massachusetts	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: Chemistry	UNITS COMPLETED: 18 - Semester	

WORK EXPERIENCE

DATES: From: 1/2014 To: 12/2019	EMPLOYER: [REDACTED], Inc.	POSITION TITLE: Senior Environmental Project Manager
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: [REDACTED]
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Vice President of Environmental Services	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 0	
DUTIES: Joan Greenwood has over 20 years of environmental program and project management experience. She has developed strengths in strategic environmental program planning, environmental quality management programs (ISO 14001), environmental sustainability and technical evaluations as a member of the litigation support team, and environmental risk communications. Ms. Greenwood is familiar with all levels of CEQA and NEPA documentation and previously served as the Project Director for a portfolio of eight sites selected for construction of new State courthouses. In addition, Ms. Greenwood is an analytical chemist with over 35 years of professional experience. She has extensive expertise implementing sampling and analysis projects requiring knowledge of Standard Methods for Drinking Water, EPA SW-846 Test Methods for Solid Wastes (soils, wastewater, surface and ground waters) and field measurement techniques such as immunoassays and x-ray fluorescence.		
REASON FOR LEAVING: Retired		

CERTIFICATES AND LICENSES

Nothing Entered For This Section

Skills

Nothing Entered For This Section

ECA12

ADDITIONAL INFORMATION

Nothing Entered For This Section

REFERENCES

REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: [REDACTED] Council Office Chief of Staff
ADDRESS: (Street, City, State, Zip Code)		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: Neighborhood Resources Manager
ADDRESS: (Street, City, State, Zip Code)		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Personal	NAME: [REDACTED]	POSITION: Neighbor since 1995; currently works for City part-time as an independent contractor
ADDRESS: (Street, City, State, Zip Code)		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: Sustainability Commission Liaison
ADDRESS: (Street, City, State, Zip Code)		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]

ECA12

Agency-Wide Questions

1. **Are you a current or former City of Long Beach employee?**
None of the above.
2. **Have you ever been dismissed from the City of Long Beach?**
No
3. **I will accept positions offering...(you may select more than one)**
Part time
4. **I will accept positions offering...(you may select more than one)**
Day shift (e.g. 7:30 am - 5:30pm), Evening shift (e.g. 4:00 pm - 12:00am)
5. **If you answered "yes" to claiming veterans preference, will you be claiming veterans preference under any of the the following?**
This does not apply to me.
6. **Internal Use Only: Provide the following information: Veterans Preference Points verified by: Verification Date:**
7. **Are you able to speak and understand the following foreign languages? Leave blank if none apply to you.**
8. **How did you FIRST hear of this job opportunity?**
None of the above.
9. **If you indicated none of the above , please tell us how you first learned about this job opportunity?**
Email from Neighborhood Resource Center
I understand that application packets including all required documents must be complete at time of filing and received by the filing deadline.
I understand I will not have an opportunity to amend my application packet or submit additional supporting documentation after the application is initially submitted.
10. I understand that I must scan the required documents into a **PDF format**, and then upload and attach to my City of Long Beach job application. Each required document must be attached and identified separately.
I further understand that any document attached to my master record, **after** I have filed an application for a City of Long Beach job will not be viewable by City staff, as it is part of my GovernmentJobs.com master record and not part of my actual City of Long Beach job application.

Yes

Job Specific Supplemental Questions

1. **Do you understand that the purpose of these supplemental questions is to derive more specific information about the qualifications of applicants for this position?**
Yes
2. **Are you currently a resident of the City of Long Beach?**
Yes
3. **Do you currently hold elective office in the City of Long Beach, including the Long Beach Unified School District Board or the Long Beach Community College Board of Trustees?**
No
4. **Do you currently serve as an officer in any election campaign for or against a candidate for any current elected office in the City of Long Beach, Long Beach Unified School District or the Long Beach Community College District, or any City or District measure?**
No
5. **Are you a current employee of the City of Long Beach?**
No
6. **Are you currently employing or employed as a person required to register as a lobbyist with the City of Long Beach?**
No
7. **Why are you interested in serving on the Ethics Commission?**
Now that I have retired, I am looking for another opportunity to be of service to the City of Long Beach. I completed a one-semester course in Ethics in College and am very interested in applying that knowledge along with my extensive experience in community and government affairs to ensure that the City operates according to the highest ethical standards for a government agency of its size and scope.
8. **What is your personal definition of Ethics and Integrity?**
Ethics is the social science that seeks to define the standards for good conduct by an individual in a specific situation. Integrity is doing the right thing even when no one is looking. Integrity means having a standard of conduct based on specific human interactions.
9. **Please describe your experience volunteering and/or community involvement in the Long Beach area.**
Founding member of the City Sustainability Commission, 2008-2016;
Currently serving on the Long Beach City College Bond Oversight Committee;
Council District 7 Appointee to the I-710 Improvement Project Community Committee, 2012-2018; Served on the Gateway Cities' Health Risk Assessment Community Advisory Committee, circa 2015-2016; Founding Board Member of the Wrigley Area Neighborhood Alliance and current President, 2007-Present; Served on the City's Environmental Task Force Representing Friends of the Los Angeles River that prepared the strategic plan for 2010, 1998-2000; Friends of the Los Angeles River Board Member, 1995-2001. Current volunteer activities includes organizing and supervising a National Night Out to Fight Crime in August from 2008-2019, the Daisy Avenue Christmas Tree Lane and Parade since 2004; and numerous neighborhood cleanups and beautification projects throughout the Wrigley and West Long Beach neighborhoods.
10. **I certify that I have personally completed the information provided and that it is accurate and complete to the best of my knowledge. I understand that any falsification may disqualify me from this opportunity. I understand that final appointment to this position is contingent upon successful completion of a background investigation.**
Yes

The following terms were accepted by the applicant upon submitting the online application:

CERTIFICATE OF APPLICANT: I certify that all statements on this application are true and complete. I understand that any false or incomplete information may subject me to disqualification from this examination or may cancel any terms, conditions or privileges of employment with the City of Long Beach. I understand that if I am offered employment I will be required to successfully pass a medical examination. I further understand that depending on the job that I am applying for, a police background check may be required.

This application was submitted by Joan V Greenwood on 12/31/19 5:27 PM

Signature_____

Date_____

ECA16

EMPLOYMENT APPLICATION



CITY OF LONG BEACH
 411 West Ocean Blvd., 4th floor
 Long Beach, California 90802
 (562) 570-6202

<https://www.governmentjobs.com/careers/longbeach>

Giffen, Ryan T
CM20 - 099 ETHICS COMMISSIONER

Received: 12/9/19 1:50 PM

For Official Use Only:

QUAL: _____

DNQ: _____

☐ Experience

☐ Training

☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE: ETHICS COMMISSIONER		EXAM ID#: CM20 - 099
NAME: (Last, First, Middle) Giffen, Ryan T		SOCIAL SECURITY NUMBER: [REDACTED]
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]	ALTERNATE PHONE: [REDACTED]	NOTIFICATION PREFERENCE: Email
DRIVER'S LICENSE: <input type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: CA Number: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input type="checkbox"/> Yes <input type="checkbox"/> No

PREFERENCES

MINIMUM COMPENSATION: \$0.00 per hour; \$0.00 per year	ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe
WHAT TYPE OF JOB ARE YOU LOOKING FOR?	
TYPES OF WORK YOU WILL ACCEPT: Full Time, Part Time, Per Diem	
SHIFTS YOU WILL ACCEPT: Day, Evening, Night, Rotating, Weekends, On Call (as needed)	
OBJECTIVE: To serve the City of Long Beach as a volunteer ethics commissioner to ensure its citizens are represented equally and equitably per the City Charter.	

EDUCATION

DATES: From: 1/2011 To: 5/2015	SCHOOL NAME: Iowa State University	
LOCATION:(City, State) Ames , Iowa	DID YOU GRADUATE? <input type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Doctorate
MAJOR: Hospitality Management		UNITS COMPLETED: 76 - Semester
DATES: From: 8/2006 To: 12/2006	SCHOOL NAME: California State University-Long Beach	
LOCATION:(City, State) Long Beach , California	DID YOU GRADUATE? <input type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Certification
MAJOR: Human Resources Management		UNITS COMPLETED:
DATES: From: 8/2004 To: 5/2006	SCHOOL NAME: Biola University	
LOCATION:(City, State) La Mirada , California	DID YOU GRADUATE? <input type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Master's
MAJOR: Organizational Leadership		UNITS COMPLETED: 36 - Semester
DATES: From: 6/1998 To: 5/2002	SCHOOL NAME: Biola University	
LOCATION:(City, State) La Mirada , California	DID YOU GRADUATE? <input type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: Social Science		UNITS COMPLETED: 113 - Semester

WORK EXPERIENCE

DATES: From: 3/2018 To: Present	EMPLOYER: [REDACTED], Inc.	POSITION TITLE: Human Resources Organizational Development Consultant
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: [REDACTED]
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Human Resources Organizational Development Consultant	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 30	# OF EMPLOYEES SUPERVISED: 0	

DUTIES:

- Provide customized strategic human resource solutions by utilizing organizational development techniques
- Investigate, document, and recommend solutions through fact-finding processes pertaining to policy violations
- Create, implement, and enforce policies as outlined in employee handbooks
- Areas of service include: training & development, leadership development, communication enhancement solutions
- Clients served throughout Southern California with corporate office located in downtown Long Beach, California

REASON FOR LEAVING:

NA

DATES: From: 7/2018 To: Present	EMPLOYER: California State University-Long Beach	POSITION TITLE: Lecturer
ADDRESS: (Street, City, State, Zip Code) Long Beach, California		COMPANY URL: http://www.csulb.edu/
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Program Director	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 30	# OF EMPLOYEES SUPERVISED:	

DUTIES:

- Instructor for the Bachelor of Science in Hospitality Management for the following courses: Hospitality Human Resources (HM 371), Hotel Lodging Management (HM 372), Hospitality Marketing and Services (HM 376), Hospitality Strategic Leadership & Management (HM 479)

REASON FOR LEAVING:

NA

DATES: From: 8/2014 To: 7/2017	EMPLOYER: Orange Coast College	POSITION TITLE: Instructor
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.orangecoastcollege.edu
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Program Director and Professor	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 50	# OF EMPLOYEES SUPERVISED:	

DUTIES:

- Instructor in the School of Hospitality Travel & Tourism for the following courses: Human Resources Management, California Labor Law, Hospitality Law, Supervisory Skill Development, Leadership Development, Hospitality Operations, Front Office Operations, Sales & Marketing, Guest Services, Revenue Management, Hospitality Accounting, Sports Event Management, Exposition and Trade Show Management, Event Fund Raising & Sponsorship, Introduction to the Hospitality Industry, Spa Management, and Housekeeping
- Served on two 'power' committees: (1) President's Council and (2) Facilities
- Assisted in program administration, student recruitment, admission and advising, and budgetary assessment
- Participated in maintaining curriculum, course development, planning, revising, implementation, and evaluation
- Worked cooperatively toward mutual goals with other program coordinators and faculty with the Hospitality Department and the Consumer & Health Sciences Division

REASON FOR LEAVING:

Pursue full-time HR Consulting and start my own company

DATES: From: 8/2013 To: 5/2014	EMPLOYER: Johnson and Wales University	POSITION TITLE: Assistant Professor
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.jwu.edu
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Department Chair and Professor	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED:	

DUTIES:

- Course Instructor for: Human Resources Management, Front Office Operations, Hospitality Marketing
- Assessed multiple learning needs and teach towards those needs for optimal learning retention of 480 students annually
- Participated in the university's faculty advising program
- Attended scheduled faculty meetings, department meetings, faculty orientation, training programs, and committee meetings
- Served as a committee member (competency based learning & cultural diversity outcomes)
- Participated in student orientation, admissions events, open houses, Family Weekend, competitions, professional conferences, and other events as directed by the department chair or director
- Supported extracurricular activities by attendance and/or service as an advisor
- Participate in student orientation, admissions events, open houses, Family Weekend, competitions, professional conferences, and other events as directed by the department chair or director.
- Support extracurricular activities by attendance and/or service as an advisor.

REASON FOR LEAVING:

Returned to Orange Coast College as a Full Time instructor in the School of Hospitality, Travel, and Tourism

DATES: From: 1/2013 To: 6/2013	EMPLOYER: California State University, Pomona	POSITION TITLE: Adjunct Instructor
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.cpp.edu
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED]	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 5	# OF EMPLOYEES SUPERVISED:	

ECA16

DUTIES:

- Course Instructor for: Employment Law in the Hospitality Industry
- Certified instructor/proctor for ServSafe Alcohol (Trained over 50 students and faculty)
- Invited Guest Speaker in subjects: Social Media, Recruiting, Human Resources, and Employment Law.

REASON FOR LEAVING:

Accepted position at Johnson & Wales University-Providence, RI

DATES: From: 1/2007 To: 5/2013	EMPLOYER: Orange Coast College	POSITION TITLE: Part-Time Instructor
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.orangecoastcollege.edu
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Program Director and Professor	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 10	# OF EMPLOYEES SUPERVISED:	

DUTIES:

- Course Instructor for: Human Resources Management, California Labor Law, Hospitality Law, Supervisory Skill Development, Leadership Development, Front Office Operations, Sales & Marketing, Spa Management, and Housekeeping
- Certified Instructor with the American Hotel Lodging Association
- Assisted program director with the strategic planning and marketing for the School of Hospitality Management program
- Evaluated multiple learning needs and facilitate towards those needs for optimal learning retention of 180 students annually
- Develop learning objectives through curriculum enhancement to meet and exceed student-learning outcomes
- Assessed multiple learning needs and teach toward those needs for optimal learning retention of 100 students annually.

REASON FOR LEAVING:

Accepted position at Johnson & Wales University-Providence, RI

DATES: From: 3/2009 To: 3/2011	EMPLOYER: Kimpton Hotels & Restaurants	POSITION TITLE: Area Manager, People and Culture
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.hotelpalomar-beverlyhills.com
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - General Manager	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 50	# OF EMPLOYEES SUPERVISED:	

DUTIES:

- Oversaw the Human Resources function at the Hotel Palomar; Blvd 16 Restaurant in Westwood, CA and the Hotel Solamar & Jsix Restaurant in San Diego, CA for 295 employees.
- Best Place to Work Strategy
- Initiated and managed local BPTW surveys (i.e.: Business Times)
- Actively managed the FORTUNE process for each property
- Actively managed all wellness programs for employees
- Recruitment
- Posted internal Kimpton Group job openings.
- Placed ads for employment
- Pre-screened applications and resumes
- Conducted pre-screen interviews for managers
- Assisted managers with reference and background checks, offer letters
- Attended job fairs/ college recruitment fairs
- Training and Development
- Scheduled and conducted on-site employee orientations.
- Coordinated on-going training programs for employees and managers based on property-specific needs
- Oversaw integration of Kimpton University training programs for all employees
- Maintained training records and issues certificates of completion to students
- Employee Relations
- Handled employee relations issues as required.
- Conducted quarterly employee forums
- Supported the hotels and restaurants with their employee recognition programs
- Supported monthly employee luncheons and employee events.
- Conducted employee opinion surveys, reviews results with management and oversaw action plan to correct deficiencies.
- Conducted exit interviews for all employees.
- Answered any questions and/or requests by EEOC, EDD, and other governmental agencies, including employee complaints. Represented the company at hearings.
- Benefits
- Coordinated yearly open enrollment meetings.
- Managed quarterly benefit audit

REASON FOR LEAVING:

Pursue PhD degree and focus on teaching in higher education

DATES: From: 9/2007 To: 12/2009	EMPLOYER: Cypress College	POSITION TITLE: Part-Time Instructor
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.cypresscollege.edu
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Department Chair and Professor	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 4	# OF EMPLOYEES SUPERVISED:	

ECA16

DUTIES:

- Course Instructor for: Front Office Management
- Certified Instructor with the American Hotel Lodging Association
- Evaluated multiple learning needs and facilitate towards those needs for optimal learning retention of 25 students annually
- Developed learning objectives through curriculum enhancement to meet and exceed student-learning outcomes

REASON FOR LEAVING:

Accepted full time position with Kimpton Hotels & Restaurants and required regular travel.

DATES: From: 10/2006 To: 3/2009	EMPLOYER: Preferred Hospitality, Inc.	POSITION TITLE: Director of Human Resources
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.marketbroiler.com
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - President & CEO	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 50	# OF EMPLOYEES SUPERVISED:	

DUTIES:

- Administered all HR functions for this \$30M organization through a centralized headquarters
- Reported to company CEO and President
- Processed bi-weekly payroll for the organization using ADP-Time Expert
- Development and implementation of HRIS/payroll solutions while supporting 700 employees
- Created management development programs decreasing turnover by 10%
- Administered classification programs, which includes classifying and reclassifying positions, and writing job descriptions
- Complied with Family Leave, American Disability Act, Title VII, Safety, and I-9 audit regulations

REASON FOR LEAVING:

Accepted full time position with Kimpton Hotels & Restaurants.

DATES: From: 4/2004 To: 3/2006	EMPLOYER: Marriott International	POSITION TITLE: Guest Care Manager
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.marriott.com/Fountain-Valley
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - General Manager	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 50	# OF EMPLOYEES SUPERVISED:	

DUTIES:

- Managed the hotel Human Resources function for this \$4.6M/year revenue hotel.
- Responsible as acting General Manager in their absence requiring the managing of all departments of 50 employees.
- Managed departmental budgets of \$410K utilizing P&L statements to maximize hotel revenue for its shareholders.
- Served as the senior recruiter and trainer for two departments while coaching and empowering employees.

REASON FOR LEAVING:

Focused on completing Master's degree and pursue teaching at Orange Coast and Cypress College.

DATES: From: 6/2002 To: 4/2004	EMPLOYER: Marriott International	POSITION TITLE: Sales Manager
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.marriott.com/Buena-Park
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - General Manager	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 50	# OF EMPLOYEES SUPERVISED:	

DUTIES:

- Negotiated and secured major accounts in excess of \$3K room nights annually increasing sales by \$360K.
- Developed and implemented training for 10 front line employees to assist in sales effort for this 150-room hotel.
- Responsible for market share analysis, advertising, promotions, and public relations opportunities.

REASON FOR LEAVING:

Promoted with transfer as Guest Care Manager in Fountain Valley, CA.

DATES: From: 9/2002 To: 12/2002	EMPLOYER: U.S. House of Representatives, [REDACTED]	POSITION TITLE: Constituent Services Representative
ADDRESS: (Street, City, State, Zip Code) Fullerton, California		COMPANY URL:
PHONE NUMBER:	SUPERVISOR: [REDACTED] - District Director	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 50	# OF EMPLOYEES SUPERVISED: 0	

DUTIES:

- Case work oversight of Social Security, HUD, and U.S. Postal Services.
- Represent Congressman Ed Royce at events in his absence.
- Organize and attend several public relations events including monthly town hall meetings for the district.
- Other duties as assigned including the coordination of Washington D.C. tours and flag requests for constituents.

REASON FOR LEAVING:

Unable to accommodate moonlighting job.

CERTIFICATES AND LICENSES

ECA16

TYPE: Certified Hospitality Educator (CHE)	
LICENSE NUMBER:	ISSUING AGENCY: American Hotel & Lodging Institute
TYPE: Strength Deployment Inventory	
LICENSE NUMBER:	ISSUING AGENCY: Personal Strengths Publishing
TYPE: Mediation and Conflict Resolution	
LICENSE NUMBER:	ISSUING AGENCY: Personal Strengths Publishing

Skills
OFFICE SKILLS: Typing:65 Data Entry:0
OTHER SKILLS:
LANGUAGE(S):

ADDITIONAL INFORMATION
Nothing Entered For This Section

REFERENCES		
REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: Council Member-City of Palm Springs
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: Community Services Manager
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: Owner/President at William Morris Commercial
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: 562-552-8874
REFERENCE TYPE: Personal	NAME: [REDACTED]	POSITION: Friend & Long Beach Resident (District 1)
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]

Agency-Wide Questions

1. **Are you a current or former City of Long Beach employee?**
None of the above.
2. **Have you ever been dismissed from the City of Long Beach?**
No
3. **I will accept positions offering...(you may select more than one)**
Full time, Part time, Temporary
4. **I will accept positions offering...(you may select more than one)**
Day shift (e.g. 7:30 am - 5:30pm), Evening shift (e.g. 4:00 pm - 12:00am), Holidays, Weekends (e.g. Saturday and/or Sunday)
5. **If you answered "yes" to claiming veterans preference, will you be claiming veterans preference under any of the the following?**
This does not apply to me.
6. **Internal Use Only: Provide the following information: Veterans Preference Points verified by: Verification Date:**
7. **Are you able to speak and understand the following foreign languages? Leave blank if none apply to you.**
8. **How did you FIRST hear of this job opportunity?**
Job Announcement Flyer
9. **If you indicated none of the above , please tell us how you first learned about this job opportunity?**
I understand that application packets including all required documents must be complete at time of filing and received by the filing deadline.
I understand I will not have an opportunity to amend my application packet or submit additional supporting documentation after the application is initially submitted.
10. **I understand that I must scan the required documents into a **PDF format**, and then upload and attach to my City of Long Beach job application. Each required document must be attached and identified separately.**
I further understand that any document attached to my master record, **after** I have filed an application for a City of Long Beach job will not be viewable by City staff, as it is part of my GovernmentJobs.com master record and not part of my actual City of Long Beach job application.

Yes

ECA16Job Specific Supplemental Questions

1. Do you understand that the purpose of these supplemental questions is to derive more specific information about the qualifications of applicants for this position?
Yes
2. Are you currently a resident of the City of Long Beach?
Yes
3. Do you currently hold elective office in the City of Long Beach, including the Long Beach Unified School District Board or the Long Beach Community College Board of Trustees?
No
4. Do you currently serve as an officer in any election campaign for or against a candidate for any current elected office in the City of Long Beach, Long Beach Unified School District or the Long Beach Community College District, or any City or District measure?
No
5. Are you a current employee of the City of Long Beach?
No
6. Are you currently employing or employed as a person required to register as a lobbyist with the City of Long Beach?
No
7. Why are you interested in serving on the Ethics Commission?
I am interested in serving on the Ethics Commission for two reasons. First, as a professor who has worked in higher education for over 12 years, I have the experience and background to understand open, collaborative governance. Furthermore, I have and continue to develop core curriculum and educational programs related to ethics, employment law, and general human resources. Some of these developed programs were approved at the State level to institute at the community college level. Moreover, as a human resources executive for over ten years, I have experience in developing, implementing, and executing ethical policies for organizations.
Second, I believe democracy is at its strongest when its citizens participate in shared governance. The City of Long Beach continues to thrive as a model city that other city's look to in bringing non-elected citizens into the process of open governing. With the passage of Measure CCC, the citizens reinforced the idea of establishing open governance by creating the Ethics Commission. As an experienced neutral, non-partisan person, I believe I have several skills required to be effective in this role. My past and current experience will allow me to assist departments in developing their conflict of interest codes, advocate and uphold the City Charter, and lastly, develop training programs to help newly elected and appointed employees.
In summary, with my combined education and experience in both the private and public sectors, I find my invaluable experience helpful as a means to serve my community and the City of Long Beach as a whole.
8. What is your personal definition of Ethics and Integrity?
Ethics, from my philosophical perspective, describes and directs our moral conduct. Ethical actions consist mainly of two relationships: (1) sources of ethical guidance and (2) our beliefs about what is right and wrong. When both relationships are strong and positive, ethical behaviors are present.
Integrity is the quality of possessing the two relationships mentioned above. In other words, integrity is the action of an individual possessing and exercising consistent ethical principles based that are rooted in morality with a strong duty to a purpose greater than oneself.
9. Please describe your experience volunteering and/or community involvement in the Long Beach area.
Since 2015, I have volunteered and offered services pro bono within the City of Long Beach. I currently sit on the advisory board to California State University's Hospitality Management Program. Every other month, I scuba dive and conduct underwater cleanups and surveying of the Long Beach veterans pier and Alamitos bay area. Furthermore, I currently provide HR services pro bono to several local business owners such as Pie Bar, William Morris Commercial, and Mass Is More to name a few. For three years, I served on the HOA board as Treasurer & Secretary when I managed the corporation's finances, budget, taxes, and other state and federally related business items. Lastly, in 2015, I assisted with the 1st annual "It's a drag to give" benefiting the Long Beach woman's homeless shelter. Outside of the city limits, I have also volunteered in the surrounding communities, from acting as a career mentor to high school students to a congressional intern.
10. I certify that I have personally completed the information provided and that it is accurate and complete to the best of my knowledge. I understand that any falsification may disqualify me from this opportunity. I understand that final appointment to this position is contingent upon successful completion of a background investigation.
Yes

The following terms were accepted by the applicant upon submitting the online application:

CERTIFICATE OF APPLICANT: I certify that all statements on this application are true and complete. I understand that any false or incomplete information may subject me to disqualification from this examination or may cancel any terms, conditions or privileges of employment with the City of Long Beach. I understand that if I am offered employment I will be required to successfully pass a medical examination. I further understand that depending on the job that I am applying for, a police background check may be required.

This application was submitted by Ryan T Giffen on 12/9/19 1:50 PM

Signature_____

Date_____

ECA20

EMPLOYMENT APPLICATION



CITY OF LONG BEACH
411 West Ocean Blvd., 4th floor
Long Beach, California 90802
(562) 570-6202

<https://www.governmentjobs.com/careers/longbeach>

Anorve, Raul A
CM20 - 099 ETHICS COMMISSIONER

Received: 12/31/19 6:19 PM

For Official Use Only:

QUAL: _____

DNQ: _____

☐ Experience

☐ Training

☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE: ETHICS COMMISSIONER		EXAM ID#: CM20 - 099
NAME: (Last, First, Middle) Anorve, Raul A		SOCIAL SECURITY NUMBER: [REDACTED]
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]	ALTERNATE PHONE: [REDACTED]	NOTIFICATION PREFERENCE: Email
DRIVER'S LICENSE: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: CA Number: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

PREFERENCES

MINIMUM COMPENSATION:	ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular	
TYPES OF WORK YOU WILL ACCEPT: Full Time	
SHIFTS YOU WILL ACCEPT: Day	
OBJECTIVE:	

EDUCATION

DATES: From: To:	SCHOOL NAME: University of California, Los Angeles Extension	
LOCATION:(City, State) Los Angeles, California	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Certification
MAJOR: ABA-approved Paralegal Certificate		UNITS COMPLETED:
DATES: From: 9/1987 To:	SCHOOL NAME: University of California, Los Angeles	
LOCATION:(City, State) Los Angeles, California	DID YOU GRADUATE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	DEGREE RECEIVED: No Degree
MAJOR: Major: Political Science; Specializations: Chicano Stds & Labor Stds		UNITS COMPLETED: 220 - Quarter

WORK EXPERIENCE

DATES: From: 12/1995 To: Present	EMPLOYER: City of Los Angeles/City Attorney	POSITION TITLE: Paralegal
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: atty.lacity.org
PHONE NUMBER: [REDACTED]	SUPERVISOR:	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED:	

DUTIES:

Currently assigned to the Cannabis Abatement & Prosecution Section (CAPS) with the Safe Neighborhoods & Anti Gang Division (SNAG). I document and report statistics for all known 1,206 illegal commercial marijuana locations in the City. These statistics are constantly in flux and are reported on a weekly basis to City Attorney Mike Feuer, members of the Executive Office, the City Attorney's Press staff, and the section's deputies and the Neighborhood Prosecutor Program. In addition, I prepare cases for criminal filing, assist with litigation for civil abatement cases, conduct research using various databases, and compile criminal and civil evidence. My other duties include assist prosecutors with criminal trials; run criminal rap sheets, DMV and various other records on property owners and defendants; and a myriad of administrative duties. Other responsibilities include obtain court orders, serve subpoenas, and research city, county records and State Codes. I work closely with deputies; conduct research on systems, such as Network Communication System (NECS-CLETS), Lexis, Dataquick, and Consolidated Criminal History Reporting System (CCHRS). Prior to joining CAPS (formerly Marijuana Enforcement Unit; Marijuana Prosecution Unit), I worked with the TOUGH Group at the grant-funded L.A. IMPACT (LAI) countywide law enforcement program from 2010 to 2014. At LAI I assisted the City's Gun Purchaser Letter Project, maintained records and case management of our abatement civil cases, prepared abatement cases for civil filing, assisted with litigation, and generated reports to the executive staff to meet requirements for the grant funded-program. I also worked with the Gun Purchaser Letter Project with the Anti-Gang Section. I generated more than 21,000 letters each year to gun purchasers citywide and reported various statistics for executive staff outcomes.

ECA20

For additional duties, qualifications and work assignments over the years, I have attached my resume for review and consideration.

REASON FOR LEAVING:**CERTIFICATES AND LICENSES****TYPE:**

Paralegal (Civil Litigation), American Bar Association

LICENSE NUMBER:

N/A

ISSUING AGENCY:

University of California, Los Angeles Extension

Skills**OFFICE SKILLS:**

Typing:

Data Entry:

OTHER SKILLS:**LANGUAGE(S):**

Spanish - ☐ Speak ☐ Read ☐ Write

ADDITIONAL INFORMATION**Volunteer Experience**

My resume of community/volunteer service is available upon request.

Additional Information

My professional/personal references are available upon request.

REFERENCES

Nothing Entered For This Section

Agency-Wide Questions

1. **Are you a current or former City of Long Beach employee?**
None of the above.
2. **Have you ever been dismissed from the City of Long Beach?**
No
3. **I will accept positions offering...(you may select more than one)**
Full time, Part time, Temporary
4. **I will accept positions offering...(you may select more than one)**
Day shift (e.g. 7:30 am - 5:30pm), Evening shift (e.g. 4:00 pm - 12:00am), Weekends (e.g. Saturday and/or Sunday)
5. **If you answered "yes" to claiming veterans preference, will you be claiming veterans preference under any of the the following?**
This does not apply to me.
6. **Internal Use Only: Provide the following information: Veterans Preference Points verified by: Verification Date:**
7. **Are you able to speak and understand the following foreign languages? Leave blank if none apply to you.**
Spanish
8. **How did you FIRST hear of this job opportunity?**
None of the above.
9. **If you indicated none of the above , please tell us how you first learned about this job opportunity?**
Knowledge of Measure CCC and the formation of new Charter commissions.
I understand that application packets including all required documents must be complete at time of filing and received by the filing deadline.
I understand I will not have an opportunity to amend my application packet or submit additional supporting documentation after the application is initially submitted.
10. I understand that I must scan the required documents into a **PDF format**, and then upload and attach to my City of Long Beach job application. Each required document must be attached and identified separately.
I further understand that any document attached to my master record, after I have filed an application for a City of Long Beach job will not be viewable by City staff, as it is part of my GovernmentJobs.com master record and not part of my actual City of Long Beach job application.
Yes

Job Specific Supplemental Questions

1. **Do you understand that the purpose of these supplemental questions is to derive more specific information about the qualifications of applicants for this position?**
Yes
2. **Are you currently a resident of the City of Long Beach?**
Yes
3. **Do you currently hold elective office in the City of Long Beach, including the Long Beach Unified School District Board or the Long Beach Community College Board of Trustees?**
No
4. **Do you currently serve as an officer in any election campaign for or against a candidate for any current elected office in the City of Long Beach, Long Beach Unified School District or the Long Beach Community College District, or any City or District measure?**
No
5. **Are you a current employee of the City of Long Beach?**
No
6. **Are you currently employing or employed as a person required to register as a lobbyist with the City of Long Beach?**
No
7. **Why are you interested in serving on the Ethics Commission?**
I would like to be part of this new deliberate body to help officials and employees understand and interpret the rules of law in government. I believe it is good and right for all electeds and the public to understand the important need for this commission to make sure all know what is going on with regard to the public's right to know.
While agendas, individuals' ethics and integrity, and open meetings already come into play, this commission can mandate itself to cover many other areas of its responsibility and help improve overseeing and educating city officials and employees in the City of Long Beach.
8. **What is your personal definition of Ethics and Integrity?**
I believe one's personal integrity evolves over time and experiences. I also believe integrity is also about accepting the reality that things don't work out the "right" way all the time; this reality weaves itself in and out of one's life considering that one (and everyone) does what they have to do to navigate life (work, family, etc.) and be happy. Similarly with ethics in government, if everyone always did the "right" thing and makes sure the public is aware, then government works great. However, it is when things happen (judgment, decisions, choices, votes, etc.) that are not transparent at the time and are subsequently revealed that the public's trust in our government and elected officials becomes difficult.
9. **Please describe your experience volunteering and/or community involvement in the Long Beach area.**
I have been an active and dedicated volunteer in my community. I served on Boards for The LGBTQ Center Long Beach and HONOR PAC. I served two full terms on the Long Beach Human Relations Commission and, most recently, the City's Citizens Police Complaint Commission. I am a graduate of Leadership Long Beach Institute and Equality California's Fellow Leadership program.
I served as co-chair of the North Long Beach Health Fair and of the citywide Educational Forum for LGBT Youth & Allies. I was a facilitator for police & youth dialogues throughout Long Beach, chair of the LGBT Reception to welcome former LBPD Chief Jim McDonnell, and selected by City Manager Pat West to serve on the community selection panel for two Long Beach fire chiefs.
Additionally, I am the founder and chaired Mayor Bob Foster's Pride Reception.
I was honored as "Man of the Year" by the Long Beach Lambda Democratic Club, and recognized as "Steward of the District" by former Councilmember Suja Lowenthal as a liaison to The Center and for hate- and bias-related crime awareness. I was selected by then-Vice Mayor Dr. Robert Garcia to participate in the City of Long Beach "It Gets Better" video, and was a District Captain for Councilmember Steven Neal when I resided in CD9.
Currently, I continue my work in the community with the Harvey Milk Park Selection Committee and the QFilms LGBT Festival Committee.
In addition to my community involvement, I am a paralegal for the Los Angeles City Attorney's Office, specializing in Safe Neighborhoods and Nuisance Abatement cases. I received a Productivity Improvement Award by a City of Los Angeles commission and a Certificate of Recognition from former LAPD Chief Bratton. I studied political science at the University of California, Los Angeles, and later earned an ABA-paralegal certificate in litigation from UCLA.
[I attached both my professional resume and volunteer experience to this application.]
10. **I certify that I have personally completed the information provided and that it is accurate and complete to the best of my knowledge. I understand that any falsification may disqualify me from this opportunity. I understand that final appointment to this position is contingent upon successful completion of a background investigation.**
Yes

The following terms were accepted by the applicant upon submitting the online application:

CERTIFICATE OF APPLICANT: I certify that all statements on this application are true and complete. I understand that any false or incomplete information may subject me to disqualification from this examination or may cancel any terms, conditions or privileges of employment with the City of Long Beach. I understand that if I am offered employment I will be required to successfully pass a medical examination. I further understand that depending on the job that I am applying for, a police background check may be required.

This application was submitted by Raul A Anorve on 12/31/19 6:19 PM

Signature _____

Date _____

ECA24

EMPLOYMENT APPLICATION



CITY OF LONG BEACH
411 West Ocean Blvd., 4th floor
Long Beach, California 90802
(562) 570-6202

<https://www.governmentjobs.com/careers/longbeach>

POLLACK, BARBARA A.
CM20 - 099 ETHICS COMMISSIONER

Received: 12/10/19 1:31 PM

For Official Use Only:

QUAL: _____

DNQ: _____

☐ Experience

☐ Training

☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE: ETHICS COMMISSIONER		EXAM ID#: CM20 - 099
NAME: (Last, First, Middle) POLLACK, BARBARA A.		SOCIAL SECURITY NUMBER: [REDACTED]
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]		
DRIVER'S LICENSE: <input type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: CA Number [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input type="checkbox"/> Yes <input type="checkbox"/> No

PREFERENCES

MINIMUM COMPENSATION: \$0.00 per hour; \$0.00 per year	ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Maybe
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular	
TYPES OF WORK YOU WILL ACCEPT: Full Time, Part Time, Per Diem	
SHIFTS YOU WILL ACCEPT: Day, Evening, Night, Weekends, On Call (as needed)	
OBJECTIVE: I am seeking appointment to the Ethics Commission. This is a volunteer, unpaid position.	

EDUCATION

DATES: From: 9/1981 To: 5/1984	SCHOOL NAME: Georgetown University Law Center	
LOCATION:(City, State) Washington , District of Columbia	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Master's
MAJOR: International and Comparative Law		
DATES: From: 9/1976 To: 5/1979	SCHOOL NAME: The American University Law School	
LOCATION:(City, State) Washington , District of Columbia	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Professional
MAJOR: Law		
DATES: From: 9/1973 To: 3/1976	SCHOOL NAME: Northwestern University	
LOCATION:(City, State) Evanston , Illinois	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: English/Education		

WORK EXPERIENCE

DATES: From: 1/1998 To: 3/2019	EMPLOYER: Raytheon Company	POSITION TITLE: Vice President and General Counsel, Space and Airborne Systems (SAS)
ADDRESS: (Street, City, State, Zip Code) El Segundo, California, 90245		COMPANY URL: www.raytheon.com
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Vice President and General Counsel	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 80	
DUTIES: Responsibilities included development and oversight of the SAS Ethics and Business Conduct program and maintenance of an anti-corruption sustainment program; Global Trade (export/import) operations and compliance; and legal affairs of the business, including litigation, government and international contracting and accounting, intellectual property, internal investigations of potential violations of law or company policy, and general business/legal advice to senior management. Served as a member of the leadership teams of the SAS business and of the General Counsel of Raytheon Company.		

REASON FOR LEAVING:

Retired.

DATES: From: 7/1991 To: 12/1997	EMPLOYER: Hughes Electronics	POSITION TITLE: Assistant General Counsel
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
SUPERVISOR: [REDACTED] - General Counsel, Hughes Aircraft Company	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 5	

DUTIES:

Represented the company in litigation personally and managed outside counsel with a docket of cases including environmental toxic tort and associated insurance litigation, state and local tax issues, commercial, bankruptcy, bid protests, civil fraud, and government contract disputes; represented the company in administrative suspension/debarment proceedings; drafted SEC disclosure materials; and conducted internal investigations into allegations of potential violations of law or company policy.

REASON FOR LEAVING:

Hughes defense business merged with Raytheon Company. I became an employee of Raytheon following the merger.

DATES: From: 5/1984 To: 7/1991	EMPLOYER: Steptoe and Johnson	POSITION TITLE: Of Counsel
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Partner	
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 1	

DUTIES:

Litigation and business advice practice with an emphasis on international trade and government contract issues. Represented clients in cases involving such matters as anti-dumping, civil false claims, bid protests, suspension and debarment, white-collar crime, environmental, and customs issues; advised senior corporate management regarding business issues, internal controls, employment, and other matters of corporate responsibility; extensive case management experience.

REASON FOR LEAVING:

Moved to an in-house corporate position in CA.

DATES: From: 8/1980 To: 4/1984	EMPLOYER: Central Intelligence Agency	POSITION TITLE: Assistant General Counsel
ADDRESS: (Street, City, State, Zip Code) Washington, District of Columbia, 20505		
SUPERVISOR: [REDACTED] - General Counsel	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 0	

DUTIES:

Represented agency in federal and state courts; provided advice to senior agency management regarding compliance with domestic, foreign, and international law.

REASON FOR LEAVING:

Moved to private practice.

DATES: From: 5/1979 To: 8/1980	EMPLOYER: United States District Court	POSITION TITLE: Judicial Law Clerk to The [REDACTED]
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - US District Court Judge	
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 0	

DUTIES:

Served as law clerk on multi-district securities fraud litigation as well as the full docket of civil and criminal cases pending before Judge Parker.

REASON FOR LEAVING:

Clerkship concluded.

CERTIFICATES AND LICENSES

TYPE: Attorney at Law, Member of the State Bar of California	
LICENSE NUMBER: [REDACTED]	ISSUING AGENCY: The State Bar of California

Skills

Nothing Entered For This Section

ADDITIONAL INFORMATION

Honors & Awards

Invited speaker at Leadership Forum on Women in Defense and Aerospace (2017 and 2018); First Chair Drinker Biddle Top General Counsel Award Recipient (2018); Myra Bradwell Award Recipient (2012).

REFERENCES

REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: Vice President and General Counsel
ADDRESS: (Street, City, State, Zip Code) Raytheon Company, 870 Winter Street, Waltham, Massachusetts 02451		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Personal	NAME: [REDACTED]	POSITION: Self
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]

Agency-Wide Questions

1. Are you a current or former City of Long Beach employee?
None of the above.
2. Have you ever been dismissed from the City of Long Beach?
No
3. I will accept positions offering...(you may select more than one)
Full time, Part time, Temporary
4. I will accept positions offering...(you may select more than one)
Day shift (e.g. 7:30 am - 5:30pm), Evening shift (e.g. 4:00 pm - 12:00am), Night shift (e.g. 12:00 am - 8:00 am), Weekends (e.g. Saturday and/or Sunday)
5. If you answered "yes" to claiming veterans preference, will you be claiming veterans preference under any of the the following?
This does not apply to me.
6. Internal Use Only: Provide the following information: Veterans Preference Points verified by: Verification Date:
7. Are you able to speak and understand the following foreign languages? Leave blank if none apply to you.
8. How did you FIRST hear of this job opportunity?
Job Announcement Flyer
9. If you indicated none of the above , please tell us how you first learned about this job opportunity?
I understand that application packets including all required documents must be complete at time of filing and received by the filing deadline.
I understand I will not have an opportunity to amend my application packet or submit additional supporting documentation after the application is initially submitted.
10. I understand that I must scan the required documents into a PDF format, and then upload and attach to my City of Long Beach job application. Each required document must be attached and identified separately.
I further understand that any document attached to my master record, after I have filed an application for a City of Long Beach job will not be viewable by City staff, as it is part of my GovernmentJobs.com master record and not part of my actual City of Long Beach job application.

Yes

Job Specific Supplemental Questions

1. Do you understand that the purpose of these supplemental questions is to derive more specific information about the qualifications of applicants for this position?
Yes
 2. Are you currently a resident of the City of Long Beach?
Yes
 3. Do you currently hold elective office in the City of Long Beach, including the Long Beach Unified School District Board or the Long Beach Community College Board of Trustees?
No
 4. Do you currently serve as an officer in any election campaign for or against a candidate for any current elected office in the City of Long Beach, Long Beach Unified School District or the Long Beach Community College District, or any City or District measure?
No
 5. Are you a current employee of the City of Long Beach?
No
 6. Are you currently employing or employed as a person required to register as a lobbyist with the City of Long Beach?
No
 7. Why are you interested in serving on the Ethics Commission?
I want to continue to serve my Long Beach community; my experience as a corporate attorney responsible for ethics and compliance will enable me to help the city comply with the multitude of applicable ethics requirements. I have extensive experience in preparation of educational materials focused on compliance as well as draft codes of conduct. Since I recently retired from full time employment, I have time to do whatever is needed to launch the Ethics Commission and fulfill the legislative mandate.
 8. What is your personal definition of Ethics and Integrity?
Ethics and Integrity are the foundational precepts of good governance. They mean we learn how to do things the right way and do so consistently.
 9. Please describe your experience volunteering and/or community involvement in the Long Beach area.
I have been involved in the community since I moved here in 1991. As a working mom, I was active in support of youth sports, cub scouts, LB Poly swim team, and fundraising for several non-profit groups. I have volunteered at the Long Beach Rescue Mission, the Long Beach Symphony, and the Long Beach Animal Control Services.
 10. I certify that I have personally completed the information provided and that it is accurate and complete to the best of my knowledge. I understand that any falsification may disqualify me from this opportunity. I understand that final appointment to this position is contingent upon successful completion of a background investigation.
Yes
-

The following terms were accepted by the applicant upon submitting the online application:

CERTIFICATE OF APPLICANT: I certify that all statements on this application are true and complete. I understand that any false or incomplete information may subject me to disqualification from this examination or may cancel any terms, conditions or privileges of employment with the City of Long Beach. I understand that if I am offered employment I will be required to successfully pass a medical examination. I further understand that depending on the job that I am applying for, a police background check may be required.

This application was submitted by BARBARA A. POLLACK on 12/10/19 1:31 PM

Signature_____

Date_____

ECA27

EMPLOYMENT APPLICATION



CITY OF LONG BEACH
 411 West Ocean Blvd., 4th floor
 Long Beach, California 90802
 (562) 570-6202

<https://www.governmentjobs.com/careers/longbeach>

Oliver, Darlene K.
CM20 - 099 ETHICS COMMISSIONER

Received: 12/12/19 9:00 AM
For Official Use Only:
QUAL: _____
DNQ: _____
☐ Experience
☐ Training
☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE: ETHICS COMMISSIONER		EXAM ID#: CM20 - 099
NAME: (Last, First, Middle) Oliver, Darlene K.		SOCIAL SECURITY NUMBER: [REDACTED]
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]		
DRIVER'S LICENSE: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: CA Number: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

PREFERENCES

MINIMUM COMPENSATION: \$0.00 per hour; \$0.00 per year	ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Maybe
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular	
TYPES OF WORK YOU WILL ACCEPT: Full Time, Part Time, Per Diem	
SHIFTS YOU WILL ACCEPT: Day, Evening, Night, Rotating, Weekends, On Call (as needed)	
OBJECTIVE: I am passionate about ethical goals and protocols as codified in the Ethics Guide for Long Beach City Officials & Employees.	

EDUCATION

DATES: From: 8/1984 To: 12/1986	SCHOOL NAME: University of Maryland	
LOCATION: (City, State) College Park, Maryland	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: Economics		

WORK EXPERIENCE

DATES: From: 3/2004 To: 2/2018	EMPLOYER: The Aesthetic Society	POSITION TITLE: Senior Manager, Continuing Medical Education & Grants
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.surgery.org
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Director, Education	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40		
DUTIES: Medical Education Compliance Validate that educational planning, execution and evaluation are compliant with ACCME standards and organizational policies and procedures; Monitor changes in ACCME, AMA, and other regulatory organizations; Ensure accurate record keeping of CME activities; Collect and analyze data, and report on the educational program; Create standardized forms to facilitate data collection and analysis; Manage the reaccreditation process, determining and coordinating the responsibilities and contributions of staff and volunteers; Assess and implement methodologies for developing outcomes assessments; Evaluate educational partnering requests; Administer the conflict of interest resolution process; Maintain collaborative relationships with allied CME-related organizations and educational partners; Serve as staff liaison to patient safety, CME and symposia committees; Conduct market research and follow up surveys; Develop needs assessments and outcomes analyses to assist with educational grant requirements.		
REASON FOR LEAVING: Moved to PA		

DATES: From: 10/1998 To: 2/2003	EMPLOYER: Video Software Dealers Assn	POSITION TITLE: Director, Conferences & Partnerships
ADDRESS: (Street, City, State, Zip Code) Encino, California		
PHONE NUMBER: out of business	SUPERVISOR: [REDACTED] Dietrich	
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 1	
DUTIES: Work with committees to identify member needs and design conference educational tracks; Develop and execute educational program and logistics at conferences; Collaborate with volunteer leaders and faculty to develop educational content; Write, direct, and produce video-based training products; Act as liaison with companies, vendors, and volunteer committees; Develop business partnerships; Represent the association at corporate events and industry trade shows; Manage computer lab at annual conference to assist video retailers with evolving applications, software packages and platforms.		
REASON FOR LEAVING: Industry changes resulted in reduction in force		
DATES: From: 3/1990 To: 10/1998	EMPLOYER: American Horticultural Soc	POSITION TITLE: Director, Membership
ADDRESS: (Street, City, State, Zip Code) Alexandria, Virginia		
SUPERVISOR: [REDACTED] - Executive Director	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 2	
DUTIES: Create, produce, and track membership campaigns; Develop membership marketing strategies; Plan, develop, and execute renewal efforts; Manage computer lab at the annual conference; Develop a Horticultural Partners Program.		
REASON FOR LEAVING: Move to CA		

CERTIFICATES AND LICENSES

Nothing Entered For This Section

Skills

OFFICE SKILLS:

 Typing:110
 Data Entry:0

OTHER SKILLS:
LANGUAGE(S):

ADDITIONAL INFORMATION

Volunteer Experience

Food Animal Concerns Trust, FACT, volunteer serving on its Board of Directors and its Executive Committee as Secretary.

Professional Associations

Southern California Medical Education Council volunteer, serving as its President for several years.

Professional Associations

Virginia Guardian Association member and membership committee chair.

Honors & Awards

Top Volunteer, Arlington County, VA for preventing financial fraud

B.A., Economics, magna cum laude

Volunteer Experience

Long Beach Bridge Center volunteer, assisting with operations, serving on the Fundraising Committee.

Volunteer Experience

School on Wheels volunteer serving as an educational tutor at a homeless shelter.

Professional Associations

Twenty years of membership in the American Society of Association Executives.

REFERENCES

REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: Executive Director
ADDRESS: (Street, City, State, Zip Code)		PHONE NUMBER: [REDACTED]
EMAIL ADDRESS:		
REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: Medical Education Consultant

ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: Executive Director
ADDRESS: (Street, City, State, Zip Code) Long Beach, California		
EMAIL ADDRESS:		PHONE NUMBER: [REDACTED]

Agency-Wide Questions

1.

Are you a current or former City of Long Beach employee?

None of the above.
2.

Have you ever been dismissed from the City of Long Beach?

No
3.

I will accept positions offering...(you may select more than one)

Part time
4.

I will accept positions offering...(you may select more than one)

Day shift (e.g. 7:30 am - 5:30pm), Evening shift (e.g. 4:00 pm - 12:00am), Holidays, Night shift (e.g. 12:00 am - 8:00 am), Weekends (e.g. Saturday and/or Sunday)
5.

If you answered "yes" to claiming veterans preference, will you be claiming veterans preference under any of the the following?

This does not apply to me.
6.

Internal Use Only: Provide the following information: Veterans Preference Points verified by: Verification Date:
7.

Are you able to speak and understand the following foreign languages? Leave blank if none apply to you.
8.

How did you FIRST hear of this job opportunity?

None of the above.
9.

If you indicated none of the above , please tell us how you first learned about this job opportunity?

Roberto Uranga Councilmember for District 7

I understand that application packets including all required documents must be complete at time of filing and received by the filing deadline.

I understand I will not have an opportunity to amend my application packet or submit additional supporting documentation after the application is initially submitted.
10.

I understand that I must scan the required documents into a PDF format, and then upload and attach to my City of Long Beach job application. Each required document must be attached and identified separately.

I further understand that any document attached to my master record, after I have filed an application for a City of Long Beach job will not be viewable by City staff, as it is part of my GovernmentJobs.com master record and not part of my actual City of Long Beach job application.

Yes

Job Specific Supplemental Questions

1. Do you understand that the purpose of these supplemental questions is to derive more specific information about the qualifications of applicants for this position?
Yes
2. Are you currently a resident of the City of Long Beach?
Yes
3. Do you currently hold elective office in the City of Long Beach, including the Long Beach Unified School District Board or the Long Beach Community College Board of Trustees?
No
4. Do you currently serve as an officer in any election campaign for or against a candidate for any current elected office in the City of Long Beach, Long Beach Unified School District or the Long Beach Community College District, or any City or District measure?
No
5. Are you a current employee of the City of Long Beach?
No
6. Are you currently employing or employed as a person required to register as a lobbyist with the City of Long Beach?
No
7. Why are you interested in serving on the Ethics Commission?
I have a strong sense of ethics and am engaged as a concerned citizen residing in the Wrigley neighborhood, District 7, where I have lived since 2004. My high standard of ethical behavior was recognized during my 15 year career in medical education. I was honored to be an independent auditor for the medical education's national accrediting body, the American Accreditation on Continuing Medical Education, ACCME. As the regulator of medical education in the US, ACCME mandates the overarching expectations of ethical behavior and practice by physicians. I would examine the practices of medical education providers to ascertain the level of evidence of compliance with rules and regulations. Ethics is a substantial portion of the Code of Conduct of physicians as well as planners, faculty and auditors that support physicians' practice. Ethical subjects are included in medical schools' curricula. A physician's willingness and ability to act in accordance with moral norms is a key component of ethical behavior. As a result, educational objectives related to ethics are often included in the broader goals for professional education. I found this work to be highly rewarding. Additionally I ran for President of the regional Southern California Medical Education Council, a non-profit membership organization devoted to assisting its members, educators of physicians, with ensuring their programs were ethical and compliant with regulations. I believe my background in medical ethics compliance and my other volunteer positions demonstrates that I have a keen appreciation of ethical policies and the protocols that support them. Local governmental bodies operating in a totally transparent manner give its citizens confidence that the public servants are of good faith. Sadly, there currently is much cynicism in local public discourse. I would like to help change this all-too-common perspective.
8. What is your personal definition of Ethics and Integrity?
These terms involve concepts of right and wrong, and moral duty. I personally use the definition best described as "Mother's Standard," e.g., if one's mother were watching, would she approve?
Ethics is having the courage of one's convictions even when there is great pressure to do otherwise. He or she will obey the rules. He or she does not sacrifice principle for expediency or gain. He or she is not hypocritical nor unscrupulous. One who has ethics and integrity is honest and trustworthy. He or she will not mislead nor deceive by misrepresentations, overstatements, partial truths, selective omissions, or any other means.
9. Please describe your experience volunteering and/or community involvement in the Long Beach area.
Having lived in the City of Long Beach for 15 years, I am active in my community.
I have attended many civic meetings, including the Wrigley Association, the Wrigley Area Neighborhood Association, WANA, Latinos in Action, and District 7 budget input meetings. I take notes at these meetings and then give oral reports back to an informal group of Wrigley neighbors that meet on the Daisy Ave median at 21st St. Items such as the new VSAP, crime updates, and other local issues are brought to residents' attention.
I volunteer at many non-profit fundraisers, such as MemorialCare Todd Cancer Institute's gala "Waltzing for the Cure." I also have provided South Central graduating students with mock interviews to prepare for interviewing with hiring managers after they graduate. I have served as a spokesperson for careers in medical education planning to high school students. I participated in the Long Beach Police Department's Ride Along program. I volunteer on a regular basis for School on Wheels and the Long Beach Bridge Center, where I serve on a fundraising committee.
10. I certify that I have personally completed the information provided and that it is accurate and complete to the best of my knowledge. I understand that any falsification may disqualify me from this opportunity. I understand that final appointment to this position is contingent upon successful completion of a background investigation.
Yes

The following terms were accepted by the applicant upon submitting the online application:

CERTIFICATE OF APPLICANT: I certify that all statements on this application are true and complete. I understand that any false or incomplete information may subject me to disqualification from this examination or may cancel any terms, conditions or privileges of employment with the City of Long Beach. I understand that if I am offered employment I will be required to successfully pass a medical examination. I further understand that depending on the job that I am applying for, a police background check may be required.

This application was submitted by Darlene K. Oliver on 12/12/19 9:00 AM

ECA27

Signature_____

Date_____

ECA28

EMPLOYMENT APPLICATION

CITY OF
LONG BEACHCITY OF LONG BEACH
411 West Ocean Blvd., 4th floor
Long Beach, California 90802
(562) 570-6202<https://www.governmentjobs.com/careers/longbeach>PRESSBURG, DAN
CM20 - 099 ETHICS COMMISSIONERReceived: 12/18/19
12:14 AM
For Official Use Only:
QUAL: _____
DNQ: _____
☐ Experience
☐ Training
☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE: ETHICS COMMISSIONER		EXAM ID#: CM20 - 099
NAME: (Last, First, Middle) PRESSBURG, DAN		SOCIAL SECURITY NUMBER: [REDACTED]
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]		
DRIVER'S LICENSE: <input type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: CA Number: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input type="checkbox"/> Yes <input type="checkbox"/> No

PREFERENCES

MINIMUM COMPENSATION: \$0.00 per hour; \$0.00 per year	ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Maybe
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular, Temporary, Seasonal	
TYPES OF WORK YOU WILL ACCEPT: Full Time, Part Time, Per Diem	
SHIFTS YOU WILL ACCEPT: Day, Evening, Night, Rotating, Weekends, On Call (as needed)	
OBJECTIVE: What may be required to be To be on the ethics commission. There are no expectations.	

EDUCATION

DATES: From: 2/1980 To: 8/1981	SCHOOL NAME: Chavez and Associates	
LOCATION:(City, State) Commerce , California	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Professional
MAJOR: (LIC) INVESTIGATIONS, FINANCE, CREDIT LENDING COLLECTIONS		
DATES: From: 9/1976 To: 7/1977	SCHOOL NAME: UNIVERSITY MARYLAND	
LOCATION:(City, State) College Park , Maryland	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: HISTORY		UNITS COMPLETED: 58 - Semester
DATES: From: 6/1968	SCHOOL NAME: El Camino College	
LOCATION:(City, State) Torrance , California	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Associate's
MAJOR: HISTORY AND ART		UNITS COMPLETED: 60 - Quarter

WORK EXPERIENCE

DATES: From: 1/1994 To: 6/2019	EMPLOYER: CREDIT UNION	POSITION TITLE: BANK CONSULTANT
ADDRESS: (Street, City, State, Zip Code) Long Beach, Torrance, Compton, Willowbrook, , California		
SUPERVISOR: Reggie Benson - Owner	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 40		
DUTIES: See Resume		
DATES: From: 1/2006 To: 1/2006	EMPLOYER: [REDACTED] - COMMUNITY CASE WORK	POSITION TITLE: LONG BEACH DISTRICT REP CONGRESSWOMAN
ADDRESS: (Street, City, State, Zip Code) Torrance, California		

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SUPERVISOR: Terry - District Representative		MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
HOURS PER WEEK: 40			
DUTIES: See resume			
REASON FOR LEAVING: Member died in office			
DATES: From: 7/2002 To: 8/2005		EMPLOYER: Council Office	
		POSITION TITLE: DISTRICT REP/LIAISON	
ADDRESS: (Street, City, State, Zip Code) [REDACTED]			
SUPERVISOR: [REDACTED] - Councilman		MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 40			
DUTIES: WORKED IN COUNCIL OFFICE HANDLING CASES AND BUSINESS INFORMATION COMMUNITY MEETINGS AND REPORTING OUTCOMES.			
REASON FOR LEAVING: Person Family Matters			
DATES: From: 5/1998 To: 9/1999		EMPLOYER: DISTRICT COUNCIL OFFICE	
		POSITION TITLE: [REDACTED]	
ADDRESS: (Street, City, State, Zip Code) [REDACTED]			
MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
HOURS PER WEEK: 20		# OF EMPLOYEES SUPERVISED: 0	
DUTIES: see resume			
REASON FOR LEAVING: Job ended			
DATES: From: 5/1993 To: 2/1994		EMPLOYER: BUSINESS and Licensing	
		POSITION TITLE: COMPTROLLER OF CURRENCY (VISA -FDIC)	
ADDRESS: (Street, City, State, Zip Code) Sacramento, California, 90660			
SUPERVISOR: [REDACTED] - Department Head		MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
HOURS PER WEEK: 40			
DUTIES: ASSET RECOVERY, LEINS, COLLECTIONS STATEMENTIZING, FRAUD, ASSET MARKETING, SUBROSA, BANK CLOSURES, FORECLOSURES, PROPERTY SALES, SKIPTRACING, ASSET BUNDLING, LEASE REVIEW, AUCTIONS, ASSET MANAGEMENT OF PORTFOLIO \$60,000,000 INCLUDING REAL PROPERTY AND PERSONAL ASSETS, SETTLEMENTS, NEGOTIATIONS. RECOVERY 1993 - 1994 COMPTROLLER OF CURRENCY (VISA -FDIC)			
REASON FOR LEAVING: Went Back to my Unit at the FDIC			
DATES: From: 8/1982 To: 8/1993		EMPLOYER: FDIC	
		POSITION TITLE: Liquidation Specialist	
ADDRESS: (Street, City, State, Zip Code) Irvine , California			
SUPERVISOR: [REDACTED] - Department head		MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 40			
DUTIES: ASSET RECOVERY, LEINS, COLLECTIONS STATEMENTIZING, FRAUD, ASSET MARKETING, SUBROSA, BANK CLOSURES, FORECLOSURES, PROPERTY SALES, SKIP-TRACING, ASSET BUNDLING, LEASE REVIEW, AUCTIONS, ASSET MANAGEMENT OF PORTFOLIO \$10,000,000 TO \$60,000,000 INCLUDING REAL PROPERTY AND PERSONAL ASSETS, SETTLEMENTS, NEGOTIATIONS. RECOVERY 1993 - 1994 COMPTROLLER OF CURRENCY (VISA -FDIC), OVERSIGHT SEVERAL CLOSED BANKS, BANK LIQUIDATION, ASSET MARKETING, CASE WRITING, LEASING AND INSURANCE NEGOTIATIONS FOR BANK PROPERTY, TRAINING, MANAGEMENT SIMPLE INTEREST LOANS, REAL ESTATE FORCLOSURE, LOCK-OUTS, PROPERTY AUCTIONS AND SUPERIOR COURT DEPOSITIONS, AND REPRESENTATION TO BANKING FINANCE COMMITTEE OF USA (CONGRESS) IF ASSET LIQUIDATED OVER 10,000,000 MILLION. PRODUCING BID PACKAGES FOR ASSET SALES.			
REASON FOR LEAVING: Contract Terminated due to downsizing			
DATES: From: 2/1991 To: 8/1992		EMPLOYER: RTC Resolution Trust	
		POSITION TITLE: RTC BANK LIQUIDATION SPECIALIST (On Reserve) by FDIC)	
ADDRESS: (Street, City, State, Zip Code) Irvine, California			
SUPERVISOR: [REDACTED] - Department Head		MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

ECA28

HOURS PER WEEK:

40

DUTIES:

See Resume for FDIC Portion

REASON FOR LEAVING:

Job Ended Resolution Trust was absorbed by the FDIC

DATES:

From: 1/1980 To: 7/1982

EMPLOYER:

TEACHERS FCU

POSITION TITLE:

Credit and Collections

ADDRESS: (Street, City, State, Zip Code)

Los Angeles, California

MAY WE CONTACT THIS EMPLOYER?☒ Yes ☐ No**HOURS PER WEEK:**

40

DUTIES:

SPECIAL INVESTIGATIONS, FRAUD,

REASON FOR LEAVING:

Better paying Job

DATES:

From: 9/1978 To: 2/1980

EMPLOYER:

COURTS AND RECORDS FCU - FHA TITLE

POSITION TITLE:

1 OFFICER AND ACCOUNT MANAGER

ADDRESS: (Street, City, State, Zip Code)

Los Angeles, California

MAY WE CONTACT THIS EMPLOYER?☒ Yes ☐ No**HOURS PER WEEK:**

40

DUTIES:

Created and initiated Tile1 loans at a low interest rate. Created Staff Assignments, Staff Management, Collections, Foreclosure, Loan extensions, Fraud Investigations, Skip Tracing, Asset and Collateral Recovery

REASON FOR LEAVING:

Better Paying Job

CERTIFICATES AND LICENSES

Nothing Entered For This Section

Skills

Nothing Entered For This Section

ADDITIONAL INFORMATION**Honors & Awards**

ACTIVITIES AND COMMUNITY AWARDS

Honors & Awards

Homeless Committee Task Force 1989, Business Alliance Ombudsman to Long Beach, Mayor Task Force for Long Beach Budget, North PAC VP, Secretary, Uptown Partners Group, Mayors Task Force for Neighborhood Watch, Fairfield YMCA, Lyons Club, Original Member Long Beach Veteran's Day Parade Committee, North Project Area Committee Vice Chair (6years), Police Chief's Task Force for Neighborhood Watch, National Day Of Prayer Committee(once) Member of Better Balance Long Beach One Day Christmas Store, Cultural Heritage Commission, CDAC, Public Corporation For The Arts, 47 Congressional District (Veterans Committee)Homeless Committee Task Force, Business Alliance Ombudsman for small Business, Secretary Uptown Partners, Member of CPAC, President North Long Beach Business Association, President Deforest Association, President North Long Beach Community Action Group, FDIC Liquidation Employee of the year (twice), American Legion Post 560 (Houghton Post)

Volunteer Experience

Boards and Commissions

Homeless Committee Task Force 1989, Business Alliance Ombudsman to Long Beach, Mayor Task Force for Long Beach Budget, North PAC VP, Secretary, Uptown Partners Group, Mayors Task Force for Neighborhood Watch, Fairfield YMCA, Lyons Club, Original Member Long Beach Veteran's Day Parade Committee, North Project Area Committee Vice Chair (6years), Police Chief's Task Force for Neighborhood Watch, National Day Of Prayer Committee(once) Member of Better Balance Long Beach One Day Christmas Store, Cultural Heritage Commission, CDAC, Public Corporation For The Arts, 47 Congressional District (Veterans Committee)Homeless Committee Task Force, Business Alliance Ombudsman for small Business, Secretary Uptown Partners, Member of CPAC, President North Long Beach Business Association, President Deforest Association, President North Long Beach Community Action Group, FDIC Liquidation Employee of the year (twice), American Legion Post 560 (Houghton Post)

REFERENCES**REFERENCE TYPE:**

Personal

NAME:

[REDACTED]

POSITION:

Former City Council Member and LBCC Board Of Governors Member

ADDRESS: (Street, City, State, Zip Code)

Bixby Road, , Long Beach, , California 90807

EMAIL ADDRESS:**PHONE NUMBER:**

[REDACTED]

Agency-Wide Questions

1. Are you a current or former City of Long Beach employee?
Former employee
2. Have you ever been dismissed from the City of Long Beach?
No
3. I will accept positions offering...(you may select more than one)
Part time
4. I will accept positions offering...(you may select more than one)
Day shift (e.g. 7:30 am - 5:30pm), Evening shift (e.g. 4:00 pm - 12:00am), Weekends (e.g. Saturday and/or Sunday)
5. If you answered "yes" to claiming veterans preference, will you be claiming veterans preference under any of the the following?
This does not apply to me.
6. Internal Use Only: Provide the following information: Veterans Preference Points verified by: Verification Date:
7. Are you able to speak and understand the following foreign languages? Leave blank if none apply to you.
8. How did you FIRST hear of this job opportunity?
None of the above.
9. If you indicated none of the above , please tell us how you first learned about this job opportunity?
Formed after a recent election.
I understand that application packets including all required documents must be complete at time of filing and received by the filing deadline.
I understand I will not have an opportunity to amend my application packet or submit additional supporting documentation after the application is initially submitted.
10. I understand that I must scan the required documents into a PDF format, and then upload and attach to my City of Long Beach job application. Each required document must be attached and identified separately.
I further understand that any document attached to my master record, after I have filed an application for a City of Long Beach job will not be viewable by City staff, as it is part of my GovernmentJobs.com master record and not part of my actual City of Long Beach job application.
Yes

Job Specific Supplemental Questions

1. Do you understand that the purpose of these supplemental questions is to derive more specific information about the qualifications of applicants for this position?
Yes
2. Are you currently a resident of the City of Long Beach?
Yes
3. Do you currently hold elective office in the City of Long Beach, including the Long Beach Unified School District Board or the Long Beach Community College Board of Trustees?
No
4. Do you currently serve as an officer in any election campaign for or against a candidate for any current elected office in the City of Long Beach, Long Beach Unified School District or the Long Beach Community College District, or any City or District measure?
No
5. Are you a current employee of the City of Long Beach?
No
6. Are you currently employing or employed as a person required to register as a lobbyist with the City of Long Beach?
No
7. Why are you interested in serving on the Ethics Commission?
It is an opportunity for a person to serve his/her community as a volunteer commissioner.
8. What is your personal definition of Ethics and Integrity?
I believe that integrity is by a one word definition - Incorruptibility.. it is the quality of being just and fair while highlighting a personal code. It sets a standard with moral cues by being free of of hypocrisy and corruption.
Ethics on the other hand can be imposed on a person whether he or she agrees or disagrees with a problem. Ethics is the rule-book that sets the standards that governs our personal and professional behavior.
Therefore, I believe integrity is revealed when a person does what is right when no one is looking by their acting virtuously regardless of the circumstance or consequences. That requires moral courage. Ethics, requires following the rules irregardless of personal feeling. So, integrity is the moral glue and critical connection between ethics and moral action.
9. Please describe your experience volunteering and/or community involvement in the Long Beach area.
ACTIVITIES AND COMMUNITY AWARDS
Presidential Scholar Award (1960's), Community Advocacy Board Task Force, Homeless Committee Task Force, Business Alliance Ombudsman to Long Beach, Mayor Community taskforce for Long Beach Budget, North PAC VP, Secretary, Uptown Partners Group, President NLB Community Action Group, District 9(Long Beach Intern)President Deforest Association, Better Balance Long Beach Christmas Store, Chief's Task Force For Neighborhood Watch, Cert Training, Community Police Training, Long Beach Business Alliance, Neighborhood Leadership Program, Press Telegram Neighborhood Hero Award , Neighborhoods USA National Grand Prize Winner (twice) Helen Putnam Award Recipient for Economic Development City of Long Beach, Mayor Volunteer Service Award, initiated negotiations and discussion to bring Carnival Cruise Lines to Long Beach 1998-2000, (2)Long Beach Heritage Preservation Award, Cultural Heritage Commissioner, Long Beach Cultural Heritage Award of Merit, Key to the City - Mayor City Ernie Kell/ Mayor Tom Clark, Key to the City Beverly O'Neil, Air Force and Army Civilian Achievement Awards, County of LA Neighborhood Award, CA. 54th Assembly District Man of The Year (twice), CA Assembly Senior Award, FDIC Employee of the Year Award 1990, 1992, 1994, Governors' Heritage Award Pete Wilson, Several Los Angeles County Awards From Don Knabe, Neighborhood awards from all Districts except 5th Councilmatic District in Long Beach, Homeless Committee, PCA Board, Cultural Heritage Commissioner (10 yrs) Established 10 Local Landmarks for Long Beach (5 in the 9th District", City Landmark of Sunnyside Cemetery, Special events Producer for Tetelesti Christian Center,
10. I certify that I have personally completed the information provided and that it is accurate and complete to the best of my knowledge. I understand that any falsification may disqualify me from this opportunity. I understand that final appointment to this position is contingent upon successful completion of a background investigation.
Yes

The following terms were accepted by the applicant upon submitting the online application:

CERTIFICATE OF APPLICANT: I certify that all statements on this application are true and complete. I understand that any false or incomplete information may subject me to disqualification from this examination or may cancel any terms, conditions or privileges of employment with the City of Long Beach. I understand that if I am offered employment I will be required to successfully pass a medical examination. I further understand that depending on the job that I am applying for, a police background check may be required.

This application was submitted by DAN PRESSBURG on 12/18/19 12:14 AM

Signature_____

Date_____

ECA34

EMPLOYMENT APPLICATION



CITY OF LONG BEACH
411 West Ocean Blvd., 4th floor
Long Beach, California 90802
(562) 570-6202

<https://www.governmentjobs.com/careers/longbeach>

DE BENEDICTIS, LANI
CM20 - 099 ETHICS COMMISSIONER

Received: 12/11/19 6:14 AM

For Official Use Only:

QUAL: _____

DNQ: _____

☐ Experience

☐ Training

☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE: ETHICS COMMISSIONER		EXAM ID#: CM20 - 099
NAME: (Last, First, Middle) DE BENEDICTIS, LANI		SOCIAL SECURITY NUMBER: [REDACTED]
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]		
DRIVER'S LICENSE: <input type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: CA Number: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input type="checkbox"/> Yes <input type="checkbox"/> No

PREFERENCES

Nothing Entered For This Section

EDUCATION

DATES:	SCHOOL NAME: California State University	
LOCATION: (City, State) Long Beach , California	DEGREE RECEIVED: Certification	
DATES:	SCHOOL NAME: Pepperdine University	
LOCATION: (City, State) Malibu , California	DID YOU GRADUATE? <input type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Master's
MAJOR: Business Administration		
DATES:	SCHOOL NAME: University of California	
LOCATION: (City, State) Irvine , California	DID YOU GRADUATE? <input type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Certification
DATES:	SCHOOL NAME: California State University	
LOCATION: (City, State) Fullerton , California	DEGREE RECEIVED: Bachelor's	
MAJOR: Sociology		

WORK EXPERIENCE

DATES: From: 9/2003 To: Present	EMPLOYER: California Institute of Technology, JPL	POSITION TITLE: Ethics Officer
ADDRESS: (Street, City, State, Zip Code) Jet Propulsion Laboratory, California		
HOURS PER WEEK: 40		
DUTIES: * Direct organization's ethics and compliance processes to ensure adherence to government, industry and organizational rules, regulations and guidelines to ensure an effective program to prevent and detect violations of law. * Develop and maintain an integrated comprehensive program that fosters knowledge, awareness and commitment to ethical behavior through enterprise-wide education, training, communication and awareness activities. * Co-chair the JPL Ethics Committee to monitor and communicate program activity, effectiveness, trends and risks to internal and external organizations, agencies and community. * Manage and conduct investigations of alleged wrongdoing through, or with, other investigative and subject matter experts (such as Office of the General Counsel, Internal Audit, Human Resources) to facilitate resolution and corrective action.		
DATES: From: 9/1996 To: 9/2003	EMPLOYER: Boeing Company Offices	POSITION TITLE: Director, Ethics
ADDRESS: (Street, City, State, Zip Code) Huntington Beach, California		
HOURS PER WEEK: 40		
DUTIES: Direct government and commercial ethics and compliance programs.		

REASON FOR LEAVING:

Promotion

DATES:

From: 9/2000 To: 9/2003

EMPLOYER:

Boeing Company Offices

POSITION TITLE:

Director-Ethics

ADDRESS: (Street, City, State, Zip Code)

Seal Beach, California

HOURS PER WEEK:

40

DUTIES:

, Manager (1996-2000) Seal Beach
 * Personally address and resolve approximately varied 1000+ ethics and compliance matters annually (e.g., false claims, timekeeping/billing, subcontract compliance).
 * Management and oversight of regional ethics offices serving 60,000+ domestic and international employees
 * Facilitate and lead process-improvement teams and workgroups, including focus groups to evaluate company-wide training and awareness media
 * Train and mentor ethics advisors and other team members in addressing and resolving ethics and compliance concerns
 * Analyze and interpret ethics and compliance data for the Boeing Ethics and Business Conduct Committee and other stakeholders to perform self-assessments, identify risk areas, improve competencies, and respond to changing and evolving business practices

DATES:

From: 9/1994 To: 9/1996

EMPLOYER:

Rockwell, World Headquarters

POSITION TITLE:

Manager-Ombudsman Program

ADDRESS: (Street, City, State, Zip Code)

Seal Beach, California

HOURS PER WEEK:

40

DUTIES:

* Developed and implemented business-specific international and domestic ethics and compliance training and awareness programs for several industry sectors (Automotive, Graphics, Automation and Aerospace)
 * Analyze, interpret, and reported program data, trends, and investigative results to the Corporate Business Standards Compliance Committee and other stakeholders

DATES:

From: 9/1992 To: 9/1996

EMPLOYER:

Rockwell, World Headquarters

POSITION TITLE:

Manager, Ombudsman

ADDRESS: (Street, City, State, Zip Code)

Seal Beach, California

HOURS PER WEEK:

40

DUTIES:

* Supported company-wide EEO/AA compliance self-audits/reviews
 * Conducted training and provided counsel on employee agreements for service with respect to lobbying prohibitions and endorsement of former government employees

DATES:

From: 9/1991 To: 9/1992

EMPLOYER:

Rockwell, World Headquarters

POSITION TITLE:

Corporate Paralegal

ADDRESS: (Street, City, State, Zip Code)

Seal Beach, California

HOURS PER WEEK:

40

DUTIES:

* Supported Office of General Counsel in major litigation matters; responded to subpoenas, interrogatories, requests for production and other discovery activities
 * Performed legal and legislative analysis in various areas of practice, specializing in government contracting, employment law, personal injury and product liability

DATES:

From: 9/1989 To: 9/1991

EMPLOYER:

Rockwell, Downey

POSITION TITLE:

Contract Compliance Analyst

ADDRESS: (Street, City, State, Zip Code)

Downey, California

HOURS PER WEEK:

40

DUTIES:

* Reviewed and analyzed proposals, contracts and estimating systems to ensure compliance with procurement law and Company policy and procedure
 * Performed legal research
 * Interfaced with Government audit agencies and Corporate internal controls in compliance with internal/external audit processes

CERTIFICATES AND LICENSES

Nothing Entered For This Section

Skills

Nothing Entered For This Section

ADDITIONAL INFORMATION

Nothing Entered For This Section

REFERENCES

Nothing Entered For This Section

Agency-Wide Questions

1. Are you a current or former City of Long Beach employee?
None of the above.
2. Have you ever been dismissed from the City of Long Beach?
No
3. I will accept positions offering...(you may select more than one)
Full time, Part time, Temporary
4. I will accept positions offering...(you may select more than one)
Day shift (e.g. 7:30 am - 5:30pm), Evening shift (e.g. 4:00 pm - 12:00am), Holidays, Night shift (e.g. 12:00 am - 8:00 am),
Weekends (e.g. Saturday and/or Sunday)
5. If you answered "yes" to claiming veterans preference, will you be claiming veterans preference under any of the the following?
This does not apply to me.
6. Internal Use Only: Provide the following information: Veterans Preference Points verified by: Verification Date:
7. Are you able to speak and understand the following foreign languages? Leave blank if none apply to you.
8. How did you FIRST hear of this job opportunity?
Job Announcement Flyer
9. If you indicated none of the above , please tell us how you first learned about this job opportunity?
I understand that application packets including all required documents must be complete at time of filing and received by the filing deadline.
I understand I will not have an opportunity to amend my application packet or submit additional supporting documentation after the application is initially submitted.
10. I understand that I must scan the required documents into a PDF format, and then upload and attach to my City of Long Beach job application. Each required document must be attached and identified separately.
I further understand that any document attached to my master record, after I have filed an application for a City of Long Beach job will not be viewable by City staff, as it is part of my GovernmentJobs.com master record and not part of my actual City of Long Beach job application.

Yes

Job Specific Supplemental Questions

1. Do you understand that the purpose of these supplemental questions is to derive more specific information about the qualifications of applicants for this position?
Yes
 2. Are you currently a resident of the City of Long Beach?
Yes
 3. Do you currently hold elective office in the City of Long Beach, including the Long Beach Unified School District Board or the Long Beach Community College Board of Trustees?
No
 4. Do you currently serve as an officer in any election campaign for or against a candidate for any current elected office in the City of Long Beach, Long Beach Unified School District or the Long Beach Community College District, or any City or District measure?
No
 5. Are you a current employee of the City of Long Beach?
No
 6. Are you currently employing or employed as a person required to register as a lobbyist with the City of Long Beach?
No
 7. Why are you interested in serving on the Ethics Commission?
I have worked in the government and private ethics sector for > 25 years and have been a resident of Long Beach for > 30 years and would like to serve the community to raise its transparency and accountability.
 8. What is your personal definition of Ethics and Integrity?
Ethics are a prescribed set of standards that may govern an individual, profession or industry. Integrity is a state of being whole or complete; it is a state of honesty, consistency and abiding by moral and truthful guiding principles
 9. Please describe your experience volunteering and/or community involvement in the Long Beach area.
I am currently serving on the CSULB Finance Advisory Board.
 10. I certify that I have personally completed the information provided and that it is accurate and complete to the best of my knowledge. I understand that any falsification may disqualify me from this opportunity. I understand that final appointment to this position is contingent upon successful completion of a background investigation.
Yes
-

The following terms were accepted by the applicant upon submitting the online application:

CERTIFICATE OF APPLICANT: I certify that all statements on this application are true and complete. I understand that any false or incomplete information may subject me to disqualification from this examination or may cancel any terms, conditions or privileges of employment with the City of Long Beach. I understand that if I am offered employment I will be required to successfully pass a medical examination. I further understand that depending on the job that I am applying for, a police background check may be required.

This application was submitted by LANI DE BENEDICTIS on 12/11/19 6:14 AM

Signature_____

Date_____

ECA35

EMPLOYMENT APPLICATION



CITY OF LONG BEACH
411 West Ocean Blvd., 4th floor
Long Beach, California 90802
(562) 570-6202

<https://www.governmentjobs.com/careers/longbeach>

Drake, Perkins James
CM20 - 099 ETHICS COMMISSIONER

Received: 12/7/19 6:31 PM

For Official Use Only:

QUAL: _____

DNQ: _____

☐ Experience

☐ Training

☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE: ETHICS COMMISSIONER		EXAM ID#: CM20 - 099
NAME: (Last, First, Middle) Drake, Perkins James		SOCIAL SECURITY NUMBER: [REDACTED]
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]		
DRIVER'S LICENSE: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: CA Number [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

PREFERENCES

MINIMUM COMPENSATION: \$65,000.00 per year	ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Maybe
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular	
TYPES OF WORK YOU WILL ACCEPT: Full Time	
SHIFTS YOU WILL ACCEPT: Day	
OBJECTIVE: I am interested in working as an Administrative Analyst with over 20 years of varied experience to offer you.	

EDUCATION

DATES: From: 2/2000 To: 5/2003	SCHOOL NAME: University of Redlands	
LOCATION:(City, State) Redlands , California	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: Business/Management	UNITS COMPLETED: 120 - Semester	
DATES: From: 1/1985 To: 5/1987	SCHOOL NAME: University of California Long Beach	
LOCATION:(City, State) Long Beach , California	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Other
MAJOR: Legal Assistant	UNITS COMPLETED: 120 - Semester	

WORK EXPERIENCE

DATES: From: 3/2015 To: 5/2019	EMPLOYER: Self employed	POSITION TITLE: Business Coach/Consultant
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
PHONE NUMBER: [REDACTED]	SUPERVISOR: Self - Consultant	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 30	# OF EMPLOYEES SUPERVISED: 0	
DUTIES: Being a Business coach involves more than offering tips or advice to your client, Business coaching requires you to get to know your clients quickly, assess their goals efficiently and formulate strategies to help them meet their goals. My recommendations are based on realistic expectations. I want to create stepping stones for my clients, rather than overwhelming or unattainable goals. I act as a sort of counselor for my clients, meeting with them regularly to discuss their improvements and progress in meeting their goals. I am also responsible for supporting and motivating clients as they work toward lifestyle improvements. As a business coach, I'll deal with each client's issues on an individual basis and determine the proper strategy for their needs. Depending on where I work and the type of client I work with, my responsibilities will vary. General duties of a Business coach include: Meet with clients to discuss needs and goals Develop strategies and plans for clients Keep records of client progress Meet with and evaluate clients Adjust clients' goal strategies as needed		
REASON FOR LEAVING: Still working		

ECA35

DATES: From: 2/1988 To: 2/2015	EMPLOYER: Boeing Company	POSITION TITLE: Employee Performance Program Coordinator/Planner
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: Boeing.com
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Manager	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 0	
DUTIES: Pacific Gateway Workforce Investment Network/Workforce Development Board (Commissioner), and Youth Council City of Long Beach, CA/Production Planner • The Board is responsible for oversight of the federal Workforce Innovation and Opportunity Act resources, leveraging robust and responsive business solutions and One-Stop Career Center systems in Pacific Gateway's service area that deliver workforce and economic development services to diverse communities • Focused on its role as a strong Industry Convener, Workforce Intermediary, and Training Broker, the Board works closely with key Regional partners around Southern California to ensure workforce development activities that are an essential part of regional economic development and job creation strategies • Provided youth with the opportunities to secure employment, prepare for the workforce, and explore future career options Equal Opportunity Program Member (BOEING) Planner • Investigated employment practices or alleged violations of laws to document and correct discriminatory factors • Prepared reports related to investigations of equal opportunity complaints • Interviewed persons involved in equal opportunity complaints to verify case information. • Studied equal opportunity complaints to clarify issues • Interpreted civil rights laws and equal opportunity regulations for individuals or employers Employee Performance Program (EPP) Coordinator (BOEING) • Assisted the Joint Executive Committee for Employee Involvement, manage and administer the EPP Plan for the Program C-17 • Managed projects related to EPP, met work standards by following production, productivity, quality, and customer service standards, resolved operational problems, and indentifying work process improvements • Created, coordinated, planned, maintained, published, revised, improved, modified, and distributed the EPP Summary Reports monthly. • Provided technical guidance, presentations, training, and support to Executive Committee and affected employees • Acted as liaison between management, union leadership, and affected employees • Explained regulations, policies, or procedures • Prepared operational reports • Evaluated personnel practices to ensure adherence to regulations • Updated knowledge of legal or regulatory environments		
REASON FOR LEAVING: Laid off. Plant closure.		

CERTIFICATES AND LICENSES

TYPE: Legal Assistant Certificate - CSULB	
LICENSE NUMBER:	ISSUING AGENCY: CSULB
TYPE: Certificate of Completion Labor Studies	
LICENSE NUMBER:	ISSUING AGENCY: Los Angeles Trade Technical College

Skills

OFFICE SKILLS: Typing:25 Data Entry:0
OTHER SKILLS: Production Planner - Expert - 10 years and 2 months Safety Awareness - Expert - 12 years and 6 months Mediator - Expert - 12 years and 2 months Arbitrator - Expert - 12 years and 4 months
LANGUAGE(S): English - <input checked="" type="checkbox"/> Speak <input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write

ADDITIONAL INFORMATION

Professional Associations Equal Opportunity Program Equal Opportunity Programs Equal Employment Opportunity (EEO), Affirmative Action (AA), and diversity are terms that are distinctively different, yet closely related. They each play an important role in establishing an equitable, productive, inclusive and diverse work environment and at Lockheed Martin, we are fully committed to ensuring that our workplace incorporates all three. We are also dedicated to providing an environment that is free from threats, violence, bullying and abusive or intimidating conduct. Boeing Black Employees Association Affinity groups are employee associations whose members share a common interest, such as race, gender, or culture. The groups are designed to further personal and professional development, promote diversity, meet new people, enjoy social activities, and network.
Honors & Awards Microsoft Office Suite abilities, Graduate of the Leadership Long Beach Program, Recognized as a Subject Matter Expert in Employee Involvement Program techniques

Honors & Awards

Designed Employee Involvement training and taught course materials on Employee Involvement techniques and results

Honors & Awards

Created and implemented instruments to teach, train, inform employees and management about the workings of the Employee Performance Program incentive plan and Team Based work environments

Additional Information

Diversity, Team Tools Training, and Certifications,

- Corporate and International Ethics Recommitment Training (77092) 77092

Boeing Web-Based Completed N/A 1/11/2013 1.5

- Assimilation and Adaptation - Who adapts and how much? (GEBEN1079) GEBEN1079

Instructor Led Completed Discretionary 12/15/2011 1

- High Ethical Standards and Integrity (GEBEN985) GEBEN985

Instructor Led Completed N/A 11/14/2011 2

- Digging into GlobeSmart: Understanding International Cultural Differences (GEBEN1066) GEBEN1066

Instructor Led Completed Discretionary 11/4/2011 1

- Developing Cultural Competency - We all have 'blind spots' (GEBEN1089) GEBEN1089

Instructor Led Completed Discretionary 9/14/2011 1

- Diversity and Inclusion Passport Series - Module 11 (75108) 75108 Facilitated Completed Required 8/30/2011 0.3

- Beyond Political Correctness - Why do I have to be so careful? (GEBEN1088) GEBEN1088

Instructor Led Completed Discretionary 11/10/2010 1

- Intent and Impact - Communication Styles Affect Unders

Additional Information

- Certificate Mediation Skills training Dennis Cashman & Associates (McDonnell Douglas)

- Certificate UAW Leadership - Training Institute Constitution of the International Union UAW

- Certificate Leader Skills Team Tools - (Master Certification) The Belgard Group Boeing Company

- Certificate Leadership - Leadership Long Beach

- Certificate Community Services - Walter & May Reuther UAW Education Center

- Certificate Labor Studies - Los Angeles trade Technical College

- Certificate State Panel of Arbitrators Council of Better Business Bureaus

- Certificate Investigator for Fair Housing Los Angeles/Harbor City

- Certificate Union Counselor - AFL-CIO Community Services Committee/Los Angeles County Federation of Labor

- Certificate Legal Assistant- University Extension Services CSULB

- Certificate Legal Writing - University Extension Services CSULB

- Certificate Ombudsman - The California Long Term Care Ombudsman Program Certificate Legal Procedures - Long Beach Cit

Additional Information

EDUCATIONAL BACKGROUND/Degrees/Certificates & Training

- Bachelor's degree (BS/BM) in Business Education - University of Redlands

- Credentials of Ministry - Universal Life Church

- Masters Degree in Religion - Universal Life Church

- PHD - Doctor of Philosophy in Religion - Universal Life Church

- Certificate - Instructor - Team Tools - Master Certification - Boeing Company

- Certificate - AIW Improvement Workshop Leader - Boeing Company

- Certificate - Lean 201 - Boeing Company

- Certificate - Six Sigma: Concepts and Process - Boeing Company

- Certificate - Labor Studies - Los Angeles Trade Technical College

- Certificate - Legal Procedures - Long Beach City College

- Certificate - Legal Assistant - California State University Long Beach

- Certificate - Mediator - (Dennis Cashman & Associates) Boeing Company

- Certificate - Arbitrator - State Panel of Arbitrators Council of Better Business Bureaus

- Certificate - Leadership - Leadership Long Beach

- Certificate - Union Counselor

REFERENCES

REFERENCE TYPE: Personal	NAME: [REDACTED]	POSITION: Retired Aerospace worker
ADDRESS: (Street, City, State, Zip Code) Los Angeles, California		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: Quality Manager
ADDRESS: (Street, City, State, Zip Code) Long Beach, California 90807		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: Manager
ADDRESS: (Street, City, State, Zip Code)		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]

Agency-Wide Questions

1. Are you a current or former City of Long Beach employee?
None of the above.
2. Have you ever been dismissed from the City of Long Beach?
No
3. I will accept positions offering...(you may select more than one)
Full time
4. I will accept positions offering...(you may select more than one)
Day shift (e.g. 7:30 am - 5:30pm)
5. If you answered "yes" to claiming veterans preference, will you be claiming veterans preference under any of the the following?
This does not apply to me.
6. Internal Use Only: Provide the following information: Veterans Preference Points verified by: Verification Date:
7. Are you able to speak and understand the following foreign languages? Leave blank if none apply to you.
8. How did you FIRST hear of this job opportunity?
Job Announcement Flyer
9. If you indicated none of the above , please tell us how you first learned about this job opportunity?
I understand that application packets including all required documents must be complete at time of filing and received by the filing deadline.
I understand I will not have an opportunity to amend my application packet or submit additional supporting documentation after the application is initially submitted.
10. I understand that I must scan the required documents into a PDF format, and then upload and attach to my City of Long Beach job application. Each required document must be attached and identified separately.
I further understand that any document attached to my master record, after I have filed an application for a City of Long Beach job will not be viewable by City staff, as it is part of my GovernmentJobs.com master record and not part of my actual City of Long Beach job application.
Yes

Job Specific Supplemental Questions

1. Do you understand that the purpose of these supplemental questions is to derive more specific information about the qualifications of applicants for this position?
Yes
 2. Are you currently a resident of the City of Long Beach?
Yes
 3. Do you currently hold elective office in the City of Long Beach, including the Long Beach Unified School District Board or the Long Beach Community College Board of Trustees?
No
 4. Do you currently serve as an officer in any election campaign for or against a candidate for any current elected office in the City of Long Beach, Long Beach Unified School District or the Long Beach Community College District, or any City or District measure?
No
 5. Are you a current employee of the City of Long Beach?
No
 6. Are you currently employing or employed as a person required to register as a lobbyist with the City of Long Beach?
No
 7. Why are you interested in serving on the Ethics Commission?
YES
 8. What is your personal definition of Ethics and Integrity?
Ethics is your personal conduct and behavior when no one is watching. It is always doing the right thing in all circumstances.
 9. Please describe your experience volunteering and/or community involvement in the Long Beach area.
I have served on the Youth Council, PGWIN, Chairman of CDAC, for the City of Long Beach. I have served as a member and President of Long Beach Nonprofit Partnership and as Vice Chairman of the Employees Community Fund of Boeing California.
 10. I certify that I have personally completed the information provided and that it is accurate and complete to the best of my knowledge. I understand that any falsification may disqualify me from this opportunity. I understand that final appointment to this position is contingent upon successful completion of a background investigation.
Yes
-

The following terms were accepted by the applicant upon submitting the online application:

CERTIFICATE OF APPLICANT: I certify that all statements on this application are true and complete. I understand that any false or incomplete information may subject me to disqualification from this examination or may cancel any terms, conditions or privileges of employment with the City of Long Beach. I understand that if I am offered employment I will be required to successfully pass a medical examination. I further understand that depending on the job that I am applying for, a police background check may be required.

This application was submitted by Perkins James Drake on 12/7/19 6:31 PM

Signature_____

Date_____

ECA38

EMPLOYMENT APPLICATION



CITY OF LONG BEACH
411 West Ocean Blvd., 4th floor
Long Beach, California 90802
(562) 570-6202

<https://www.governmentjobs.com/careers/longbeach>

ROSS, DAVID E.
CM20 - 099 ETHICS COMMISSIONER

Received: 12/18/19 1:41 PM

For Official Use Only:

QUAL: _____

DNQ: _____

☐ Experience

☐ Training

☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE: ETHICS COMMISSIONER		EXAM ID#: CM20 - 099
NAME: (Last, First, Middle) ROSS, DAVID E.		SOCIAL SECURITY NUMBER: [REDACTED]
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]	ALTERNATE PHONE: [REDACTED]	
DRIVER'S LICENSE: <input type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: CA Number: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input type="checkbox"/> Yes <input type="checkbox"/> No

PREFERENCES

MINIMUM COMPENSATION: \$0.00 per year
OBJECTIVE: To apply my sense of fair play and knowledge of ethics to support good governance in Long Beach.

EDUCATION

DATES: From: 9/1967 To: 6/1968	SCHOOL NAME: Civil Engineering University of California	
LOCATION:(City, State) Berkeley, California	DID YOU GRADUATE? <input type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Master's
MAJOR: Civil Engineering		
DATES: From: 9/1963 To: 6/1967	SCHOOL NAME: University of California	
LOCATION:(City, State) Berkeley, California	DID YOU GRADUATE? <input type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: Civil Engineering		

WORK EXPERIENCE

DATES: From: 1/1971 To: 10/2014	EMPLOYER: Stearns, Conrad and Schmidt, Consulting Engineers, Inc. (d/b/a SCS Engineers)	POSITION TITLE: Senior Vice President
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: [REDACTED]
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - President	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 10	

DUTIES:

Mr. Ross has devoted his 51-year professional career to the practice of environmental engineering, with a focus on solid and hazardous waste management and remediation of contaminated properties. Prior to retirement in 2014, he was director of SCS Engineers' International Practice, a Senior Vice President, and served on the firm's Board of Directors and in many other corporate governance roles over his 43-year tenure with the firm. Mr. Ross, SCS's eighth employee, helped grow the start-up Long Beach-based firm to a mid-sized consulting and contracting practice, now employing over 900 professionals and support staff, with 47 offices throughout the USA. Mr. Ross began his professional career in 1968 as a Commissioned Officer in the United States Public Health Service, Bureau of Solid Waste Management (now part of the US Environmental Protection Agency [US EPA]), in Cincinnati, Ohio. There, he worked as a Project Officer for Resume, David E. Ross, ~~~~~ solid waste demonstration grant-funded projects covering innovative technologies for refuse collection, processing, recycling, and disposal. In 1970, Mr. Ross joined the California Department of Health Services as a civil engineer. His primary assignment was to compile information for and help prepare the state's first hazardous waste management plan. This included investigations into (a) the handling of used pesticide containers, and (b) documentation of then-existing open dumps and their associated adverse environmental impacts. Start-up SCS Engineers hired Mr. Ross in 1971, where he ultimately served as principal engineer and/or manager for over 400 projects related to solid and hazardous waste management planning,

recycling, waste-to-energy facilities, environmental impact assessments, and water quality protection. Clients included federal, state, and local governmental agencies and many private companies. Many of these projects have involved politically sensitive issues, permitting, and financing.

Some examples of solid and hazardous waste projects and clients are summarized below.

Metropolitan Municipality of Lima, Peru. Preparation of a master plan to guide development of a modern solid waste management infrastructure, including coverage of medical and household hazardous wastes and waste recycling and other reduction measures. (Project funded by the US Trade and Development Agency.)

City of Big Bear Lake, County of San Bernardino, and Big Bear Area Regional Wastewater Agency, CA. Preparation of a regional Solid Waste Management Plan, including evaluation of waste-to-energy (WTE) feasibility and mandatory refuse collection services.

City of Long Beach, CA. Comparison of the estimated costs of moving refuse to remote landfills via direct haul in collection trucks versus use of a transfer system. Evaluation of other cost-reduction opportunities for city refuse collection services, including work hour adjustments. Assessment of flow control issues and commercial solid waste composition. County of San Bernardino, San Bernardino, CA. Estimation of future costs to close 18 mostly small county landfills in accordance with state regulations.

US Navy, Port Hueneme, CA. Identification of solid waste handling unit operations and associated commercially available equipment suitable for use in small communities, including "package incinerators" for WTE systems.

Municipality of Buenos Aires, Argentina. Designation of waste-balanced sub-districts in the city, development of contracts, identification of potential bidders, and other support toward the privatization of refuse collection and transfer services in the city.

California Pollution Control Financing Authority, Sacramento, CA. Review of solid waste composition and quantity data and waste supply agreements for the North County Resource Recovery Facility, San Diego, CA.

2

Resume, David E. Ross, ~~~~~

California Waste Management Board (now CalRecycle), Sacramento, CA. Investigation of opportunities for increasing the demand for materials recoverable from solid waste via municipal recycling programs.

San Luis Obispo County, CA. Comprehensive solid waste management program, including three sanitary landfill designs and development of the state's first curbside source separation recycling program operated by a private contractor.

Counties of San Diego, Ventura, San Bernardino, Riverside, and Shasta, CA. Siting, design, and environmental assessments of sanitary landfills (for five similar but distinct assignments).

Tamar Regional Council, Israel, in association with Tahal Consulting Engineers, Tel Aviv, Israel. Design of the regional Effe landfill in the Negev Desert to serve urban centers.

City of Burbank, CA. Preparation of an Environmental Impact Report for expansion of the city's sanitary landfill.

County of Ventura, CA. Preparation of an EIR for expansion of a former hazardous waste disposal site to accommodate municipal refuse, including assessment of the feasibility of waste-to-energy as a project alternative.

City of Beijing, China. Support to the city during procurement of suitable USA-sourced equipment to be installed at the closed Heishitou Landfill to accelerate decomposition of the buried waste.

City of Bogot, Colombia. Design of emergency remediation measures following a massive slide at the city's Doa Juana Landfill, including reconstruction of the unstable landfill slopes, redeposit of waste at the landfill, and construction of a leachate treatment process.

Fresno County, CA. Technical support during negotiations between the county and a private contractor for guaranteed delivery of combustible solid waste to a waste-to-energy incinerator.

Veterans Administration Medical Center, Long Beach, CA. Investigation of the feasibility of implementing a heat-recovery incinerator in cooperation with the adjacent California State University campus.

City of Long Beach, CA. Investigation of the feasibility of a mass-burn waste-to-energy (WTE) plant. This initial work led to construction of the existing 1,380 tons-per-day (36 MW) Southeast Regional Resource Recovery Facility (SERRF), the USA's largest WTE incinerator west of the Mississippi River.

American Society of Civil Engineers. Contributing author to ASCE's Manual of Practice No. 39, Sanitary Landfill Design.

3

Resume, David E. Ross, ~~~~~

Egyptian Environmental Policy Program (through USAID), under a subcontract with IP3, Cairo, Egypt. Collaborated with and co-instructed 140 representatives of 26 Egyptian Governorates (states) in support of the national program to increase the privatization of municipal solid waste collection, processing, and disposal services.

California State University, Long Beach, CA. Development and presentation of curriculum and lectures for college courses on solid and hazardous waste engineering.

California State University, Long Beach, CA. Inventory of PCBs in transformers and other electrical equipment at 19 campuses of CSU; evaluation of risks posed by PCBs and development of a prioritized corrective action program for removing PCBs.

REASON FOR LEAVING:

Retirement

ECA38

CERTIFICATES AND LICENSES

TYPE:

Registered Professional Engineer

LICENSE NUMBER:

[REDACTED]

ISSUING AGENCY:

State of California, Department of Consumer Affairs

TYPE:

Board Certified Environmental Engineer (BCEE)

LICENSE NUMBER:

[REDACTED]

ISSUING AGENCY:

American Academy of Environmental Engineers & Scientists (AAEES)

Skills

OFFICE SKILLS:

Typing:

Data Entry:

OTHER SKILLS:

LANGUAGE(S):

Spanish - ☐ Speak ☒ Read ☐ Write

ADDITIONAL INFORMATION

Professional Associations

American Society of Civil Engineers - Life

Professional Associations

Solid Waste Association of North America

Professional Associations

International Solid Waste Association, Rotterdam, Netherlands

REFERENCES

REFERENCE TYPE:

Personal

NAME:

[REDACTED]

POSITION:

MD

ADDRESS: (Street, City, State, Zip Code)

[REDACTED]

EMAIL ADDRESS:

[REDACTED]

PHONE NUMBER:

[REDACTED]

REFERENCE TYPE:

Personal

NAME:

[REDACTED]

POSITION:

Commissioner, Board of Water
Commissioners

ADDRESS: (Street, City, State, Zip Code)

[REDACTED]

EMAIL ADDRESS:

[REDACTED]

PHONE NUMBER:

[REDACTED]

REFERENCE TYPE:

Professional

NAME:

[REDACTED]

POSITION:

Chief Financial Officer

ADDRESS: (Street, City, State, Zip Code)

[REDACTED]

EMAIL ADDRESS:

[REDACTED]

PHONE NUMBER:

[REDACTED]

Agency-Wide Questions**ECA38**

1. **Are you a current or former City of Long Beach employee?**
None of the above.
2. **Have you ever been dismissed from the City of Long Beach?**
No
3. **I will accept positions offering...(you may select more than one)**
Part time
4. **I will accept positions offering...(you may select more than one)**
Day shift (e.g. 7:30 am - 5:30pm)
5. **If you answered "yes" to claiming veterans preference, will you be claiming veterans preference under any of the the following?**
This does not apply to me.
6. **Internal Use Only: Provide the following information: Veterans Preference Points verified by: Verification Date:**
7. **Are you able to speak and understand the following foreign languages? Leave blank if none apply to you.**
8. **How did you FIRST hear of this job opportunity?**
Newspaper advertisement
9. **If you indicated none of the above , please tell us how you first learned about this job opportunity?**
I understand that application packets including all required documents must be complete at time of filing and received by the filing deadline.
I understand I will not have an opportunity to amend my application packet or submit additional supporting documentation after the application is initially submitted.
10. **I understand that I must scan the required documents into a **PDF format**, and then upload and attach to my City of Long Beach job application. Each required document must be attached and identified separately.**
I further understand that any document attached to my master record, **after** I have filed an application for a City of Long Beach job will not be viewable by City staff, as it is part of my GovernmentJobs.com master record and not part of my actual City of Long Beach job application.
Yes

Job Specific Supplemental Questions**ECA38**

1. **Do you understand that the purpose of these supplemental questions is to derive more specific information about the qualifications of applicants for this position?**
Yes
2. **Are you currently a resident of the City of Long Beach?**
Yes
3. **Do you currently hold elective office in the City of Long Beach, including the Long Beach Unified School District Board or the Long Beach Community College Board of Trustees?**
No
4. **Do you currently serve as an officer in any election campaign for or against a candidate for any current elected office in the City of Long Beach, Long Beach Unified School District or the Long Beach Community College District, or any City or District measure?**
No
5. **Are you a current employee of the City of Long Beach?**
No
6. **Are you currently employing or employed as a person required to register as a lobbyist with the City of Long Beach?**
No
7. **Why are you interested in serving on the Ethics Commission?**
I am a long-time and strong supporter of the democratic foundations of our society. And I endorse the adage that "all politics is local." In particular, honesty, the rule of law, transparency in governance, and fiscal responsibility should be inviolate principles that underpin all deliberations and decisions made by our City's elected and appointed officials, and its employees. But humans are imperfect, so all too often decision-makers in both the government and private sectors breach the public trust, putting self before service, creating excuses for bad judgments and/or taking actions counter to the greater good, tempted by the prospect of short-term personal gains. In another life, I might have become an investigative reporter to help ferret out ethical lapses in the public square, and to promote honesty as a core social value. Short of starting a new career I see an opportunity as a member of the Long Beach Ethics Commission to apply my decades of experience in teaching and applying ethical principles toward enhancing and sustaining public trust in our city's government. I believe Commissioners can help educate and motivate officials and employees of our own city to follow the "better angels of their nature" to grow an ethical culture in their workplace.
8. **What is your personal definition of Ethics and Integrity?**
Over the past four decades I have read the works of many ethicists, including the evolution of professional engineering ethics, all of which inform my personal definition of ethics. You may be looking for a brief summary here, but I think it's important to list at least the major elements that define the subject of ethics for me:
Honesty. This means avoiding the deliberate misrepresentation of facts, overstatements, partial truths, and omissions. And it means to be aware of laws and regulations that pertain to their jobs, and to faithfully adhere to associated rules.
Integrity. People show integrity by doing what they know is right even when there are incentives to do otherwise. People with integrity will not sacrifice principle for expediency.
Trustworthiness. People are trustworthy when they consistently honor their commitments.
Fairness. Ethical people are fair in all dealings, making decisions on the basis of rational analyses and merit. They are open-minded and are willing to admit when they are wrong. In short, they live by "the Golden Rule."
Accountability. Ethical people accept personal responsibility for the degree to which their decisions meet written rules and societal values.
9. **Please describe your experience volunteering and/or community involvement in the Long Beach area.**
I have served on two Long Beach commissions. During the early 1990s I was an appointed member of the city's Environmental Review Committee, reviewing and commenting on major environmental impact reports submitted by project proponents. From 1996 through 2004, I served two terms on the Long Beach Housing Development Company (LBHDC) Board of Directors (appointed by Mayor O'Neill). This city-owned nonprofit corporation (currently inactive) was established to qualify for and administer federal funds for the development of low-income housing. During the normal course of business, our Board often reviewed and decided on the merits of proposals from developers for housing developments, several of which were approved and constructed during my tenure, and are still serving their target populations. I'm pleased to reflect that we encountered no questionable ethical behaviors by developers or city staff during any of the LBHDC's dealings.
Further afield from Long Beach, for 27 years (from 1991 to 2018) I served an alternative member of the County Los Angeles County Solid Waste Management Committee (appointed by the Board of Supervisors). I was also a member of public television's KCET's Citizen Advisory Board (from 1996 to 1999).
Since 2008 I have been one of 7 unpaid Associate Editors of the peer-reviewed journal, "Waste Management & Research, published monthly by London-based Sage Publications for the International Solid Waste Association, Rotterdam, Netherlands. Responsibilities include recruiting peer reviewers for about 30 technical papers each year, communicating critiques to authors, editing manuscripts by non-native English speaking authors, and writing an editorial each year. Our Editorial Group has periodically considered publication ethics regarding issues such as suspected plagiarism and falsification of laboratory data.
I have been a member of the Virginia-based American Society of Civil Engineers (ASCE) since 1972, an organization that adopted in 1914 a code of ethics for engineers (since updated several times). My supervisor and mentor at SCS Engineers (SCS) for 42 years, Bob Stearns, served for 8 years as a member of ASCE's Committee on Professional Conduct, during which time he and I would confer about alleged ethical lapses by ASCE members and others, and consider suitable responses. Early in SCS's history, the firm adopted its own "Business Standards and Ethics" policy and associated training program. There were occasions when opportunities arose for SCS to propose on meaningful city and/or country projects throughout the country, but we declined to do so to avoid dealing in a "pay to play" business environment.
10. **I certify that I have personally completed the information provided and that it is accurate and complete to the best of my knowledge. I understand that any falsification may disqualify me from this opportunity. I understand that final appointment to this position is contingent upon successful completion of a background investigation.**
Yes

The following terms were accepted by the applicant upon submitting the online application:

CERTIFICATE OF APPLICANT: I certify that all statements on this application are true and complete. I understand that any false or incomplete information may subject me to disqualification from this examination or may cancel any terms, conditions or privileges of employment with the City of Long Beach. I understand that if I am offered employment I will be required to successfully pass a medical examination. I further understand that depending on the job that I am applying for, a police background check may be required.

This application was submitted by DAVID E. ROSS on 12/18/19 1: 41 PM

Signature_____

Date_____

ECA40

EMPLOYMENT APPLICATION



CITY OF LONG BEACH
 411 West Ocean Blvd., 4th floor
 Long Beach, California 90802
 (562) 570-6202

<https://www.governmentjobs.com/careers/longbeach>

Fiedler, Luke
CM20 - 099 ETHICS COMMISSIONER

Received: 12/6/19 4:37 PM

For Official Use Only:

QUAL: _____

DNQ: _____

☐ Experience

☐ Training

☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE: ETHICS COMMISSIONER		EXAM ID#: CM20 - 099
NAME: (Last, First, Middle) Fiedler, Luke		SOCIAL SECURITY NUMBER: [REDACTED]
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]		
DRIVER'S LICENSE: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: CA Number [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

PREFERENCES

MINIMUM COMPENSATION: \$0.00 per hour; \$0.00 per year	ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Maybe
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular	
TYPES OF WORK YOU WILL ACCEPT: Part Time	
SHIFTS YOU WILL ACCEPT: Evening, Weekends	
OBJECTIVE: This is an application for an unpaid volunteer position; not sure if many of the above questions regarding salary, hours, and work type are applicable.	

EDUCATION

DATES:	SCHOOL NAME: Loyola Law School	
LOCATION: (City, State) Los Angeles , California	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Professional
DATES:	SCHOOL NAME: University of Chicago	
LOCATION: (City, State) Chicago , Illinois	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: English Language and Literature		

WORK EXPERIENCE

DATES: From: 4/2019 To: Present	EMPLOYER: Browne George Ross LLP	POSITION TITLE: Litigation Associate
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
HOURS PER WEEK: 40		
DUTIES: Law practice focuses on white collar criminal and regulatory defense, government and internal investigations, and complex commercial disputes, in both federal and state court.		

CERTIFICATES AND LICENSES

Nothing Entered For This Section

Skills

Nothing Entered For This Section

ADDITIONAL INFORMATION

Nothing Entered For This Section

REFERENCES
Nothing Entered For This Section

Agency-Wide Questions

1. Are you a current or former City of Long Beach employee?
None of the above.
2. Have you ever been dismissed from the City of Long Beach?
No
3. I will accept positions offering...(you may select more than one)
Part time, Temporary
4. I will accept positions offering...(you may select more than one)
Evening shift (e.g. 4:00 pm - 12:00am), Weekends (e.g. Saturday and/or Sunday)
5. If you answered "yes" to claiming veterans preference, will you be claiming veterans preference under any of the the following?
This does not apply to me.
6. Internal Use Only: Provide the following information: Veterans Preference Points verified by: Verification Date:
7. Are you able to speak and understand the following foreign languages? Leave blank if none apply to you.
8. How did you FIRST hear of this job opportunity?
None of the above.
9. If you indicated none of the above , please tell us how you first learned about this job opportunity?
Long Beach Post
I understand that application packets including all required documents must be complete at time of filing and received by the filing deadline.
I understand I will not have an opportunity to amend my application packet or submit additional supporting documentation after the application is initially submitted.
10. I understand that I must scan the required documents into a PDF format, and then upload and attach to my City of Long Beach job application. Each required document must be attached and identified separately.
I further understand that any document attached to my master record, after I have filed an application for a City of Long Beach job will not be viewable by City staff, as it is part of my GovernmentJobs.com master record and not part of my actual City of Long Beach job application.
Yes

Job Specific Supplemental Questions

1. Do you understand that the purpose of these supplemental questions is to derive more specific information about the qualifications of applicants for this position?
Yes
 2. Are you currently a resident of the City of Long Beach?
Yes
 3. Do you currently hold elective office in the City of Long Beach, including the Long Beach Unified School District Board or the Long Beach Community College Board of Trustees?
No
 4. Do you currently serve as an officer in any election campaign for or against a candidate for any current elected office in the City of Long Beach, Long Beach Unified School District or the Long Beach Community College District, or any City or District measure?
No
 5. Are you a current employee of the City of Long Beach?
No
 6. Are you currently employing or employed as a person required to register as a lobbyist with the City of Long Beach?
No
 7. Why are you interested in serving on the Ethics Commission?
I am an attorney with a practice that exposes me to many of the same areas the Ethics Commission will face, namely: (1) analysis of conflicts of interest; (2) legal ethics; (3) investigations in state and federal government agencies; (4) campaign finance and lobbying laws; and (5) corporate compliance procedures. With this experience and a background in public service (previously served as a law clerk to a federal magistrate judge), I would like to volunteer these skills to my home city, as I am currently a Long Beach resident.
 8. What is your personal definition of Ethics and Integrity?
As an attorney, I am familiar with both the strengths and shortcomings of our legal system. I know firsthand that even if we improve our city's government with more robust policies, stronger compliance procedures, and vigorous law enforcement, those safeguards have limits. Ultimately, a sustainably responsive and sensitive government depends on respect for just laws and the democratic process, at both a community and personal level, as well as a commitment not to cut corners. I believe my definition of ethics and integrity comes from a commitment to justice: in other words, a belief that government's primary responsibility is to treat everyone equally and with dignity, and to demonstrate to its citizens that the rules are in place to give everyone an equal shot. I hope I can advance these principles as a member of the city's Ethics Commission.
 9. Please describe your experience volunteering and/or community involvement in the Long Beach area.
I moved to Long Beach in 2018, and recently purchased my first home in the Bixby Knolls/Los Cerritos neighborhood in August of 2019. I have recently joined my local neighborhood association and have participated in a local masters swim team since moving here. My wife and I are also looking to become more involved in a local animal shelter nearby.
 10. I certify that I have personally completed the information provided and that it is accurate and complete to the best of my knowledge. I understand that any falsification may disqualify me from this opportunity. I understand that final appointment to this position is contingent upon successful completion of a background investigation.
Yes
-

The following terms were accepted by the applicant upon submitting the online application:

CERTIFICATE OF APPLICANT: I certify that all statements on this application are true and complete. I understand that any false or incomplete information may subject me to disqualification from this examination or may cancel any terms, conditions or privileges of employment with the City of Long Beach. I understand that if I am offered employment I will be required to successfully pass a medical examination. I further understand that depending on the job that I am applying for, a police background check may be required.

This application was submitted by Luke Fiedler on 12/6/19 4:37 PM

Signature_____

Date_____

EMPLOYMENT APPLICATION



CITY OF LONG BEACH
411 West Ocean Blvd., 4th floor
Long Beach, California 90802
(562) 570-6202

<https://www.governmentjobs.com/careers/longbeach>

Lara, Arthur D
CM20 - 099 ETHICS COMMISSIONER

Received: 12/30/19
12:55 PM
For Official Use Only:
QUAL: _____
DNQ: _____
☐ Experience
☐ Training
☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE: ETHICS COMMISSIONER		EXAM ID#: CM20 - 099
NAME: (Last, First, Middle) Lara, Arthur D		SOCIAL SECURITY NUMBER: [REDACTED]
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]	ALTERNATE PHONE: [REDACTED]	
DRIVER'S LICENSE: <input type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: CA Number: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input type="checkbox"/> Yes <input type="checkbox"/> No

PREFERENCES

MINIMUM COMPENSATION: \$50,000.00 per year	ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Maybe
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular	
TYPES OF WORK YOU WILL ACCEPT: Full Time	
SHIFTS YOU WILL ACCEPT: Day, Evening, Night, Weekends, On Call (as needed)	
OBJECTIVE: Provide quality customer service, leadership, planning, and communications with students, staff, faculty, administration and the community in a fast paced, diverse environment.	

EDUCATION

DATES: From: 1/2009 To: 5/2011	SCHOOL NAME: California State University Dominguez Hills	
LOCATION:(City, State) Carson, California	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Master's
MAJOR: Educational Counseling	UNITS COMPLETED: 51 - Semester	
DATES: From: 8/2006 To: 5/2008	SCHOOL NAME: California State University Dominguez Hills	
LOCATION:(City, State) Carson, California	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: Sociology/Marketing	UNITS COMPLETED: 48 - Semester	
DATES: From: 8/1997 To: 8/2005	SCHOOL NAME: Los Angeles Harbor College	
LOCATION:(City, State) Wilmington, California	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Associate's
MAJOR: Business	UNITS COMPLETED: 87 - Semester	

WORK EXPERIENCE

DATES: From: 8/2018 To: Present	EMPLOYER: U.S.VETS	POSITION TITLE: Volunteer and Activities Coordinator
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.usvetsinc.org
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Program Manager	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 3	
DUTIES: Support veterans in reaching their personal social, recreational and vocational goals and improving quality of life through holistic therapeutic activities. Develop, promote, and maintain a wide range of volunteer opportunities within U.S.VETS. Organize and conduct site tours related to volunteer and veteran activities. Cultivate relationships and conducts presentations with local community agencies, schools, social organizations, community service programs, subsidized employment programs, and businesses to establish an active network of volunteers and community resources to support U.S.VETS programs.		

REASON FOR LEAVING:

Seeking opportunities at LBCC.

DATES: From: 3/2015 To: 2/2017	EMPLOYER: Santa Ana College	POSITION TITLE: Counselor
ADDRESS: (Street, City, State, Zip Code) Santa Ana, California		COMPANY URL: www.sac.edu
SUPERVISOR: [REDACTED] - Dept Chair of Counseling	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 15	# OF EMPLOYEES SUPERVISED: 0	

DUTIES:

Provide abbreviated and comprehensive education plans for certificates, degrees, and transfer. Provide New Student Orientations. Provide pre-requisite clearances

REASON FOR LEAVING:

not enough hours

DATES: From: 5/2003 To: 11/2015	EMPLOYER: West Los Angeles College	POSITION TITLE: Evaluator
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.wlac.edu
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Senior Admissions Supervisor	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 3	

DUTIES:

Provide academic advising to a diverse student population including the under-served, under-represented, first generation college student, and international student population. Evaluate in-state, out-of-state, and international transcripts for transfer credit and prerequisites. Evaluate transfer requirements for CSU and UC and other public and private schools. Evaluate military veterans and peace officer service records for transfer credit. Evaluate, and award certificates, diplomas, transfer certifications, and graduation honors. Interpret and explain procedures, policies, and regulations to a diverse student population. Implement, train, troubleshoot, and maintain of a degree audit and education planner. Create degree, certificate and STEM templates for DegreeWorks' student education plans. Provide workshops regarding graduation and transfer requirements, scheduling courses, organization and time management, study habits, selecting major, and test taking tips. Provide new student orientations for various departments. Provide training regarding ASSIST, Degree Audit, transcript evaluation, Title V, and CSU/IGETC rules to faculty. Assist with group student education plan workshops to 30-45 students at a time. Assist in graduation reception and ceremony coordination and implementation. Attend various meetings on behalf of Student Services to promote student success. Assist Academic Affairs in the reviewing, correction and revision of college catalog, academic programs, general education and transfer requirements, campus policies, and major codes. Responsible for revamping the graduation process, policies, on-line forms, and website. Responsible for creating an automated course repeat/line-out process with District IT. Responsible for increasing the number of awards granted by the college.

REASON FOR LEAVING:

Seeking opportunities closer to home.

DATES: From: 9/2014 To: 12/2014	EMPLOYER: Ventura College	POSITION TITLE: Counselor
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.venturacollege.edu
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Dean of Student Services	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 21	# OF EMPLOYEES SUPERVISED: 0	

DUTIES:

Provide students with academic, personal, and vocational counseling. Provide abbreviated and comprehensive student education plans individually and groups. Assist with new student orientations.

REASON FOR LEAVING:

end of contract assignment

DATES: From: 9/2011 To: 7/2012	EMPLOYER: Coastline College	POSITION TITLE: Counselor
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.coastline.edu
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Dean of Counseling Services	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 6	# OF EMPLOYEES SUPERVISED: 0	

DUTIES:

Assist in the creation of articulation agreements. Provide academic, vocational and personal/social counseling to community college students and provide them with short and long term student education plans

REASON FOR LEAVING:

Seeking full-time or part-time hours.

DATES: From: 2/2012 To: 6/2012	EMPLOYER: Long Beach City College	POSITION TITLE: Student Achievement Coach
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.lbcc.edu
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Tutorial Program Coordinator	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

HOURS PER WEEK: 6	# OF EMPLOYEES SUPERVISED: 0	
DUTIES: Responsible for helping students to practice and apply the skills of academic responsibility. Work with the program leader and faculty to assist Promise Pathways students to manage and synthesize aspects of their learning experience and document progress at Long Beach City College. Discuss predetermined topics with students and provide referrals to appropriate programs and services based on need. Responsible for planning and attending regularly scheduled meetings with assigned students.		
REASON FOR LEAVING: temp		
DATES: From: 10/1989 To: 10/1992	EMPLOYER: United States Air Force	POSITION TITLE: Contracting Specialist
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
SUPERVISOR: major truesdale - CFO	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
HOURS PER WEEK: 40		
DUTIES: Purchased supplies and repairs for various military base installations. Created purchase orders, invitation for bids, request for proposals. Cost and price analyzed and awarded purchase orders and contracts. Worked within budgetary constraints of requesting parties and adjusted as needed Performed quality assurance inspections at work sites and corrected any noncompliance to contracts as needed. Wrote extensive reports on a daily basis.		
REASON FOR LEAVING: end of enlistment - Honorable.		

CERTIFICATES AND LICENSES

Nothing Entered For This Section

Skills

OFFICE SKILLS:

 Typing:
 Data Entry:

OTHER SKILLS:

 Microsoft Office User Specialist - Expert - 12 years and 0 months
 Teaching classes - Intermediate - 3 years and 0 months

LANGUAGE(S):

ADDITIONAL INFORMATION

Additional Information

Having received my undergraduate degree in Sociology and graduate degree in Counseling, My educational philosophy is to provide students with all the necessary tools to make informed and educated decisions that best suit their life, culture and situation. I find great pleasure in aiding students using a holistic approach so they can be successful not only academically, but personally and vocationally. My passion is in assisting students, providing quality service, and getting to know their strengths, challenges, weaknesses and goals, and letting them know that someone is there for them and is there to assist them, achieve their dreams, and be the best version of themselves and looking out for their best interest which is extremely important especially for first generation, veteran, international, and under-represented students. I am knowledgeable, compassionate, efficient, and love transforming lives through education.

REFERENCES

REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: Counselor, Project Learn
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE: [REDACTED]
REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: admin intern
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: [REDACTED]	POSITION: articulation
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE: [REDACTED]

EMPLOYMENT APPLICATION



CITY OF LONG BEACH
411 West Ocean Blvd., 4th floor
Long Beach, California 90802
(562) 570-6202

<https://www.governmentjobs.com/careers/longbeach>

Wall, Sara
CM20 - 099 ETHICS COMMISSIONER

Received: 12/30/19
11:07 PM
For Official Use Only:
QUAL: _____
DNQ: _____
☐ Experience
☐ Training
☐ Other: _____

PERSONAL INFORMATION

POSITION TITLE: ETHICS COMMISSIONER		EXAM ID#: CM20 - 099
NAME: (Last, First, Middle) Wall, Sara		SOCIAL SECURITY NUMBER: [REDACTED]
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]		
DRIVER'S LICENSE: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: CA Number: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

PREFERENCES

TYPES OF WORK YOU WILL ACCEPT: Part Time
SHIFTS YOU WILL ACCEPT: Evening, Night, Rotating, Weekends, On Call (as needed)
OBJECTIVE: To contribute the current renaissance in Long Beach, ensuring equity and new opportunities benefit all of our diverse and vibrant community.

EDUCATION

DATES: From: 8/2008 To: 5/2010	SCHOOL NAME: Brandeis University, Heller - The Heller School for Social Policy and Management	
LOCATION: (City, State) Waltham, Massachusetts	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Other
MAJOR: Public Policy	UNITS COMPLETED: 60 - Semester	
DATES: From: 8/2002 To: 5/2004	SCHOOL NAME: Hunter College	
LOCATION: (City, State) New York City, New York	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: Media Arts concentration in Journalism	UNITS COMPLETED: 60 - Semester	
DATES:	SCHOOL NAME: Orange Coast College	
LOCATION: (City, State) Costa Mesa, California	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Associate's
MAJOR: Associates Degree	UNITS COMPLETED: 60 - Semester	

WORK EXPERIENCE

DATES: From: 8/2019 To: Present	EMPLOYER: City of Los Angeles Housing and Community Investment Department	POSITION TITLE: Community Housing Programs Manager
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: https://hcidla.lacity.org/
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Assistant General Manager	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 50	# OF EMPLOYEES SUPERVISED: 1	
DUTIES: <ul style="list-style-type: none"> • Draft and implement a conflict of interest policy and procedure for the department's 750 employees in partnership with the Los Angeles Ethics Commission. • Design and implement program strategies including new construction and preservation with the Affordable Housing Linkage Fee funding. • Design RFP's, review applications and make recommendations to the Housing and Poverty Committee for funding. • Develop and implement new policies, program initiatives, goals and divisional work plans, program initiatives, and operational enhancement to further the production and preservation of more affordable housing. • Formulate new housing development policies and identify barriers and solutions related to affordable housing development. • Conduct a feasibility analysis on potential City-owned properties to co-locate affordable housing. • Assist to create a new Los Angeles Housing Finance Agency, to generate a permanent source of revenue for affordable housing for the City. 		

DATES: From: 3/2019 To: 8/2019		EMPLOYER: OPC Services	POSITION TITLE: Senior Project Manager
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: https://www.opcservices.com/	
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Director of Human Resources		MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 50	# OF EMPLOYEES SUPERVISED: 5		
DUTIES: <ul style="list-style-type: none"> - Managed contract with the City of Long Beach, including relocation and property management of vacant properties. - Planned, directed, and coordinated activities of right-of-way (R/W) projects to ensure that the objectives of each project are accomplished within set schedules and budgets. - Supervised and personally conducted highly-complex negotiations with officials and representatives of government agencies, public and private utilities, financial concerns and attorneys. - Managed complex relocation and acquisition projects. - Managed scope, out-of-scope work requests, schedule, budget, forecasting, resource constraints, project risks, ensuring the project is carried out according to the applicable state and federal regulations. - Analyzed and interpreted detailed appraisals for use in negotiated acquisitions, sales, leases or condemnation suits. - Reviewed project plans or engineering drawings and provided a risk analysis based on real property and potential impacts. 			
REASON FOR LEAVING: The company wanted me to relocate and I was not interested in moving to Northern California.			
DATES: From: 5/2018 To: 12/2018		EMPLOYER: Clifford Beers Housing	POSITION TITLE: Consultant
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: http://cbhousing.org/	
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Executive Director		MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 10	# OF EMPLOYEES SUPERVISED: 0		
DUTIES: <ul style="list-style-type: none"> - Managed two new developments of supportive housing. - Developed relationships with elected officials and stakeholders. - Composed government grant applications. - Contracted supportive services for residents, including chronically homeless families, dual- diagnosis seniors and transitional-aged youth. - Forged relationships with the faith-based community to enter joint venture development. - Performed due diligence and feasibility analysis for acquisition sites and new projects. - Managed the development team including negotiated and monitored contracts; coordinated the work of the design consultants, ensuring the project complies with all regulatory requirements, commitments made, and standards. - Prepared, updated and adhere to project development schedules. - Collaborated with asset management, property management, and resident services during the predevelopment, construction, and lease-up phases to ensure accurate budgets and a smooth transitions to the operational phase. - Secured and close all public and private predevelopment, construction, and permanent financing needed to complete development projects. - Managed the construction process including but not limited to: reviewing and processing pay applications, attending construction meetings, reviewing change orders, managing consultants to ensure timely responses to requests for information; ensuring punch list items are addressed. 			
REASON FOR LEAVING: Currently contracted.			
DATES: From: 8/2010 To: 2/2018		EMPLOYER: Affordable Housing Access	POSITION TITLE: Consultant
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: https://www.ahaccess.org/	
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - President		MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 20	# OF EMPLOYEES SUPERVISED: 0		
DUTIES: <ul style="list-style-type: none"> - Administered grant-making program, consulted with grantees to achieve desired impact. - Developed the organization's public policy direction in alignment with the strategic plan. - Made recommendations to improve clients' competitive advantage against direct competitors. - Secured new business opportunities by building relationships with city redevelopment officials. - Analyzed data to demonstrate that onsite social services reduces the unit turnover rate by .05% in affordable housing communities. - Advocated for more affordable housing by building relationships with city redevelopment and elected officials. 			
REASON FOR LEAVING: Sought full-time employment.			
DATES: From: 5/2015 To: 7/2017		EMPLOYER: Vitus Group, Inc.	POSITION TITLE: Social Impact Manager
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.vitusgroup.com	
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Assistant Director and Fund Manager		MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 55	# OF EMPLOYEES SUPERVISED: 0		

DUTIES:

- Tracked developments relating to the state and federal funding measures impacting LIHTC.
- Drafted letters of support or opposition of legislation. Formulate and edit policy statements, comment letters, written testimony and other position papers that advance the policy agenda, especially as it to pertains to federal financing.
- Built and maintained relationships and contacts with key offices, committees, and departments to assure a good flow of communication.
- Served as a subject matter expert and content writer for publications, media interviews, press releases and web site updates.
- Plan site tours with elected officials.
- Planned, organized and directed construction management activities of nationwide projects.
- Conducted outreach to create relationships with LSEVD-owned businesses to ensure participation goal was met.
- Managed and coordinated project team, general contractor in communicating directives and ensuring the project scope is built according to plans, specifications, and cost limits.
- Developed Vitus' theory of change, logic model and social impact metrics for portfolio with respect to resident services, Active Design and "healthy housing" features.
- Project managed partnerships with non-profits; created a standard service agreement template and insurance verification system.
- Created catalog of all social value projects across portfolio and produced the quarterly report.
- Ensured service regulatory requirements were met in partnership with non-profits. Identified and pursued ways to leverage site operating budget through grants and partnerships.

REASON FOR LEAVING:

Moved back to CA.

DATES: From: 10/2010 To: 5/2015	EMPLOYER: Project Access	POSITION TITLE: Director of Social Impact
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: https://www.project-access.org
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED]	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 50	# OF EMPLOYEES SUPERVISED: 70	

DUTIES:

- Ensured the programmatic success of safety net and educational programs in partnership with developers of 65+ Family and Senior Resource Centers and over 50 field staff serving over 10,000 low-income clients annually.
- Raised over \$750K in annual grant funding, leading program design in applications and overseeing implementation and reporting.
- Supervised 5 Regional Managers, including hiring, training and performance evaluation.
- Developed evaluation systems to measure the social impact of services using surveys and pre-and post-tests, meta-analysis and report cards.
- Used results to improve programs by incorporating new evidence-based best practices to programs where appropriate.
- Identified and pursued opportunities for public policy coordination with strategic partners.
- Participated with the intent to join forces to join in support of common goals in Washington D.C. and Sacramento.
- Wrote content / talking points for media interviews.
- Created an annual budget of \$1MM and monitored adherence to planned spending.
- Built partnerships with community service agencies, schools and other not-for-profits to enhance services and leverage staff time.
- Implemented an annual quality cycle for after-school program, conducting observations, staff training and setting annual performance benchmarks.

REASON FOR LEAVING:

Sought new career opportunities after 5.5 years in the job nearly a decade with the non-profit organization.

DATES: From: 8/2013 To: 5/2015	EMPLOYER: University of Southern California	POSITION TITLE: Adjunct Professor, Field Education
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: http://occ.usc.edu/
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Professor	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 15	# OF EMPLOYEES SUPERVISED: 20	

DUTIES:

Oversaw Master's in Social Work field education program for 20 graduate students. Build client-centered case management program to help residents reach their goals as they define them. Provided project management support for a longitudinal study to assess the impact of Project Access' services on low-income housing residents' health, educational achievement and financial stability. Served as guest lecturer as needed.

REASON FOR LEAVING:

Partnership ended.

DATES: From: 8/2009 To: 5/2010	EMPLOYER: Brandeis University -Center for Youth and Communities	POSITION TITLE: Research Assistant
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: http://cyc.brandeis.edu/
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Professor	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 20	# OF EMPLOYEES SUPERVISED: 0	

DUTIES:

Collected and analyzed data for a community needs assessment on behalf of the Skillman Foundation's initiative to create a system of supports and opportunities for Detroit youth

REASON FOR LEAVING:

Graduated.

DATES: From: 5/2009 To: 8/2009	EMPLOYER: California Community Foundation	POSITION TITLE: Sillerman Center for the Advancement of Philanthropy Fellowship
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ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: https://www.calfund.org/
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Vice President of Programs	
		MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 0	
DUTIES: Project assistant for the El Monte Community Building Initiative project, supporting with all advisory board meetings, reviewing and analyzing grant reports and developing a logic model to evaluate outcomes. Assisted in processing and monitoring of \$20 million in annual competitive grant making. Developed metrics to evaluate advocacy grants and created a method for effectively tracking outcomes		
REASON FOR LEAVING: Returned to graduate school.		
DATES: From: 1/2007 To: 6/2008	EMPLOYER: Project Access	POSITION TITLE: Regional Manager
ADDRESS: (Street, City, State, Zip Code) [REDACTED]		COMPANY URL: www.projectaccess.org
PHONE NUMBER: [REDACTED]	SUPERVISOR: [REDACTED] - Vice President of Programs	
		MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 10	
DUTIES: Provided strategic leadership, hiring and supervision of 12 direct reports. Oversaw all aspects of planning and monitoring of 6 site budgets totaling \$350,000 annually. Executed successful grants applications totaling \$100,000 and reported on the use of funds. Cultivated and maintained 30 community partnerships and oversaw creation of third-party contracts.		
REASON FOR LEAVING: Graduate school.		

CERTIFICATES AND LICENSES

TYPE: Reliable Assessor; School-Age Program Quality Assessment	
LICENSE NUMBER:	ISSUING AGENCY: David P. Weikart Center for Youth Program Quality
TYPE: Youth Works Method; Training of Trainers	
LICENSE NUMBER:	ISSUING AGENCY: David P. Weikart Center for Youth Program Quality
TYPE: Master Degree in Public Policy from Brandeis University Diploma	
LICENSE NUMBER:	ISSUING AGENCY: Brandeis University

Skills

OFFICE SKILLS: Typing: Data Entry:
OTHER SKILLS: Grant Writing and Management - Expert - 12 years and 0 months Fundraising - Intermediate - 9 years and 0 months Operations - Expert - 9 years and 0 months Writing and copy editing - Intermediate - 7 years and 0 months Public relations - Intermediate - 7 years and 0 months Advocacy and Lobbying - Intermediate - 7 years and 0 months Supervision - Expert - 9 years and 0 months Staff training and development - Intermediate - 9 years and 0 months Business Development and Sales - Intermediate - 5 years and 0 months Contract negotiation - Intermediate - 10 years and 0 months Construction Management - Beginner - 3 years and 2 months Program Development - Expert - 8 years and 0 months Project management - Intermediate - 3 years and 2 months Regulatory Compliance - Intermediate - 7 years and 0 months Low Income Housing Tax Credit - Intermediate - 7 years and 0 months Safety Net Programs - Expert - 10 years and 0 months Facilitating meetings - Expert - 10 years and 0 months Feasibility Analysis - Intermediate - 5 years and 0 months Compliance - Intermediate - 7 years and 0 months Zoning - Intermediate - 4 years and 0 months Land Use - Intermediate - 4 years and 0 months Scheduling - Expert - 3 years and 0 months Permit applications - Intermediate - 3 years and 0 months Contract Management - Expert - 8 years and 6 months Presentations - Expert - 8 years and 6 months Public policy - Expert - 10 years and 0 months Right-of-way - Intermediate - 0 years and 6 months Policies and Procedures - Intermediate - 11 years and 5 months Affordable Housing Development - Intermediate - 5 years and 5 months

LANGUAGE(S):

Spanish - ☐ Speak ☐ Read ☐ Write

ADDITIONAL INFORMATION

Nothing Entered For This Section

REFERENCES

REFERENCE TYPE:

Professional

NAME:

[REDACTED]

POSITION:

Director of Development

ADDRESS: (Street, City, State, Zip Code)

[REDACTED]

EMAIL ADDRESS:

[REDACTED]

PHONE NUMBER:

[REDACTED]

REFERENCE TYPE:

Professional

NAME:

[REDACTED]

POSITION:

CEO and President

ADDRESS: (Street, City, State, Zip Code)

[REDACTED]

EMAIL ADDRESS:

[REDACTED]

PHONE NUMBER:

[REDACTED]

REFERENCE TYPE:

Professional

NAME:

[REDACTED]

POSITION:

President

ADDRESS: (Street, City, State, Zip Code)

[REDACTED]

EMAIL ADDRESS:

j [REDACTED]

PHONE NUMBER:

[REDACTED]

Agency-Wide Questions

ECA44

1. Are you a current or former City of Long Beach employee?
None of the above.
2. Have you ever been dismissed from the City of Long Beach?
No
3. I will accept positions offering...(you may select more than one)
Part time, Temporary
4. I will accept positions offering...(you may select more than one)
Day shift (e.g. 7:30 am - 5:30pm), Evening shift (e.g. 4:00 pm - 12:00am), Holidays, Weekends (e.g. Saturday and/or Sunday)
5. If you answered "yes" to claiming veterans preference, will you be claiming veterans preference under any of the the following?
This does not apply to me.
6. Internal Use Only: Provide the following information: Veterans Preference Points verified by: Verification Date:
7. Are you able to speak and understand the following foreign languages? Leave blank if none apply to you.
Spanish
8. How did you FIRST hear of this job opportunity?
None of the above.
9. If you indicated none of the above , please tell us how you first learned about this job opportunity?
City of Long Beach e-newsletter
I understand that application packets including all required documents must be complete at time of filing and received by the filing deadline.
I understand I will not have an opportunity to amend my application packet or submit additional supporting documentation after the application is initially submitted.
10. I understand that I must scan the required documents into a PDF format, and then upload and attach to my City of Long Beach job application. Each required document must be attached and identified separately.
I further understand that any document attached to my master record, after I have filed an application for a City of Long Beach job will not be viewable by City staff, as it is part of my GovernmentJobs.com master record and not part of my actual City of Long Beach job application.
Yes

Job Specific Supplemental Questions

1. Do you understand that the purpose of these supplemental questions is to derive more specific information about the qualifications of applicants for this position?
Yes
2. Are you currently a resident of the City of Long Beach?
Yes
3. Do you currently hold elective office in the City of Long Beach, including the Long Beach Unified School District Board or the Long Beach Community College Board of Trustees?
No
4. Do you currently serve as an officer in any election campaign for or against a candidate for any current elected office in the City of Long Beach, Long Beach Unified School District or the Long Beach Community College District, or any City or District measure?
No
5. Are you a current employee of the City of Long Beach?
No
6. Are you currently employing or employed as a person required to register as a lobbyist with the City of Long Beach?
No
7. Why are you interested in serving on the Ethics Commission?
As an affordable housing development practitioner for the last 15 years, I am passionate about the importance of community and a safe place to call home. Serving on the Ethics Commission would be an honor and an extension to my lifelong work including; Experience lobbying in Washington DC as an affordable housing advocate with the National Low Income Housing Coalition; Drafting a conflict of interest policy and procedure for the City of Los Angeles, Housing and Community Investment Dept.; Studying effective implementation of laws in my Master in Public Policy degree; Developing training and staff education programs as a Program Director for a non-profit for nearly a decade; Completing a Bachelors's in Journalism degree because I value truth and transparency. With a 15 career focused on social justice, serving on the Ethics Commission is an opportunity to contribute my skills and talents to our great City. I want to strengthen trust with the public by threading accountability into the way Long Beach's government does business.
8. What is your personal definition of Ethics and Integrity?
Ethics is a set of standards that society upholds as guidelines for acceptable behavior. Ethics stems from moral principles of honesty and fairness. Integrity is the upholding of those standards in one's personal conduct and the way they walk through the world everyday.
9. Please describe your experience volunteering and/or community involvement in the Long Beach area.
I am an active member of my community in several different capacities. I am a member of Collective I, a group of Long Beach residents that organizes free community events in public parks for families over the last ten years. These events bring free art, music and dance performance to public parks. I am also active in the Yoga community and participate in Yoga on the bluff every weekend. I am also very active in the recovery community- holding a weekly volunteer commitment within Alcoholics Anonymous groups and speaking in local rehabilitation institutions to help those struggling with addiction. In the past, I have also volunteered in the past with Long Beach Timebank and Schools on Wheels. I also currently mentor a young female adult, serving a positive mentor in her life.
10. I certify that I have personally completed the information provided and that it is accurate and complete to the best of my knowledge. I understand that any falsification may disqualify me from this opportunity. I understand that final appointment to this position is contingent upon successful completion of a background investigation.
Yes

The following terms were accepted by the applicant upon submitting the online application:

CERTIFICATE OF APPLICANT: I certify that all statements on this application are true and complete. I understand that any false or incomplete information may subject me to disqualification from this examination or may cancel any terms, conditions or privileges of employment with the City of Long Beach. I understand that if I am offered employment I will be required to successfully pass a medical examination. I further understand that depending on the job that I am applying for, a police background check may be required.

This application was submitted by Sara Wall on 12/30/19 11:07 PM

Signature_____

Date_____