

FINAL

Job Title	PLAN CHECKER - FIRE PREVENTION I-II (Non-Sworn – Civilian)
Closing Date/Time	Friday, June 23, 2023, at 4:30 PM
Salary	\$3,271.12 - \$4,807.28 Bi-Weekly
Job Type	Classified - Full-Time, Permanent
Location	Long Beach, California
Department	Multiple Departments - (CL)

Applications are available online beginning Friday, May 26, 2023, through 4:30 pm, Friday, June 23, 2023.

SALARY INFORMATION:

Grade I	-	\$3,271.12 - \$4,448.08 Bi-Weekly
Grade II	-	\$3,529.44 - \$4,807.28 Bi-Weekly

Vacancy Information:

Current vacancies are with Development Services. Another department that uses this classification is the Fire Department.

EXAMPLES OF DUTIES: Under direction, reviews plans, specifications, and permit applications and performs inspections to ensure compliance with fire life safety codes, regulations, and ordinances for building construction, underground and aboveground tanks, fire protection and life safety systems; reviews plans for compliance with local and state fire and life safety standards and regulations; consults with architects, builders, and developers on fire protections systems; conducts field inspections for compliance with local and state fire and life safety standards and regulations; recommends changes in design, construction, or installation of equipment based on analysis of present or potential fire and fire-related hazards; recommends installation of firefighting facilities and fire alarm detection and extinguishing systems; assists in enforcing building and fire codes and pursuing legal prosecution of violators; prepares correspondence and written reports; recommends changes in building and fire codes to the Building Official or Deputy Fire Marshal; assists in planning fire protection programs; assists in training of personnel assigned to fire prevention; and performs other related duties as required.

REQUIREMENTS TO FILE:

- Bachelor's degree from an accredited college or university with specialization in fire protection engineering or a closely related field (**proof required**) *.

AND

- Two years of paid, full-time equivalent, professional engineering experience in fire protection and building plan review, code enforcement or a closely related field.

Opportunities for Substitution of Education or Experience

Additional experience offering specific and substantial preparation for the duties of the position may be substituted for the required education on a year-for-year basis.

***Required documents, such as transcripts or degree, must be uploaded to the application at the time of filing. Any proofs submitted must contain either the applicant's name or other identifying characteristic on the form. Degree must indicate the field of study and transcripts must indicate field of study and degree conferred date. Candidates who possess degrees from colleges or universities from outside the United States must attach proof of educational equivalency at the time of filing.**

Knowledge, Skills, and Abilities:

- Knowledge of California Fire Code, California Building Code, National Fire Protection Association Code, California Administrative Code, and related standards.

Willingness to work weekends, nights, holidays, and overtime as required.

A valid motor vehicle operator's license and a current DMV driving record must be presented to the hiring department at time of selection.

DESIRABLE QUALIFICATIONS:

ICC Certification as a Fire Plans Examiner, Fire Inspector I and II and/or certification of completion in any of the following coursework: California State Fire Marshal Fire Prevention/Inspector classes (1A, 1B, 1C and 1D) are highly desirable for some positions.

EXAMINATION WEIGHTS:

Application and Supplemental Application.....Qualifying

Screening of applicants will be conducted on the basis of application and required supplemental application submitted. This selection procedure will be conducted using a continuous non-competitive process, which means applications are evaluated solely on training, experience, education, or certification. All applicants meeting the minimum qualifications will be placed on an eligible list. Applicants receiving Veteran’s Credit will be placed on the eligible list first and then in the order in which applications were filed.

This is a continuous eligible list, which means eligible lists may be established periodically and may expire six months from their effective date. Applicants may apply only once during a four-month period. **Applications received by June 9, will be placed on Test #01 established eligible list.**

If you have not received notification within two weeks after close filing, please contact the Civil Service Department at (562) 570-6202.

In support of the City's Language Access Policy, bilingual skills (Spanish, Khmer, and/or Tagalog) are desirable for some positions interacting with the public.

The City of Long Beach is committed to creating a workplace where every employee is valued for who they are. Having our workforce reflect the diversity of our community at various levels of the organization is a continuous goal embraced by our departments, management staff, and policymakers. To support efforts of fairness and diversity, City Leadership is committed to incorporating equity and inclusion into our work by supporting staff and community partners. We are committed to promoting transparency by publishing updated demographic information for employees, including workforce diversity data and pay by race and gender.



This information is available in an alternative format by request at (562) 570-6202. If special accommodation is desired, please contact the Civil Service Department two (2) business days prior to the test at (562) 570-6202. For the hearing impaired, call (562) 570-6638.
An Equal Opportunity Employer.