

## ATTACHMENT A

SEF Permit # 22-328

Event Name: : LONG BEACH WALLS + ART RENZEI

Event Dates: : AUG 29 - SEPT 4

Event Daily Operating Hours : 9 AM - 9 PM

Event Set Up Date: : 2022-08-26

Event Set Up Time: : 9 AM - 6 PM

Event Move Out Date: : 2022-09-05

Event Move Out Time: : 8 AM - 6 PM

Event Location: : CITY OF LONG BEACH

Event Organizer :

Name: : CASSANDRA LEEMAN

Organization: : CREATIVE CLASS COLLECTIVE

Street Address: : 228 E BROADWAY

City: : LONG BEACH

State: : CA

Zip Code: : 90802

Office Phone #: : 562.733.1767

Cell Phone #: : 714.476.2676

Fax Phone #: :

Email: : [info@creativeclasscollective.org](mailto:info@creativeclasscollective.org)

Event Co-Organizer or Professional Event Planner :

Name: :

Organization: :

Street Address: :

City: :

State: :

Zip Code: :

Office Phone #: :

Cell Phone #: :

Fax Phone #: :

Event Representation for Public Information/Media Contact :

Name: :

Primary Phone #: :

Secondary Phone #: :

E-mail: :

Event Website: :

Event Organizer Tax Status :

For Profit Organizer : Non-Profit Organizer with EIR Number please attach IRS forms

Non-Profit Name: : Creative Class Collective

Street Address: : 228 E Broadway

City: : Long Beach

State: : CA

Zip Code: : 90802

Organization Website: : [creativeclasscollective.org](http://creativeclasscollective.org)

Event Description :

Please use the space provided below to provide a detailed description of the purpose and activities included in your event. You may attach additional pages to this document if needed. : LONG BEACH

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WALLS AND ART RENZI FESTIVAL WILL ACTIVATE THE CITY OF LONG BEACH AND HEAL THE COMMUNITY THROUGH PUBLIC ART. OVER A WEEK-LONG CITY-WIDE ART EVENT, THE COMMUNITY WILL HAVE THE OPPORTUNITY TO WATCH THE ARTISTS CREATIVE PROCESS AS WELL AS VIEW SCULPTURE INSTALLATIONS SCATTERED AROUND LB. DURING THE WEEK, SMALL ACTIVATIONS WILL HAPPEN, SUCH AS THE POPUP, PRESS EVENT, ARTIST TOUR, ARTIST TALK, KCRW SUMMERNIGHTS CONCERT, AND MORE.

Event Attendance Information :

Total Attendance per Day : 100-200

Total Participants @ Event : 3000

Total Staff/Volunteers @ Event: : 100

Event Admissions Information :

Will fees for admission, entry, vendor or visitor participation be required? : No

If yes, you must upload a copy of your Admission and Re-entry Policy as well as corresponding Admission Rates. :

If no, please check the box that best describes your plan: : Free & Open to the Public

Event Activity and Program Schedule Information :

General Description of Event, Programs, or Activities (Check All Boxes That Apply) : Art Exhibit/Display, Concert/Performance, Alcohol Service and/or Sampling, Festival/Celebration

Please reply to the confirmation email and attach activity and program plan do :

Event Specialized Program Information :

Event Route Information :

Is this event a Parade, Run, Walk, Bike Tour, etc? : Yes

Event Site Plan Information :

Total Guest Parking Demand :

Total Vendor/VIP Parking Demand :

Guest Parking Locations: : CITY PARKING LOT A, B, AND C

Vendor/Staff/VIP Parking Locations :

Event Traffic Management Information :

Event Site Services Information :

The Event Organizer must maintain a safe : AT EACH LOCATION WE WILL HAVE A WASTE BASKET FOR DEBRIS THAT IS PICKED UP AND DROPPED OFF DAILY; ALONG WITH A 70-100 PERSON VOLUNTEER STAFF MAINTAINING THE CITY GROUNDS AND PICKING UP TRASH AROUND THE CITY. DURING THE KCRW EVENT WE WILL HIRE CALIFORNIA CONSERVATION CORP TO CLEAN DURING AND AFTER THE EVENT.

Event First Aid, Medical Services and Emergency Management Plans :

Event First Aid, Medical Services and Emergency Management Plans : WE WILL HAVE SECURITY GUARDS AT SCULPTURE INSTALLATIONS AND HEALTH AND SAFETY VOLUNTEER STAFF AT THE MURALS.

Crowd Management and Venue Security (Venue Access, Event Staff, Security Staff, etc...) :

Alcohol Control and Management Plans :

Alcohol Control and Management Plans : Yes alcoholic beverages will be sold sampled or consumed at this event

Concessions Management Plans : Yes to the general public. You must identify the concessions areas on your site map. A list of the approved vendors is required.

Merchandise Concessions :

Merchandise Concessions : Yes merchandise or services concessions are included in this event. You must identify the concessions areas on your site map. A list of the approved vendors is required.

Live Animal Plans : No animals will be housed on site and no animals will be participating in this program

Insurance Requirements :

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I understand that I must comply with the event requirements provided by the City of Long Beach and in the Special Event Planning Guide Terms and Conditions. : I understand that I must comply with the event requirements provided by the City of Long Beach and in the Special Event Planning Guide Terms and Conditions.

Event Organizer Signature : cassandra leeman

Event Co-Organizer Signature :