

36122

**AMENDMENT NO. ONE
MEMORANDUM OF UNDERSTANDING
BETWEEN
COUNTY OF LOS ANGELES
AND
THE CITY OF LONG BEACH
FOR
PROJECT ROOMKEY**

This Amendment No. One ("Amendment 1") to the Memorandum of Understanding ("MOU") is made and entered into by and between the County of Los Angeles, a political subdivision of the State of California, hereinafter referred to as "COUNTY," and the City of Long Beach, a municipal corporation, hereinafter referred to as "CITY," with COUNTY and CITY individually referred to as "Party," or collectively as "Parties" as the context will direct, amends the MOU between the Parties dated November 23, 2021 for the operation of the County's Homeless Project Roomkey.

WHEREAS, on July 29, 2021, California Department of Social Services (CDSS) issued an All County Welfare Directors Letter ("ACWDL") to inform County Welfare Directors that CDSS funds were available immediately to counties and tribes to continue to support ongoing Project Roomkey and Rehousing Strategy programs for FY 2021-22 ("CDSS Funds").

WHEREAS, on October 27, 2021, CDSS issued a County Fiscal Letter No. 21/22-29 to inform County Welfare Directors and Fiscal Officers their respective allocations for Project Roomkey; The COUNTY received a direct allocation of the CDSS Funds which are allowable to cover costs incurred during the period that begins on July 1, 2021 and ends on June 30, 2023, as authorized by CDSS.

WHEREAS, on November 23, 2021, the Parties entered into an MOU wherein the COUNTY allocated a total amount of \$1,531,465 to CITY in CDSS Funds for the administration of services allowable under the CDSS requirements for the use of this fund for Project Roomkey.

WHEREAS, the Parties wish to amend this MOU to 1) modify Section 8(b)(i) and replace in its entirety Exhibit A with Exhibit A-1 to reflect the allocation for FY 21-22; 2) add Section 8(b)(v) to include the allowable approval period for CDSS Funds in this MOU; 3) modify Section 8(d) to include the deadline to expend CDSS funds; and 4) modify Section 8(f) and replace in its entirety Exhibit B with Exhibit B-1 to reflect the revised invoicing Expenditure Reporting; and

NOW THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived therefrom, the Parties agree to amend the MOU as follows:

1. This Amendment 1 shall become effective upon execution by the Parties.

2. **Section 8(b)(i)** shall be modified as follows:

CITY shall be provided CDSS funds to complete the work provided under this MOU and as described in Exhibit A-1, Program Budget.

3. **Section 8(b)(v)** shall be added as follows:

CITY will receive a portion of the COUNTY's allocation of the CDSS Funds for expenditures incurred during the approval period that begins on July 1, 2021 and ends on June 30, 2023 per CDSS. Costs incurred during the approval period, as prescribed by the State and per Section 8(d), shall be eligible for reimbursement under this MOU.

4. **Section 8(d)** shall be deleted in its entirety and replaced as follows:

All funding must be encumbered no later than June 30, 2022 and expended by June 30, 2023.

5. **Section 8(f)** shall be modified as follows:

All CDSS Funds not advanced to CITY shall be paid to CITY pursuant to invoicing and may be expended or incurred before any advances are offset. Invoices shall be paid within thirty (30) days of the COUNTY receiving and approving a completed invoice, for the full amount pursuant to this MOU. Invoicing shall be in compliance with this Section 8 and Exhibit B-1, Expenditure Reporting. Notwithstanding any other provisions of this MOU, COUNTY or responsibilities arising from this MOU, shall be subject to the availability of authorized and appropriated funds.

6. All other terms and conditions of the MOU shall remain in full force and effect.

[THIS SPACE IS LEFT INTENTIONALLY BLANK]

IN WITNESS THEREOF, the Parties have caused this Amendment 1 to the MOU to be executed by their duly authorized agents as of this 12th day of June, 2022.

COUNTY OF LOS ANGELES

By [Signature]
FESIA A. DAVENPORT
Chief Executive Officer

Date 6/12/2022

APPROVED AS TO FORM FOR THE
COUNTY

DAWYN HARRISON
Acting County Counsel

By [Signature]
AMIE S. PARK
Deputy County Counsel

Date 4/15/2022

CITY OF LONG BEACH

By [Signature]
THOMAS B. MODICA
City Manager

Date 5/2/2022

APPROVED AS TO FORM FOR THE
CITY

City Attorney

By [Signature]
Anita Lakhani, Deputy City Attorney

Date April 27th, 2022

CITY OF LONG BEACH - LA County Project Name: Project Roomkey and Rehousing		
BUDGET ITEM	ALLOCATION	BUDGETED SERVICE ACTIVITIES
Non-Congregate Program (Project Roomkey)	\$1,013,466.63	PRK Operations costs.
Non-Congregate Motel Vouchers	\$275,958.81	Funding to provide an additional 20 motel vouchers per day. This will provide safe opportunities for people that have significant underlying health conditions that would put them in a high-risk category if they were to contact COVID.
Intensive Case Management Services	\$200,000.00	Intensive Case Management Services
Administrative Costs		
Administrative Costs	\$42,040.00	City of Long Beach Administrative Costs
TOTAL CDSS	\$1,531,465.44	

EXPENDITURE REPORTING

Project Roomkey Invoice Number: _____		Report Month (for month payment was made)	Fiscal Year: 2021-22
Description of Services	Cost	# of Individuals Served During Invoice Period	
1. Ongoing PRK Shelter	\$		
2. Total Rehousing Cost (a, b & c)	\$		
a. Total Housing Related Direct Financial Assistance (total of i, ii and iii)	\$		
i. Move in costs	\$		
ii. Landlord incentives & engagement	\$		
iii. Rental assistance	\$		
b. Housing Case Management (see Note)	\$		
c. Administrative Costs (includes data entry)	\$		
Note: 2.b. includes staff time dedicated to housing case planning and assessments, housing search, and housingsurge planning, etc.)			
Total Costs Billed for Month:			
CITY OF LONG BEACH Authorized Signature:		Date:	
Name: (Type or Print)		Phone Number/Email Address:	

- Attached are:
- Costs Summary Listing
 - List any Attachments that are necessary as back-up documentation as it pertains to the MOU (i.e. participant listings, case information)
 - Other pertaining certification/supporting documents

I certify that the expenditures are accurate and allowable.
_____ Contractor Authorized Agent Signature
Receipt of Services Certified by: _____
_____ CEO Homeless Initiative Lead Signature
Approved by: _____
_____ CEO Budget Analyst Signature