

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
MINUTES**

**THURSDAY, MAY 26, 2022
VIA VIDEOCONFERENCE, 12:00 PM**

Michael Clemson, Chair
David H. Sutton, Vice Chair
Abigail Mejia, Secretary/Treasurer
Raul Anorve, Director
Colleen Bentley, Director
Jeffrey Price, Director



Lea Eriksen, City Representative
Joshua Hickman, City Representative

Kenneth A. McDonald,
President and Chief Executive Officer

**BOARD MEETING VIA VIDEOCONFERENCE
PURSUANT TO ASSEMBLY BILL 361**

ZOOM MEETING ID: 837 8217 0688 (PASSWORD: 1963)

REGULAR MEETING - NOON

1. Call to Order. (Michael Clemson)

Chair Clemson called the meeting to order at 12:02 p.m.

2. Roll Call. (Jen Flores)

Commissioners Raúl Añorve, Colleen Bentley, Jeffrey Price, David Sutton and
Present: Michael Clemson

Commissioners Abigail Mejia
Excused:

3. Employee Recognition. (Jen Flores)

Employees of the Month for May 2022:

Edgardo Asis, Transit Service Delivery and Planning
Edward Morales, Maintenance and Infrastructure
Mario Ovalle, Administrative Staff

INFORMATION ITEM

Jen Flores, Board Secretary, presented the Employees of the Month for May 2022.

4. Public Comment.

Any member of the public may raise their hand, upon recognition by the Chair, state his or her name and proceed to address the Board on any item within the subject matter jurisdiction of the Long Beach Transit Board of Directors, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes, unless different time limits are set by the Chair, subject to the approval of the Board.

Dave Shukla, a member of the public gave the following comment:

"Hello, thank you. Very briefly I know that there's a survey going around right now about proposed changes to both the Long Beach Transit lines and bus stops along certain routes. A few months ago I provided public comment back in January in supportive Transit Equity Day, generally we know that public transportation is one of the most effective ways dollar for dollar to reduce carbon emissions in the transportation sector and especially now that the State has a budget surplus, I strongly encourage the Long Beach Transit Board of Directors to search for more grant funding and creative ways to keep our existing line and bus stops where they are as well as expand some of the amenities to them like shading and regular cleaning. Thank you."

5. President and CEO Report. (Kenneth McDonald)

INFORMATION ITEM

Kenneth McDonald, President and CEO, presented his monthly report.

CEO McDonald reported that in the last two weeks LBT had six employees report testing positive for COVID.

CEO McDonald reported that on May 20, 2022 the Los Angeles Department of Public Health extended the mask mandate for public transportation vehicles and hubs got another 30 days.

CEO McDonald provided information about the California Transit Association (CTA) 2022 Spring Legislative Conference held on May 18, 2022 in Sacramento, CA.

CEO McDonald, Lisa Patton and Erlin Martinez attended the conference, in which Mr. McDonald, being a CTA Executive Board member was invited to participate on a panel to discuss the New Focus on the Transition to Zero-Emission Vehicles, which was moderated by Doran Barnes, CEO of Foothill Transit.

NOTICE TO THE PUBLIC

All matters included on the Consent Calendar are considered routine by the Long Beach Transit (LBT) Board of Directors and will all be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

CONSENT CALENDAR (7)

A motion was made by Director Añorve, seconded by Director Bentley, to remove Item 6 from the Consent Calendar and approve Consent Calendar Item 7. The motion carried by the following vote:

Yes: 5 - Raúl Añorve, Colleen Bentley, Jeffrey Price, David Sutton and Michael Clemson

Excused: 1 - Abigail Mejia

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| 7. 22-034TR | Recommendation to adopt the resolution to authorize continued teleconferencing meetings pursuant to Assembly Bill 361. |
| | |
| 6. 22-033TR | Recommendation to approve the minutes of the regular session meeting held on April 28, 2022. |

A motion was made by Directory Bentley, seconded by Director Price, to approve Item 6 recommendation. The motion carried by the following vote:

Yes: 3 - Colleen Bentley, David Sutton and Michael Clemson

Abstain: 2 - Raúl Añorve and Jeffrey Price

Excused: 1 - Abigail Mejia

REGULAR CALENDAR

8. 22-035TR Monthly Financial Report. (Lisa Patton)

INFORMATION ITEM

Lisa Patton, Executive Director/VP, Finance and Budget, presented the monthly financial report.

This TR-Agenda Item was received and filed.

9. 22-036TR Recommendation to authorize the President and CEO to enter into a contract with Intueor Consulting, Inc., for the provision of ERP/EAM technical consulting services at a cost of \$1,030,420 with a 10% contingency in the amount of \$103,042 for a total amount not to exceed \$1,133,462. (Lisa Patton)

Ms. Patton presented the staff report.

Director Price asked for clarification regarding if the contract was a one time fee or going to be an ongoing charge.

CEO McDonald responded that the contract is a one time fee, however, once the system is selected there may be licensing fee that will need to be presented and approved by the Board.

Vice Chair Sutton requested staff examine the helpfulness of the consultant throughout the year and consider adding an FTE.

City Representative Erikson commented that this type of agreement is very commonly used when procuring a technical system.

A motion was made by Vice Chair Sutton, seconded by Director Bentley, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Raúl Añorve, Colleen Bentley, Jeffrey Price, David Sutton and Michael Clemson

Excused: 1 - Abigail Mejia

10. 22-037TR Recommendation to approve the updated Investment Policy Statement for the financial asset of Long Beach Transit. (Ashley Liang)

Ashley Liang, Treasurer, presented the staff report.

A motion was made by Vice Chair Sutton, seconded by Director Bentley, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Raúl Añorve, Colleen Bentley, Jeffrey Price, David Sutton and Michael Clemson

Excused: 1 - Abigail Mejia

11. 22-038TR Recommendation to adopt the Fiscal Year 2023 Operating Budget of \$119,083,223 and the Fiscal Year 2023 Capital Budget of \$41,062,943. (Kenneth McDonald)

CEO McDonald presented the staff report.

Director Bentley asked for clarification regarding funding sources.

Discussion ensued regarding the status of federal, state and local funding for the agency going forward.

Director Bentley inquired about the capital budget allocation for customer amenities.

CEO McDonald responded that there are funds from past budgets that have not been utilized and carry over for use in upcoming projects.

Director Bentley inquired about the status of the Deputy CEO vacancy.

CEO McDonald responded that the recruitment for the Deputy CEO has begun and the intent is to fill the position as soon as possible.

A motion was made by Director Añorve, seconded by Vice Chair Sutton, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Raúl Añorve, Colleen Bentley, Jeffrey Price, David Sutton and Michael Clemson

Excused: 1 - Abigail Mejia

12. Board Request.

There were no Board requests.

13. 22-039TR Adjourn. The next regular meeting will be held on June 23, 2022.
(Michael Clemson)

The meeting adjourned at 1:32 p.m.

A motion was made by Director Bentley, seconded by Vice Chair Sutton, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Raúl Añorve, Colleen Bentley, Jeffrey Price, David Sutton
and Michael Clemson

Excused: 1 - Abigail Mejia

Note:

Long Beach Transit intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired, please call the Board Secretary's Office five business days prior to the meeting at 562.599.8554.

Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.