

**CITY OF LONG BEACH
LONG BEACH CONTINUUM
OF CARE MINUTES**

**TUESDAY, APRIL 12, 2022
VIA TELECONFERENCE, 2:45 PM**

Jordan Wynne, Co-Chair
Natalie Swit, Secretary
Alison King, Member
Brandon Washington, Member
Darrell Simien, Member
Dianka Lohay, Member
Edward Arnold, Member



Kati Hoover, Member
Elizabeth Weithers, Member
James Howat, Member
Jamies Shuford, Member
Jennifer Swan, Member
Jina Lawler, Member
Kimberly Wee, Member
Luther Richert, Member

FINISHED AGENDA AND MINUTES

CALL TO ORDER

Meeting via teleconference called to order at 2:47 PM by Co-Chair Jordan Wynne.

ROLL CALL

Roll call taken by Michelle Lim.

BOARD MEMBERS PRESENT: Jordan Wynne (Los Angeles Department of Health Services), Natalie Swit (National Council for Jewish Women), Dianka Lohay (Long Beach Community College), Edward Arnold (Apartment Association of CA So. Cities), James Howat (Community Advocate), Jamies Shuford, (Skidrow Advocacy Group Inc.), Jina Lawler (The Children's Clinic Family Health), Kati Hoover (Long Beach Unified School District), Kimberly Wee (Century Villages at Cabrillo), Luther Richert (Mental Health America of Los Angeles)

GENERAL MEMBERS PRESENT: Angel Vargas (Community Partner), Heather Filbey-McCabe (Mental Health America of Los Angeles), Marjorie Solorzano (Mental Health America of Los Angeles), Melanie Martins (Long Beach Veterans Affairs), Sharon Wie (Interval House)

CITY OF LONG BEACH STAFF PRESENT: Paul Duncan, Homeless Services Bureau Manager; Somatra Church, Homeless Services Program Officer; Alvin Teng, Special Projects Coordinator; Michelle Lim, Contracts and Grants Specialist; Ciarra McKenzie, CES Matcher; Jessica Villalobos, Administrative Analyst; Joel Reynoza, Resource Coordinator; Stephanie Sosa, Contracts and Grants Associate;

Members Present: Swit, Lohay, Arnold, Howat, Shuford, Lawler, Wynne, Wee, Richert and Hoover

Members Excused: Simien and Weithers

Members Absent: King, Washington and Swan

APPROVAL OF MINUTES

[22-041HS](#)

Recommendation to approve minutes from the Continuum of Care Board meeting on March 8, 2022.

Attachments: [CoC Board Minutes 20220308.pdf](#)

A motion was made by Board Member Jamies Shuford, seconded by Board Member Edward Arnold, to approve the minutes as submitted. The motion carried by the following vote:

Yes: 10 - Swit, Lohay, Arnold, Howat, Shuford, Lawler, Wynne, Wee, Richert and Hoover

Excused: 2 - Simien and Weithers

Absent: 3 - King, Washington and Swan

REGULAR AGENDA

[22-042HS](#)

Policies and Standards Subcommittee Report

Attachments: [LB CoC Governance Charter and Bylaws_r20220322.pdf](#)
[LB CoC and ESG Written Standards_r20220322.pdf](#)

Board Member Luther Richert and Paul Duncan provided an update on the special subcommittee meeting on March 23rd. Duncan provided summary of revisions for the Long Beach CoC and ESG Written Standards. No revisions were submitted for the Long Beach CoC Governance Charter and Bylaws. The subcommittee voted to recommend approval of the documents. Discussion ensued among the Board Members.

A motion was made by Secretary Natalie Swit, seconded by Board Member Edward Arnold, to approve the Long Beach CoC and ESG Written Standards and Long Beach CoC Governance Charter and Bylaws. The motion carried by the following vote:

Yes: 10 - Swit, Lohay, Arnold, Howat, Shuford, Lawler, Wynne, Wee, Richert and Hoover

Excused: 2 - Simien and Weithers

Absent: 3 - King, Washington and Swan

CoC Governance

Paul Duncan reported the Homeless Services Advisory Committee tabled the appointment of a representative until their next meeting.

[22-043HS](#)

Recommendation to hold CoC Board Member Election.

Attachments: [CoC Board Members Final Revised 20220411.pdf](#)

Co-Chair Jordan Wynne, Paul Duncan, and Michelle Lim provided an update. There were four (4) vacant seats. The following Board Members applied for re-election: Luther Richert and James Howat. Candidates provided a brief introduction. Discussion ensued among the Board Members.

A motion was made by Co-Chair Jordan Wynne, seconded by Secretary Natalie Swit, to re-elect James Howat. The motion carried by the following vote:

A motion was made by Board Member Dianka Lohay, seconded by Board Member Edward Arnold, to re-elect Luther Richert. The motion carried by the following vote:

Yes: 8 - Swit, Lohay, Arnold, Shuford, Lawler, Wynne, Wee and Hoover

Abstain: 2 - Howat and Richert

Excused: 2 - Simien and Weithers

Absent: 3 - King, Washington and Swan

22-044HS Recommendation to hold CoC Board Co-Chair Election.

Co-Chair Jordan Wynne, Paul Duncan, and Michelle Lim provided an update. There was one (1) vacant Co-Chair position. Nominations for Co-Chair were heard. Discussion ensued among the Board Members.

A motion was made by Board Member Kimberly Wee, seconded by Secretary Natalie Swit, to nominate Board Member Kimberly Wee for Co-Chair. The motion carried by the following vote:

Yes: 9 - Swit, Lohay, Arnold, Howat, Shuford, Lawler, Wynne, Richert and Hoover

Abstain: 1 - Wee

Excused: 2 - Simien and Weithers

Absent: 3 - King, Washington and Swan

22-045HS Recommendation to hold CoC Board Secretary Election.

Co-Chair Jordan Wynne, Paul Duncan, and Michelle Lim provided an update. There is currently one (1) vacant Secretary position. Nominations for Secretary were heard. Discussion ensued among the Board Members.

A motion was made by Secretary Natalie Swit, seconded by Co-Chair Jordan Wynne, to nominate Board Member Dianka Lohay for Secretary. The motion carried by the following vote:

Yes: 9 - Swit, Arnold, Howat, Shuford, Lawler, Wynne, Wee, Richert and Hoover

Abstain: 1 - Lohay

Excused: 2 - Simien and Weithers

Absent: 3 - King, Washington and Swan

[22-046HS](#)

Homekey Operating Subsidy Commitment.

Attachments: [Homekey Operating Subsidy Commitment.pdf](#)
[Operating Subsidy Template Hotel.pdf](#)
[Operating Subsidy Template Tiny Homes.pdf](#)

Alvin Teng presented on the Homekey Operating Subsidy Commitment. Somatra Church provided additional information. City of Long Beach plans to apply for funding from the Homekey Program Round 2 for the following projects: Modular Non-Congregate Shelter Program (i.e. "Tiny Homes") (30-35 Shelter Units at the Long Beach Multi-Service Center for interim housing) and Motel Acquisition and Conversion for Interim Housing (3 potential properties identified, still in negotiation/selection). To qualify for operating subsidies, the Long Beach CoC must approve a letter of support that commits to funding the cost of operations.

On Sept 2021 - Governor Newsom announced \$1.45 billion for Homekey Round 2. All funds must be used to provide housing for individuals and families experiencing or at risk of homelessness and impacted by the COVID-19 pandemic. Provided overview of eligible uses such as acquisition of motels or other assets that could be converted to permanent or interim housing. Provided summary of maximum grant amounts: Capital Award (Per Door): \$150,000-\$200,000 and Operating Award (Per Unit): \$1,000-\$1,400 per month. Discussion ensued among the Board Members.

A motion was made by Board Member James Howat, seconded by Co-Chair Jordan Wynne, to approve letters of support for the continued funding of the Homekey Program Round 2 for the following projects should they be awarded: Modular Non-Congregate Shelter Program (Tiny Homes) and Project Homekey-2 Program (Motels) . The motion carried by the following vote:

Yes: 10 - Swit, Lohay, Arnold, Howat, Shuford, Lawler, Wynne, Wee, Richert and Hoover

Excused: 2 - Simien and Weithers

Absent: 3 - King, Washington and Swan

Update on Project Roomkey RFP

Board Member Kati Hoover and provided a brief report on behalf of the Review Panel. Paul Duncan provided additional information. The City of Long Beach is seeking an operator for a 47-unit hotel property currently used for Project Roomkey interim housing for people experiencing homelessness and in a COVID-19 high risk category. The Review Panel reviewed two applications and discussed evaluation feedback. The Review Panel recommended to approve Illumination Foundation. Discussion ensued among the Board Members.

Lived Experience Advisory Board Recommendations

Alvin Teng provided an update. UCLA graduate students will present report in June. Report is on developing a Lived Expertise/Experience Advisory Board (LEAB) to advise the CoC and Homeless Services. Report will include background research, interviews, focus groups, and recommendations. Members of the LEAB will be compensated using state funding through HHAP Round 2. Discussion ensued among the Board Members.

[22-047HS](#)

Homeless Housing, Assistance and Prevention (HHAP) Round 3 Application

Attachments: [HHAP Presentation 4-12-2022.pdf](#)

Somatra Church presented on HHAP Round 3. Paul Duncan provided additional information. HHAP application is due by June 30, 2022. Requires planning and input process to create/update a local homelessness action plan, along with goals. HSB has done initial engagement with the Homeless Coordination and Finance Council to discuss application and planning process. 4th Annual allocation of funding from the State. 3rd Round under the HHAP program. Funding allocation to Long Beach CoC and City of Long Beach is a total of \$8.5 million. Must participate in the statewide Homeless Data Integration System. As part of the planning process, the HSB plans to hold several community input sessions. Input sessions will include persons with lived expertise, service providers, and community stakeholders.

The HSB recommended the creation of an ad hoc committee to set community goals around addressing homelessness. The following Board Members volunteered to participate in the ad hoc committee: Dianka Lohay, Jordan Wynne, Luther Richert, and Jamies Shuford. At the June 14th CoC Board meeting the finalized plan and proposal being recommended will be presented for a vote.

[22-048HS](#)

Homeless Services Bureau Operations Report.

Attachments: [CoC Staff Presentation 4-12-2022.pdf](#)

Paul Duncan presented the bureau operations report. Provided an overview of Bureau Updates - Staffing, CoC Updates, Operations Updates, Emergency Housing Vouchers, and Modular Shelter Surveys.

Board Member Jina Lawler retires at 4:18 PM.

Discussion ensued among the Board Members.

FUTURE AGENDA ITEMS

CES Subcommittee Policies and Procedures
CES Ad Hoc Evaluation Committee

ANNOUNCEMENTS

None

PUBLIC PARTICIPATION

None

UPCOMING MEETINGS

Policies and Standards Subcommittee: May 5, 2022
Coordinated Entry System Subcommittee: May 5, 2022
Quality, Data, and Performance Subcommittee: May 10, 2022
General and Board: June 14, 2022

For more information, please visit the [Long Beach CoC website](https://www.longbeach.gov/health/services/directory/homeless-services/coc-meetings/)
<<https://www.longbeach.gov/health/services/directory/homeless-services/coc-meetings/>>.

ADJOURNMENT

Co-Chair Jordan Wynne adjourned the meeting at 4:49 PM.

ML