

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES**

**WEDNESDAY, MAY 11, 2022
411 W. OCEAN BOULEVARD
CIVIC CHAMBERS, 9:00 AM**

Joel Garnica, President
Erik Fallis, Vice President



Phyllis O. Arias, Commissioner
Susana Gonzalez Edmond, Commissioner
Yvonne Wheeler, Commissioner

Christina Pizarro Winting, Executive Director

FINISHED AGENDA AND DRAFT MINUTES

REGULAR MEETING

FLAG SALUTE

President Garnica asked Battalion Chief Josh Hogan to lead us in the flag salute.

ROLL CALL

Commissioners Erik Fallis, Yvonne Wheeler and Joel Garnica

Present:

Commissioners Phyllis O. Arias and Susana Gonzalez Edmond

Absent:

1. COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE COMMISSION’S JURISDICTION

There were no comments from the public at this time.

**2. 22-134CS Recommendation to approve minutes:
Regular Meeting of April 27, 2022**

A motion was made by Commissioner Wheeler, seconded by Vice President Fallis, to approve the minutes for the Regular Meeting of April 27, 2022. The motion carried by the following vote:

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES**

**WEDNESDAY, MAY 11, 2022
411 W. OCEAN BOULEVARD
CIVIC CHAMBERS, 9:00 AM**

Yes: 3 - Erik Fallis, Yvonne Wheeler and Joen Garnica

Absent: 2 - Phyllis O. Arias and Susana Gonzalez Edmond

CONSENT CALENDAR (3 - 8):

Ms. Pizarro Winting withdrew Item 6 from the Consent Calendar.

A motion was made by Vice President Fallis, seconded by Commissioner Wheeler, to approve Consent Calendar Items 3, 4, 5, 7, and 8. The motion carries by the following vote:

Yes: 3 - Erik Fallis, Yvonne Wheeler and Joen Garnica

Absent: 2 - Phyllis O. Arias and Susana Gonzalez Edmond

3. 22-135CS **Recommendation to approve examination results:**
Business Systems Specialist I-VII (Digital Services Specialist) Test #03
Business Systems Specialist I-VII (ERP Financial Systems Supervisor) Test #02
Business Systems Specialist I-VII (GIS Analyst) Test #03
Customer Service Representative I-III
Mechanical Engineering Associate Test #02
Petroleum Engineering Associate I-II Test #02
Petroleum Operations Coordinator I-II
Police Recruit Test #07
Public Safety Dispatcher I-IV - Lateral Test #13
Public Safety Dispatcher I-IV - NTN EXAM Test #28
Water Treatment Operator I-IV Test #04

4. 22-136CS **Recommendation to approve bulletin(s):**
Clerk I-III/Clerk Typist I-IV
Parking Control Supervisor
Systems Support Specialist I-VI

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES**

**WEDNESDAY, MAY 11, 2022
411 W. OCEAN BOULEVARD
CIVIC CHAMBERS, 9:00 AM**

- 5. 22-137CS Recommendation to receive and file retirement(s):**
Shiloh Richardson Moore, Senior Librarian, Library Services, (5 yrs., 10 mos)
Timothy Creed, Fire Engineer, Fire Department, (28 yrs., 5 mos)
David Tedesco, Maine Safety Sergeant Boat Operator, Fire Department, (34 yrs., 10 mos)
David Poss, Police Lieutenant, Police Department, (29 yrs., 3 mos)
Cathy Medina, Special Services Officer IV, Public Works, (29 yrs., 6 mos)
Jan Barry, Clerk Typist III, Police Department, (18 yrs., 9 mos)
Stephen Stough, Police Sergeant, Police Department (28 yrs., 1 mos)
- 6. 22-144CS Lovvet Hollis, Public Health Nurse II, Health Department, (1 yrs., 2 mos)**
Iliana Mendoza, School Guard, Public Works, (0 mos., 0 day)
Alejandra Bravo-Hernandez, Accounting Clerk III, Development Services, (4 yrs., 1 mos)
Adam Sturgeon, Police Sergeant, Police Department, (15 yrs., 11 mos)
Joshua Lin, Fire Engineer, Fire Department, (11 yrs., 4 mos)
Christian Lopez, Maintenance Assistant I, Airport (26 days)
Nicholas Andrade, Special Services Officer III, Police Department, (3 yrs., 2 mos)
Semaj Miller, Refuse Operator I, Public Works, (5 mos., 10 days)
Cedric Ross, Refuse Operator I, Public Works, (5 yrs., 9 mos)

This CS-Agenda Item was withdrawn.

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES**

**WEDNESDAY, MAY 11, 2022
411 W. OCEAN BOULEVARD
CIVIC CHAMBERS, 9:00 AM**

7. 22-138CS **Recommendation to approve transfer(s):**
 Nubia Ocampo-Clerk Typist II, Development Services to Clerk
 Typist III, Public Works
 Andrea Olea- Payroll/Personnel Assistant II, Fire Department to
 Payroll/Personnel Assistant III, Harbor Department
 Adrian Pavon-Capital Projects Coordinator III, Water
 Department to Capital Projects Coordinator IV, Public Works
8. 22-139CS **COVID-19 RELATED: Recommendation to Extend Non-Career
 Hours** - Alexander Munguia, Claudia Diaz, and Sarah
 Zambrano- Public Health Associates-NC
 Staff Report prepared by Megan Winston, Personnel Analyst

REGULAR AGENDA

9. 22-140CS **RECOMMENDATION FOR EXTENSION OF PROVISIONAL
 APPOINTMENT-** Renee Royer, Clerk
 Staff Report prepared by Stephanie Herrera, Personnel Analyst

Ms. Pizarro Winting introduced Stephanie Herrera, Personnel Analyst,
 who updated the commission on this item.

**A motion was made by Vice President Fallis, seconded by
 Commissioner Wheeler, to approve recommendation. The
 motion carried by the following vote:**

Yes: 3 - Erik Fallis, Yvonne Wheeler and Joen Garnica

Absent: 2 - Phyllis O. Arias and Susana Gonzalez Edmond

10. 22-141CS **RECOMMENDATION FOR EXTENSION OF PROVISIONAL APPOINTMENT-** Khanh Khim Do, Senior Accountant
Staff Report prepared by Stephanie Herrera, Personnel Analyst

Ms. Pizarro Winting introduced Stephanie Herrera, Personnel Analyst, who updated the commission on this item.

A motion was made by Vice President Fallis, seconded by Commissioner Wheeler, to approve recommendation. The motion carried by the following vote:

Yes: 3 - Erik Fallis, Yvonne Wheeler and Joen Garnica

Absent: 2 - Phyllis O. Arias and Susana Gonzalez Edmond

11. 22-142CS **SUBCOMMITTEE RECOMMENDATIONS REGARDING PROTEST OF EXAMINATION ITEM(S) - Fire Engineer**

Ms. Pizarro Winting introduced Commissioner Wheeler who informed the Commission that the Recruitment and Selection subcommittee approved the recommendation from staff regarding the protest of examination items for Fire Engineer.

Mr. Anderson mentioned that we need to explain what the recommendation was for the public. Ms. Goings explained that the recommendation is to omit two of the three protested items as recommended by Chief Hogan and Captain Bugbee, who were the subject matter experts from the Fire Department. One item will be denied; therefore, there will be 98 questions moving forward.

President Garnica mentioned that a summary of the recommendation will be helpful moving forward, and Ms. Pizarro Winting acknowledged the recommendation.

A motion was made by Commissioner Wheeler, seconded by Vice President Fallis, to deny one item and to approve the protests by omitting two of the three items. The motion carried by the following vote:

Yes: 3 - Erik Fallis, Yvonne Wheeler and Joen Garnica

Absent: 2 - Phyllis O. Arias and Susana Gonzalez Edmond

12. STANDING COMMITTEES

A. Executive Committee

President Garnica introduced Commissioner Fallis as the new Vice President of the Commission and mentioned that a meeting will be scheduled soon.

B. Recruitment and Selection Committee

Commissioner Wheeler mentioned that they met on Tuesday, May 10th, for the Fire Engineer Exam Protest. No further updates at this time.

C. Special Projects Committee

Vice President Fallis updated the Commission on the subcommittee's last meeting. The subcommittee met to discuss whether the non-career recommendations should stay on the consent calendar or be moved to the regular agenda. Further research on this matter is being conducted by the Civil Service staff.

13. REPORTS FROM MANAGERS

A. Recruitment and Outreach Services Division - Crystal Slaten

Ms. Slaten updates the Commission on upcoming recruiting events this month which include KJLH Women's Health Event and the LA Fit Expo.

Vice President Fallis commented that he attended the Long Beach Airport Grand Opening and he thought it was great to see all the individuals interested in working for the City of Long Beach.

President Garnica would like to get a date on the calendar for a presentation of the team's recruitment plan. Ms. Slaten said she would work with Ms. Pizarro Winting to work on a presentation of the plan for the commission.

B. Employment Services Division - Caprice McDonald

Ms. McDonald updated the Commission on their recent conference at Disneyland.

C. Administration and Support Services Division - Maria Alamo

Ms. Alamo updated the commission on the research work being done for the non-career presentation. The presentation is expected for June.

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES**

**WEDNESDAY, MAY 11, 2022
411 W. OCEAN BOULEVARD
CIVIC CHAMBERS, 9:00 AM**

14. UNFINISHED BUSINESS

No unfinished business at this time.

15. NEW BUSINESS

Vice President Fallis mentioned that there was another issue that was brought up during the Special Projects meeting, which was to have the Executive Committee look at the work of this commission relative to other charter commissions and see what the hourly commitment is.

President Garnica requested that Ms. Pizarro Winting send the list of pending items that need to be worked on to the Executive Committee.

President Garnica acknowledge Mother's Day and Latino Mother's Day.

16. COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE COMMISSION'S JURISDICTION.

No comments from the public at this time.

- 17. 22-143CS** **CLOSED SESSION** - Pending Litigation - closed session conference with legal counsel relating to pending litigation pursuant to Paragraph (2) of subdivision (d) and paragraph (3) of subdivision (e) of Section 54956.9 of the California Government Code [EMPLOYEE APPEAL ITEM 04-D-1819]

This CS-Agenda Item was withdrawn.

ADJOURNMENT

President Garnica adjourned the meeting at 10:20 a.m.

I, Julia Smay, Executive Assistant, certify that the agenda was posted not less than 72 hours prior to the meeting.

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES**

**WEDNESDAY, MAY 11, 2022
411 W. OCEAN BOULEVARD
CIVIC CHAMBERS, 9:00 AM**

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

**បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ: និងកំណត់ហេតុឲ្យ
អ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅ
ការិយាល័យស្មើនគ្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹង
ចាប់ផ្តើមបើកកិច្ចប្រជុំគណៈកម្មការធម្មនុញ្ញ)។**