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1 RESOLUTION NO. C-24600

2
3 A RESOLUTION OF THE CITY COUNCIL OF THE
4 CITY OF LONG BEACH CREATING AND ESTABLISHING
5 THE HOMELESS SERVICES ADVISORY COMMITTEE
6

7 WHEREAS, the City Council desires to establish a
8 Homeless Services Advisory Committee to review policies, pro-
9 grams and activities connected with services for homeless
10 persons in Long Beach and to submit recommendations to the Mayor
11 and City Council relating to such matters;

12
13 NOW, THEREFORE, the City Council of the City of Long
14 Beach resolves as follows:

15 Section 1. Creation and Purpose. The Homeless Ser-
16 vices Advisory Committee is hereby created and established for
17 the purpose of reviewing existing or potential programs and
18 services for homeless persons in the City of Long Beach and
19 making policy recommendations to the Mayor and City Council
20 regarding such matters.

21 Sec. 2. Members. The Committee shall be comprised of
22 11 members appointed by the Mayor with the confirmation of the
23 City Council who shall be selected as follows:

24 (a) Each Councilmember shall recommend one
25 nominee to the Mayor; and

26 (b) Two at-large members shall be selected
27 by the Mayor.

28 If a member desires to resign from membership, said

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1 member shall immediately give written notification of his or her
2 resignation to the chairperson and the Mayor. Any member of the
3 Committee may be removed by the Mayor with the consent and
4 approval of the City Council. If any member is absent from
5 three consecutive meetings, whether regular or special, without
6 consent expressed by a majority vote of the Committee in the
7 official minutes of each meeting where an absence occurs, the
8 member shall be deemed to have resigned from the committee, and
9 the membership of said person shall be automatically terminated
10 and his or her position on the Committee shall immediately become
11 vacant.

12 In the event a vacancy occurs, the secretary to the
13 Committee shall inform the Mayor's office, and the vacancy shall
14 be filled in the same method and manner that the original member
15 was selected and appointed.

16 Members shall serve without any compensation from the
17 City.

18 Sec. 3. Organizational Matters and Meetings. Except
19 as expressly provided in this resolution, the provisions of
20 Chapter 2.18 of the Long Beach Municipal Code shall apply to the
21 Committee and the performance of its duties. The Mayor shall
22 select the first Committee chairperson and vice chairperson and
23 shall call and schedule the initial meeting of the Committee in
24 the month of December 1988. At such initial meeting the members
25 shall select a regular meeting place and provide for the schedul-
26 ing of future meetings. Whenever possible, all meetings of the
27 Committee shall be held at a City-owned facility. The Mayor
28 shall be notified of the meeting place selected by the Committee

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1 and the Committee's schedule of meetings. All meetings shall be
2 open to the public and called and conducted in accordance with
3 the Ralph M. Brown Act.

4 A majority of all the members of the Committee shall
5 constitute a quorum for the transaction of business. The
6 affirmative vote of a majority of the members present at any
7 meeting shall be required to adopt any motion.

8 Meetings shall be conducted in accordance with
9 Robert's Rules of Order. The Committee may promulgate such
10 rules consistent with Robert's Rules of Order which it deems
11 necessary for the conduct of its business. All rules adopted by
12 the Committee shall bear the signature of the presiding officer
13 and shall be promptly filed in the City Clerk's office and copies
14 shall be sent to the Mayor and the City Manager.

15 The City Clerk or her designee shall serve as the
16 secretary to the Committee. Minutes of each meeting shall be
17 kept and filed in the City Clerk's office, and copies of the
18 minutes shall be sent to the Mayor and City Manager.

19 Sec. 4. Authority. The Committee shall serve and act
20 only in the capacity of a collective advisory body to the City
21 Council and neither the Committee nor any individual member
22 thereof shall have any administrative or operational duties,
23 functions or responsibilities. Nothing contained in any
24 provision of this resolution shall be construed or deemed as
25 investing in or conferring upon the Committee or any member
26 thereof any supervisory power or authority over the actions,
27 duties or responsibilities of the City or any of its officers,
28 agents or employees or the operations of any of the City's

