

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
AGENDA**

**THURSDAY, FEBRUARY 25, 2021
VIA VIDEOCONFERENCE, 12:00 PM**

Michael Clemson, Chair
David H. Sutton, Vice Chair
Colleen Bentley, Secretary/Treasurer
Jeffrey Price, Director
Sumire Gant, Director



Lea Eriksen, City Representative

Kenneth A. McDonald,
President and Chief Executive Officer

**BOARD MEETING VIA VIDEOCONFERENCE
PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY
GOVERNOR GAVIN NEWSOM**

THE CIVIC CHAMBERS WILL BE CLOSED TO THE PUBLIC.

**MEMBERS OF THE PUBLIC MAY LISTEN TO THE MEETING BY DIALING
(669) 900-9128 AND ENTERING THE FOLLOWING
MEETING ID: 947 8347 4856 (PASSWORD: 1963)**

**MEMBERS OF THE PUBLIC MAY ALSO JOIN THE VIDEO CONFERENCE VIA
THE FOLLOWING ZOOM MEETING LINK:
<https://zoom.us/j/94783474856?pwd=WmtNRFhKbDV3OTZLaVJVRWk4VGVkZz09>**

**PERSONS WISHING TO ADDRESS THE BOARD MUST SUBMIT PUBLIC COMMENT
VIA EMAIL OR TELEPHONE NO LATER THAN
8 A.M., THURSDAY, FEBRUARY 25.**

**Public comments on agenda items may be submitted by email to board@lbtransit.com
or telephone at 562.599.8554.**

**If calling, please leave a voicemail with your name (please state it clearly), your
telephone number for a return call, and the item number on which you would like to
comment (or specify "public comment").**

**If emailing, please include your name, your telephone number for a return call, and the
item number on which you would like to comment (or specify "public comment").**

**All public comment requests need to be submitted no later than
8 a.m., Thursday, February 25, 2021.**

More information on this process may be found at ridelbt.com/about-us.

REGULAR MEETING - NOON

1. Call to Order. (Michael Clemson)
2. Roll Call. (Ivette Dubois)
3. Employee Recognition. (Ivette Dubois)

Employees of the Month for February 2021:

Marcus White, Transit Service Delivery and Planning
Alberto Morales, Maintenance and Infrastructure
Ingris Lopez, Administrative Staff

INFORMATION ITEM

4. Public Comment.
5. President and CEO Report. (Kenneth McDonald)

INFORMATION ITEM

NOTICE TO THE PUBLIC

All matters included on the Consent Calendar are considered routine by the LBT Board of Directors and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

CONSENT CALENDAR (6-7)

6. [21-011TR](#) Recommendation to approve the minutes of the regular session meeting held on January 28, 2021.

Suggested Action: Approve recommendation.

7. [21-012TR](#) Recommendation to approve the minutes of the special meeting held on February 4, 2021.

Suggested Action: Approve recommendation.

REGULAR CALENDAR

8. [21-014TR](#) Monthly Financial Report. (Lisa Patton)

INFORMATION ITEM

9. [21-015TR](#) Recommendation to authorize the President and CEO to enter into a contract with Mata Construction for the Transit Visitor and Information Center renovations at a cost of \$193,685, with a 5% contingency, for a total authorization amount not to exceed \$203,369. (Jim Scott)

Suggested Action: Approve recommendation.

10. [21-016TR](#) Recommendation to authorize the President and CEO to enter into a contract with Dorado Design and Construction, Inc., for the construction of the LBT1 Battery-Electric Bus Charging Station Expansion at a cost of \$236,285, with a 10% contingency, for a total authorization amount not to exceed \$259,914. (Jim Scott)

Suggested Action: Approve recommendation.

11. [21-017TR](#) Recommendation to authorize the President and CEO to enter into a contract with Global Diversified Voltage for the construction of the Automatic Transfer Switch Replacement Project at LBT1 and LBT2 at a cost of \$208,638, with a 10% contingency, for a total authorization amount not to exceed \$229,502. (Jim Scott)

Suggested Action: Approve recommendation.

12. [21-018TR](#) Recommendation to authorize the President and CEO to enter into a three-year contract with Innovative Pest Solutions for pest control services at LBT's facilities at a cost of \$154,680 with two, one-year options, at \$51,560 for Option Year 1 and \$51,560 for Option Year 2, for a total authorization amount not to exceed \$257,800. (Jim Scott)

Suggested Action: Approve recommendation.

13. [21-019TR](#) Recommendation to authorize the President and CEO to enter into a three-year contract with Smart Auto and Coach Detailing, Inc., for bus detailing and window treatment services at a cost of \$654,644 with two, one-year options at \$226,124 for Option Year 1 and \$232,908 for Option Year Two, with a 10% contingency, for a total authorization amount not to exceed \$1,225,044. (Jim Scott)

Suggested Action: Approve recommendation.

14. [21-020TR](#) Recommendation to authorize the President and CEO to execute an emergency procurement and enter into a contract with TransitGUARD, Inc., for 250 Operator safety barriers for a total authorization amount not to exceed \$630,200. (Kenneth McDonald)

Suggested Action: Approve recommendation.

15. [21-021TR](#) Recommendation to approve the Leasing Guidelines for 4801 Airport Plaza Drive, Long Beach, CA 90815, and to confirm delegation of authority to the President and CEO to negotiate and enter into leases for the Property consistent with the Leasing Guidelines. (Lisa Patton)

Suggested Action: Approve recommendation.

16. [21-022TR](#)

Recommendation to:

1) Authorize an update on LBT's Procurement Policy to increase the acquisition threshold limit of the President and CEO:

- Approve procurements for the Company up to \$250,000

- Commit no more than an additional 10% of the contract for contingencies

2) Revisit the President and CEO acquisition threshold limit every five years.

(Lisa Patton)

Suggested Action: Approve recommendation.

17. Board Requests.

18. [21-023TR](#)

Adjourn. The next regular meeting will be held on March 25, 2021.
(Michael Clemson)

Suggested Action: Approve recommendation.

Note:

Long Beach Transit intends to provide reasonable accommodations with the Americans with Disabilities Act of 1990. If special accommodation is desired, please call the Board Secretary's Office 72 hours prior to the meeting at 562.599.8554.

Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.