

Susana Gonzalez Edmond, President
Heather Morrison, Vice President



Phyllis O. Arias, Commissioner
Brandon Dowling, Commissioner
Joel Garnica, Commissioner

Christina Pizarro Winting, Executive Director

**CIVIL SERVICE COMMISSION MEETINGS ARE HELD VIA
TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20
ISSUED BY GOVERNOR GAVIN NEWSOM.**

THE CIVIC CHAMBERS WILL BE CLOSED TO THE PUBLIC.

FLAG SALUTE

ROLL CALL

- 1. COMMENTS FROM THE PUBLIC – PUBLIC WILL HAVE THE OPPORTUNITY TO ADDRESS THE COMMISSION BY SUBMITTING WRITTEN COMMENTS VIA EMAIL TO MARLA.CAMERINO@LONGBEACH.GOV.**

- 2. [21-046CS](#) Recommendation to approve minutes:
*Regular Meeting of February 3, 2021***

Suggested Action: Approve recommendation.

Attachments: [CSC Mtg Minutes for 02-03-21 draft.pdf](#)

CONSENT CALENDAR (3 – 13):

- 3. [21-047CS](#) Recommendation to approve examination results:
Civil Engineer Test #19 (Established 02/10/21)
Electrician Test #10 (Established 02/10/21)
Gas Construction Worker (Established 02/04/21)
Public Health Nurse Test #12 (Established 02/10/21)
Safety Specialist (Established 02/03/21)
*Special Services Officer Test #50 (Established 02/10/21)***

Suggested Action: Approve recommendation.

Attachments: [Exam Results for 02-17-21.pdf](#)

4. [21-048CS](#) **Recommendation to receive and file disability retirement(s):**
Scott Miller, Police Officer, Police Department (17 yrs., 6 mos.)
- Suggested Action:** Approve recommendation.
5. [21-049CS](#) **Recommendation to receive and file resignation(s):**
Louie Rodriguez, Motor Sweeper Operator, Department of Public Works (4 yrs., 5 mos.)
- Suggested Action:** Approve recommendation.
6. [21-050CS](#) **COVID-19 RELATED: Recommendation to Extend Non-Career Hours** - Armando Lomeli, Maintenance Assistant
Communication from Jodie Griner, Administrative Officer, Department of Health and Human Services
Staff report prepared by Elsa Ramos, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [ExtNCHours-ALomeli-HE-02-17-21.pdf](#)
7. [21-051CS](#) **COVID-19 RELATED: Recommendation to Extend Non-Career Hours** - John Balagtas, Administrative Analyst
Communication from Meg Rau, Administrative Officer, Fire Department
Staff report prepared by Shellie Goings, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [ExtNCHours-JBalagtas-FD-02-17-21.pdf](#)

8. [21-052CS](#) **COVID-19 RELATED: Recommendation to Extend Non-Career Hours** - Omar Monroy, Lifeguard
Communication from Meg Rau, Administrative Officer, Fire Department
Staff report prepared by Shellie Goings, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [ExtNCHours-OMonroy-FD-02-17-21.pdf](#)

9. [21-053CS](#) **COVID-19 RELATED: Recommendation to Extend Non-Career Hours (Exceeded Hours)** - Javier Aguilar, Andre Balanji, Marc Barcelos, Amairani Cortez, Julia Couto, Soledad Jacot, Francisca Orozco, Public Health Associate
Communication from Jodie Griner, Administrative Officer, Department of Health and Human Services
Staff report prepared by Elsa Ramos, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [ExtNCHours-PHA-AlreadyExceeded-HE-02-17](#)

10. [21-054CS](#) **COVID-19 RELATED: Recommendation to Extend Non-Career Hours (Close to Exceeding Hours)** - Tristan Bigornia, Diane Brown, Trixie Dar Santos, Yusra Daya, Travis Liberman, Niklas Lombardi, David Lowe, Robert Luna, Nafis Muhammed, Sasha Nielsen, Jacob Parra, Esteban Prado, Romero Rodriguez, Kyle Stone, Christina Waddington, John Zabukovec, Public Health Associate
Communication from Jodie Griner, Administrative Officer, Department of Health and Human Services
Staff report prepared by Elsa Ramos, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [ExtNCHours-PublicHealthAssistance-ATEH-HE](#)

11. [21-055CS](#) **COVID-19 RELATED: Recommendation to Extend Non-Career Hours (Expected to Exceed Hours)** - James Admondson, Claudia Diaz, Matthew Deforest, Anthony Ellison, Alexis Esparza, Austin Grego, Antonio Jorgenson, Andrew Olivares, Vanessa Solorzano, Brieida Velez Quesada, Cyan Wedgeworth, Pubic Health Associate
Communication from Jodie Griner, Administrative Officer, Department of Health and Human Services
Staff report prepared by Elsa Ramos, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [ExtNCHours-PHA-ExptoExceed-HE-02-17-21.r](#)
12. [21-056CS](#) **Recommendation to Transfer from Unclassified to Classified Service** - Ian Wilmott, Ambulance Operator, Fire Department
Communication from Meg Rau, Administrative Officer, Fire Department
Staff report prepared by Shellie Goings, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [TransUnclasstoClass-IWilmott-AO-FD-02-17-2](#)
13. [21-057CS](#) **Recommendation to Approve Provisional Appointment** - Brian Gutierrez-Hernandez, Stock and Receiving Clerk
Communication from Sandra Aguilar, Personnel Officer, Energy Resources Department
Staff report prepared by Elsa Ramos, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [ProvAppt-SRC-BGHernandez-ER-02-17-21 L.](#)

REGULAR AGENDA

14. [21-058CS](#) **RECOMMENDATION TO REQUEST PROVISIONAL APPOINTMENT - Payroll/Personnel Assistant II**
Communication from Ken Walker, Acting Personnel Administrator, Police Department
Staff report prepared by Sheree Valdoria, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [ProvAppoint-PayrollPersonnelAssistant-PD-02-](#)
15. [21-059CS](#) **RECOMMENDATION TO REQUEST PROVISIONAL APPOINTMENT - Petroleum Engineer**
Communication from Sandra Aguilar, Personnel Officer, Energy Resources Department
Staff report prepared by Elsa Ramos, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [ProvAppoint-PetroleumEngineer-ER-02-17-21.](#)
16. [21-060CS](#) **RECOMMENDATION TO REQUEST PROVISIONAL APPOINTMENT - Storekeeper**
Communication from Ken Walker, Acting Personnel Administrator, Police Department
Staff report prepared by Sheree Valdoria, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [ProvAppoint-Storekeeper-PD-02-17-21.pdf](#)

17. [21-061CS](#) **COVID-19 RELATED: REQUEST FOR EXCEPTION TO CIVIL SERVICE RULES AND REGULATIONS AND RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Christopher Khim, Special Services Officer III-Armed
Communication from Stacey V. Lewis, Human Resources Director, Harbor Department
Staff report prepared by Sheree Valdoria, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [ExcRule.ExtProb-CKhim-SSOIII-HD-02-17-21](#)

18. [21-062CS](#) **COVID-19 RELATED: REQUEST FOR EXCEPTION TO CIVIL SERVICE RULES AND REGULATIONS AND RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Ismael Tafolla, Special Services Officer III-Armed
Communication from Stacey V. Lewis, Human Resources Director, Harbor Department
Staff report prepared by Sheree Valdoria, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [ExcRule.ExtProb-ITafolla-SSOIII-HD-02-17-21](#)

19. [21-063CS](#) **COVID-19 RELATED: REQUEST FOR EXCEPTION TO CIVIL SERVICE RULES AND REGULATIONS AND RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Jose Terrones, Special Services Officer III-Armed
Communication from Stacey V. Lewis, Human Resources Director, Harbor Department
Staff report prepared by Sheree Valdoria, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [ExcRule.ExtProb-JTerrones-SSOIII-HD-02-17-](#)

20. [21-064CS](#) **RECOMMENDATION TO APPROVE REVISED CLASSIFICATION SPECIFICATION - Accountant I-III**
Communication from Fred Verdugo, Acting Director, Human Resources Department
Staff report prepared by Desiree Davalos, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [RevisedClassSpec-AccountantI-III-02-17-21_L](#)
21. [21-065CS](#) **RECOMMENDATION TO APPROVE REVISED CLASSIFICATION SPECIFICATION - Combination Building Inspector**
Communication from Fred Verdugo, Acting Director, Human Resources Department
Staff report prepared by Sylvana Tamura, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [RevisedClassSpec-CBI-02-17-21_L.pdf](#)
22. [21-066CS](#) **RECOMMENDATION TO APPROVE REVISED CLASSIFICATION SPECIFICATION - Electrical Engineer**
Communication from Fred Verdugo, Acting Director, Human Resources Department
Staff report prepared by Sheree Valdoria, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [RevClassSpec-ElectricalEngineer-02-17-21_L](#)
23. [21-067CS](#) **RECOMMENDATION TO APPROVE REVISED CLASSIFICATION SPECIFICATION - Water Utility Supervisor**
Communication from Fred Verdugo, Acting Director, Human Resources Department
Staff report prepared by Sylvana Tamura, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [RevClassSpec-WaterUtilitySupervisor-2-17-21](#)
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24. [21-068CS](#) **RECOMMENDATION TO APPROVE BULLETIN(S):**

*Accountant I-III
Combination Building Inspector
Electrical Engineer
Water Utility Supervisor*

Suggested Action: Approve recommendation.

Attachments: [Bulletins-02-17-21_RegAgenda_L.pdf](#)

25. [21-069CS](#) **RECOMMENDATION TO APPROVE REVISED CLASSIFICATION**

SPECIFICATION - Geographic Information Systems Technician
*Communication from Fred Verdugo, Acting Director, Human
Resources Department
Staff report prepared by Sheree Valdoria, Personnel Analyst*

Suggested Action: Approve recommendation.

Attachments: [RevisedClassSpec-GISTech-02-17-21_L.pdf](#)

26. STANDING COMMITTEES

- A. Executive Committee
- B. Recruitment and Selection Committee
- C. Special Projects Committee

27. REPORTS FROM MANAGERS

- A. Recruitment and Outreach Services Division – Crystal Slaten
- B. Employment Services Division – Caprice McDonald
- C. Administration and Support Services Division – Maria Alamo
- D. Executive Director – Christina Pizarro Winting

28. UNFINISHED BUSINESS

Ad Hoc Subcommittees:

- A. Subcommittee to Develop Civil Service Commission Policy regarding requests to Utilize Classified Positions in the Unclassified Service

29. NEW BUSINESS

ADJOURNMENT

MOCK HEARING - 11:00 A.M.

I, Marla Camerino, Executive Assistant, certify that the agenda was posted not less than 72 hours prior to the meeting.

NOTE:

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្មៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ និងកំណត់ហេតុឲ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។