

Susana Gonzalez Edmond, President  
Heather Morrison, Vice President



Phyllis O. Arias, Commissioner  
Brandon Dowling, Commissioner  
Joel Garnica, Commissioner

Christina Pizarro Winting, Executive Director

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**CIVIL SERVICE COMMISSION MEETING VIA TELECONFERENCE PURSUANT TO  
EXECUTIVE ORDER N-25-20 ISSUED BY GOVERNOR GAVIN NEWSOM**

**THE CIVIC CHAMBERS WILL BE ACCESSIBLE FOR  
PUBLIC OBSERVATION AND PUBLIC COMMENT**

**FLAG SALUTE**

**ROLL CALL**

- 1. COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.**

- 2. [20-063CS](#) Recommendation to approve minutes:  
*Regular Meeting of March 4, 2020***

**Suggested Action:** Approve recommendation.

**Attachments:** [CSC Mtg Minutes for 03-04-20 draft.pdf](#)

**CONSENT CALENDAR (3 – 6):**

3. [20-064CS](#)      **Recommendation to approve examination results:**  
*Civil Engineering Associate Test #10 (Established 03/03/20)*  
*Criminalist Test #01 (Established 03/06/20)*  
*Permit Center Supervisor (Established 03/03/20)*  
*Plan Checker - Fire Prevention Test #09 (Established 03/03/20)*  
*Senior Electrical Inspector Test #02 (Established 02/28/20)*  
*Senior Electrical Inspector Test #03 (Established 03/10/20)*  
*Senior Traffic Engineer Test #06 (Established 03/10/20)*  
*Traffic Engineering Associate (Established 03/10/20)*  
*Water Treatment Operator Test #04 (Established 03/09/20)*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [Exam Results for 03-18-20.pdf](#)
4. [20-065CS](#)      **Recommendation to approve bulletin(s):**  
*Gardener*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [Bulletins - 03-18-20 L.pdf](#)
5. [20-066CS](#)      **Recommendation to receive and file retirement(s):**  
*Diane Bentley, Office Services Assistant II, Technology and Innovation (21 yrs., 6 mos.)*  
*Rudy Romero, Police Officer, Police Department (26 yrs., 5 mos.)*
- Suggested Action:**      Approve recommendation.

6. [20-067CS](#)

**Recommendation to receive and file resignation(s):**

*Wendy Andersen, Assistant Administrative Analyst II, Harbor Department (9 yrs., 11 mos.)*

*Laura Lozano Barboza, Customer Service Representative II, Police Department (1 yr., 4 mos.)*

*Danielle Fermin, Special Services Officer III-Armed, Police Department (3 yrs., 5 mos.)*

*Thanh Nguyen, Systems Technician III, Technology and Innovation (8 mos., 25 days)*

*Alan Pan, Public Health Nurse II, Health Department (1 yr., 30 days)*

*Eric Paulsen, Senior Program Manager, Harbor Department (8 yrs., 2 mos.)*

*Frank Pulice, Ambulance Operator, Fire Department (3 yrs., 11 mos.)*

*Kousal Sok, Housing Specialist II, Health Department (16 yrs., 5 mos.)*

*Chad Sisco, Special Services Officer III-Armed, Harbor Department (2 yrs., 8 mos.)*

**Suggested Action:** Approve recommendation.

**REGULAR AGENDA**

7. [20-068CS](#)

**RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Michelle Salas, Public Safety Dispatcher

*Communication from Daniel Cunningham, Acting Communications Center Officer, Disaster Preparedness and Emergency Communications*

*Staff Report prepared by Shellie Goings, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [Ext Prob-PSD-M Salas-03-18-20-L.pdf](#)

8. [20-069CS](#)      **RECOMMENDATION TO APPROVE REINSTATEMENT OF NAME TO ELIGIBLE LIST** - Jmesha Love, Customer Service Representative  
*Communication from John Gross, Director, Financial Management  
Staff report prepared by Carolyn Pen, Administrative Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [Request to Return to Eligible List-J.Love-3.18.2](#)
9. [20-070CS](#)      **REQUEST TO APPEAL DISQUALIFICATION FROM EXAMINATION PROCESS** - Guadalupe Moreno, Maintenance Assistant  
*Staff Report prepared by Sheree Valdoria, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [Appeal of Disqualification of Exam-G Moreno-0](#)
10. [20-048CS](#)      **RECOMMENDATION TO CREATE STANDING COMMITTEES**  
*Staff Report prepared by Christina Pizarro Winting, Executive Director*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [Rec to Create CSC Standing Committees Merr](#)
11. [20-071CS](#)      **RECOMMENDATION TO CHANGE CIVIL SERVICE RULE 116 - APPOINTMENT OF EXECUTIVE DIRECTOR**
- Suggested Action:**      Approve recommendation.
12. [20-072CS](#)      **DISCUSSION REGARDING UPDATES ON COVID-19**
- Suggested Action:**      Approve recommendation.

13. [20-073CS](#)      **DISCUSSION REGARDING TELECONFERENCING OR VIDEO  
CONFERENCING FOR HEARINGS**

**Suggested Action:**      Approve recommendation.

**14. REPORTS FROM MANAGERS**

- A. Recruitment & Selection – Crystal Slaten
- B. Special Projects – Caprice McDonald
- C. Administration Support Services – Maria Alamo
- D. Executive Director – Christina Pizarro Winting

**15. UNFINISHED BUSINESS**

Ad Hoc Subcommittees:

- A. Subcommittee to Develop Civil Service Commission Policy regarding requests to Utilize Classified Positions in the Unclassified Service
- B. Subcommittee to Study City Employee Credit System

**16. NEW BUSINESS**

**17. COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.**

**ADJOURNMENT**

**NO HEARING**

I, Marla Camerino, Executive Assistant, certify that the agenda was posted not less than 72 hours prior to the meeting.

**NOTE:**

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្មៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

**បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ និងកំណត់ហេតុឲ្យ  
អ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅ  
ការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹង  
ចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។**