

Susana Gonzalez Edmond, President  
Heather Morrison, Vice President



Phyllis O. Arias, Commissioner  
Brandon Dowling, Commissioner  
Joel Garnica, Commissioner

Christina Pizarro Winting, Executive Director

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**SPECIAL MEETING  
LOCATION: CIVIC CHAMBERS  
TIME: 9:30 A.M.**

**FLAG SALUTE**

**ROLL CALL**

COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.

1. [20-001CS](#)      **Recommendation to approve minutes:**  
*Regular Meeting of December 11, 2019*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [CSC Mtg Minutes for 12-11-19 draft.pdf](#)

**CONSENT CALENDAR (2 – 10):**

2. [20-002CS](#)

**Recommendation to approve examination results:**

*Deputy Chief Harbor Engineer Test #01 (Established 12/30/2019)*

*Fire Recruit (Established 12/18/19)*

*Nurse Practitioner Test #03 (Established 12/20/19)*

*Personnel Analyst (Established 12/20/19)*

*Public Safety Dispatcher - LATERAL Test #04 (Established 12/19/19)*

*Public Safety Dispatcher - NTN EXAM Test #10 (Established 12/19/19)*

*Public Safety Dispatcher - POST WAIVER Test #10 (Established 12/19/19)*

*Refuse Operator Test #23 (Established 12/19/19)*

**Suggested Action:** Approve recommendation.

**Attachments:** [Exam Results for 01-08-20.pdf](#)

3. [20-003CS](#)

**Recommendation to approve bulletin(s):**

*Permit Center Supervisor*

*Public Affairs Assistant*

**Suggested Action:** Approve recommendation.

**Attachments:** [Bulletins - 01-08-20 L.pdf](#)

4. [20-004CS](#)

**Recommendation to receive and file retirement(s):**

*Robert Kuo Cheng, Jr, Fire Captain, Fire Department (25 yrs., 4 mos.)*

*Kevin Davis, Police Officer, Police Department (27 yrs., 3 mos.)*

*Sharon Gates, Administrative Analyst III, Parks, Recreation and Marine (17 yrs., 1 mo.)*

*Robert Gonzales, Police Officer, Police Department (26 yrs., 2 mos.)*

*Stephanie Hardy, Marina Agent III, Parks, Recreation and Marine (35 yrs., 6 mos.)*

*Rosa Jackson, Public Health Professional III, Health and Human Services (30 yrs., 1 mo.)*

*Joel Johnson, Police Officer, Police Department (29 yrs., 7 mos.)*

*Janet Katz, General Librarian, Library Services (13 yrs., 17 days)*

*Fernando Lujan, Equipment Mechanic I, Financial Management (10 yrs., 8 mos.)*

*Michael Manning, Business Information System, Technology and Innovation (16 yrs. 8 mos.)*

*Sandra Marrero, Systems Support Specialist IV, Technology and Innovation (20 yrs., 5 mos.)*

*Nancy Mora, Police Officer, Police Department (21 yrs., 4 mos.)*

*Octavio Ramos, Maintenance Assistant II, Harbor Department (27 yrs., 4 mos.)*

*Raoul Raymundo, Systems Support Specialist V, Technology and Innovation (36 yrs., 11 mos.)*

*Thomas Reynolds, Firefighter, Fire Department (19 yrs., 4 mos.)*

*John Simmons, Communication Specialist, Technology and Innovation (36 yrs., 6 mos.)*

*Deborah Soto, Administrative Aide II, Parks, Recreation and Marine (26 yrs., 5 mos.)*

*Richard Steinhaus, Administrative Analyst III, Financial Management (35 yrs., 11 mos.)*

**Suggested Action:**        Approve recommendation.

5. [20-005CS](#)

**Recommendation to receive and file resignation(s):**

*Anthony Haskins, Water Utility Mechanic II, Water Department (5 yrs., 3 mos.)*

*Kara Nielsen, General Librarian, Library Services (17 yrs., 8 mos.)*

*Kirstin Parker, Port Records Center Supervisor, Harbor Department (14 yrs., 1 mo.)*

*Noel Santacruz, Special Services Officer III-Armed, Harbor Department (1 yr., 6 mos.)*

**Suggested Action:** Approve recommendation.

6. [20-006CS](#)

**Recommendation to approve transfer(s):**

*Lourdes Alexander - Accounting Technician, Development Services to Accounting Technician, Public Works*

**Suggested Action:** Approve recommendation.

7. [20-007CS](#)

**Recommendation to receive and file withdrawal of appeal:**

*Reduction Appeal 02-R-1718*

*Reduction Appeal 01-R-1819*

**Suggested Action:** Approve recommendation.

8. [20-008CS](#)

**Recommendation for Permanent Assignment to Former Classification - Kevin Gamble, Maintenance Assistant**

*Communication from Russ Ficker, Personnel Officer, Public Works*

*Staff report prepared by Shellie Goings, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [Perm Assgmt to Former Class - Kevin Gamble](#)

9. [20-009CS](#)

**Recommendation for Permanent Assignment to Former Classification** - Thomas Murray, Street Maintenance Supervisor  
*Communication from Russ Ficker, Personnel Officer, Public Works*  
*Staff report prepared by Shellie Goings, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [Perm Assgmt to Former Class - Thomas Murr](#)

10. [20-010CS](#)

**Recommendation to Approve Extension of Expiring Eligible Lists (6 months)**

*Staff report prepared by Christina Pizarro Winting, Executive Director*

*Administrative Analyst (EA8AN-19) Test #01 (7/29/2019)*  
*Ambulance Operator (F63N1-19) Test #01 (7/8/2019)*  
*Aquatics Supervisor (H31AN-19) Test #01 (7/16/2019)*  
*Assistant Administrative Analyst (E03AN-19) Test #01 (1/24/2019)*  
*Assistant Administrative Analyst (E03AN-19) Test #03 (7/16/2019)*  
*Business Systems Specialist (H67AN-19) Test #10 (1/9/2019)*  
*Business Systems Specialist (H67AN-19) Test #14 (8/1/2019)*  
*Capital Projects Coordinator (EC6AN-19) Test #01 (1/10/2019)*  
*Clerk Typist (D04AN-19) (1/4/2019)*  
*Electrical and Instrumentation Supervisor (MG4NN-19) Test #01 (7/2/2019)*  
*Fire Recruit (F64NN-19) (1/14/2019) - 3 Months*  
*Garage Service Attendant (J23AN-19) Test #01 (1/18/2019)*  
*Gas Pipeline Welder/Layout Fitter (I61NN-19) Test #01 (7/19/2019)*  
*Gas Pipeline Welder/Layout Fitter (I61NN-19) Test #02 (8/1/2019)*  
*Office Systems Analyst (IMDCE) (ND4AN-19A) Test #01 (7/2/2019)*  
*Office Systems Analyst (IMDCE) (ND4AN-19A) Test #02 (7/25/2019)*  
*Office Systems Analyst - IMDCA (ND4AN-19B) Test #01 (7/9/2019)*  
*Office Systems Analyst - SD (ND4AN-19) Test #02 (7/3/2019)*  
*Office Systems Analyst - IMDNOC (ND4AN-19C) Test #01 (7/3/2019)*  
*Office Systems Analyst - IMDNOC (ND4AN-19C) Test #02 (7/24/2019)*  
*Police Officer - Lateral (F23NN-19B) Test #05 (7/10/2019)*  
*Police Officer - Lateral (F23NN-19B) Test #06 (7/24/2019)*  
*Police Property & Supply Clerk (D51AN-19) (1/10/2019)*  
*Police Recruit (F63NN-19) Test #05 (1/10/2019)*  
*Police Recruit (F63NN-19) Test #06 (1/23/2019)*  
*Police Recruit (F63NN-19) Test #10 (7/9/2019)*  
*Police Recruit (F63NN-19) Test #11 (7/25/2019)*  
*Port Financial Analyst (ND1AN-19) Test #01 (7/3/2019)*  
*Port Financial Analyst (ND1AN-19) Test #02 (7/17/2019)*  
*Public Health Nutritionist (G21AN-19) Test #01 (7/22/2019)*

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*Real Estate Project Coordinator (ED5AN-19) (1/22/2019)*  
*Senior Accountant (C32NN-19) Test #01 (1/17/2019) - 2 Months*  
*Senior Civil Engineer (K52NN-19) Test #03 (1/29/2019)*  
*Senior Librarian (E31NN-18) Test #02 (1/23/2018)*  
*Senior Structural Engineer (K65NN-19) Test #02 (1/14/2019)*  
*Senior Structural Engineer (K65NN-19) Test #05 (7/22/2019)*  
*Special Services Officer (F33AN-18) Test #23 (1/30/2018)*  
*Special Services Officer (F33AN-18) Test #29 (7/12/2018)*  
*Special Services Officer (F33AN-19) Test #35 (1/16/2019)*  
*Supervisor-Stores & Property (C35NN-19) Test #01 (7/17/2019)*  
*Systems Technician (H70AN-19) Test #04 (7/31/2019)*  
*Water Treatment Operator (MA1AN-19B) Test #01 (7/31/2019)*

**Suggested Action:** Approve recommendation.

**Attachments:** [Extension of Expiring Eligible Lists - 01-2020.p](#)

## REGULAR AGENDA

11. [20-011CS](#)      **RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Brenda Ramirez, Customer Service Representative III  
*Communication from Sandra Aguilar, Personnel Officer, Energy Resources Department*  
*Staff Report prepared by Stanley Wang, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [Brenda Ramirez - CSR III - ER - 01-08-20-L.pdf](#)

12. [20-012CS](#)      **RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Joshua Vazquez, Customer Service Representative III  
*Communication from Sandra Aguilar, Personnel Officer, Energy Resources Department*  
*Staff Report prepared by Stanley Wang, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [Joshua Vazquez - CSR III - ER - 01-08-20-L.pd](#)

13. [20-013CS](#)      **RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Radiance Green, Customer Service Representative III  
*Communication from Sandra Aguilar, Personnel Officer, Energy Resources Department*  
*Staff Report prepared by Stanley Wang, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**            [Radiance Green - CSR III - ER - 01-08-20-L.pdf](#)
14. [20-014CS](#)      **RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Yasmeen Ramirez, Customer Service Representative III  
*Communication from Sandra Aguilar, Personnel Officer, Energy Resources Department*  
*Staff Report prepared by Stanley Wang, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**            [Yasmeen Ramirez - CSR III - ER - 01-08-20-L.r](#)
15. [20-015CS](#)      **RECOMMENDATION FOR PROVISIONAL APPOINTMENT -**  
Building Services Supervisor  
*Communication from Paula Gallegos, Personnel Administrator, Police Department*  
*Staff Report prepared by Carolyn Pen, Administrative Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**            [Req for Prov Appoint - Building Services Super](#)
16. [20-016CS](#)      **RECOMMENDATION TO REAPPOINT RESIGNED EMPLOYEE -**  
Austin Craig, Police Officer  
*Communication from Robert G. Luna, Chief of Police, Police Department*  
*Staff Report prepared by Carolyn Pen, Administrative Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**            [Reappoint Resigned Employee - A. Craig - PO](#)
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17. [20-017CS](#)      **RECOMMENDATION TO ESTABLISH A COMMISSION  
SUBCOMMITTEE TO REVIEW THE CONCEPT OF THE CITY  
EMPLOYEE CREDIT SYSTEM**

**Suggested Action:**      Approve recommendation.

**MANAGERS' REPORTS**

**Recruitment & Selection**

**Special Projects**

**Administration Support Services**

**Executive Director**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.**

**ADJOURNMENT**

**NO HEARING**

I, Marla Camerino, Executive Assistant, certify that the agenda was posted not less than 72 hours prior to the meeting.

**NOTE:**

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្មៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ និងកំណត់ហេតុឲ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។