

Phyllis O. Arias, President
Carolyn M. Smith Watts, Vice President



Joel Garnica, Commissioner
Susana Gonzalez Edmond, Commissioner
Heather Morrison, Commissioner

David P. Honey, Interim Executive Director

FLAG SALUTE

ROLL CALL

COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.

1. [19-066CS](#) **Recommendation to approve minutes:**
Special Meeting of April 10, 2019

Suggested Action: Approve recommendation.

Attachments: [CSC Meeting Minutes - 04-10-19 draft.pdf](#)

CONSENT CALENDAR (2 - 5):

2. [19-067CS](#) **Recommendation to approve examination results:**
*Administrative Aide (Established 04/02/19) **PROMOTIONAL***
Civil Engineer Test #05 (Established 04/03/19)
Permit Technician (Established 04/10/19)
Plan Checker - Fire Prevention Test #05 (Established 04/04/19)
Police Officer - Lateral Test #01 (Established 04/02/19)
Refuse Operator Test #18 (Established 04/02/19)
Registered Nurse Test #08 (Established 04/03/19)
Senior Structural Engineer Test #03 (Established 04/02/19)
Senior Traffic Engineer Test #01 (Established 04/09/19)
Systems Support Specialist Test #11 (Established 04/02/19)
Systems Technician Test #02 (Established 04/09/19)
- Suggested Action:** Approve recommendation.
- Attachments:** [Exam Results for 04-17-19.pdf](#)
3. [19-068CS](#) **Recommendation to receive and file bulletin(s):**
Combination Building Inspector Aide
Fire Engineer
- Suggested Action:** Approve recommendation.
- Attachments:** [Bulletins 04-19-2017 - L.pdf](#)
4. [19-069CS](#) **Recommendation to receive and file retirement(s):**
Eric Mintz/Laboratory Analyst II/ Water Department (21 yrs.)
*Rafatolmolok Momensafaii/Enviromental Health Specialist III/Health
Department (29 yrs., 7 mos.)*
- Suggested Action:** Approve recommendation.
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5. [19-070CS](#) **Recommendation to receive and file resignation(s):**
Kay Marie Anthony/Nurse Practitioner/Police Department (18 yrs., 3 mos.)
Timothy Desrosiers/Water Utility Mechanic I/Water Department (8 mos.)
Anthony De Stefano/Police Officer/Police Department (1 yr. 10 mos.)
Spencer Lappin/Ambulance Operator/Fire Department (1 yr. 8 mos.)
Anthony Pier-Domonici/Ambulance Operator/Fire Department (1 yr. 5 mos.)

Suggested Action: Approve recommendation.

REGULAR AGENDA

6. [19-071CS](#) **RECOMMENDATION TO EXTEND ARTICLE VIII, SECTION 115(3) OF THE CIVIL SERVICE RULES AND REGULATIONS**
Staff report prepared by David P. Honey, Interim Executive Director

Suggested Action: Approve recommendation.

Attachments: [Recommendation to Extend Article VIII, Section](#)

7. [19-072CS](#) **RECOMMENDATION TO APPROVE NEW JOB CLASSIFICATION SPECIFICATION - (Electrical and Instrumentation Supervisor)**

Communication from Alex Basquez, Director of Human Resources
Staff report prepared by Sheree Valdoria, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [Recommendation to Approve New Job Classifi](#)

8. [19-073CS](#) **REQUEST FOR PERMANENT ASSIGNMENT - (Duncan George, Refuse Operator I to Parking Control Checker I)**
- Communication from Alex Basquez, Director of Human Resources
Staff report prepared by Shellie Goings, Personnel Analyst*
- Suggested Action:** Approve recommendation.
- Attachments:** [Request for Permanent Assignment - Duncan G](#)
9. [19-074CS](#) **REQUEST TO FILE FOR CIVIL SERVICE EXAMINATION BY DISMISSED EMPLOYEE - (Carmen Quezada)**
- Staff report prepared by Stanley Wang, Personnel Analyst
- Suggested Action:** No recommendation.
- Attachments:** [Request to file for Civil Service Exam by Dismi](#)
10. [19-064CS](#) **DISCUSSION OF DRAFT CIVIL SERVICE COMMISSION POLICY TO ADDRESS REQUESTS TO TEMPORARILY USE CLASSIFIED POSITIONS IN THE UNCLASSIFIED SERVICE**
- Suggested Action:** Receive and File.
- Attachments:** [Discussion CSC Policy - Requests to Use Clas](#)
11. [19-065CS](#) **DISCUSSION OF CIVIL SERVICE COMMISSION PROCESS FOR REVIEWING EXAMINATION PROTESTS**
- Suggested Action:** Receive and File.

12. [19-075CS](#) ELECTION OF COMMISSION OFFICERS

Suggested Action: Approve recommendation.

MANAGERS' REPORT

Recruitment and Selection

Special Projects

Administration Support Services

Executive Director

UNFINISHED BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.

ADJOURNMENT

HEARING 01-D-1718

HEARING 06-D-1718

I, Jonathan Nagayama, City Clerk Specialist, certify that the agenda was posted not less than 72 hours prior to the meeting.

NOTE:

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្មៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ និងកំណត់ហេតុឲ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។