

**CITY OF LONG BEACH  
CIVIL SERVICE COMMISSION  
AGENDA**

**WEDNESDAY, DECEMBER 5, 2018  
333 W. OCEAN BLVD, 7TH FLOOR  
CIVIL SERVICE BOARDROOM, 8:00 AM**

Phyllis O. Arias, President  
Carolyn M. Smith Watts, Vice President



Joel Garnica, Commissioner  
Susana Gonzalez Edmond, Commissioner  
Heather Morrison, Commissioner

David P. Honey, Interim Executive Director

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**FLAG SALUTE**

**ROLL CALL**

**COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.**

1. [18-227CS](#)      **Recommendation to approve minutes:**  
*Regular Meeting of November 14, 2018*  
*Dismissal Hearing 25-D-1617 Minutes of September 12 & 19, and*  
*October 3, 2018*  
*Dismissal Hearing 30-D-1617 Minutes of October 10, 17, 24, & 31, 2018*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [CSC Mtg Minutes for 11-14-18 draft.pdf](#)

**CONSENT CALENDAR (2 - 11):**

2. [18-228CS](#)

**Recommendation to approve examination results:**

*Fingerprint Classifier (Established 11/28/18)*

*Fire Boat Pilot (Established 11/16/18) **PROMOTIONAL***

*Gas Construction Worker (Established 11/16/18)*

*Marina Agent (Established 11/27/18)*

*Mechanical Engineering Associate Test #01 (Established 11/14/18)*

*Police Recruit Test #03 (Established 11/29/18)*

*Public Safety Dispatcher - LATERAL Test #03 (Established 11/14/18)*

*Public Safety Dispatcher - NTN EXAM Test #05 (Established 11/20/18)*

*Public Safety Dispatcher - POST WAIVER Test #04 (Established 11/14/18)*

*Registered Nurse Test #07 (Established 11/20/18)*

*Safety Specialist (Established 11/16/18)*

**Suggested Action:** Approve recommendation.

**Attachments:** [EXAM RESULTS FOR CSC AGENDA 12-05-1](#)

3. [18-229CS](#)

**Recommendation to receive and file bulletin(s):**

*Accountant*

*Administrative Aide*

*Assistant Administrative Analyst*

*Buyer*

*Capital Projects Coordinator*

*Civil Engineering Associate*

*Customer Service Representative*

*Harbor Marine Engineer*

*Plan Checker - Plumbing*

*Real Estate Project Coordinator*

*Senior Accountant*

*Senior Civil Engineer*

*Water Treatment Operator*

**Suggested Action:** Approve recommendation.

**Attachments:** [Bulletins - 12-05-18 L.pdf](#)

4. [18-230CS](#)

**Recommendation to receive and file retirement(s):**

*Francisco Godinez/Refuse Operator I/Public Works (16 yrs., 11 mos.)*

*Michael Romero/Fire Captain/ Fire (32 yrs., 6 mos.)*

*Antoinette Jeff/Community Development Analyst I/Development Services (16 yrs., 7 mos.)*

*David Zinnen/Deputy Fire Marshal/Fire (16 yrs., 11 mos.)*

**Suggested Action:** Approve recommendation.

5. [18-231CS](#)

**Recommendation to receive and file resignation(s):**

*Brian Ceballos/Surveyor/Harbor (5 yrs., 2 mos.)*

*Richard Van Auken/Electrician/Water (1 yr., 8 mos.)*

*Jan Vu/Civil Engineer/Water (9 yrs., 11 mos.)*

*Alexander Janecek/Civil Engineer/Harbor (4 yrs., 21 days)*

**Suggested Action:** Approve recommendation.

6. [18-232CS](#)

**Recommendation to approve transfer(s):**

*Valerie Valentine-Williams/Administrative Analyst III/Public Works to Administrative Analyst IV-CNF/Financial Management*

*Aida Honey/Administrative Analyst III/Health and Human Services to Administrative Analyst IV-CNF/Financial Management*

*Nicole Gross/Administrative Analyst III/Police to Administrative Analyst III/Technology and Innovation*

*Adela Rodriguez/Senior Accountant/Health and Human Services to Senior Accountant/Harbor*

**Suggested Action:** Approve recommendation.

7. [18-233CS](#)      **Recommendation to approve schedule for hearing(s):**  
*Suspension Appeal 03-S-1718, Suggested Date December 5, 2018*  
**(Hearing Officer)**

**Suggested Action:**      Approve recommendation.

8. [18-234CS](#)      **Recommendation to approve reschedule for hearing(s):**  
*Dismissal Appeal 01-D-1718, Suggested Dates February 27 & March 6,*  
*2019*  
*Suspension Appeal 19-S-1617, Suggested Date March 13, 2019*  
*Dismissal Appeal 28-D-1617, Suggested Dates March 20 & 27, 2019*

**Suggested Action:**      Approve recommendation.

9. [18-235CS](#)

**Recommendation to Approve Extension of Expiring Eligible Lists (6 months)**

*Staff report prepared by David P. Honey, Interim Executive Director*

ADMINISTRATIVE ANALYST (EA8AN-18) TEST #01 (11/9/2017)

COMBINATION BUILDING INSPECTOR (K87NN-18) TEST #02  
(12/12/2017)

COMMUNITY SERVICES SUPERVISOR (H60NN-18) TEST #01  
(6/8/2018)

LABORATORY ANALYST TEST #1 (12/26/2017)

LABORATORY ASSISTANT (J28AN-18) TEST #01 (6/20/2018)

LICENSE INSPECTOR (C22AN-18) (2/1/2018)

OFFICE SYSTEMS ANALYST (ND4AN-18) TEST #01 (6/8/2018)

PETROLEUM ENGINEER (K34AN-18) TEST #01 (6/8/2018)

PLANNER (F53AN-18) TEST #01 (6/21/2018)

PORT PLANNER (N55AN-18) TEST #01 (6/20/2018)

PROJECT SCHEDULER (NL2AN-17) TEST #01 (6/20/2017)

PUBLIC HEALTH NURSE (G19NN-18) TEST #03 (12/21/2017)

PUBLIC SAFETY DISPATCHER - LATERAL (J45AN-18C) TEST #01  
(6/27/2018)

REGISTERED NURSE (G11AN-18) TEST #01 (12/12/2017)

REGISTERED NURSE (G11AN-18) TEST #05 (6/27/2018)

SENIOR LIBRARIAN (E31NN-18) TEST #01 (12/14/2017)

SPECIAL SERVICES OFFICER (F33AN-18) TEST #22 (12/7/2017)

SPECIAL SERVICES OFFICER (F33AN-18) TEST #28 (6/8/2018)

SUPERVISOR-FACILITIES MAINTENANCE (J84NN-18) (12/21/2017)

SYSTEMS SUPPORT SPECIALIST (H69AN-18) TEST #02 (12/22/2017)

TRAFFIC PAINTER (I46AN-18) (6/13/2018) - **1 month**

**Suggested Action:** Approve recommendation.

**Attachments:** [Ext of Eligible Lists - Dec 2018.pdf](#)

10. [18-236CS](#)

**Recommendation to Approve Provisional Appointee** - Robert L. Williams, Accounting Clerk III  
*Communication from Paula Gallegos, Personnel Administrator, Police Department*

Staff Report prepared by Stanley Wang, Personnel Analyst

**Suggested Action:** Approve recommendation.

**Attachments:** [Police - Accounting Clerk Provisional \(R. Williams\)](#)

11. [18-237CS](#)

**Recommendation to Approve Provisional Appointee(s)** - Joseline Miranda Gutierrez, Laura Lozano Barboza, and Ramon Torres, Customer Service Representative II  
*Communication from Paula Gallegos, Personnel Administrator, Police Department*

Staff Report prepared by Stanley Wang, Personnel Analyst

**Suggested Action:** Approve recommendation.

**Attachments:** [Police - CSR Provisionals \(Gutierrez, Barbosa,](#)

**REGULAR AGENDA**

**MANAGERS' REPORT**

Recruitment & Selection

Special Projects

Administration Support Services

Executive Director

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.**

**CLOSED SESSION – CONDUCT INTERVIEWS OF RECRUITING FIRMS TO FACILITATE  
CIVIL SERVICE COMMISSION SEARCH FOR EXECUTIVE DIRECTOR OF CIVIL SERVICE**

**ADJOURNMENT**

**NO HEARING**

**NOTE:**

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្មៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។



If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

**បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ និងកំណត់ហេតុឲ្យ  
អ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅ  
ការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹង  
ចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។**