CITY OF LONG BEACH
CIVIL SERVICE COMMISSION AGENDA

WEDNESDAY, MAY 16, 2012
333 W. OCEAN BLVD., 7TH FLOOR
CIVIL SERVICE BOARD ROOM, 8:00 AM

Carolyn M. Smith Watts, President
Charles Hicks Jr., Vice President
Jonathan Gotz, Commissioner
Jeanne Karatsu, Commissioner
Lawrence Keller, Commissioner

Mario R. Beas, Executive Director

FLAG SALUTE

ROLL CALL

1. 12-134CS **Recommendation to approve regular minutes of May 2, 2012**

Suggested Action: Approve recommendation.

CONSENT CALENDAR (2-8):

2. 12-135CS **Recommendation to approve examination results:**
Gardener
Gas Field Service Representative
Police Sergeant
Recreation Assistant

Suggested Action: Approve recommendation.

3. 12-136CS **Recommendation to receive and file retirements:**
Irene Valeriano/School Guard/Police (5 yrs., 6 mos.)
Fannie Townsend/Senior Records Clerk/Police (40 yrs., 2 mos.)
Rodney Williams/Equipment Operator III/Public Works (32 yrs., 17 days)
Dwight Schmalried/Police Officer/Police (30 yrs., 10 mos.)
Mark Doty/Maintenance Assistant I/Airport (31 yrs., 8 mos.)
Laura Renwick-Payan/Petroleum Operations Coordinator I/LBGO (26 yrs., 1 mo.)
Linda Thompson/Traffic Engineering Aide II/Public Works (37 yrs., 3 mos.)

Suggested Action: Approve recommendation.

4. 12-137CS **Recommendation to receive and file resignations:**
Ben Ethridge/School Guard/Police (3 yrs., 6 mos.)
Nima Farahani/Ambulance Operator/Fire (4 yrs., 6 mos.)

Suggested Action: Approve recommendation.

5. 12-138CS **Recommendation to approve transfer** - *Sandra Rivas/Maintenance Assistant III/Public Works to Maintenance Assistant III/Harbor*

Suggested Action: Approve recommendation.

6. 12-139CS **Recommendation to approve downgrade (voluntary)** - *Clarence Jones/Maintenance Assistant II/Public Works to Maintenance Assistant I/Public Works*

Suggested Action: Approve recommendation.

7. 12-140CS **Recommendation to approve schedule for hearings:**
Dismissal Appeal 15-D-1112, Suggested Date September 26, 2012
Dismissal Appeal 16-D-1112, Suggested Date October 3, 2012

Suggested Action: Approve recommendation.

8. 12-141CS **Recommendation to receive and file withdrawal of appeal** -
Dismissal Appeal 22-D-910

Suggested Action: Approve recommendation.

REGULAR AGENDA

9. 12-142CS **RECOMMENDATION FOR SELECTIVE CERTIFICATION** -
Administrative Analyst
Communication from John Gross, Director of Financial Management

Suggested Action: Approve recommendation.

10. 12-143CS **RECOMMENDATION TO REAPPOINT RESIGNED EMPLOYEE** - Mary Stephan, Clerk Typist
a. Communication from Mary Stephan
b. Communication from Margaret Huebner, Director of Human Resources, Harbor

Suggested Action: Approve recommendation.

11. 12-144CS **RECOMMENDATION TO EXTEND NON-CAREER HOURS** - Max James-Jolly, Recreation Leader Specialist
Communication from George Chapjian, Director of Parks, Recreation and Marine

Suggested Action: Approve recommendation.

12. 12-145CS **RECOMMENDATION TO EXTEND NON-CAREER HOURS** - Tamalyn Sayre, Recreation Leader Specialist
Communication from George Chapjian, Director of Parks, Recreation and Marine

Suggested Action: Approve recommendation.

13. 12-146CS **RECOMMENDATION TO APPROVE PROTEST OF WRITTEN EXAMINATION ITEM(S)** - Gas Field Service Representative
Staff report prepared by Lourdes Ferrer, Personnel Analyst

Suggested Action: Approve recommendation.

14. 12-147CS **RECOMMENDATION TO APPROVE PROTEST OF WRITTEN EXAMINATION ITEM(S)** - Gardener
Staff report prepared Donna de Araujo, Assistant Administrative Analyst

Suggested Action: Approve recommendation.

15. 12-148CS **RECOMMENDATION TO PARTICIPATE IN EXAMINATION BY DISMISSED EMPLOYEE** - Robert Lutz

Suggested Action: No recommendation.

16. 12-149CS **RECOMMENDATION TO PARTICIPATE IN EXAMINATION BY DISMISSED EMPLOYEE** - Jamie Soltero

Suggested Action: No recommendation.

17. 12-150CS **RECOMMENDATION TO PARTICIPATE IN EXAMINATION BY DISMISSED EMPLOYEE** - Anthony Houston

Suggested Action: No recommendation.

18. 12-151CS **RECOMMENDATION FOR EXCEPTION TO CIVIL SERVICE RULES AND REGULATIONS - Article VIII, Section 115(3)** - *Requesting Exception to Article II, Section 7 of the Civil Service Rules and Regulations - Qualifications and Requirements for Personnel Assistant, Limiting Applications to City Employees and Laid Off City Employees*
Staff report prepared by Mario R. Beas, Executive Director

Suggested Action: Approve recommendation.

19. 12-152CS **RECOMMENDATION TO APPROVE BULLETINS:**
Personnel Assistant
Petroleum Engineer

Suggested Action: Approve recommendation.

NEW BUSINESS

MANAGERS' REPORT

COMMENTS FROM PUBLIC - The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.

ADJOURNMENT

8:30 AM - DISMISSAL APPEAL 3-D-1112

THIS INFORMATION IS AVAILABLE IN AN ALTERNATIVE FORMAT BY REQUEST TO CIVIL SERVICE AT (562) 570-6059.

"THE CITY OF LONG BEACH INTENDS TO PROVIDE REASONABLE ACCOMMODATIONS IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF A SPECIAL ACCOMMODATION IS DESIRED, PLEASE CALL CIVIL SERVICE 48 HOURS PRIOR TO THE EVENT/PROGRAM SERVICE AT (562) 570-6059."