

Alan Burks, Chair  
Julianna Roosevelt, Vice Chair  
Tasha Hunter, Commissioner



Kathleen Irvine, Commissioner  
Kevin McGuan, Commissioner  
Dr. Lourdes Ramos, Commissioner  
Craig Smith, Commissioner

---

## FINAL AGENDA AND MINUTES

### CALL TO ORDER

### ROLL CALL

### FLAG SALUTE

### MINUTES

#### [19-028CH](#)

Recommendation to receive and file the Cultural Heritage Commission minutes from May 13, 2019.

**Suggested Action:** Approve recommendation.

**Attachments:** [CHC Minutes 5/13/19](#)

#### [19-029CH](#)

Recommendation to Receive and file Cultural Heritage Commission meetings from June 10, 2019.

**Suggested Action:** Approve recommendation.

**Attachments:** [CHC Minutes 6/10/19](#)

### DIRECTOR'S REPORT

**PUBLIC PARTICIPATION:** Members of the public are invited to address the Commission's Board on items of interest to the public within the Commission's Board jurisdiction. Each speaker will be limited to three minutes unless that time is extended by the Chair.

**SWEARING OF WITNESSES:** Do you solemnly swear or affirm that the evidence you shall give in this Cultural Heritage Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

---

**REGULAR AGENDA**

1. [19-026CH](#) Recommendation to recommend that the City Council designate the following three (3) properties as Historic Landmarks: 3200 E. 1st Street, 5281 E. El Roble Street, and 3735 Pine Avenue, and approve Mills Act contracts for properties located at 3200 E. 1st Street. (District 3) and 5281 E. El Roble Street (District 3).  
  
**Suggested Action:** Approve recommendation.  
**Attachments:** [Staff Report](#)  
[Exhibit A - Location Maps](#)  
[Exhibit B - Workplans](#)  
[Exhibit C - CHC - Mills Act Staff Report 6/10/19](#)  
[Exhibit D - Department of Parks & Recreations](#)  
[Exhibit E - Landmark Findings](#)
  
2. [19-027CH](#) Recommendation to receive and file presentation regarding 4242 Pine Avenue, hold discussion and provide project guidance to applicants as it relates to Certificate of Appropriateness findings and Secretary of the Interior's Standards.  
  
**Suggested Action:** Approve recommendation.  
**Attachments:** [Staff Report](#)  
[Exhibit A - Landmark Ordinance & Department](#)  
[Exhibit B - Plans & Color Rendering](#)  
[Exhibit C - Elevator Location Study](#)  
[Exhibit D - Applicant PowerPoint](#)

**COMMENTS**

**ADJOURNMENT**

ps

### **GUIDE FOR PERSONS INTENDING TO SPEAK**

This guide has been prepared as an aid so that you will be able to express your opinions briefly and clearly before the Commission and thus increase the effectiveness of your presentation. Remarks are generally limited to 3 minutes.

1. State your name and address.
2. Organization you represent, if any.
3. State whether for or against the proposal.
4. Your statement should include all pertinent facts within your knowledge; avoid gossip, emotion and repetition. It is important to discuss only those matters relating to the hearing and to tie your discussion of the facts directly to the decision you wish the Commission to reach. A clear, concise and non-repetitive argument is impressive.

In order to have written material included in the Planning Commissioner's mailed Agenda Packet, twelve (12) copies of the material must be delivered to the Department of Development Services, Planning Bureau, no later than ten (10) calendar days before the date of the Planning Commission Hearing. Written material that is presented to the Planning Commission after this date and up to 1:00 p.m. the day of the Planning Commission Hearing, will be included in the Commissioners' Agenda folder, but may not be reviewed by the individual Commissioners due