

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
AGENDA**

**WEDNESDAY, AUGUST 17, 2022
LONG BEACH WATER DEPARTMENT
1800 EAST WARDLOW ROAD
LONG BEACH, CA, 9:00 AM**

Joen Garnica, President
Erik Fallis, Vice President



Phyllis O. Arias, Commissioner
Susana Gonzalez Edmond, Commissioner
Yvonne Wheeler, Commissioner

Christina Pizarro Winting, Executive Director

SPECIAL MEETING

FLAG SALUTE

ROLL CALL

1. **COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE COMMISSION’S JURISDICTION.**

2. [22-231CS](#) **Recommendation to approve minutes:**
Regular Meeting of August 3, 2022

Suggested Action: Approve recommendation.

Attachments: [CSC Meeting Minutes of Regular Meeting of 08](#)

CONSENT CALENDAR (3 - 6):

3. [22-232CS](#)

Recommendation to approve examination results:

Business Systems Specialist I-VII (ERP Financial Systems Supervisor)

Test #03

(AMENDED)

Business Systems Specialist I-VII (Permitting Systems Administrator)

Test #03

(AMENDED)

Licensed Vocational Nurse Test #03

Office Systems Analyst I-IV (Cybersecurity Engineer) Test #03

Office Systems Analyst I-IV (GIS Applications Analyst) Test #02

Public Health Nurse I-III Test #03

Public Safety Dispatcher I-IV - LATERAL Test #14

Public Safety Dispatcher I-IV - POST WAIVER Test #27

Registered Nurse I-II Test #04

Senior Survey Technician (PROMOTIONAL)

Traffic Painter I-II

Suggested Action: Approve recommendation.

Attachments: [CSC Exam Results 08-17-22](#)

4. [22-233CS](#)

Recommendation to approve bulletin(s):

Combination Building Inspector

Community Services Supervisor

Customer Services Supervisor I-II

General Maintenance Supervisor I-II

Permit Technician I-II

Recreation Assistant

Suggested Action: Approve recommendation.

Attachments: [CSC Bulletins](#)

5. 22-234CS

Recommendation to receive and file retirement(s):

Emily Heaslet, Public Safety Dispatcher II, Disaster

Preparedness and

Emergency Communications Department, (24 yrs., 11 mos.)

Suggested Action: Approve recommendation.

6. 22-235CS **Recommendation to receive and file resignation(s):**
Troy Schaefer, Police Officer, Police Department, (7 yrs., 3 mos)
Eduardo Serrano, Police Officer, Police Department, (3 yrs., 8 mos)
Madison Schaefer, Police Officer, Police Department, (8 yrs., 6 mos)
Michael Choyce, Airport Operations Specialist I, Airport, (10 mos. 1 day)
Michael Fratino, Community Information Specialist II, Library Services, (4 yrs., 4 mos.)
Tara Haughton, Personnel Analyst III, Human Resources, (8 yrs., 11 mos.)
- Suggested Action:** Approve recommendation.

REGULAR AGENDA

7. [22-243CS](#) **RECOMMENDATION TO APPROVE RELOCATION OF EXTENSION OF NON-CAREER HOURS REQUESTS FROM CONSENT TO REGULAR AGENDA**
Staff Report prepared by Christina Pizarro Winting, Executive Director
- Suggested Action:** Approve recommendation.
- Attachments:** [Non Career Agenda Relocation Report](#)
8. [22-236CS](#) **COVID-19: RECOMMENDATION TO EXTEND NON-CAREER HOURS -**
Maria Hernandez, Public Health Associate-NC
Communication from Sandra Kennedy, Administrative Officer, Human and Health Services
Staff Report prepared by Levi Sinkler, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [COVID-19 Extension of Non Career Hrs-Herna](#)

9. [22-237CS](#) **COVID-19: RECOMMENDATION TO EXTEND NON-CAREER HOURS -**
Melanie Ramirez, Public Health Associate-NC
*Communication from Sandra Kennedy, Administrative Officer, Human
and Health Services*
Staff Report prepared by Levi Sinkler, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [COVID-19 Extension of Non Career Hrs-Ramir](#)
10. [22-238CS](#) **RECOMMENDATION TO REQUEST PROVISIONAL
APPOINTMENT - Housing Specialist I-III, Mayra Galeas Alvarez**
*Communication from Sandra Kennedy, Administrative Officer, Human
and Health Services*
Staff Report prepared by Levi Sinkler, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [Provisional Appointment- Housing Specialist I-I](#)
11. [22-239CS](#) **RECOMMENDATION TO ADOPT NEW CLASSIFICATION AND
NEW CLASSIFICATION SPECIFICATION - Community Services
Assistant I-II**
*Communication from Joe Ambrosini, Director, Human Resources
Department*
Staff Report prepared by Maria Cano, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [Adopt New Classification Specification-Comm](#)
12. [22-240CS](#) **RECOMMENDATION TO APPROVE BULLETIN- Community
Services Assistant I-II**
- Suggested Action:** Approve recommendation.
- Attachments:** [Job Bulletin Community Services Assistant I-II](#)
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- 13.22-241CS **PRESENTATION ON THE OFFICE OF CONSTITUTIONAL
POLICING**
*Presentation by Reid Branche-Wilson, Administrator of the Office
Constitutional Policing*

Suggested Action: Receive and File.

- 14.22-242CS **PRESENTATION OF THE CIVIL SERVICE BUDGET FOR FISCAL
YEAR 2023**
Presentation by Maria Alamo, Administrative Officer

Suggested Action: Receive and File.

15. STANDING COMMITTEES

- A. Executive Committee
- B. Recruitment and Selection Committee
- C. Special Projects Committee

16. REPORTS FROM MANAGERS

- A. Recruitment and Outreach Services Division – Crystal Slaten
- B. Employment Services Division – Caprice McDonald
- C. Administration and Support Services Division – Maria Alamo
- D. Executive Director – Christina Pizarro Winting

17. UNFINISHED BUSINESS

18. NEW BUSINESS

**19. COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM
MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE COMMISSION’S JURISDICTION.**

ADJOURNMENT

I, Julia Smay, Executive Assistant, certify that the agenda was posted not less than 24 hours prior to the meeting.

HEARING 11:00 A.M.

NOTE:

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្មៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ និងកំណត់ហេតុឲ្យ
អ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅ
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ចាប់ផ្តើមបើកកិច្ចប្រជុំគណៈកម្មការធម្មនុញ្ញ)។