

CITY OF LONG BEACH  
CIVIL SERVICE COMMISSION  
AGENDA

WEDNESDAY, NOVEMBER 10, 2021  
TELECONFERENCE, 9:00 AM

Joel Garnica, President  
Brandon Dowling, Vice President



Phyllis O. Arias, Commissioner  
Susana Gonzalez Edmond, Commissioner  
Yvonne Wheeler, Commissioner

Christina Pizarro Winting, Executive Director

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**SPECIAL MEETING**

**HELD VIA TELECONFERENCE  
PURSUANT TO AB 361  
(GOV. CODE SECTION 54953(e)(1)-(2))**

**WEB LINK: <https://longbeach-gov.zoom.us/j/91959942098>  
DIAL IN NUMBER: (213) 338-8477 / MEETING ID: 919 5994 2098**

**FLAG SALUTE**

**ROLL CALL**

**1. COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE COMMISSION’S JURISDICTION.**

2. [21-310CS](#)      **Recommendation to approve minutes:**  
*Special Meeting of October 27, 2021*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [CSC Mtg Minutes for 10-27-21 Special Meeting](#)

**CONSENT CALENDAR (3 – 12):**

3. [21-311CS](#)      **Recommendation to approve examination results:**  
*Carpenter (**AMENDED**)*  
*Traffic Signal Coordinator (**PROMOTIONAL**)*  
*X-Ray Technician Test #01*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [Exam Results for 11-10-21.pdf](#)

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4. [21-312CS](#)

**Recommendation to approve bulletin(s):**

*Business Systems Specialist (Cloud Engineer)*

**Suggested Action:** Approve recommendation.

**Attachments:** [Bulletins - 11-10-21 L.pdf](#)

5. [21-313CS](#)

**Recommendation to receive and file retirement(s):**

*Adrian Garcia, Police Officer, Police Department (28 yrs., 28 days)*

*James Gunckel, Senior Equipment Operator, Public Works Department (32 yrs., 9 mos.)*

*Leslie Hunsaker, Administrative Analyst III, Parks, Recreation and Marine Department (28 yrs., 10 mos.)*

*Martin Romo, Police Officer, Police Department (30 yrs., 2 mos.)*

*James Rowland, Fire Engineer, Fire Department (31 yrs., 11 mos.)*

*Alexander Saldana, Police Officer, Police Department (28 yrs., 11 days)*

*Michael Teissere, X-Ray Technician, Human Resources Department (24 yrs., 10 mos.)*

*Valerie Walker, Special Services Officer II, Public Works Department (27 yrs., 3 mos.)*

*Sharon White, Firefighter, Fire Department (21 yrs., 8 mos.)*

**Suggested Action:** Approve recommendation.

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6. [21-314CS](#)

**Recommendation to receive and file resignation(s):**

*Madison Chavarria, Clerk Typist III, Harbor Department (4 yrs., 9 mos.)*

*Cheyenne De Los Reyes, Ambulance Operator, Fire Department (10 mos., 14 days)*

*Jesus Diaz, Ambulance Operator, Fire Department (2 yrs., 8 mos.)*

*Jacqueline Flores, Customer Service Representative III, Financial Management Department (1 yr., 7 mos.)*

*Brian Polivka, Capital Projects Coordinator III, Public Works Department (4 yrs., 2 mos.)*

*Sheila Pompa Manjarrez, Registered Nurse II, Health and Human Services Department (1 yr., 2 mos.)*

*Jack Scott, Refuse Operator III, Public Works Department (6 yrs., 1 mo.)*

**Suggested Action:** Approve recommendation.

7. [21-315CS](#)

**Recommendation to approve transfer(s):**

*Susan Gonzalez - Administrative Analyst III, Financial Management Department to Administrative Analyst III, Human Resources Department*

**Suggested Action:** Approve recommendation.

8. [21-316CS](#)

**Recommendation to receive and file withdrawal of appeal:**

*Reduction Appeal 06-R-1516*

**Suggested Action:** Approve recommendation.

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9. [21-317CS](#)

**COVID-19 RELATED: Recommendation to Extend Non-Career Hours** - Joseyln Elma, Geovanni Grajeda, Melissa Karakash, Nathan Later, Kassandra Lopez, Cecilia Santacruz-Melena, Hyung Song, Luis Vargas-Vasquez, Crystal Wu - Public Health Associates  
*Communication from Sandra Kennedy, Administrative Officer, Department of Health and Human Services*  
*Staff report prepared by Christina Pizarro Winting, Executive Director*

**Suggested Action:** Approve recommendation.

**Attachments:** [ExtendNCHours-PHA-HE-11-10-21.pdf](#)

10. [21-318CS](#)

**Recommendation to Extend Non-Career Hours** - Gokce Taormina, Administrative Analyst I Non-Career  
*Communication from Dawn Henderson, Personnel Officer, Public Works Department*  
*Staff report prepared by Crystal Slaten, Deputy Director*

**Suggested Action:** Approve recommendation.

**Attachments:** [ExtNCHours-GTaormina-AA-PW-11-10-21.pdf](#)

11. [21-319CS](#)

**Recommendation to Extend Non-Career Hours** - Dani Lima, Administrative Intern Non-Career  
*Communication from Christopher J. Garner, General Manager, Water Department*  
*Staff report prepared by Christina Pizarro Winting, Executive Director*

**Suggested Action:** Approve recommendation.

**Attachments:** [ExtNCHours-DLima-AdminIntern-WA-11-10-21](#)

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12. [21-320CS](#)      **Recommendation to Approve Provisional Appointment - Renee Royer, Clerk**  
*Communication from Sheryl Bender, Personnel Officer,  
Department of Parks, Recreation and Marine  
Staff report prepared by Christina Pizarro Winting, Executive Director*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [ProvAppt-RRoyer-Clerk-PR-11-10-21\\_L.pdf](#)

**REGULAR AGENDA**

13. [21-321CS](#)      **RECOMMENDATION FOR SELECTIVE CERTIFICATION - Senior Civil Engineer**  
*Communication from Christopher J. Garner, General Manager,  
Water Department  
Staff report prepared by Christina Pizarro Winting, Executive Director*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [SelectCert-SrCivilEngineer-WA-11-10-21.pdf](#)

14. [21-322CS](#)      **RECOMMENDATION TO REAPPOINT RESIGNED EMPLOYEE - Carol Gonzalez, Accounting Clerk III**  
*Communication from Sheryl Bender, Personnel Officer,  
Department of Parks, Recreation and Marine  
Staff Report prepared by Crystal Slaten, Deputy Director*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [ReappointResignedEmployee-CGonzalez-AC-I](#)

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15. [21-323CS](#)      **RECOMMENDATION TO APPROVE REVISED CLASSIFICATION SPECIFICATION** - Assistant Administrative Analyst I-II  
*Communication from Joe Ambrosini, Director, Human Resources Department*  
*Staff report prepared by Elsa Ramos, Personnel Analyst*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [RevClassSpec-AsstAdminAnalyst-11-10-21 L.](#)

16. [21-324CS](#)      **RECOMMENDATION TO APPROVE REVISED CLASSIFICATION SPECIFICATION** - Library Clerk I-IV  
*Communication from Joe Ambrosini, Director, Human Resources Department*  
*Staff report prepared by Jami Kerr-Jenkins, Administrative Analyst*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [RevClassSpec-LibraryClerk-11-10-21 L.pdf](#)

17. [21-325CS](#)      **COVID-19 UPDATE**

**Attachments:**      [CS 111021 COVID-19 UPDATE.pdf](#)

**18. STANDING COMMITTEES**

- A. Executive Committee
- B. Recruitment and Selection Committee
- C. Special Projects Committee

**19. REPORTS FROM MANAGERS**

- A. Recruitment and Outreach Services Division – Crystal Slaten
- B. Employment Services Division – Caprice McDonald
- C. Administration and Support Services Division – Maria Alamo
- D. Executive Director – Christina Pizarro Winting

**20. UNFINISHED BUSINESS**

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**21. NEW BUSINESS**

**22. COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE COMMISSION’S JURISDICTION.**

**ADJOURNMENT**

**NO HEARING**

I, Marla Camerino, Executive Assistant, certify that the agenda was posted not less than 72 hours prior to the meeting.

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**NOTE:**

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្មៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។



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If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាជ្យ និងកំណត់ហេតុឲ្យ អ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅ ការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹង ចាប់ផ្តើមបើកកិច្ចប្រជុំគណៈកម្មការធម្មនុញ្ញ)។