

**CITY OF LONG BEACH  
CIVIL SERVICE COMMISSION  
AGENDA**

**WEDNESDAY, FEBRUARY 17, 2021  
TELECONFERENCE, 8:30 AM**

Susana Gonzalez Edmond, President  
Heather Morrison, Vice President



Phyllis O. Arias, Commissioner  
Brandon Dowling, Commissioner  
Joel Garnica, Commissioner

Christina Pizarro Winting, Executive Director

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**CIVIL SERVICE COMMISSION MEETINGS ARE HELD VIA  
TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20  
ISSUED BY GOVERNOR GAVIN NEWSOM.**

**THE CIVIC CHAMBERS WILL BE CLOSED TO THE PUBLIC.**

**FLAG SALUTE**

**ROLL CALL**

- 1. COMMENTS FROM THE PUBLIC – PUBLIC WILL HAVE THE OPPORTUNITY TO ADDRESS THE COMMISSION BY SUBMITTING WRITTEN COMMENTS VIA EMAIL TO [MARLA.CAMERINO@LONGBEACH.GOV](mailto:MARLA.CAMERINO@LONGBEACH.GOV).**

- 2. [21-046CS](#) Recommendation to approve minutes:  
*Regular Meeting of February 3, 2021***

**Suggested Action:** Approve recommendation.

**Attachments:** [CSC Mtg Minutes for 02-03-21 draft.pdf](#)

**CONSENT CALENDAR (3 – 13):**

- 3. [21-047CS](#) Recommendation to approve examination results:**  
*Civil Engineer Test #19 (Established 02/10/21)*  
*Electrician Test #10 (Established 02/10/21)*  
*Gas Construction Worker (Established 02/04/21)*  
*Public Health Nurse Test #12 (Established 02/10/21)*  
*Safety Specialist (Established 02/03/21)*  
*Special Services Officer Test #50 (Established 02/10/21)*

**Suggested Action:** Approve recommendation.

**Attachments:** [Exam Results for 02-17-21.pdf](#)

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4. [21-048CS](#)      **Recommendation to receive and file disability retirement(s):**  
*Scott Miller, Police Officer, Police Department (17 yrs., 6 mos.)*
- Suggested Action:**      Approve recommendation.
5. [21-049CS](#)      **Recommendation to receive and file resignation(s):**  
*Louie Rodriguez, Motor Sweeper Operator, Department of Public Works (4 yrs., 5 mos.)*
- Suggested Action:**      Approve recommendation.
6. [21-050CS](#)      **COVID-19 RELATED: Recommendation to Extend Non-Career Hours** - Armando Lomeli, Maintenance Assistant  
*Communication from Jodie Griner, Administrative Officer, Department of Health and Human Services*  
*Staff report prepared by Elsa Ramos, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [ExtNCHours-ALomeli-HE-02-17-21.pdf](#)
7. [21-051CS](#)      **COVID-19 RELATED: Recommendation to Extend Non-Career Hours** - John Balagtas, Administrative Analyst  
*Communication from Meg Rau, Administrative Officer, Fire Department*  
*Staff report prepared by Shellie Goings, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [ExtNCHours-JBalagtas-FD-02-17-21.pdf](#)

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8. [21-052CS](#)

**COVID-19 RELATED: Recommendation to Extend Non-Career Hours** - Omar Monroy, Lifeguard

*Communication from Meg Rau, Administrative Officer, Fire Department*

*Staff report prepared by Shellie Goings, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [ExtNCHours-OMonroy-FD-02-17-21.pdf](#)

9. [21-053CS](#)

**COVID-19 RELATED: Recommendation to Extend Non-Career Hours (Exceeded Hours)** - Javier Aguilar, Andre Balanji, Marc Barcelos, Amairani Cortez, Julia Couto, Soledad Jacot, Francisca

Orozco, Public Health Associate

*Communication from Jodie Griner, Administrative Officer, Department of Health and Human Services*

*Staff report prepared by Elsa Ramos, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [ExtNCHours-PHA-AlreadyExceeded-HE-02-17](#)

10. [21-054CS](#)

**COVID-19 RELATED: Recommendation to Extend Non-Career Hours (Close to Exceeding Hours)** - Tristan Bigornia, Diane

Brown, Trixie Dar Santos, Yusra Daya, Travis Liberman, Niklas Lombardi, David Lowe, Robert Luna, Nafis Muhammed, Sasha Nielsen, Jacob Parra, Esteban Prado, Romero Rodriguez, Kyle Stone, Christina Waddington, John Zabukovec, Public Health Associate

*Communication from Jodie Griner, Administrative Officer, Department of Health and Human Services*

*Staff report prepared by Elsa Ramos, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [ExtNCHours-PublicHealthAssistance-ATEH-HE](#)

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11. [21-055CS](#)      **COVID-19 RELATED: Recommendation to Extend Non-Career Hours (Expected to Exceed Hours)** - James Admonsen, Claudia Diaz, Matthew Deforest, Anthony Ellison, Alexis Esparza, Austin Grego, Antonio Jorgenson, Andrew Olivares, Vanessa Solorzano, Brieida Velez Quesada, Cyan Wedgeworth, Public Health Associate  
*Communication from Jodie Griner, Administrative Officer, Department of Health and Human Services*  
*Staff report prepared by Elsa Ramos, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [ExtNCHours-PHA-ExptoExceed-HE-02-17-21.L](#)
12. [21-056CS](#)      **Recommendation to Transfer from Unclassified to Classified Service** - Ian Wilmott, Ambulance Operator, Fire Department  
*Communication from Meg Rau, Administrative Officer, Fire Department*  
*Staff report prepared by Shellie Goings, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [TransUnclasstoClass-IWilmott-AO-FD-02-17-2](#)
13. [21-057CS](#)      **Recommendation to Approve Provisional Appointment** - Brian Gutierrez-Hernandez, Stock and Receiving Clerk  
*Communication from Sandra Aguilar, Personnel Officer, Energy Resources Department*  
*Staff report prepared by Elsa Ramos, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [ProvAppt-SRC-BGHernandez-ER-02-17-21 L.](#)

**REGULAR AGENDA**

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14. [21-058CS](#)      **RECOMMENDATION TO REQUEST PROVISIONAL APPOINTMENT** - Payroll/Personnel Assistant II  
*Communication from Ken Walker, Acting Personnel Administrator, Police Department*  
*Staff report prepared by Sheree Valdoria, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [ProvAppoint-PayrollPersonnelAssistant-PD-02-](#)
15. [21-059CS](#)      **RECOMMENDATION TO REQUEST PROVISIONAL APPOINTMENT** - Petroleum Engineer  
*Communication from Sandra Aguilar, Personnel Officer, Energy Resources Department*  
*Staff report prepared by Elsa Ramos, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [ProvAppoint-PetroleumEngineer-ER-02-17-21.](#)
16. [21-060CS](#)      **RECOMMENDATION TO REQUEST PROVISIONAL APPOINTMENT** - Storekeeper  
*Communication from Ken Walker, Acting Personnel Administrator, Police Department*  
*Staff report prepared by Sheree Valdoria, Personnel Analyst*
- Suggested Action:**      Approve recommendation.
- Attachments:**      [ProvAppoint-Storekeeper-PD-02-17-21.pdf](#)

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17. [21-061CS](#)

**COVID-19 RELATED: REQUEST FOR EXCEPTION TO CIVIL SERVICE RULES AND REGULATIONS AND RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Christopher Khim, Special Services Officer III-Armed  
*Communication from Stacey V. Lewis, Human Resources Director, Harbor Department*  
*Staff report prepared by Sheree Valdoria, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [ExcRule.ExtProb-CKhim-SSOIII-HD-02-17-21](#)

18. [21-062CS](#)

**COVID-19 RELATED: REQUEST FOR EXCEPTION TO CIVIL SERVICE RULES AND REGULATIONS AND RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Ismael Tafolla, Special Services Officer III-Armed  
*Communication from Stacey V. Lewis, Human Resources Director, Harbor Department*  
*Staff report prepared by Sheree Valdoria, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [ExcRule.ExtProb-ITafolla-SSOIII-HD-02-17-21](#)

19. [21-063CS](#)

**COVID-19 RELATED: REQUEST FOR EXCEPTION TO CIVIL SERVICE RULES AND REGULATIONS AND RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Jose Terrones, Special Services Officer III-Armed  
*Communication from Stacey V. Lewis, Human Resources Director, Harbor Department*  
*Staff report prepared by Sheree Valdoria, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [ExcRule.ExtProb-JTerrones-SSOIII-HD-02-17-](#)

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20. [21-064CS](#)

**RECOMMENDATION TO APPROVE REVISED CLASSIFICATION  
SPECIFICATION - Accountant I-III**

*Communication from Fred Verdugo, Acting Director, Human  
Resources Department*

*Staff report prepared by Desiree Davalos, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [RevisedClassSpec-AccountantI-III-02-17-21\\_L](#)

21. [21-065CS](#)

**RECOMMENDATION TO APPROVE REVISED CLASSIFICATION  
SPECIFICATION - Combination Building Inspector**

*Communication from Fred Verdugo, Acting Director, Human  
Resources Department*

*Staff report prepared by Sylvana Tamura, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [RevisedClassSpec-CBI-02-17-21\\_L.pdf](#)

22. [21-066CS](#)

**RECOMMENDATION TO APPROVE REVISED CLASSIFICATION  
SPECIFICATION - Electrical Engineer**

*Communication from Fred Verdugo, Acting Director, Human  
Resources Department*

*Staff report prepared by Sheree Valdoria, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [RevClassSpec-ElectricalEngineer-02-17-21\\_L](#)

23. [21-067CS](#)

**RECOMMENDATION TO APPROVE REVISED CLASSIFICATION  
SPECIFICATION - Water Utility Supervisor**

*Communication from Fred Verdugo, Acting Director, Human  
Resources Department*

*Staff report prepared by Sylvana Tamura, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [RevClassSpec-WaterUtilitySupervisor-2-17-21](#)

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24. [21-068CS](#)

**RECOMMENDATION TO APPROVE BULLETIN(S):**

*Accountant I-III  
Combination Building Inspector  
Electrical Engineer  
Water Utility Supervisor*

**Suggested Action:** Approve recommendation.

**Attachments:** [Bulletins-02-17-21\\_RegAgenda\\_L.pdf](#)

25. [21-069CS](#)

**RECOMMENDATION TO APPROVE REVISED CLASSIFICATION SPECIFICATION - Geographic Information Systems Technician**

*Communication from Fred Verdugo, Acting Director, Human Resources Department  
Staff report prepared by Sheree Valdoria, Personnel Analyst*

**Suggested Action:** Approve recommendation.

**Attachments:** [RevisedClassSpec-GISTech-02-17-21\\_L.pdf](#)

**26. STANDING COMMITTEES**

- A. Executive Committee
- B. Recruitment and Selection Committee
- C. Special Projects Committee

**27. REPORTS FROM MANAGERS**

- A. Recruitment and Outreach Services Division – Crystal Slaten
- B. Employment Services Division – Caprice McDonald
- C. Administration and Support Services Division – Maria Alamo
- D. Executive Director – Christina Pizarro Winting

**28. UNFINISHED BUSINESS**

Ad Hoc Subcommittees:

- A. Subcommittee to Develop Civil Service Commission Policy regarding requests to Utilize Classified Positions in the Unclassified Service

**29. NEW BUSINESS**

**ADJOURNMENT**



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**MOCK HEARING - 11:00 A.M.**

I, Marla Camerino, Executive Assistant, certify that the agenda was posted not less than 72 hours prior to the meeting.

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**NOTE:**

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្មៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

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If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាជ្យ និងកំណត់ហេតុឲ្យ អ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅ ការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹង ចាប់ផ្តើមបើកកិច្ចប្រជុំគណៈកម្មការធម្មនុញ្ញ)។