

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
AGENDA**

**WEDNESDAY, FEBRUARY 3, 2021
TELECONFERENCE, 8:30 AM**

Susana Gonzalez Edmond, President
Heather Morrison, Vice President



Phyllis O. Arias, Commissioner
Brandon Dowling, Commissioner
Joel Garnica, Commissioner

Christina Pizarro Winting, Executive Director

**CIVIL SERVICE COMMISSION MEETINGS ARE HELD VIA
TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20
ISSUED BY GOVERNOR GAVIN NEWSOM.**

THE CIVIC CHAMBERS WILL BE CLOSED TO THE PUBLIC.

FLAG SALUTE

ROLL CALL

1. **COMMENTS FROM THE PUBLIC – PUBLIC WILL HAVE THE OPPORTUNITY TO ADDRESS THE COMMISSION BY SUBMITTING WRITTEN COMMENTS VIA EMAIL TO MARLA.CAMERINO@LONGBEACH.GOV.**
2. [21-034CS](#) **Recommendation to approve minutes:**
Regular Meeting of January 20, 2021

Suggested Action: Approve recommendation.

Attachments: [CSC Mtg Minutes for 01-20-21 draft.pdf](#)

CONSENT CALENDAR (3 – 7):

3. [21-035CS](#)

Recommendation to approve examination results:

Battalion Chief (PROMOTIONAL)

Civil Engineer Test #18 (Established 01/27/21)

Personnel Assistant (PROMOTIONAL)

Police Officer - Lateral Test #18 (Established 01/25/21)

Public Safety Dispatcher - NTN EXAM Test #19 (Established 01/27/21)

Public Safety Dispatcher - POST WAIVER Test #20 (Established 01/27/21)

Senior Program Manager - Harbor Test #01 (Established 01/26/21)

Suggested Action: Approve recommendation.

Attachments: [Exam Results for 02-03-21.pdf](#)

4. [21-036CS](#)

Recommendation to approve bulletin(s):

Planning Aide

Suggested Action: Approve recommendation.

Attachments: [Bulletins - 02-03-21 L.pdf](#)

5. [21-038CS](#)

Recommendation to receive and file resignation(s):

Brian Campos, Refuse Operator I, Public Works Department (1 yr., 9 mos.)

Heriberto Duarte, Gas Construction Worker II, Energy Resources Department (1 yr., 8 mos.)

Donna Johnson, Public Safety Dispatcher I, Disaster Preparedness and Emergency Communications (3 mos., 28 days)

Rebecca King, Clerk Typist II, Development Services Department (1 yr., 3 mos.)

Shahram Samia Kalantari, Civil Engineer, Harbor Department (1 yr., 9 mos.)

Andrew Theisen, Administrative Analyst I, Harbor Department (10 yrs., 8 mos.)

Suggested Action: Approve recommendation.

6. [21-039CS](#)

COVID-19 RELATED: Recommendation to Extend Non-Career

Hours - Mario Raygoza, Refuse Operator I

Communication from Russ Ficker, Personnel Officer, Public Works

Staff report prepared by Shellie Goings, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [ExtNCHours-MRaygoza-PW-02-03-21.pdf](#)

7. [21-040CS](#)

**Recommendation to Approve Extension of Expiring Eligible
Lists (6 months)**

*Staff report prepared by Christina Pizarro Winting, Executive
Director*

*Business Systems Specialist (H67AN-19) Test #11 (2/21/2019) 5
Months*

Civil Engineer (K11NN-20) Test #11 (2/19/2020) 5 Months

Commercial Diver (I46AN-20) Test #01 (2/7/2020)

Electrician (I15NN-19) Test #01 (5/16/2019)

Electrician (I15NN-19) Test #03 (8/2/2019)

Electrician (I15NN-20) Test #08 (8/7/2020)

Engineering Technician (K95AN-20) (2/14/2020)

Fleet Services Supervisor (I69AN-20) (2/14/2020)

*Gas Pipeline Welder/Layout Fitter (I61NN-19) Test #03
(8/28/2019)*

Maintenance Assistant (JA3AN-20) Test #01 (2/13/2020)

Marine Safety Officer (H14NN-20) (2/25/2020)

Nurse Practitioner (G12NN-19) Test #01 (8/28/2019)

Nurse Practitioner (G12NN-20) Test #04 (2/20/2020)

*Office Systems Analyst - IMDCA (ND4AN-19B) Test #02
(8/14/2019) 5 Months*

*Office Systems Analyst - IMDCA (ND4AN-19B) Test #03
(9/17/2019) 5 Months*

*Office Systems Analyst - IMDCA (ND4AN-20B) Test #04
(10/7/2019) 5 Months*

*Office Systems Analyst - IMDCA (ND4AN-20B) Test #11
(8/18/2020) 5 Months*

Park Naturalist (H17NN-19) Test #01 (2/15/2019)

Parking Control Checker (F19AN-20) (2/25/2020)

Plan Checker - Plumbing (K41AN-20) Test #05 (10/11/2019)

Police Officer - Lateral (F23NN-19) Test #25 (2/13/2019)

Police Officer - Lateral (F23NN-19) Test #26 (2/25/2019)

*Police Officer - Lateral (F23NN-19B) Test #08 (8/30/2019) 5
Months*

Police Recruit (F63NN-20) Test #16 (2/4/2020)

Police Recruit (F63NN-20) Test #17 (2/6/2020)

Public Affairs Assistant (EF3NN-20) Test #01 (2/13/2020)

Public Health Nurse (G19AN-20) Test #06 (8/13/2020)

Public Health Nurse Supervisor (G20NN-20) Test #04 (8/6/2020)
Public Health Nutritionist (G21AN-19) Test #02 (8/19/2019)
Public Safety Dispatcher - Lateral (J45AN-20C) Test #06
(8/20/2020)
Public Safety Dispatcher - NTN Exam (J45AN-18A) Test #03
(8/17/2018)
Public Safety Dispatcher - NTN Exam (J45AN-20A) Test #11
(2/7/2020)
Public Safety Dispatcher - NTN Exam (J45AN-20A) Test #14
(8/20/2020)
Public Safety Dispatcher - Post Waiver (J45AN-18B) Test #03
(8/17/2018)
Public Safety Dispatcher - Post Waiver (J45AN-19B) Test #07
(8/15/2019)
Public Safety Dispatcher - Post Waiver (J45AN-20B) Test #11
(2/7/2020)
Public Safety Dispatcher - Post Waiver (J45AN-20B) Test #14
(8/7/2020)
Public Safety Dispatcher - Post Waiver (J45AN-20B) Test #15
(8/20/2020)
Recreation Assistant (H52NN-19) Test #01 (3/1/2019)
Refuse Operator (JA2AN-20) Test #24 (2/7/2020) 4 Months
Senior Electrical Inspector (K56NN-20) Test #01 (2/24/2020)
Senior Electrical Inspector (K56NN-20) Test #02 (2/28/2020)
Senior Scheduler (NJ0NN-20) Test #01 (2/25/2020)
Senior Surveyor (K66NN-19) Test #02 (8/13/2019)
Special Services Officer (F33AN-18) Test #31 (9/24/2018)
Special Services Officer (F33AN-19) Test #38 (8/15/2019)
Special Services Officer (F33AN-20) Test #41 (2/5/2020)
Structural Engineer (KA1NN-20) Test #02 (2/7/2020)

Suggested Action: Approve recommendation.

Attachments: [Extension of Expiring Eligible Lists - 02-2021.p](#)

REGULAR AGENDA

8. [21-041CS](#)

RECOMMENDATION FOR EXTENSION OF PROBATIONARY

PERIOD - Matthew Deeter, Special Services Officer III-Armed

Communication from Stacey V. Lewis, Human Resources

Director, Harbor Department

Staff report prepared by Sheree Valdoria, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [ExtProbPeriod-MDeeter-SSOIII-HD-02-03-21_I](#)

9. [21-042CS](#)

RECOMMENDATION FOR EXTENSION OF PROBATIONARY

PERIOD - Miguel Munoz-Miranda, Special Services Officer

III-Armed

Communication from Stacey V. Lewis, Human Resources

Director, Harbor Department

Staff report prepared by Sheree Valdoria, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [ExtProbPeriod-MMMiranda-SSOIII-HD-02-03-2](#)

10. [21-037CS](#)

RECOMMENDATION FOR EXTENSION OF PROBATIONARY

PERIOD - Torry Richmond, Special Services Officer III-Armed

Communication from Stacey V. Lewis, Human Resources

Director, Harbor Department

Staff report prepared by Sheree Valdoria, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [ExtProbPeriod-TRichmond-SSOIII-HD-02-03-2](#)

11. [21-043CS](#)

RECOMMENDATION TO APPROVE REVISED CLASSIFICATION

SPECIFICATION - Equipment Operator I-III

*Communication from Fred Verdugo, Acting Director, Human
Resources Department*

Staff report prepared by Shellie Goings, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [RevClassSpec-EquipmentOperatorI-III-02-03-2](#)

12. [21-044CS](#)

RECOMMENDATION TO APPROVE REVISED CLASSIFICATION

SPECIFICATION - Motor Sweeper Operator

*Communication from Fred Verdugo, Acting Director, Human
Resources Department*

Staff report prepared by Shellie Goings, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [RevClassSpec-MotorSweeperOperator-02-03-2](#)

13. [21-045CS](#)

RECOMMENDATION TO APPROVE REVISED CLASSIFICATION

SPECIFICATION - Personnel Assistant I-II

*Communication from Fred Verdugo, Acting Director, Human
Resources Department*

Staff report prepared by Elsa Ramos, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [RevClassSpec-PersonnelAssistantI-II-HR-02-0](#)

14. STANDING COMMITTEES

- A. Executive Committee
- B. Recruitment and Selection Committee
- C. Special Projects Committee

15. REPORTS FROM MANAGERS

- A. Recruitment and Outreach Services Division – Crystal Slaten
- B. Employment Services Division – Caprice McDonald
- C. Administration and Support Services Division – Maria Alamo
- D. Executive Director – Christina Pizarro Winting

16. UNFINISHED BUSINESS

Ad Hoc Subcommittees:

- A. Subcommittee to Develop Civil Service Commission Policy regarding requests to Utilize Classified Positions in the Unclassified Service

17. NEW BUSINESS

ADJOURNMENT

I, Marla Camerino, Executive Assistant, certify that the agenda was posted not less than 72 hours prior to the meeting.

NOTE:

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្មៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាជ្យ និងកំណត់ហេតុឲ្យ អ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅ ការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹង ចាប់ផ្តើមបើកកិច្ចប្រជុំគណៈកម្មការធម្មនុញ្ញ)។