

CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
AGENDA

WEDNESDAY, NOVEMBER 18, 2020
TELECONFERENCE, 8:30 AM

Susana Gonzalez Edmond, President
Heather Morrison, Vice President



Phyllis O. Arias, Commissioner
Brandon Dowling, Commissioner
Joel Garnica, Commissioner

Christina Pizarro Winting, Executive Director

**CIVIL SERVICE COMMISSION MEETINGS ARE HELD VIA
TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20
ISSUED BY GOVERNOR GAVIN NEWSOM.**

THE CIVIC CHAMBERS WILL BE CLOSED TO THE PUBLIC.

ROLL CALL

FLAG SALUTE

1. **COMMENTS FROM THE PUBLIC – PUBLIC WILL HAVE THE OPPORTUNITY TO ADDRESS THE COMMISSION BY SUBMITTING WRITTEN COMMENTS VIA EMAIL TO MARLA.CAMERINO@LONGBEACH.GOV.**

2. [20-302CS](#) **Recommendation to approve minutes:**
Regular Meeting of November 4, 2020

Suggested Action: Approve recommendation.

Attachments: [CSC Mtg Minutes for 11-04-20 draft.pdf](#)

CONSENT CALENDAR (3 – 10):

3. [20-303CS](#) **Recommendation to approve examination results:**
*Police Recruit Test #19 (Established 07/01/20) **AMENDED***
Police Recruit Test #20 (Established 11/12/20)
Public Safety Dispatcher - Lateral Test #07 (Established 11/02/20)
Public Safety Dispatcher - NTN Test #16 (Established 10/29/20)

Suggested Action: Approve recommendation.

Attachments: [Exam Results for 11-18-20.pdf](#)

4. [20-304CS](#)

Recommendation to approve bulletin(s):

Survey Technician

Suggested Action: Approve recommendation.

Attachments: [Bulletins - 11-18-20 L.pdf](#)

5. [20-305CS](#)

Recommendation to receive and file retirement(s):

Stanley Ingram, Senior Electrical Inspector, Development Services (15 yrs., 9 mos.)

Eric Ledesma, Police Lieutenant, Police Department (30 yrs., 7 mos.)

Sergio Quintero, Police Officer, Police Department (25 yrs., 3 mos.)

Suggested Action: Approve recommendation.

6. [20-306CS](#)

Recommendation to receive and file resignation(s):

Vicky Adeva, Public Health Nutritionist II, Health and Human Services (21 yrs., 11 mos.)

Andrew Ahrens, Police Recruit, Police Department (2 days)

Vereniz Cardenas, Police Recruit, Police Department (8 days)

Candace Cleverly, Police Officer, Police Department (4 yrs., 6 mos.)

Amanda Isidro, Public Safety Dispatcher II, Disaster Preparedness and Emergency Communications (1 yr., 3 mos.)

Roy Robledo, Refuse Operator I, Public Works (15 yrs., 7 mos.)

Suggested Action: Approve recommendation.

7. [20-307CS](#)

Recommendation to approve transfer(s):

Jericho Balderian - Administrative Aide II / Police Department to Administrative Aide II / Harbor Department

Fiahna Cabana - Administrative Analyst III / Development Services to Administrative Analyst III-CNF / Financial Management

Suggested Action: Approve recommendation.

8. [20-308CS](#)

Recommendation to Transfer from Unclassified to Classified

Service - Lincoln Lo, Deputy Chief Harbor Engineer

Communication from Stacey V. Lewis, Human Resources

Director, Harbor Department

Staff report prepared by Sheree Valdoria, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [TransUnclasstoClass-LLo-DCHE-HD-11-18-20](#)

9. [20-309CS](#)

Recommendation for Temporary Reassignment for

Rehabilitation and/or Training - Victor Garcia, General

Maintenance Assistant

Communication from Stacey V. Lewis, Human Resources

Director, Harbor Department

Staff report prepared by Sheree Valdoria, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [Reassign.TransferforRehab-Victor Garcia-11.1](#)

10. [20-310CS](#)

Recommendation to Approve Extension of Expiring Eligible Lists - November 15 - 30, 2020 (6 months)

Staff report prepared by Christina Pizarro Winting, Executive Director

Accounting Clerk (C02AN-19) (5/30/2019)
Civil Engineer (K11NN-20) Test #14 (5/20/2020)
Civil Engineer (K11NN-20) Test #15 (5/29/2020)
*Civil Engineering Associate (K13NN-20) Test #08 (11/19/2019) 5 Months**
Electrical and Instrumentation Supervisor (MG4NN-20) Test #02 (11/22/2019)
*Electrician (I15NN-19) Test #01 (5/16/2019) 3 Months**
Electrician (I15NN-20) Test #06 (5/22/2020)
Environmental Specialist Associate (N26NN-20) Test #03 (5/27/2020)
Fingerprint Classifier (F07NN-19) (11/28/2018)
Garage Service Attendant (J23AN-19) Test #02 (5/20/2019)
Harbor Maintenance Mechanic (N32AN-19) (5/24/2019)
Marina Agent (H59AN-19) (11/27/2018)
Office Services Assistant (I70AN-18) (5/17/2018)
Police Officer - Lateral (F23NN-19B) Test #03 (5/16/2019)
Police Officer - Lateral (F23NN-20) Test #13 (5/28/2020)
Police Recruit (F63NN-19) Test #03 (11/29/2018)
Public Health Nurse (G19AN-20) Test #02 (5/21/2020)
Public Health Nurse Supervisor (G20NN-20) Test #02 (5/29/2020)
Public Safety Dispatcher - NTN Exam (J45AN-18A) Test #02 (6/1/2018)
Public Safety Dispatcher - NTN Exam (J45AN-19A) Test #05 (11/20/2018)
Public Safety Dispatcher - Post Waiver (J45AN-18B) Test #02 (6/1/2018)
Public Safety Dispatcher - Post Waiver (J45AN-20B) Test #12 (5/22/2020)
Recycling Specialist (EC5AN-19) Test #01 (5/20/2019)
Registered Nurse (G11AN-19) Test #09 (5/24/2019)
*School Guard (F31N1-19) Test #08 (5/24/2019) 3 Months**
*Senior Traffic Engineer (K68NN-20) Test #05 (11/22/2019) 5 Months**
Special Services Officer (F33AN-20) Test #43 (5/28/2020)

Suggested Action: Approve recommendation.

Attachments: [Extension of Expiring Eligible Lists - 11-15-30-2](#)

REGULAR AGENDA

11. [20-311CS](#) **RECOMMENDATION TO APPROVE REVISED CLASSIFICATION SPECIFICATION - Planner I - IV**

Communication from Fred Verdugo, Acting Director, Human Resources Department

Staff report prepared by Sylvana Tamura, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [RevClassSpec-Planner-11-18-20_L.pdf](#)

12. [20-312CS](#) **RECOMMENDATION TO APPROVE REVISED CLASSIFICATION SPECIFICATION - Planning Aide**

Communication from Fred Verdugo, Acting Director, Human Resources Department

Staff report prepared by Sylvana Tamura, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [RevClassSpec-PlanningAide-11-18-20_L.pdf](#)

13. [20-313CS](#) **RECOMMENDATION TO APPROVE REVISED CLASSIFICATION SPECIFICATION - Ambulance Operator**

Communication from Fred Verdugo, Acting Director, Human Resources Department

Staff report prepared by Shellie Goings, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [RevClassSpec-AmbulanceOperator-11-18-20](#)

14. [20-314CS](#) **RECOMMENDATION TO REQUEST PRIOR CLASSIFIED STATUS AND SENIORITY - REVISED**

Communication from Christina Pizarro Winting, Executive Director

Suggested Action: Approve recommendation.

15. [20-301CS](#) **RETREAT UPDATE**

Attachments: [LBCSLogos-11-18-20.pdf](#)

16. STANDING COMMITTEES

- A. Executive Committee
- B. Recruitment and Selection Committee
- C. Special Projects Committee

17. REPORTS FROM MANAGERS

- A. Recruitment and Outreach Services Division – Crystal Slaten
- B. Employment Services Division – Caprice McDonald
- C. Administration and Support Services Division – Maria Alamo
- D. Executive Director – Christina Pizarro Winting

18. UNFINISHED BUSINESS

Ad Hoc Subcommittees:

- A. Subcommittee to Develop Civil Service Commission Policy regarding requests to Utilize Classified Positions in the Unclassified Service

19. NEW BUSINESS

ADJOURNMENT

NO HEARING

I, Marla Camerino, Executive Assistant, certify that the agenda was posted not less than 72 hours prior to the meeting.

NOTE:

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្មៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាជ្យ និងកំណត់ហេតុឲ្យ អ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅ ការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹង ចាប់ផ្តើមបើកកិច្ចប្រជុំគណៈកម្មការធម្មនុញ្ញ)។