

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
AGENDA**

**WEDNESDAY, AUGUST 5, 2020
TELECONFERENCE, 8:30 AM**

Susana Gonzalez Edmond, President
Heather Morrison, Vice President



Phyllis O. Arias, Commissioner
Brandon Dowling, Commissioner
Joel Garnica, Commissioner

Christina Pizarro Winting, Executive Director

**CIVIL SERVICE COMMISSION MEETINGS ARE HELD VIA
TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20
ISSUED BY GOVERNOR GAVIN NEWSOM.**

THE CIVIC CHAMBERS WILL BE CLOSED TO THE PUBLIC.

FLAG SALUTE

ROLL CALL

1. **COMMENTS FROM THE PUBLIC – PUBLIC WILL HAVE THE OPPORTUNITY TO ADDRESS THE COMMISSION BY SUBMITTING WRITTEN COMMENTS VIA EMAIL TO MARLA.CAMERINO@LONGBEACH.GOV.**
2. [20-193CS](#) **Recommendation to approve minutes:**
 Regular Meeting of July 15, 2020
 Special Meeting of July 22, 2020

Suggested Action: Approve recommendation.

Attachments: [CSC Mtg Minutes for 07-15-20 draft.pdf](#)
 [CSC Mtg Minutes for 07-22-20 special meeting](#)

CONSENT CALENDAR (3 – 11):

3. [20-194CS](#)

Recommendation to approve examination results:

Business Systems Specialist Test #20 (Established 07/28/20)
Environmental Health Specialist Test #01 (Established 07/24/20)
Plumber Test #01 (Established 07/24/20)
Police Officer - Lateral Test #14 (Established 07/30/20)
Public Health Nurse Test #05 (Established 07/21/20)
Public Safety Dispatcher - Lateral Test #05 (Established 07/22/20)
Public Safety Dispatcher - NTN Test #13 (Established 07/24/20)

Suggested Action: Approve recommendation.

Attachments: [Exam Results for 08-05-20.pdf](#)

4. [20-195CS](#)

Recommendation to approve bulletin(s):

Gas Construction Worker
Port Planner

Suggested Action: Approve recommendation.

Attachments: [Bulletins - 08-05-20 L.pdf](#)

5. [20-196CS](#)

Recommendation to receive and file retirement(s):

Thomas Fugarino, Library Clerk I, Library Services (25 yrs., 3 mos.)
Evelyn Matzat, General Librarian, Library Services (27 yrs., 6 mos.)
Scott Nishitani, Police Officer, Police Department (21 yrs., 8 mos.)
Luis Oviedo, General Maintenance Assistant, Parks, Recreation and Marine (28 yrs., 3 mos.)
Esther Tupua-Sipi, Clerk Supervisor, Police Department (30 yrs., 6 mos.)
Troy Ward, Criminalist Supervisor, Police Department (24 yrs., 11 mos.)

Suggested Action: Approve recommendation.

6. [20-197CS](#)

Recommendation to receive and file resignation(s):

Jesus Chaffino, Construction Inspector II, Harbor Department (2 yrs., 3 mos.)

Jennifer DePrez, Public Affairs Assistant, Police Department (1 yr., 6 mos.)

Ricardo Garcia, Clerk Typist I, Health and Human Services (4 mos., 15 days)

Cory Strang, Police Officer, Police Department (19 yrs., 8 mos.)

Carlos Vasquez, Civil Engineering Assistant, Energy Resources (1 yr., 10 mos.)

Suggested Action: Approve recommendation.

7. [20-198CS](#)

Recommendation to approve transfer(s):

Jamaal Williams - Administrative Analyst II, Health Department to Administrative Analyst III, Police Department

Suggested Action: Approve recommendation.

8. [20-199CS](#)

Recommendation to Transfer from Unclassified to Classified

Service - Ryan O'Keeffe, Ambulance Operator, Fire Department

Communication from Meg Rau, Administrative Officer, Fire Department

Staff report prepared by Shellie Goings, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [UnclasstoClass-ROKeeffe-AOFD-08-05-20 L.r](#)

9. [20-200CS](#)

Recommendation for Provisional Appointment - Elvia Diaz, Noe Huizar and Mike Reyes, Survey Technicians
Communication from Stacey V. Lewis, Director of Human Resources, Harbor Department
Staff report prepared by Sheree Valdoria, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [Provisional Appointment - HD - Survey Technicians](#)

10. [20-201CS](#)

Recommendation for Permanent Assignment to Former Classification - Fermin Gracian, Construction Inspector II, Water Department
Communication from Christopher T. Garner, General Manager, Water Department
Staff report prepared by Sylvana Tamura, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [PermAssignFormerClass-FGracian-WD-08-05-](#)

11. [20-202CS](#)

Recommendation to Approve Extension of Expiring Eligible Lists (6 months)

Staff report prepared by Christina Pizarro Winting, Executive Director

Business Systems Specialist (H67AN-19) Test #11 (2/21/2019)

Civil Engineer (K11NN-20) Test #11 (2/19/2020)

Commercial Diver (I46AN-20) Test #01 (2/7/2020)

Electrician (I15NN-19) Test #03 (8/2/2019)

Gas Pipeline Welder/Layout Fitter (I61NN-19) Test #03 (8/28/2019)

Maintenance Assistant (JA3AN-20) Test #01 (2/13/2020)

Nurse Practitioner (G12NN-19) Test #01 (8/28/2019)

Nurse Practitioner (G12NN-20) Test #04 (2/20/2020)

Office Systems Analyst (IMDCE) (ND4AN-20A) Test #08 (2/18/2020) - 5 months

Office Systems Analyst - IMDCA (ND4AN-19B) Test #02 (8/14/2019)

Office Systems Analyst- IMDNOC (ND4AN-19C) Test #03 (8/14/2019) - 5 months

Park Naturalist (H17NN-19) Test #01 (2/15/2019)

Plan Checker - Plumbing (K41AN-19) Test #02 (2/15/2019)

Plan Checker - Plumbing (K41AN-20) Test #05 (10/11/2019)

Police Officer - Lateral (F23NN-19) Test #25 (2/13/2019)

Police Officer - Lateral (F23NN-19) Test #26 (2/25/2019)

Police Officer - Lateral (F23NN-19B) Test #08 (8/30/2019)

Police Recruit (F63NN-19) Test #07 (2/28/2019) - 5 months

Police Recruit (F63NN-20) Test #16 (2/4/2020)

Police Recruit (F63NN-20) Test #17 (2/6/2020)

Public Affairs Assistant (EF3NN-20) Test #01 (2/13/2020)

Public Health Nutritionist (G21AN-19) Test #02 (8/19/2019)

Public Safety Dispatcher - NTN Exam (J45AN-18A) Test #03 (8/17/2018)

Public Safety Dispatcher - NTN Exam (J45AN-20A) Test #11 (2/7/2020)

Public Safety Dispatcher - Post Waiver (J45AN-18B) Test #03 (8/17/2018)

Public Safety Dispatcher - Post Waiver (J45AN-19B) Test #07 (8/15/2019)

Public Safety Dispatcher - Post Waiver (J45AN-20B) Test #11 (2/7/2020)
Recreation Assistant (H52NN-19) Test #01 (3/1/2019)
Refuse Operator (JA2AN-20) Test #24 (2/7/2020)
Senior Electrical Inspector (K56NN-20) Test #01 (2/24/2020)
Senior Electrical Inspector (K56NN-20) Test #02 (2/28/2020)
Senior Librarian (E31NN-19) Test #01 (8/7/2019)
Senior Scheduler (NJ0NN-20) Test #01 (2/25/2020)
Senior Surveyor (K66NN-19) Test #02 (8/13/2019)
Senior Traffic Engineer (K68NN-19) Test #03 (8/28/2019)
Special Services Officer (F33AN-19) Test #38 (8/15/2019)
Special Services Officer (F33AN-20) Test #41 (2/5/2020)
Structural Engineer (KA1NN-20) Test #02 (2/7/2020)
Water Treatment Operator (MA1AN-19B) Test #02 (8/26/2019) - 5 months

Suggested Action: Approve recommendation.

Attachments: [Extension of Expiring Eligible Lists - 08-2020.p](#)

REGULAR AGENDA

12. [20-203CS](#)

COVID-19 RELATED: RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD - Ismael Tafolla, Special Services Officer III-Armed
Communication from Stacey V. Lewis, Director of Human Resources, Harbor Department
Staff Report prepared by Sheree Valdoria, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [ExtProb-ITaffola-SSOIII-HD-08-05-20_L.pdf](#)

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13. [20-204CS](#) **COVID-19 RELATED: RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Jose Terrones, Special Services Officer III-Armed
Communication from Stacey V. Lewis, Director of Human Resources, Harbor Department
Staff Report prepared by Sheree Valdoria, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [ExtProb-JTerrones-SSOIII-HD-08-05-20 L.pdf](#)
14. [20-205CS](#) **COVID-19 RELATED: RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Vu Le, Special Services Officer III-Armed
Communication from Stacey V. Lewis, Director of Human Resources, Harbor Department
Staff Report prepared by Sheree Valdoria, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [ExtProb-2nd Request-VLe-SSOIIIHD-08-05-20](#)
15. [20-206CS](#) **RECOMMENDATION FOR PROVISIONAL APPOINTMENT** - Mechanical Equipment Stock Clerk
Communication from Sandra Kennedy, Administrative Officer, Financial Management
Staff Report prepared by Desiree Davalos, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [ProvAppt-MESC-FM-08-05-20 L.pdf](#)

16. [20-207CS](#)

COVID-19 RELATED: RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD - Jose Guerrero, Special Services

Officer III-Armed

Communication from Robert G. Luna, Police Chief, Police Department

Staff Report prepared by Sheree Valdoria, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [ExtProb-JGuerrero-SSOIII-PD-08-05-20 L.pdf](#)

17. [20-208CS](#)

COVID-19 RELATED: RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD - Joshua Valencia-Moreno, Special

Services Officer III-Armed

Communication from Robert G. Luna, Police Chief, Police Department

Staff Report prepared by Sheree Valdoria, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [ExtProb-JValencia-Moreno-SSOIII-PD-08-05-2](#)

18. [20-209CS](#)

COVID-19 RELATED: RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD - Husani Flournoy, Special Services

Officer III-Armed

Communication from Robert G. Luna, Police Chief, Police Department

Staff Report prepared by Sheree Valdoria, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [ExtProb-HFlournoy-SSOIII-PD-08-05-20 L.pdf](#)

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19. [20-210CS](#) **COVID-19 RELATED: RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Jeffrey Pina, Special Services Officer
III-Armed
Communication from Robert G. Luna, Police Chief, Police Department
Staff Report prepared by Sheree Valdoria, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [ExtProb-JPina-SSOIII-PD-08-05-20 L.pdf](#)
20. [20-211CS](#) **COVID-19 RELATED: RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Raquelle Hutt, Special Services Officer
III-Armed
Communication from Robert G. Luna, Police Chief, Police Department
Staff Report prepared by Sheree Valdoria, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [ExtProb-RHutt-SSOIII-PD-08-05-20 L.pdf](#)
21. [20-212CS](#) **RECOMMENDATION FOR PROVISIONAL APPOINTMENT** -
Housing Specialist I-II
Communication from Jodie Griner, Administrative Officer, Health and Human Services
Staff Report prepared by Christina Pizarro Winting, Executive Director
- Suggested Action:** Approve recommendation.
- Attachments:** [ProvAppt-HSI-II-HE-08-05-20.pdf](#)

22. [20-213CS](#)

RECOMMENDATION FOR PROVISIONAL APPOINTMENT -

Housing Aide II

Communication from Jodie Griner, Administrative Officer, Health and Human Services

Staff Report prepared by Christina Pizarro Winting, Executive Director

Suggested Action: Approve recommendation.

Attachments: [ProvAppt-HousingAideII-HE-08-05-20.pdf](#)

23. [20-214CS](#)

RECOMMENDATION FOR EXTENSION OF PROVISIONAL APPOINTMENT - Jason Kang, Building Services Supervisor

Staff Report prepared by Jami Kerr-Jenkins, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [ExtProvAppt-JKang-BSS-PD-08-05-20.pdf](#)

24. STANDING COMMITTEES

- A. Executive Committee
- B. Recruitment and Selection Committee
- C. Special Projects Committee

25. REPORTS FROM MANAGERS

- A. Recruitment Division – Crystal Slaten
- B. Employment Services Division – Caprice McDonald
- C. Administration Support Services – Maria Alamo
- D. Executive Director – Christina Pizarro Winting

26. UNFINISHED BUSINESS

Ad Hoc Subcommittees:

- A. Subcommittee to Develop Civil Service Commission Policy regarding requests to Utilize Classified Positions in the Unclassified Service

27. NEW BUSINESS

ADJOURNMENT

I, Marla Camerino, Executive Assistant, certify that the agenda was posted not less than 72 hours prior to the meeting.

NOTE:

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្មៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ: និងកំណត់ហេតុឲ្យ
អ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅ
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