## CITY OF LONG BEACH CIVIL SERVICE COMMISSION AGENDA

## WEDNESDAY, MARCH 6, 2019 333 W. OCEAN BLVD, 7TH FLOOR CIVIL SERVICE BOARDROOM, 8:00 AM

Phyllis O. Arias, President Carolyn M. Smith Watts, Vice President



Joen Garnica, Commissioner Susana Gonzalez Edmond, Commissioner Heather Morrison, Commissioner

David P. Honey, Interim Executive Director

FLAG SALUTE

ROLL CALL

COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.

1. <u>19-035CS</u>Recommendation to Approve Minutes:<br/>Regular Meeting of February 20, 2019

Suggested Action:	Approve recommendation.	
Attachments:	CSC Mtg Minutes for 02-20-19	draft.pdf

# CONSENT CALENDAR (2 – 7):

 2. <u>19-036CS</u> Recommendation to approve examination results: Accountant Test #01 (Established 02/26/19) Assistant Administrative Analyst Test #01 (Established 01/24/19) AMENDED Assistant Administrative Analyst Test #02 (Established 02/28/19) Business Systems Specialist Test #11 (Established 02/21/19) Communication Specialist Test #02 (Established 02/28/19) Park Naturalist Test #01 (Established 02/15/19) Police Officer - Lateral Test #26 (Established 02/25/19) Police Recruit Test #07 (Established 02/28/19)
Suggested Action: Approve recommendation.

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3. <u>19-037CS</u> **Recommendation to receive and file bulletin(s):** Capital Projects Coordinator Park Maintenance Supervisor Senior Program Manager - Water Senior Traffic Engineer Systems Technician

Suggested Action:	Approve recommendation.
Attachments:	Bulletins - 03-06-19-L.pdf

4. <u>19-038CS</u> Recommendation to receive and file retirement(s): Anneke Van Gelder/Civil Engineer/Public Works (16 yrs., 6 mos.) Glenn Wentz/Gas Distribution Supervisor/Energy Resources (32 yrs., 3 mos.) Peter Engler/Combination Building Inspector/Development Services (21 yrs., 4mos.)

**Suggested Action:** Approve recommendation.

5. <u>19-039CS</u> Recommendation to receive and file resignation(s):

Abigail Hizon/Port Financial Analyst III/Harbor Department (8 yrs. 10 mos.) Alfred Sanchez/Equipment Mechanic I/Public Works (9 yrs. 9 mos.) Cindy Felix/School Guard/Police Department (1 yr., 24 days)

Duo Xu/Police Officer/Police Department (11 mos., 15 days) Jeffrey Cady/Public Safety Dispatcher/Disaster Preparedness and Emergency Communications (5 yrs., 6 mos.) Michael Becerra/Police Officer/Police Department (11 mos., 7 days)

Nikolas Hipp/Water Utility Mechanic II/Water Department (4 yrs., 6 mos.)

**Suggested Action:** Approve recommendation.

Recommendation to approve reschedule for hearing(s): 6. 19-040CS Dismissal Appeal 17-D-1516, Suggested Dates: March 13 & 20, 2019 Dismissal Appeal 01-D-1718 Suggested Dates: March 27 & April 3, 2019 Suggested Action: Approve recommendation. 7. <u>19-041CS</u> Recommendation to Approve Extension of Expiring Eligible Lists (6) months) Staff report prepared by David P. Honey, Interim Executive Director Business Systems Specialist (H67AN-18) Test #07 (9/21/2018) Engineering Technician (K95AN-18) (3/8/2018) Housing Aide (HS1AN-18) Test #01 (9/14/2018) Maintenance Assistant (JA3AN-17) Test #01 (3/28/2017) Payroll/Personnel Assistant (D65AN-18) (3/14/2018) Petroleum Operations Coordinator (K45AN-18) Test #01 (9/24/2018) Public Safety Dispatcher - Lateral (J45AN-18C) Test #02 (9/5/2018) Public Safety Dispatcher - NTN Exam (J45AN-18A) Test #04 (8/31/2018) School Guard (F31N1-18) Test #06 (9/12/2018) Senior Accountant (C32NN-18) (3/15/2018) Senior Electrical Engineer (NG0NN-18) Test #01 (9/6/2018) Senior Equipment Operator - Backhoe (J75NN-18) (3/9/2018) Special Services Officer (F33AN-18) Test #25 (3/28/2018) Special Services Officer (F33AN-18) Test #31 (9/24/2018) Surveyor (K73NN-18) (3/6/2018) Systems Support Specialist (H69AN-18) Test #08 (9/13/2018)

Suggested Action:	Approve recommendation.
Attachments:	Extension of Expiring Eligible Lists - 03-2019.p

#### **REGULAR AGENDA**

8. <u>19-042CS</u> **RECOMMENDATION TO REAPPOINT RESIGNED EMPLOYEE** - Annie Fang, Clerk Typist III *Communication from Stacey V. Lewis, Director, Human Resources, Harbor Department* Staff Report prepared by Stanley Wang, Personnel Analyst

Suggested Action:	Approve recommendation.
Attachments:	Reappoint Resigned Emp - A. Fang CTIII 03-(

9. <u>19-043CS</u> **RECOMMENDATION TO REAPPOINT RETIRED EMPLOYEE** - Gamal Elgaali, Senior Civil Engineer *Communication from Stacey V. Lewis, Director, Human Resources, Harbor Department* Staff Report prepared by Shellie Goings, Personnel Analyst

Suggested Action:	Approve recommendation.
Attachments:	Reappoint Retired Emp - G. Elgaali Sr Civil En

10. <u>19-044CS</u> **RECOMMENDATION FOR CONSIDERATION OF HEARING OFFICER'S REPORT** - Suspension Appeal 03-S-1718 (Emailed to CSC on 2/27/19) *Report prepared by David L. Casterline, Attorney at Law* 

**Suggested Action:** No recommendation.

#### MANAGERS REPORT

**Recruitment & Selection** 

**Special Projects** 

Administration Support Services

**Executive Director** 

UNFINISHED BUSINESS

## **NEW BUSINESS**

COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.

CLOSED SESSION – DISCUSSION OF EXECUTIVE DIRECTOR RECRUITMENT PROCESS

# ADJOURNMENT

# **HEARING 04-D-1718**

I, Marla Camerino, Executive Assistant, certify that the agenda was posted not less than 72 hours prior to the meeting.

# NOTE:

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្ថៀន ក្រុងតាមរយ:លេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រងុំ គណកម្មការធម្មនុព្ណ)។ If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបវារ: និងកំណត់ហេតុឲ្យ អ្នកនៃលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើរអ្នកតាមទូរស័ព្ទនោយហៅ ការិយាល័យស្ថៀនក្រុងតាមរយ:លេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹង ចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។