

**CITY OF LONG BEACH  
CIVIL SERVICE COMMISSION  
AGENDA**

**WEDNESDAY, DECEMBER 20, 2017  
333 W. OCEAN BLVD., 7TH FLOOR  
CIVIL SERVICE BOARD ROOM, 8:00 AM**

Phyllis Arias, President  
Carolyn M. Smith Watts, Vice President



Charles Hicks Jr., Commissioner  
Rick McGilton-McGlamery, Commissioner  
Robin Perry, Commissioner

Kandice Taylor-Sherwood,  
Executive Director

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**FLAG SALUTE**

**ROLL CALL**

**COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.**

1. [17-240CS](#)      **Recommendation to approve minutes:**  
*Regular Meeting of December 6, 2017*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [CSC Mtg Minutes for 12-06-17.pdf](#)

**CONSENT CALENDAR**

2. [17-241CS](#)

**Recommendation to approve examination results:**

*Administrative Analyst Test #01 **AMENDED** (Established 11/9/17)*  
*Animal Health Technician Test #01 (Established 12/13/17)*  
*Combination Building Inspector Test #02 (Established 12/12/17)*  
*Construction Inspector Test #01 **AMENDED** (Established 11/10/17)*  
*General Librarian Test #01 (Established 12/12/17)*  
*Office Automation Analyst Test #01 (Established 12/7/17)*  
*Office Automation Analyst Test #02 (Established 12/14/17)*  
*Police Officer - Lateral Test #11 (Established 12/12/17)*  
*Public Health Nutritionist Test #03 (Established 12/7/17)*  
*Registered Nurse Test #01 (Established 12/12/17)*  
*Senior Librarian Test #01 (Established 12/14/17)*  
*Senior Program Manager - Water Test #01 **AMENDED** (Established 9/29/17)*  
*Special Services Officer Test #22 (Established 12/7/17)*

**Suggested Action:** Approve recommendation.

**Attachments:** [Exam Results for 12-20-17.pdf](#)

3. [17-242CS](#)

**Recommendation to receive and file bulletin(s):**

*Personnel Assistant*  
*Recycling Specialist*  
*Water Utility Mechanic*

**Suggested Action:** Approve recommendation.

**Attachments:** [Bulletins 12-20-17.pdf](#)

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4. [17-243CS](#)

**Recommendation to receive and file retirement(s):**

*Susan Madsen/Housing Specialist II/Health and Human Services (16 yrs., 11 mos.)*  
*Steven Esquerra/Petroleum Operations Coordinator I/Gas & Oil (26 yrs., 11 mos.)*  
*Christopher Smith/Refuse Operator II/Public Works (21 yrs., 2 mos.)*  
*Mark Walters/Equipment Mechanic II/Harbor (10 yrs., 10 mos.)*  
*Armando Perez/General Maintenance Assistant/Harbor (24 yrs., 2 mos.)*  
*Ricardo Hernandez/Equipment Operator III/Harbor (19 yrs., 10 days)*  
*Jose Flores/Equipment Operator III/Parks, Recreation & Marine (23 yrs., 1 mo.)*  
*Jerry Mosley/Fire Engineer/Fire (27 yrs., 10 mos.)*  
*Jack Dial/Police Officer/Police (30 yrs., 1 mo.)*  
*Jose Gonzalez/Equipment Operator II/Public Works (25 yrs., 8 mos.)*  
*Paul Munson/Police Sergeant/Police (23 yrs., 1 mo.)*  
*Tony Neal/Business Systems Specialist V/Technology & Innovation (35 yrs., 3 mos.)*

**Suggested Action:** Approve recommendation.

5. [17-244CS](#)

**Recommendation to receive and file resignation(s):**

*Allyne Moon/Animal Health Technician/Parks, Recreation & Marine (7 yrs., 8 mos.)*  
*Jennifer Reagan/Public Safety Dispatcher II/Disaster Preparedness and Emergency Communications (10 yrs., 6 mos.)*  
*Cata Chiv/Ambulance Operator/Fire (10 mos., 22 days)*  
*Melissa Kiser/Police Officer/Police (1 yr., 2 mos.)*  
*Roberto Jimenez/Registered Nurse II/Health and Human Services (4 yrs., 2 mos.)*  
*Ryan Rice/Refuse Operator I/Public Works (4 mos.)*

**Suggested Action:** Approve recommendation.

**REGULAR AGENDA**

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6. [17-245CS](#)      **RECOMMENDATION FOR PROVISIONAL APPOINTMENT** - Todd Thienngern, Office Systems Analyst III  
*Communication from Stacey Lewis, Director of Human Resources, Harbor*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [Thienngern\\_OSA Provisional 12-20-17.pdf](#)

7. [17-246CS](#)      **RECOMMENDATION FOR EXTENSION OF PROVISIONAL APPOINTMENT** - Saren Mason, Personnel Assistant II, and Tiffany James-Norseweather, Personnel Assistant II  
*Communication from Alejandrina Basquez, Director of Human Resources*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [Ext Prov Appt - Mason - James-Norseweather](#)

8. [17-247CS](#)      **EXECUTIVE SESSION** - Discussion on status of Civil Service role in Classification Specifications of Special Services Officer position.

Agenda Item #17-202CS (originally discussed during CSC Meeting on October 4, 2017), was calendared to CSC Meeting of December 6, 2017. It was then postponed to CSC Meeting of December 20, 2017, by voice vote, closing the agenda item number. New Agenda Item #17-247CS replaces previous Item #17-202CS.

**Suggested Action:**      Approve recommendation.

**MANAGERS' REPORT**

Recruitment & Selection

Special Projects

Administration Support Services

Executive Director

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.**

**ADJOURNMENT**

**NOTE:**

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យសៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ: នឹងកំណត់ហេតុឲ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។