

**CITY OF LONG BEACH  
CIVIL SERVICE COMMISSION  
AGENDA**

**WEDNESDAY, DECEMBER 6, 2017  
333 W. OCEAN BLVD., 7TH FLOOR  
CIVIL SERVICE BOARD ROOM, 8:00 AM**

Phyllis Arias, President  
Carolyn M. Smith Watts, Vice President



Charles Hicks Jr., Commissioner  
Rick McGilton-McGlamery, Commissioner  
Robin Perry, Commissioner

Kandice Taylor-Sherwood,  
Executive Director

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**FLAG SALUTE**

**ROLL CALL**

**COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.**

1. [17-228CS](#)      **Recommendation to approve minutes:**  
*Regular Meeting of November 15, 2017*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [CSC Mtg Minutes for 11-15-17.pdf](#)

**CONSENT CALENDAR (2-8)**

2. [17-229CS](#)

**Recommendation to approve examination results:**

*Combination Building Inspector Test #01 (Established 11/17/17)*  
*Construction Inspector Test #01 (Established 11/10/17)*  
*Customer Services Supervisor (Established 11/21/17)*  
*Fire Engineer (Established 11/28/17)*  
*Plan Checker - Electrical Test #01 (Established 11/14/17)*  
*Police Officer - Lateral Test #10 (Established 11/28/17)*  
*Police Recruit Test #02 (Established 11/30/17)*  
*Refuse Operator Test #07 (Established 11/21/17)*  
*School Guard Test #02 (Established 11/15/17)*  
*Special Services Officer Test #21 (Established 11/14/17)*  
*Systems Support Specialist - Help Desk Lead Test #01 (Established 11/21/17)*  
*Systems Support Specialist Test #01 (Established 11/21/17)*  
*Water Treatment Supervisor (Established 11/14/17)*  
*Water Treatment Supervisor (Established 11/14/17)*

**Suggested Action:** Approve recommendation.

**Attachments:** [Exam Results - 12-06-17.pdf](#)

3. [17-230CS](#)

**Recommendation to receive and file bulletin(s):**

*Commercial Diver*  
*Fire Recruit*  
*Laboratory Analyst*  
*Registered Nurse*  
*Surveyor*

**Suggested Action:** Approve recommendation.

**Attachments:** [CSC Bulletins 12-06-17.pdf](#)

4. 17-231CS      **Recommendation to receive and file retirement(s):**  
*David Fritz/Police Officer/Police (25 yrs., 2 mos.)*  
*Kenneth Rosenthal/Police Lieutenant/Police (35 yrs., 2 mos.)*  
*John Hill/Police Sergeant/Police (23 yrs., 10 mos.)*  
*Hector De La-Torre/Gas Field Service Representative III/Gas & Oil (26 yrs., 11 mos.)*  
*Harry Stricklin/Building Maintenance Engineer/Public Works (14 yrs., 10 mos.)*

**Suggested Action:**      Approve recommendation.

5. 17-232CS      **Recommendation to receive and file resignation(s):**  
*Kourtney Sanders-Haynie/Laboratory Analyst I/Water (2 yrs., 6 mos.)*  
*Maritza Castillo/Police Officer/Police (1 yr., 1 mo.)*  
*Aaron Perkins/Mechanical Engineer/Gas & Oil (10 yrs., 6 mos.)*  
*Emir Sayyid/General Maintenance Assistant/Parks, Recreation & Marine (7 yrs., 11 mos.)*  
*Naomi Munoz/Accountant III/Financial Management (5 mos., 21 days)*  
*Kenya Creer/Clerk Typist II/Fire (1 yr., 2 mos.)*

**Suggested Action:**      Approve recommendation.

6. 17-233CS      **Recommendation to approve transfer(s):**  
*Cathy Pingol/Senior Accountant/Financial Management to Senior Accountant/Police*

**Suggested Action:**      Approve recommendation.

7. 17-234CS      **Recommendation to approve reschedule for hearing(s):**  
*Dismissal Appeal 22-D-1617, Suggested Dates January 10, 17, & 24, 2018*

**Suggested Action:**      Approve recommendation.

8. 17-235CS      **Recommendation to receive and file withdrawal of appeal:**  
*Dismissal Appeal 23-D-1617*

**Suggested Action:**      Approve recommendation.

**REGULAR AGENDA**

9. [17-236CS](#)      **RECOMMENDATION TO APPROVE EXTENSION OF EXPIRING ELIGIBLE LISTS (6 months)**  
*Staff report prepared by Kandice Taylor-Sherwood, Executive Director*

*AIRPORT PUBLIC AFFAIRS ASSISTANT (EF3NN-17) (3/21/2017) - 3 months*

*COMBINATION BUILDING INSPECTOR AIDE (K88AN-17) (12/7/2016)*

*MECHANICAL ENGINEER (K32NN-17) TEST #01 (12/13/2016)*

*MECHANICAL EQUIPMENT STOCK CLERK (D19AN-17) (12/15/2016)*

*PROJECT SCHEDULER (NL2AN-17) TEST #01 (6/20/2017)*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [Ext Exp Eligible Lists - 12-06-17.pdf](#)

10. [17-152CS](#)      **RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD -**  
Christopher Gonzalez-Fontenot, Special Services Officer III-Armed  
*Communication from Stacey Lewis, Director of Human Resources,*  
*Harbor*

**Suggested Action:**      Approve recommendation.

**Attachments:**      [Ext Prob - C. Gonzalez-Fontenot SSOIII - POL](#)

11. 17-237CS      **RECOMMENDATION TO APPROVE EXAMINATION RESULTS - POLICE RECRUIT**  
*Staff Report prepared by David Espinoza, Personnel Analyst*

**Suggested Action:**      Approve recommendation.

12. 17-238CS      **RECOMMENDATION TO APPROVE EXAMINATION RESULTS - FIRE ENGINEER**

*Staff Report prepared by Shellie Goings, Personnel Analyst*

**Suggested Action:**      Approve recommendation.

13. 17-239CS      **RECOMMENDATION FOR A TEMPORARY CHANGE IN CIVIL SERVICE MEETING DATE(S)**

*Staff report prepared by Kandice Taylor-Sherwood, Executive Director, Civil Service*

Due to the first meeting of 2018 falling so close to the first of the year, in addition to scheduling conflicts of key participants, it is recommended that the Civil Service Commission meetings for January 2018, be changed from January 3, 2018, and January 17, 2018, to Wednesday, January 10, 2018, and Wednesday, January 24, 2018.

**Suggested Action:**      Approve recommendation.

14. [17-202CS](#)      **EXECUTIVE SESSION** - Discussion on status of Special Services Officer and Civil Service role in Classification Specifications.

During the Civil Service Commission (CSC) meeting on Wednesday, November 15, 2017, it was announced that Agenda Item #17-202CS, the study on the Special Services Officer (SSO) classification (originally discussed during the meeting on October 4, 2017), would return for discussion on December 6, 2017. However, as it was learned that key participants would be unable to attend the December 6, 2017 meeting, the SSO study will be presented during the CSC meeting on Wednesday, December 20, 2017. It is recommended to calendar Agenda Item #17-202CS to Wednesday, December 20, 2017.

**Suggested Action:**      Approve recommendation.

**MANAGERS' REPORT**

**Recruitment & Selection**

**Special Projects**

**Administration Support Services**

**Executive Director**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.**

**ADJOURNMENT**

**NOTE:**

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យសៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ: នឹងកំណត់ហេតុឲ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។