

**CITY OF LONG BEACH  
CIVIL SERVICE COMMISSION  
AGENDA**

**WEDNESDAY, MARCH 1, 2017  
333 W. OCEAN BLVD. 7TH FLOOR  
CIVIL SERVICE BOARD ROOM, 8:00 AM**

Rick McGilton-McGlamery, President  
Phyllis Arias, Vice President



Charles Hicks Jr., Commissioner  
Robin Perry, Commissioner  
Carolyn M. Smith Watts, Commissioner

Kandice Taylor-Sherwood,  
Executive Director

---

**FLAG SALUTE**

**ROLL CALL**

1. [17-041CS](#) **Recommendation to approve minutes:**  
*Regular Meeting of February 15, 2017*

**Suggested Action:** Approve recommendation.

**Attachments:** [CSC Mtg Minutes for 2-15-17.pdf](#)

**CONSENT CALENDAR (2-5):**

2. [17-042CS](#) **Recommendation to approve examination results:**  
*Customer Service Representative (Established 2/14/17)*  
*Fire Captain*  
*Special Services Officer (Established 2/23/17)*

**Suggested Action:** Approve recommendation.

**Attachments:** [Exam Results 3-1-17.pdf](#)

3. [17-043CS](#)

**Recommendation to receive and file bulletin(s):**

*Buyer  
Harbor Maintenance Mechanic  
Maintenance Assistant  
Maintenance Planner  
Police Sergeant*

**Suggested Action:** Approve recommendation.

**Attachments:** [Bulletins 3-1-17.pdf](#)

4. [17-044CS](#)

**Recommendation to receive and file resignation(s):**

*Lourdes Ferrer/Administrative Analyst III/Civil Service (9 yrs., 9 mos.)  
Kezia Baten/Housing Aide I/Health & Human Services  
(8 mos., 11 days)  
Maggie Hong/Accountant III/Financial Management (16 yrs., 6 mos.)  
Joelle Simmons/Aquatics Supervisor I/Parks (7 yrs., 8 mos.)  
Wasantha Gunasinghe/School Guard/Police (1 mo., 27 days )  
Milton Albright/Police Officer/Police (10 mos., 10 days)*

**Suggested Action:** Approve recommendation.

5. [17-045CS](#)

**Recommendation to approve reschedule for hearing(s):**

*Suspension Appeal 04-S-1617, Suggested Dates March 1 & 8, 2017  
Suspension Appeal 03-S-1617, Suggested Date March 15, 2017  
Suspension Appeal 01-S-1617, Suggested Date May 3, 2017*

**Suggested Action:** Approve recommendation.

**REGULAR AGENDA**

6. [17-046CS](#)

**RECOMMENDATION TO ADOPT NEW CLASSIFICATION AND NEW CLASSIFICATION SPECIFICATION - *Senior Librarian***

- a. Communication from Alejandrina Basquez, Director of Human Resources
- b. Staff report prepared by David Espinoza, Personnel Analyst

**Suggested Action:** Approve recommendation.

**Attachments:** [Adopt New Class Spec-Sen Librarian 3-1-17.p](#)

7. [17-047CS](#)

**RECOMMENDATION TO CONSOLIDATE CLASSIFICATIONS AND PERMANENTLY ASSIGN - *Department Librarian to Senior Librarian***

- a. Communication from Alejandrina Basquez, Director of Human Resources
- b. Staff report prepared by David Espinoza, Personnel Analyst

**Suggested Action:** Approve recommendation.

**Attachments:** [Consolidation Perm Assign-Dept Librarian to S](#)

8. [17-048CS](#)

**RECOMMENDATION TO REAPPOINT RESIGNED EMPLOYEE - Anthony Jobrack Pacileo, Special Services Officer III**  
*Communication from Margaret Huebner, Director of Human Resources, Harbor*

**Suggested Action:** Approve recommendation.

**Attachments:** [Reappoint Resigned Employee A Pacileo 03-1](#)

---

9. [17-049CS](#)

**PROTEST OF DISQUALIFICATION FROM EXAMINATION - Housing Specialist**

- a. Communication from Bobbimarie (Maria) Fields
- b. Staff report prepared by Sheree Valdoria, Personnel Analyst

**Suggested Action:** Deny

**Attachments:** [Protest of Exam-B Fields-Housing Spec 3-1-17](#)

10. [17-050CS](#)

**RECOMMENDATION TO APPROVE EXTENSION OF EXPIRING ELIGIBLE LISTS (6 months)**

*Staff report prepared by Kandice Taylor-Sherwood, Executive Director*

*Business Systems Specialist Test 5 (9/23/16)*  
*Combination Building Inspector Test 1 (9/29/16)*  
*Communication Specialist Test 2 (9/15/16)*  
*Harbor Maintenance Mechanic (3/8/16)*  
*Marina Agent (3/18/16)*  
*Petroleum Operations Coordinator Test 1 (9/13/16)*  
*Plumber Supervisor (3/8/16)*  
*Public Health Nurse Test 1 (3/18/16)*  
*Public Health Nutritionist Test 7 (9/21/16)*  
*Registered Nurse Test 1 (10/1/15)*  
*Senior Traffic Engineer Test 1 (9/13/16)*  
*Special Services Officer Test 5 (9/18/16)*  
*Special Services Officer Test 6 (9/23/16)*  
*Systems Support Specialist Test 2 (9/13/16)*  
*Systems Support Specialist Test 3 (9/23/16)*  
*Transportation Programs Planner Test 2 (3/4/16)*

**Suggested Action:** Approve recommendation.

**Attachments:** [Ext Exp Eligible Lst-March 2017.pdf](#)

11. [17-051CS](#)      **RECOMMENDATION TO RECEIVE AND FILE REPORT FROM HUMAN RESOURCES DEPARTMENT IN RESPONSE TO ISSUES RAISED BY ASSOCIATION OF LONG BEACH EMPLOYEES CONCERNING CONDITIONS OF EMPLOYMENT**  
*Communication from Alejandrina Basquez, Director, Human Resources*
- Suggested Action:**      Receive and File.
12. [17-052CS](#)      **PROPOSED CHANGE IN THE INTERPRETATION OF CIVIL SERVICE RULE AND PROCESS FOR PROMOTIONAL EXAMS**  
*Staff report prepared by Kandice Taylor-Sherwood, Executive Director*
- Suggested Action:**      Receive and File.
- Attachments:**      [Change Promotional Rule Process Memo 3-](#)
13. [17-040CS](#)      **EXECUTIVE SESSION - Executive Director's Performance Evaluation**  
*(Pursuant to Paragraph (b)(1) of Section 54957 of the California Government Code)*
- Suggested Action:**      No recommendation.

**MANAGERS' REPORT**

**Recruitment & Selection**

**Special Projects**

**Administration Support Services**

**Executive Director**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.**

**ADJOURNMENT**

**HEARING 8:30 A.M.**

**NOTE:**

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យសៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ: នឹងកំណត់ឃាតុឲ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។