

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
AGENDA**

**WEDNESDAY, DECEMBER 17, 2014
333 W. OCEAN BLVD., 7TH FLOOR
CIVIL SERVICE BOARD ROOM, 8:00 AM**

Lawrence Keller, President
Robin Perry, Vice President



Charles Hicks Jr., Commissioner
Rick McGilton-McGlamery, Commissioner
Carolyn M. Smith Watts, Commissioner

Kandice Taylor-Sherwood,
Executive Director

ROLL CALL

FLAG SALUTE

1. [14-249CS](#) **Recommendation to approve minutes:**
 a. *Regular Meeting of December 3, 2014*
 b. *Dismissal Appeal 12-D-1314 Hearing of December 3 & 10, 2014*

Suggested Action: Approve recommendation.

CONSENT CALENDAR (2-5):

2. [14-250CS](#) **Recommendation to approve examination results:**
 Animal Health Technician
 Building Maintenance Engineer (Established 12/9/14)
 Business Systems Specialist
 Combination Building Inspector
 Deputy Chief Harbor Engineer (Established 12/9/14)
 Engineering Technician
 Gas Maintenance Supervisor
 Plan Checker - Fire Prevention
 Public Safety Dispatcher
 Public Safety Dispatcher - Lateral

Suggested Action: Approve recommendation.

3. [14-251CS](#)

Recommendation to receive and file retirements:

*Richard Fallon/Senior Plumbing Inspector/Development Services
(28 yrs., 2 mos)*

*Dan Rodgers/Senior Mechanical Inspector/Development Services
(23 yrs., 8 mos)*

*Kimball Young/Customer Service Representative II/Financial
Management (10 yrs., 11 mos)*

Charles Jensen/Maintenance Assistant III/Parks (22 yrs., 4 mos)

Gerardo Razo/Maintenance Assistant III/Parks (29 yrs., 22 days)

Leila Manboard/Clerk Typist III/Police (19 yrs., 1 mo)

Vu Nguyen/Special Services Officer II/Police (22 yrs., 9 mos)

Jess Baugh/Engineering Technician I/Public Works (14 yrs., 4 mos)

Daniel Griego/Refuse Operator III/Public Works (28 yrs., 3 mos)

*Michael Mc Donald/Communication Specialist II/Technology Services
(30 yrs., 5 mos)*

Melissa Keyes/Administrative Analyst III/Water (29 yrs., 8 mos)

Suggested Action: Approve recommendation.

4. [14-252CS](#)

Recommendation to receive and file resignations:

Cameron Peters/Ambulance Operator/Fire (5 yrs., 6 mos)

Suggested Action: Approve recommendation.

5. [14-253CS](#)

Recommendation to reschedule hearings:

Suspension Appeal 06-S-1314 - Suggested Date January 16, 2015 (HO)

Dismissal Appeal 37-D-1213, Suggested Dates April 22 & 29, 2015

Suggested Action: Approve recommendation.

REGULAR AGENDA

6. [14-254CS](#)

RECOMMENDATION TO RETURN TO CLASSIFIED SERVICE - Robert
Klang, Ambulance Operator - Non Career to Ambulance Operator
Communication from Michael A. DuRee, Fire Chief

Suggested Action: Approve recommendation.

7. [14-255CS](#)

RECOMMENDATION TO FILE LATE APPLICATION - *Office Systems Analyst*

- a. Communication from Luis Navarro
- b. Staff report prepared by Lourdes Ferrer, Personnel Analyst

Suggested Action: No recommendation.

8. [14-256CS](#)

RECOMMENDATION TO FILE LATE APPLICATION - *Deputy Chief Harbor Engineer*

- a. Communication from Joseph Mulvihill
- b. Staff report prepared by Deborah McCluster, Personnel Analyst

Suggested Action: No recommendation.

9. [14-257CS](#)

RECOMMENDATION TO PARTICIPATE IN EXAMINATION - *Electrical Supervisor*

- a. Communication from Duc Nang Vu
- b. Staff report prepared by Deborah McCluster, Personnel Analyst

Suggested Action: No recommendation.

10. [14-258CS](#)

**RECOMMENDATION TO REVISE CLASSIFICATION SPECIFICATIONS
*Commercial Diver I-II and Supervisor and Commercial Diving***

- a. Communication from Margaret Huebner, Director of Human Resources, Harbor
- b. Staff report prepared by Lourdes Ferrer & Donna de Araujo, Personnel Analysts

Suggested Action: Approve recommendation.

11. [14-259CS](#)

RECOMMENDATION TO APPROVE BULLETINS

Staff report prepared by Kandice Taylor-Sherwood, Executive Director

Commercial Diver
Communication Specialist
Police Sergeant
Registered Nurse
Supervisor, Commercial Diving
Systems Support Specialist
Systems Technician

Suggested Action: Approve recommendation.

12. [14-260CS](#)

**RECOMMENDATION TO REVISE THE JOB ANNOUNCEMENT
APPROVAL PROCESS**

Staff report prepared by Kandice Taylor-Sherwood, Executive Director

Suggested Action: Approve recommendation.

NEW BUSINESS

MANAGERS' REPORT

COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.

ADJOURNMENT

8:30 AM - REDUCTION APPEAL 35-R-1213 HEARING

NOTE:

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the City Clerk Department at (562) 570-6101, 72 hours prior to the Charter Commission meeting.

Kung ang pasalitang pagsasalin-wika para sa mga taong hindi nagsasalita ng Ingles ay hinahangad o kung ang isang natatanging kaluwagan ay hinahangad alinsunod sa Batas sa mga Amerikanong May Kapansanan, mangyaring gawin ang iyong kahilingan sa pamamagitan ng telepono sa Kagawaran ng Klerk ng Lunsod sa (562) 570-6101, 72 oras bago ang pulong ng Komisyon sa Karta.

Si desea una interpretación verbal en otro idioma para las personas que no hablan inglés o si se desea una adaptación especial de acuerdo con la Ley de Estadounidenses con Discapacidad, realice su pedido por teléfono al Departamento de la Secretaría Municipal al (562) 570-6101, 72 horas antes de la reunión de la Comisión de Estatutos.

បើលោកអ្នកមិនចេះនិយាយភាសាអង់គ្លេស ហើយត្រូវការអ្នកបកប្រែផ្ទាល់មាត់ ឬបើលោកអ្នកត្រូវការនូវការជួយសម្រួលពិសេសណាមួយ ទៅតាមច្បាប់ស្តីពីជនជាតិអាមេរិកាំងមានពិការភាព (Americans with Disabilities Act) នោះសូមស្នើសុំមកនាយកដ្ឋានសៀនសាលាក្រុង តាមទូរស័ព្ទលេខ (562) 570-6101 អោយបាន 72 ម៉ោងមុនកិច្ចប្រជុំគណៈកម្មាធិការធម្មនុញ្ញក្រុងត្រូវប្រារព្ធឡើង។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the City Clerk Department at (562) 570-6101, 72 hours prior to the Commission meeting.

Kung ang nakasulat na pagsasalin-wika ng adyenda at mga katitikan ng Komisyon ay hinahangad para sa mga taong hindi nagsasalita ng Ingles mangyaring gawin ang iyong kahilingan sa pamamagitan ng telepono sa Kagawaran ng Klerk ng Lunsod sa (562) 570-6101, 72 pitong oras bago ang pulong ng Komisyon.

Si desea obtener la traducción lingüística escrita de la agenda y las actas de la Comisión para las personas que no hablan inglés, realice su pedido por teléfono al Departamento de la Secretaría Municipal al (562) 570-6101, 72 horas antes de la reunión de la Comisión.

បើលោកអ្នកមិនចេះនិយាយភាសាអង់គ្លេស ហើយត្រូវការរបៀបវារៈនៃកិច្ចប្រជុំគណៈកម្មាធិការ និងរបាយការណ៍នៃកិច្ចប្រជុំគណៈកម្មាធិការ ជាសំណៅប្រែសម្រួលលាយលក្ខណ៍អក្សរទៅជា ភាសាបស់លោកអ្នក នោះសូមស្នើសុំមកនាយកដ្ឋានសៀវភៅសាលាក្រុង តាមទូរស័ព្ទលេខ (562) 570-6101 អោយបាន 72 ម៉ោងមុនកិច្ចប្រជុំគណៈកម្មាធិការត្រូវប្រារព្ធធ្វើឡើង។