

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
AGENDA**

**WEDNESDAY, DECEMBER 3, 2014
333 W. OCEAN BLVD., 7TH FLOOR
CIVIL SERVICE BOARD ROOM, 8:00 AM**

Lawrence Keller, President
Robin Perry, Vice President



Charles Hicks Jr., Commissioner
Rick McGilton-McGlamery, Commissioner
Carolyn M. Smith Watts, Commissioner

Kandice Taylor-Sherwood,
Executive Director

ROLL CALL

FLAG SALUTE

1. [14-237CS](#) **Recommendation to approve minutes:**
 - a. *Regular Meeting of November 19, 2014*
 - b. *Dismissal Appeal 13-S-1314 Hearing of October 29 & November 5 & 12, 2014*

Suggested Action: Approve recommendation.

CONSENT CALENDAR (2-5):

2. [14-238CS](#) **Recommendation to approve examination results:**

Administrative Analyst - 423 Applied, 58 Qualified
Carpenter - 84 Applied, 19 Qualified
Civil Engineer (Established 11/25/14) -46 Applied, 24 Qualified
Electrical Engineer (Established 11/24/2014) - 4 Applied, 4 Qualified
Geographic Information Systems Technician (Established 11/19/14) -120 Applied, 81 Qualified
Marine Safety Sergeant - Boat Operator - 7 Applied, 4 Qualified
Office Systems Analyst (Established 11/25/14) - 87 Applied, 35 Qualified
Public Safety Dispatcher - 28 Applied, 28 Qualified
Senior Equipment Operator - Backhoe - 37 Applied, 20 Qualified
Senior Equipment Operator - Bulldozer - 20 Applied, 9 Qualified

Suggested Action: Approve recommendation.

3. [14-239CS](#) **Recommendation to receive and file retirement:**
Mary Stephan/Clerk Typist II/Harbor (21 yrs., 21 days)
- Suggested Action:** Approve recommendation.
4. [14-240CS](#) **Recommendation to receive and file resignations:**
Tim Skobel/Park Maintenance Supervisor/Harbor (8 yrs., 2 mos)
Antonia Castro-Graham/Administrative Analyst/Harbor
(11 mos., 5 days)
Frances Bowman/Registered Nurse/HR Occupational Health
(8 yrs., 11 mos.)
- Suggested Action:** Approve recommendation.
5. [14-241CS](#) **Recommendation to approve transfer:**
Portia Smith/Assistant Administrative Analyst II/Harbor to Assistant
Administrative Analyst II/Development Services
- Suggested Action:** Approve recommendation.

REGULAR AGENDA

6. [14-242CS](#) **RECOMMENDATION FOR SELECTIVE CERTIFICATION - Business**
Systems Specialist
Communication from Kevin L. Wattier, General Manager, Water
- Suggested Action:** Approve recommendation.
7. [14-243CS](#) **RECOMMENDATION TO REAPPOINT RESIGNED EMPLOYEE - Ivan**
Ortega, Fleet Services Supervisor
Communication from Russ Ficker, Administrative Analyst, Public Works
- Suggested Action:** Approve recommendation.

8. [14-244CS](#) **RECOMMENDATION TO APPROVE PROTEST OF EXAMINATION**
ITEM(S) - Engineering Technician
Staff report prepared by Sal Ambriz, Personnel Analyst
- Suggested Action:** Approve recommendation.
9. [14-245CS](#) **RECOMMENDATION TO APPROVE REVISED CLASSIFICATION**
SPECIFICATION - *Port Planner I-V*
a. Communication from Margaret Huebner, Director of Human Resources, Harbor
b. Staff report prepared by Donna de Araujo, Personnel Analyst
- Suggested Action:** Approve recommendation.
10. [14-246CS](#) **RECOMMENDATION TO CREATE NEW CLASSIFICATION AND**
ADOPT NEW CLASSIFICATION SPECIFICATION - *Commercial Diver I-II and Supervisor, Commercial Diving*
a. Communication from Margaret Huebner, Director of Human Resources, Harbor
b. Staff reports prepared by Lourdes Ferrer & Donna de Araujo, Personnel Analysts
- Suggested Action:** Approve recommendation.
11. [14-247CS](#) **RECOMMENDATION TO APPROVE EXTENSION OF EXPIRING**
ELIGIBLE LISTS (6 months)
Staff report prepared by Kandice Taylor-Sherwood, Executive Director
Building Services Supervisor
Emergency Medical Educator
Marina Agent
Plumber
Public Safety Dispatcher
Senior Surveyor
- Suggested Action:** Approve recommendation.

12. [14-248CS](#)

RECOMMENDATION TO APPROVE BULLETINS

Staff report prepared by Kandice Taylor-Sherwood, Executive Director

Commercial Diver

Maintenance Planner

Port Planner

Supervisor, Commercial Diving

Suggested Action: Approve recommendation.

NEW BUSINESS

MANAGERS' REPORT

COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.

DISCUSSION ON EXECUTIVE DIRECTOR APPROVING JOB BULLETINS

ADJOURNMENT

8:30 AM - DISMISSAL APPEAL HEARING 12-D-1314

NOTE:

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the City Clerk Department at (562) 570-6101, 72 hours prior to the Charter Commission meeting.

Kung ang pasalitang pagsasalin-wika para sa mga taong hindi nagsasalita ng Ingles ay hinahangad o kung ang isang natatanging kaluwagan ay hinahangad alinsunod sa Batas sa mga Amerikanong May Kapansanan, mangyaring gawin ang iyong kahilingan sa pamamagitan ng telepono sa Kagawaran ng Klerk ng Lunsod sa (562) 570-6101, 72 oras bago ang pulong ng Komisyon sa Karta.

Si desea una interpretación verbal en otro idioma para las personas que no hablan inglés o si se desea una adaptación especial de acuerdo con la Ley de Estadounidenses con Discapacidad, realice su pedido por teléfono al Departamento de la Secretaría Municipal al (562) 570-6101, 72 horas antes de la reunión de la Comisión de Estatutos.

បើលោកអ្នកមិនចេះនិយាយភាសាអង់គ្លេស ហើយត្រូវការអ្នកបកប្រែផ្ទាល់មាត់ ឬបើលោកអ្នកត្រូវការនូវការជួយសម្រួលពិសេសណាមួយ ទៅតាមច្បាប់ស្តីពីជនជាតិអាមេរិកាំងមានពិការភាព (Americans with Disabilities Act) នោះសូមស្នើសុំមកនាយកដ្ឋានសៀវភៅសាលាក្រុង តាមទូរស័ព្ទលេខ (562) 570-6101 អោយបាន 72 ម៉ោងមុនកិច្ចប្រជុំគណៈកម្មាធិការធម្មនុញ្ញក្រុងត្រូវប្រារព្ធឡើង។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the City Clerk Department at (562) 570-6101, 72 hours prior to the Commission meeting.

Kung ang nakasulat na pagsasalin-wika ng adyenda at mga katitikan ng Komisyon ay hinahangad para sa mga taong hindi nagsasalita ng Ingles mangyaring gawin ang iyong kahilingan sa pamamagitan ng telepono sa Kagawaran ng Klerk ng Lunsod sa (562) 570-6101, 72 pitong oras bago ang pulong ng Komisyon.

Si desea obtener la traducción lingüística escrita de la agenda y las actas de la Comisión para las personas que no hablan inglés, realice su pedido por teléfono al Departamento de la Secretaría Municipal al (562) 570-6101, 72 horas antes de la reunión de la Comisión.

បើលោកអ្នកមិនចេះនិយាយភាសាអង់គ្លេស ហើយត្រូវការរបៀបវារៈនៃកិច្ចប្រជុំគណៈកម្មាធិការ និងរបាយការណ៍នៃកិច្ចប្រជុំគណៈកម្មាធិការ ជាសំណៅប្រៃសម្រួលលាយលក្ខណ៍អក្សរទៅជា ភាសាបស់លោកអ្នក នោះសូមស្នើសុំមកនាយកដ្ឋានសៀវភៅសាលាក្រុង តាមទូរស័ព្ទលេខ (562) 570-6101 អោយបាន 72 ម៉ោងមុនកិច្ចប្រជុំគណៈកម្មាធិការត្រូវប្រារព្ធធ្វើឡើង។