

Erik Fallis, President
Susana Gonzalez Edmond, Vice President



Phyllis O. Arias, Commissioner
Joel Garnica, Commissioner

Christina Pizarro Winting, Executive Director

CIVIL SERVICE COMMISSION

REGULAR MEETING

FLAG SALUTE

ROLL CALL

1. COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM MEMBERS OF THE PUBLIC ON MATTERS REGARDING THE AGENDA.

2. [23-141CS](#)

Recommendation to approve minutes:

Regular Meeting of April 26, 2023

*Dismissal Hearing 03-D-1920 Minutes of September 14, 21, 28,
& October 5, 12, 21, 2022*

Suggested Action: Approve recommendation.

Attachments: [CSC Regular Meeting Minutes of April 26, 2023](#)

CONSENT CALENDAR (3 - 6):

3. [23-142CS](#)

Recommendation to approve examination results:

Administrative Analyst I-IV
Ambulance Operator Test #01
Building Maintenance Engineer Test #03
Capital Projects Coordinator I-IV Test #05
Civil Engineer Test #32
Environmental Health Specialist I-IV Test #07
Public Health Nutritionist I-III Test #05
Public Safety Dispatcher I-IV 911 Dispatcher (Entry Level - NTN Exam) Test #44
Senior Mechanical Engineer Test #01

Suggested Action: Approve recommendation.

Attachments: [CSC Exam Results 05-10-23.pdf](#)

4. [23-143CS](#)

Recommendation to receive and file retirement(s):

Malcolm Evans, Police Sergeant, Police Department, (25 yrs., 5 mos.)
Mercedes Prado, Administrative Analyst III, Development Services, (17 yrs., 9 mos.)
Salvador Ramirez, Building Maintenance Engineer, Harbor, (30 yrs., 2 mos.)
Leona Utu, Clerk Typist III, Harbor Department (34 yrs., 10 mos.)
Ryan Watson, Police Lieutenant, Police Department, (26 yrs., 6 mos.)
Ronney Wong, Spcl Scs Of IV-Arm Arpt Pc Of, Police Department, (24 yrs., 7 mos.)
Eduardo Liwanag, Clerk Typist III, Police Department, (36 yrs., 4 mos.)

Suggested Action: Approve recommendation.

5. [23-144CS](#)

Recommendation to receive and file resignation(s):

Jimmy Luera, Police Officer, Police Department, (3 yrs. 2 mos.)

Jacqueline Ventura, Clerk Typist III, Police Department, (6 yrs., 6 mos.)

Zorah Flanagan, Accounting Clerk III, Airport, (17 yrs., 8 days)

Patricia Alvarado, Accounting Clerk III, Public Works, (3 yrs., 3 mos.)

Armando Gonzalez, Commercial Diver II, Harbor, (3 yrs., 7 mos.)

Maritza Bravo, Civil Engineering Assistant, Harbor, (4 mos., 9 days)

Luis Vital Valles, Maintenance Assistant III, Public Works, (3 yrs., 2 mos.)

Charlette Streater, Refuse Operator I, Public Works, (8 mos., 21 days)

Edgar Mijares, Refuse Operator I, Public Works, (4 yrs., 7 mos.)

Kendra Meadows, Police Officer, Police Department, (3 yrs., 7 mos.)

Suggested Action: Approve recommendation.

6. [23-145CS](#)

Recommendation to approve transfer(s):

Samuel Zapata IV - Maintenance Assistant III, Parks, Marine, and Recreation, to Maintenance Assistant III, Public Works

Suggested Action: Approve recommendation.

REGULAR AGENDA

7. [23-146CS](#)

RECOMMENDATION TO APPROVE REVISED

CLASSIFICATION SPECIFICATION - Accounting Clerk I-III

Staff report prepared by Tarsha Moses, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [Revised Class Spec-Accounting Clerk I-III](#)

8. [23-148CS](#) **RECOMMENDATION TO APPROVE BULLETIN-** Accounting Clerk I-III
Presentation by Tarsha Moses, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [Bulletin-Accounting Clerk I-III](#)
9. [23-149CS](#) **RECOMMENDATION TO APPROVE BULLETIN-** Clerk Supervisor
Presentation by Tarsha Moses, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [Bulletin-Clerk Supervisor](#)
10. [23-150CS](#) **RECOMMENDATION TO APPROVE BULLETIN-** Combination Building Inspector Aide I-II
Presentation by Donnell Russell Jauregui, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [Bulletin-Combination Building Inspector Aide I-II](#)
11. [23-151CS](#) **RECOMMENDATION TO EXTEND NON-CAREER HOURS -**
Austin Watkins, Ambulance Operator, NC
Communication from Sarah Green, Administrative Officer, Fire Department
Staff report prepared by Stephanie Herrera, Personnel Analyst
- Suggested Action:** Approve recommendation.
- Attachments:** [Extension of Non-Career Hours-Watkins-AO.pdf](#)

12. [23-152CS](#)

**RECOMMENDATION TO CONVERT ASSISTANT DIRECTOR
OF MAINTENANCE FROM CLASSIFIED TO UNCLASSIFIED
SERVICE**

*Communication from Sandy Witz, Director of Human Resources,
Harbor*

Staff report prepared by Maria Cano, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [Classified to Unclassified Service-Asst. Directo](#)

13. [23-153CS](#)

**RECRUITMENT AND SELECTION COMMITTEE -
RECOMMENDATIONS REGARDING PROTEST OF EXAMINATION
ITEM(S) - Fire Engineer**

Report presented by Vice President Gonzalez Edmond

Suggested Action: Approve recommendation.

14. STANDING COMMITTEE

Recruitment and Selection Committee

15. REPORTS FROM MANAGERS

A. Administration and Support Services Division – Maria Alamo

B. Executive Director – Christina Pizarro Winting

16. UNFINISHED BUSINESS

17. NEW BUSINESS

**18. COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR
FROM MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE COMMISSION'S
JURISDICTION.**

ADJOURNMENT

I, Julia Smay, Executive Assistant, certify that the agenda was posted not less than 72
hours prior to the meeting.

NO HEARING

NOTE:

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្មៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

**បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ និងកំណត់ហេតុឲ្យ
អ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅ
ការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹង
ចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។**