



CITY OF LONG BEACH

DEPARTMENT OF FINANCIAL MANAGEMENT

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December 11, 2018

HONORABLE MAYOR AND CITY COUNCIL

City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager, or designee, to execute all document necessary to amend Contract No. 33584 with GSSi, Inc., dba General Security Services, of Wilmington, CA, for security guard services, to increase the contract amount by \$227,250, for a revised contract amount not to exceed \$2,002,650, and extend the term of the contract to February 15, 2019. (Citywide)

DISCUSSION

On November 18, 2014, the City Council awarded a contract to GSSi, Inc. (GSSi), for providing security guard services, in an annual amount not to exceed \$357,500 for a period of two years, with the option to renew for two additional one-year periods. On August 15, 2017, City Council authorized the amendment of the GSSi contract to increase the annual amount to \$482,000, with a 10 percent contingency of \$48,200, for a revised annual contract amount not to exceed \$530,000.

City Council approval is requested to amend Contract No. 33584 with GSSi, to increase the total contract amount by \$227,250, for a total amount not to exceed \$2,002,650, and extend the term of the contract to February 15, 2019. This contract is utilized by the Economic Development, Health and Human Services, Library Services, Parks, Recreation and Marine, and Public Works Departments for security guard services at several City sites.

The primary role of security guards is to ensure the safety and security of the property, buildings and any employees or visitors. Security guards also provide additional services including monitoring parking areas, responding to staff calls for assistance, initiating calls to the Police or Fire Departments as needed, and completing incident reports. In addition, the Parks, Recreation and Marine Department utilizes these services to provide security for various events on an as-needed basis.

The current contract with GSSi expired on November 23, 2018. A new Invitation to Bid (ITB) was released on August 30, 2018. This proposed amendment will ensure continuity of services without any disruptions until the procurement process is completed.

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This matter was reviewed by Deputy City Attorney Amy R. Webber on November 19, 2018 and by Budget Analysis Officer Julissa José Murray on November 30, 2018.

TIMING CONSIDERATIONS

City Council action is requested on December 11, 2018, to allow for uninterrupted continuation of services.

FISCAL IMPACT

The requested action increases the contract authority by \$227,250, for a total contract amount not to exceed \$2,002,650, and extends the term of the contract to February 15, 2019. Sufficient funds to support the increased authority are budgeted in various funds and departments. The approval of this recommendation will provide continued support to our local economy by assisting in the preservation of employment for 37 employees residing in Long Beach.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



JOHN GROSS
DIRECTOR OF FINANCIAL MANAGEMENT

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APPROVED:


PATRICK H. WEST
CITY MANAGER