

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES**

**WEDNESDAY, SEPTEMBER 16, 2015
333 W. OCEAN BLVD., 7TH FLOOR
TRAINING ROOM, 8:00 AM**

Robin Perry, President
Rick McGilton-McGlamery, Vice President



Lawrence Keller, Commissioner
Charles Hicks Jr., Commissioner
Carolyn M. Smith Watts, Commissioner

Kandice Taylor-Sherwood,
Executive Director

FINISHED AGENDA & DRAFT MINUTES

ROLL CALL

Commissioners Charles Hicks, Lawrence Keller, Carolyn M. Smith Watts and
Present: Robin Perry

Commissioners Rick McGilton-McGlamery
Absent:

Kandice Taylor-Sherwood, Executive Director & Secretary
Crystal Slaten, Recruitment & Selection Officer
Robert Pfingsthorn, Administrative Officer
Caprice McDonald, Special Projects Officer
Marilyn Hall, Executive Assistant
Gary Anderson, Principal Deputy City Attorney
Lourdes Ferrer, Administrative Analyst
Debbie McCluster, Personnel Analyst
Donna de Araujo, Personnel Analyst
Sheree Valdoria, Personnel Analyst
Shellie Goings, Personnel Analyst
Stacey Lewis, Assistant Director of Human Resources, Harbor

FLAG SALUTE

1. 15-176CS **Recommendation to approve minutes:**
Regular Meeting of September 2, 2015

A motion was made by Keller, seconded by Hicks, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Charles Hicks, Lawrence Keller, Carolyn M. Smith Watts
and Robin Perry

Absent: 1 - Rick McGilton-McGlamery

CONSENT CALENDAR (2-5):

Passed the Consent Calendar

**A motion was made by Keller, seconded by Hicks, to approve
Consent Calendar Items. The motion carried by the following
vote:**

Yes: 4 - Charles Hicks, Lawrence Keller, Carolyn M. Smith Watts
and Robin Perry

Absent: 1 - Rick McGilton-McGlamery

2. 15-177CS

Recommendation to approve examination results:

*Harbor Maintenance Mechanic (Established 9/2/15) - 107 Applied,
4 Qualified*

*Senior Equipment Operator - Crane (Established 9/3/15) -
3 Applied, 2 Qualified*

*Senior Program Manager - Harbor (Established 8/28/15 & 9/8/15) -
1 Applied, 1 Qualified; 10 Applied, 10 Qualified*

*Special Services Officer (Established 9/4/15) - 107 Applied,
28 Qualified*

**A motion was made to approve recommendation on the Consent
Calendar.**

3. 15-178CS

Recommendation to receive and file bulletins:

Aquatics Supervisor

Plan Checker - Mechanical

Registered Nurse

**A motion was made to approve recommendation on the Consent
Calendar.**

4. 15-179CS

Recommendation to receive and file retirements:

Lovell V. Williams/Gas Construction Worker III/Long Beach Gas & Oil (22 yrs., 10 mos.)
Gustavo A. Coto/Special Services Officer II/Police (24 yrs., 8 mos.)

A motion was made to approve recommendation on the Consent Calendar.

5. 15-180CS

Recommendation to receive and file resignations:

Heather Filbey-McCabe/Housing Assistance Coordinator/Health (17 yrs., 5 mos.)

A motion was made to approve recommendation on the Consent Calendar.

REGULAR AGENDA

6. 15-181CS

RECOMMENDATION TO EXTEND NON-CAREER HOURS -

William Downs, Electrician NC
Communication from Kevin L. Wattier, General Manager, Water

The Secretary briefed the Commission regarding this item.

A motion was made by Smith Watts, seconded by Keller, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Charles Hicks, Lawrence Keller, Carolyn M. Smith Watts and Robin Perry

Absent: 1 - Rick McGilton-McGlamery

NEW BUSINESS

President Perry stated that he attended Andy Street, an organization that works with Children in North Long Beach, where Commissioner Carolyn Smith Watts was honored with the Don Knaba Award for her work in the community. He congratulated Commissioner Smith Watts on receiving the award and the great work she is doing in the community.

Pursuant to Government Code Section 54956.5, the Secretary requested the Commission to consider a request received from the Police Department to update the requirements to file on the job opportunity bulletin for Police Officer - Lateral, as an emergency item.

The Secretary briefed the Commission regarding this request, stating that the Police Department is requesting the current Police Officer -Lateral job opportunity bulletin be updated to add an Option "C" to allow reserve officers in the State of California in possession of a POST Level 1 certificated issued by the State and completion of 2,000 paid or volunteer hours to meet the requirements to file.

No action was taken by the Commission because Gary Anderson, Principal Deputy City Attorney and Commission Advisor determined that the item did not qualify as an emergency.

MANAGERS' REPORT

Recruitment & Selection

Special Projects

Administration Support Services

Executive Director

The Commissioners acknowledged Commissioner Keller for the outstanding work he did as a commissioner and as Commission President. They expressed their gratitude for his service to the City and citizens of Long Beach, and thanked him for his service to the commission.

The Secretary thanked Commissioner Keller for the support he provided to her as the Executive Director, and his contribution to the City and citizens of Long Beach.

On behalf of the Commission, the Secretary presented Commissioner Keller with a plaque and pen.

Commissioner Keller thanked the Commission, staff and the City for the opportunity to serve as a commissioner. He stated that it has been a great opportunity.

Ms. Staten informed the Commission that two representatives from Chicago for Career Builders met with the staff last week and provided options they offer in recruitment areas. She also stated that the staff will be doing a different version of what the interns did highlighting a day in the life of a City employee, getting the City Manager and other departments involved.

The Secretary stated that the idea is to highlight what it looks like to be a Police Officer or a detective in the City of Long Beach. She informed the Commission that this will be a collaborative effort, with Civil Service partnering with Technology Services, who has agreed to provide the video crew, Arturo Sanchez, Deputy City Manager's team and the Police Department. She stated that she believes that this will be a strong recruitment tool.

Ms. McDonald, thanked Commissioner Keller for the support he provided to staff.

Mr. Pfingsthorn informed the Commission the City Council passed the City's budget, which included the Civil Service Department. He noted that the Civil Service Department's budget included the new organizational structure in Civil Service, Recruitment and Selections, Special Projects and Administrative Support, which will take effect October 1, 2015.

COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.

Margaret Huebner, Director of Human Resources - Harbor, acknowledged Commissioner Keller for the excellent work accomplished in the Civil Service Department while serving as a commissioner, and thanked him for the service he provided.

ADJOURNMENT

NOTE:

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Si desea obtener la traducción lingüística escrita de la agenda y las actas de la Comisión para las personas que no hablan inglés, realice su pedido por teléfono al Departamento de la Secretaría Municipal al (562) 570-6101, 72 horas antes de la reunión de la Comisión.

បើលោកអ្នកមិនចេះនិយាយភាសាអង់គ្លេស ហើយត្រូវការរបៀបវារៈនៃកិច្ចប្រជុំគណៈកម្មាធិការ និងរបាយការណ៍នៃកិច្ចប្រជុំគណៈកម្មាធិការ ជាសំណើប្រែសម្រួលលាយលក្ខណ៍អក្សរទៅជាភាសារបស់លោកអ្នក នោះសូមស្នើសុំមកនាយកដ្ឋានស្មៀនសាលាក្រុង តាមទូរស័ព្ទលេខ (562) 570-6101 អោយបាន 72 ម៉ោងមុនកិច្ចប្រជុំគណៈកម្មាធិការត្រូវប្រារព្ធធ្វើឡើង។

**CITY OF LONG BEACH
PLANNING COMMISSION
MINUTES**

**THURSDAY, SEPTEMBER 17, 2015
333 W. OCEAN BOULEVARD
COUNCIL CHAMBER, 5:00 PM**

Alan Fox, Chair
Mark Christoffels, Vice Chair



Donita Van Horik, Commissioner
Jane Templin, Commissioner
Andy Perez, Commissioner
Erick Verduzco-Vega, Commissioner

FINISHED AGENDA AND MINUTES

CALL TO ORDER (5:05 PM)

At 5:05 p.m., Chair Fox called the meeting to order.

ROLL CALL (5:05 PM)

Also present: Amy Bodek, Director of Development Services; Linda Tatum, Planning Bureau Manager; Jeff Winklepleck, Current Planning Officer; Michael Mais, Assistant City Attorney; Steven Valdez, Planner; Gina Casillas, Planner; Heidi Eidson, Bureau Secretary.

Commissioners Andy Perez, Donita Van Horik, Erick Verduzco-Vega, Jane
Present: Templin and Alan Fox

Commissioners Mark Christoffels
Absent:

FLAG SALUTE (5:05 PM)

Commissioner Verduzco-Vega led the flag salute.

MINUTES (5:06 PM)

15-049PL Recommendation to receive and file the Planning Commission minutes of September 3, 2015.

A motion was made by Commissioner Perez, seconded by Commissioner Templin, to approve the recommendation. The motion carried by the following vote:

Yes: 5 - Andy Perez, Donita Van Horik, Erick Verduzco-Vega, Jane Templin and Alan Fox

Absent: 1 - Mark Christoffels

DIRECTOR'S REPORT (5:06 PM)

Linda Tatum, Planning Bureau Manager, provided the Director's Report.

Linda Tatum responded to a query from Commissioner Van Horik.

SWEARING OF WITNESSES (5:08 PM)

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

CONTINUED ITEM (5:10 PM)

1. 15-041PL Recommendation to affirm the Zoning Administrator's determination to approve a Classification of Use to allow outdoor dog day care as an ancillary use in specified commercial zones, subject to specified regulations. (Citywide) (Application No. 1503-11)

Jeff Winklepleck, Current Planning Officer, introduced Steven Valdez, Project Planner, who presented the staff report.

Commissioner Templin spoke.

Steven Valdez responded to a query from Commissioner Templin.

Commissioner Verduzco-Vega spoke.

Steven Valdez responded to queries from Commissioner Verduzco-Vega.

Chair Fox spoke.

Jeff Winklepleck responded to a query from Chair Fox.

Commissioner Van Horik spoke.

Jeff Winklepleck responded to a query from Commissioner Van Horik.

Commissioner Verduzco-Vega spoke.

Jeff Winklepleck responded to a query from Commissioner Verduzco-Vega.

Commissioner Perez spoke.

Jeff Winklepleck responded to a query from Commissioner Perez.

Jeff Winklepleck responded to a query from Chair Fox.

Ryan Green, District Manager of Centinela Pet and Feed, representing the applicant, spoke.

Ryan Green responded to a query from Chair Fox.

Commissioner Templin spoke.

Commissioner Perez spoke.

A motion was made by Commissioner Perez, seconded by Commissioner Templin, to approve the recommendation. The motion carried by the following vote:

Yes: 5 - Andy Perez, Donita Van Horik, Erick Verduzco-Vega, Jane Templin and Alan Fox

Absent: 1 - Mark Christoffels

REGULAR AGENDA (5:27 PM)

2. 15-050PL Recommendation to approve a Conditional Use Permit request to allow an on-sale beer and wine (Type 41) alcohol license in conjunction with a ready to eat establishment (Starbuck's Coffee) located at 7565 Carson Boulevard in the Community Automobile-Oriented (CCA) zoning district and accept Categorical Exemption 15-095. (District 5) (Application No. 1507-03)

Jeff Winklepleck, Current Planning Officer, introduced Gina Casillas, Project Planner, who presented the staff report.

Spencer Regnery, representing the applicant, spoke.

Commissioner Van Horik spoke.

A dialogue ensued between Commissioner Van Horik and Spencer Regnery.

Jeff Winklepleck spoke.

Commissioner Van Horik spoke.

Chair Fox spoke.

Jeff Winklepleck responded to a query from Chair Fox.

A motion was made by Commissioner Templin, seconded by Commissioner Verduzco-Vega, to approve the recommendation. The motion carried by the following vote:

Yes: 5 - Andy Perez, Donita Van Horik, Erick Verduzco-Vega, Jane Templin and Alan Fox

Absent: 1 - Mark Christoffels

3. 15-051PL

Recommendation to deny an Administrative Use Permit request for the operation of a bail bonds business located at 2580 Long Beach Boulevard in the PD-29 zoning district. (District 6) (Application No. 1507-06)

Jeff Winklepleck, Current Planning Officer, asked that the item be continued to a date uncertain.

Michael Mais, Assistant City Attorney, responded to a query from Chair Fox.

Jeff Winklepleck responded to a query from Commissioner Templin.

A motion was made by Commissioner Perez, seconded by Commissioner Templin, to continue the item to a date uncertain. The motion carried by the following vote:

Yes: 5 - Andy Perez, Donita Van Horik, Erick Verduzco-Vega, Jane Templin and Alan Fox

Absent: 1 - Mark Christoffels

4. 15-052PL

Recommendation to deny a Conditional Use Permit request for a proposed electronic message center sign to be attached above an existing 58-foot-tall freestanding sign located at 3400 Locust Avenue in the Community Automobile-Oriented (CCA) and R-1-N zoning districts. (District 8) (Application No. 1506-01)

Jeff Winklepleck, Current Planning Officer, introduced Steven Valdez, Project Planner, who presented the staff report.

Commissioner Perez spoke.

Steven Valdez responded to queries from Commissioner Perez.

Michael Mais, Assistant City Attorney, responded to a query from Chair Fox.

Chair Fox spoke.

Jeff Winklepleck spoke.

Chair Fox swore in the applicant's representative.

Dan Duddridge, representing the applicant, spoke.

Chair Fox spoke.

Jeff Winklepleck responded to a query from Chair Fox.

Commissioner Verduzco-Vega spoke.

Dan Duddridge responded to queries from Commissioner Verduzco-Vega.

John Deats provided public comment.

Laurie Angel provided public comment.

Dan Duddridge responded to public comment.

Chair Fox spoke.

Dan Duddridge spoke.

Chair Fox spoke.

Commissioner Perez spoke.

Dan Duddridge responded to queries from Commissioner Perez.

Commissioner Perez spoke.

Commissioner Templin spoke.

Dan Duddridge responded to a query from Commissioner Templin.

Commissioner Van Horik spoke.

Commissioner Verduzco-Vega spoke.

Commissioner Perez spoke.

Amy Bodek, Director of Development Services, spoke.

Chair Fox spoke.

Commissioner Van Horik spoke.

Commissioner Perez spoke.

A motion was made by Commissioner Van Horik, seconded by Commissioner Verduzco-Vega, to approve the recommendation. The motion carried by the following vote:

Yes: 5 - Andy Perez, Donita Van Horik, Erick Verduzco-Vega, Jane Templin and Alan Fox

Absent: 1 - Mark Christoffels

5. 15-053PL

Recommendation to elect a Chair of the Planning Commission for 2015-2016.

Chair Fox spoke.

Commissioner Perez spoke.

Chair Fox responded to a query from Commissioner Perez.

Michael Mais, Assistant City Attorney, responded to a query from Chair Fox.

Chair Fox spoke.

Commissioner Van Horik nominated Vice Chair Christoffels as Chair of the Planning Commission for 2015-2016.

Commissioner Verduzco-Vega spoke.

Commissioner Templin spoke.

Linda Tatum, Planning Bureau Manager, responded to a query from Commissioner Templin.

A motion was made by Commissioner Van Horik, seconded by Commissioner Verduzco-Vega, to approve the nomination of Commissioner Christoffels as the Chair of the Planning Commission for 2015-2016. The motion carried by the following vote:

Yes: 5 - Andy Perez, Donita Van Horik, Erick Verduzco-Vega, Jane Templin and Alan Fox

Absent: 1 - Mark Christoffels

6. 15-054PL

Recommendation to elect a Vice Chair of the Planning Commission for 2015-2016.

Chair Fox nominated Commissioner Van Horik as the Vice Chair of the Planning Commission for 2015-2016.

A motion was made by Chair Fox, seconded by Commissioner Templin, to approve the nomination of Commissioner Van Horik as the Vice Chair of the Planning Commission for 2015-2016. The motion carried by the following vote:

Yes: 5 - Andy Perez, Donita Van Horik, Erick Verduzco-Vega, Jane Templin and Alan Fox

Absent: 1 - Mark Christoffels

PUBLIC PARTICIPATION (6:35 PM)

There was no public comment given.

COMMENTS FROM THE PLANNING COMMISSION (6:35 PM)

Amy Bodek, Director of Development Services, responded to a query from Commissioner Perez.

Commissioner Van Horik spoke.

Linda Tatum, Planning Bureau Manager, responded to a query from Commissioner Van Horik.

ADJOURNMENT (6:37 PM)

At 6:37 p.m., Chair Fox adjourned the meeting.

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