

**LONG BEACH CIVIL SERVICE COMMISSION  
MARY ISLAS, PRESIDENT  
AUGUST 26, 2009**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, August 26, 2009, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** Mary Islas, F. Phil Infelise, Ahmed Saafir, Jeanne Karatsu, Douglas Haubert

**MEMBER EXCUSED:**

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Melinda George, Deputy Director  
Diane Dzodin, Administrative Officer  
Marilyn Hall, Executive Assistant  
Caprice McDonald, Personnel Analyst  
Robert Pfingsthorn, Personnel Analyst  
Lourdes Ferrer, Personnel Analyst  
Donna de Araujo, Assistant Administrative Analyst  
Mary Eme, Personnel Analyst, Human Resources

**President Mary Islas presided.**

**MINUTES:** It was moved by Commissioner Haubert, seconded by Commissioner Karatsu and carried that the minutes of the regular meeting of August 19, 2009, be approved with the amendments to items 5 & 13. The motion carried by a unanimous roll call vote.

**REQUEST TO EXTEND  
PROVISIONAL APPOINTMENT:**

**RICARDO HERNANDEZ/EQUIPMENT OPERATOR  
PUBLIC WORKS**

The Secretary presented a staff report prepared by Sal Ambriz, Personnel Analyst, requesting Commission approval to extend the provisional appointment for Ricardo Hernandez, Equipment Operator, 75 days, until an eligible list is established. After discussion, it was moved by Commissioner Haubert, seconded by Commissioner Karatsu and carried that the request to extend the provisional appointment for Ricardo Hernandez be approved in accordance with Section 49 of the Civil Service Rules and Regulations. The motion carried unanimously.

**EXAMINATION RESULTS:**

It was moved by Commissioner Infelise, seconded by Commissioner Karatsu and carried that the following examination results be approved. The motion carried by a unanimous roll call vote.

Civil Engineer – 138 Applied, 32 Qualified  
Garage Service Attendant – 66 Applied, 24 Qualified  
Public Safety Dispatcher – 15 Applied, 15 Qualified

**EXTENSION OF EXPIRING ELIGIBLE LISTS:**

It was moved by Commissioner Saafir, seconded by Commissioner Karatsu and carried that the following eligible lists be extended for an additional six months. The motion carried by a unanimous roll call vote.

Capital Projects Coordinator (9/3/08, 9/17/08 & 10/1/08)  
General Librarian (9/3/08 & 10/1/08)  
Geologist  
Payroll Specialist  
Public Health Nutritionist (3/4/09 & 9/17/08)  
Senior Civil Engineer (9/3/08)  
Systems Technician (3/4/09 & 3/18/09)

**RETIREMENTS:**

It was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried that the following retirements be received and filed. The motion carried by a unanimous roll call vote.

Mark Armstrong/Engineering Aide II/Public Works  
Ellis Spillman/Traffic Painter I/Public Works

**TRANSFER:**

**QUIANA MCCULLOUGH/CUSTOMER SERVICE REPRESENTATIVE I/PUBLIC WORKS TO CUSTOMER SERVICE REPRESENTATIVE II/FINANCIAL MANAGEMENT**

It was moved by Commissioner Karatsu, seconded by Commissioner Saafir and carried that the subject transfer between departments be approved. The motion carried by a unanimous roll call vote.

**MANAGERS' REPORT:**

Diane Dzodin, Administrative Officer, informed the Commission that the City has scheduled six reduction in force meetings for employees, to inform them of the status of the budget situation and allow them to ask questions. She stated that David Wodynski, Manager, Budget and Performance Management Bureau, Financial Management

explains the situation of the City to the employees and Ken Walker, Manger of Personnel Operations, Human Resources explains the process to the employees.

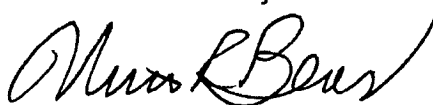
Caprice McDonald, Personnel Analyst, informed the Commission that Sal Ambriz, Personnel Analyst, conducted the Equipment Operator's examination on Tuesday, August 25, 2009, which consisted of City employees only.

Melinda George, Deputy Director, thanked Caprice McDonald, Rob Pfingsthorn and Debbie McCluster, Personnel Analysts, for the excellent job they did acting on her behalf, in her absence.

The Secretary informed the Commission that on Monday, August 31, 2009, he would be addressing the Budget Oversight Committee to discuss the next Fire Recruit examination. He stated that this request is a result of the Fire Department indicating that they would have a training academy in January 2011.

**ADJOURNMENT:**

There being no further business before the Commission, President Islas adjourned the meeting.



MARIO R. BEAS  
Secretary

MRB:meh